

RESIDENT INTAKE CHECKLIST 2024**FM Enhanced Skills, Subspecialties (Medicine, Pediatric, Psychiatry, Pathology)**

- Criminal Records Check & Vulnerable Sector Search** completed
Date to start process: Immediately (can sometimes take 8+ weeks to process)
Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
Deadline: May 31, 2024

- Letter of Engagement (LOE)** received, signed, & returned
Submit to: pgres@ualberta.ca
Deadline: noted in your LOE email

- Consent Form** completed
Submit to: pgres@ualberta.ca
Deadline: Feb 5, 2024

- AHS ID Badge Photo** submitted
Submit to: Edmontonzone.cardaccess@ahs.ca
Deadline: May 1, 2024

- Pager Agreement** completed
Submit to: EDM.AcademicMedicine@ahs.ca
Deadline: May 1, 2024

- UAlberta Registration** completed (activate account, update address & preferred name in beartracks)
Date by which all residents should receive registration email: May 20, 2024
Deadline to activate: May 31, 2024

- CPSA Application** completed
Date by which all non-R1 residents should receive CPSA email: February 15, 2024
Deadline: May 31, 2024

- CPSA Practice Permit** submitted
Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
Deadline: May 31, 2024

- CMPA Application OR CPSA Renewal** completed
Deadline: May 31, 2024

- CMPA Statement of Protection** submitted
Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
Deadline: May 31, 2024

- Virtual Orientation** completed
Deadline: June 24, 2023