



Office of the Registrar

F 780.492.7172  
W [uab.ca/ask](http://uab.ca/ask)

Use this form to apply to a non-degree Online and Continuing Education Education program.

Incomplete applications may not be processed.

Program fees are non-refundable.

**FOR OFFICE USE ONLY**

ID	Program
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**Personal Information**

Legal First Name	Legal Middle Name	Legal Last Name	Former Last Name (if applicable)	
Date of Birth (MM/DD/YY)	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to disclose	Place of Birth (Country)	Country of Citizenship	Citizenship Status in Canada <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Study Visa <input type="checkbox"/> Permanent Resident
First Language	Phone <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home	Email Address		
Mailing Address	City/Town	Province/State	Postal/ Zip Code	Country

**Canadian Aboriginal Applicants Only**

The Aboriginal Student Services Centre (ASSC) offers services and cultural events that may be of interest to you. By declaring your status, you will help in the development of new services and events for Aboriginal students. For this purpose and in order to improve the assessment of the educational achievement of Aboriginal Learners, we ask you to declare if you are of Aboriginal ancestry within the meaning of the Canadian Constitution Act of 1982. Please note that some programs require proof of Aboriginal Status for admission purposes. Refer to §14.1 of the University of Alberta Calendar at [www.registrar.ualberta.ca/calendar](http://www.registrar.ualberta.ca/calendar).

Yes, please specify  
  I am Status Indian/Frist Nations  
  I am Métis  
  I am Non-Status Indian/First Nations  
  I am Inuit

**Education and Experience**

Please include your High School or most recent Post Secondary Transcript, if applicable:

Original Transcript is included with application  
  Transcript has been ordered, date ordered: \_\_\_\_\_

Have you ever attended the University of Alberta? <input type="checkbox"/> No <input type="checkbox"/> Yes, student ID: _____	Do you have an Alberta Student Number? <input type="checkbox"/> No <input type="checkbox"/> Yes, student ID: _____
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Last Educational Institution Attended:	Program Name or Level Completed	Complete/Incomplete	Date Completed

Current or Most Recent Employer	Position	Number of Years

Your current position is:

Non-Supervisory  
  First Line Supervisory  
  Technical  
  Management  
  Upper Management  
  Professional

How does the program you are applying to relate to your position?

Directly Related  
  Indirectly Related  
  Not Related

**Protection of Privacy** – The personal information requested on this form is collected under the authority of section 33(c) of the *Alberta Freedom of Information and Protection of Privacy Act* for the purpose of processing student requests for an official transcript of academic records from the University of Alberta. For information about the collection and use of this information contact the Office of the Registrar at [uab.ca/ask](http://uab.ca/ask). Certain personal information may be made available to federal and provincial government departments and agencies under appropriate legislative authority.

**Program**

 Name of Program (Application fees are non-refundable)
 

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**Declaration and Student's Signature**

I hereby certify the information provided on this application for admission is true and complete in all respects. I also understand that any misrepresentation on my part may result in cancellation of my admission or registered status. I agree, if admitted to a non-degree Online and Continuing Education program at the University of Alberta, to comply with the University regulations in the *University of Alberta Calendar*.

Student's Signature	Date MM DD YYYY		
Legal First and Last Name	<b>FOR OFFICE USE ONLY</b>		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;">ID</td> <td style="width: 40%; padding: 5px;">Program</td> </tr> </table>	ID	Program
ID	Program		

**Payment Information**
**Non-Refundable Application Fees**

\$100 – for non-degree Online and Continuing Education Citations, Certificates and Diplomas  
\$0 – for U of A Alumni & Staff

**Payment Methods**

Payment for applications is accepted online, by credit card only. To pay the Non-Refundable fee, please submit a completed Application for Program Admission form online [here](#).

In order to complete your online submission, please indicate if you have ordered an official high school or post-secondary transcript on the form, or upload it with your Application for Program Admission form.

**Please note: your application will not be finalized until payment has been completed.**

If you need assistance with your application, please contact the [Student Service Centre](#).

OFFICE USE ONLY	RECEIPT #

**Checklist**

- Application for Admission is completed in full and signed     Transcript is included or has been ordered
- Read the declaration, sign and date your application

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