

RESIDENT INTAKE CHECKLIST 2024

CaRMS R1 AIMG Matches

Please consult your AIMG Externship Handbook for additional information/deadlines.

- Letter of Engagement (LOE) received, signed, & returned**
Date by which you should receive: following PGME receipt of successful completion of the externship
Submit to: pgres@ualberta.ca
Deadline: noted in your LOE email

- Consent Form completed**
Submit to: pgres@ualberta.ca
R1 (1st Iteration) Deadline: March 26, 2024
R1 (2nd Iteration) Deadline: May 1, 2024

- AHS ID Badge Photo submitted**
Submit to: Edmontonzone.cardaccess@ahs.ca
Deadline: May 1, 2024

- Pager Agreement completed**
Submit to: EDM.AcademicMedicine@ahs.ca
Deadline: May 1, 2024

- UAlberta Registration completed** (activate account, update address & preferred name in beartracks)
Date by which all residents should receive registration email: April 29, 2024
Deadline to activate: May 1, 2024

- Criminal Records Check & Vulnerable Sector Search completed**
Date to start process: **Immediately** (can sometimes take 8+ weeks to process)
Deadline: Prior to externship start date; please consult your externship handbook
Questions: Contact either AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca or the AIMG program at aimg@ucalgary.ca

- CPSA Application completed and CPSA Practice Permit Submitted**
Deadline: Prior to externship start date; please consult your externship handbook
Questions: Contact either AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca or the AIMG program at aimg@ucalgary.ca

- CMPA Application completed and CMPA Statement of Protection submitted**
Deadline: Prior to externship start date; please consult your externship handbook
Questions: Contact either AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca or the AIMG program at aimg@ucalgary.ca

- Virtual Orientation completed**
Deadline: June 24, 2023