



FACULTY OF MEDICINE & DENTISTRY

Year 3 Academic Standing Committee

Terms of Reference

1. PURPOSE:

Under the authority of the Faculty of Medicine & Dentistry, the Year 3 Academic Standing Committee is responsible for sending recommendations regarding academic standings and promotions to the Faculty Academic Standing and Promotion Committee. This includes responsibility for the process of student evaluations, assignment of grades and academic standings in all of the courses in Year 3 of the MD program.

2. COMPOSITION:

2.1 Chair:

Assistant Dean, Academic

2.2 Standing (Voting) Members:

Course Coordinators in Year 3
Electives Coordinator
Director, Clinical
Director, Longitudinal Themes
Assistant Dean, Curriculum

2.3 Appointed (Voting) Members:

2 MD Students

2.4 Ex-Officio (Non-voting) members:

Program Director, UME
Team Lead, Academic
Team Lead, Curriculum
Director, Learning & Student Support
Assistant Dean, Assessment
Associate Dean, MD Program

3. PROCEDURES:

- 3.1 The student members will be appointed by their respective programs, and will not be from the year being considered. The term of student members will be one year.
- 3.2 The Chair votes only in the event of a tie.
- 3.3 Students who have failed a course or have had multiple attempts at assessment will be discussed at the committee.
- 3.4 Recommendations on student advancement will be made by majority vote, and will be forwarded to the Faculty Academic Standing and Promotion Committee for discussion and decision.

4. MEETINGS:

- 4.1 As required as determined by the Chair.



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4.2 Quorum is 50% attendance of voting members, plus the Chair.

4.3 Members who cannot attend may send an alternate.

EFFECTIVE: 31 August 1998

Revised: June 20, 2022

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POSITION	MEMBER	TERM
Assistant Dean, Academic	Dr. Brock Debenham	Chair
<i>Voting Members:</i>		
Course Coordinators in Year 3		Standing members
Electives Coordinator	Dr. Steve Caldwell	Standing member
Director, Clerkship	Dr. Martin Moran	Standing member
Director, Longitudinal Themes	Dr. Lillian Au	Standing member
Assistant Dean, Curriculum	Dr. Lana Bistriz	Standing member
<i>Ex-Officio (Non-voting) Members:</i>		
Program Director – UME	Mr. Murray Diduck	Standing member
Team Lead, Academic	Ms. Jodi Hawthorne	Standing member
Associate Dean, MD Program	Dr. Darryl Rolfson	Standing member
Team Lead, Curriculum	Dr. Anna Rissanen	Standing member
Assistant Dean, Assessment	Dr. Vijay Daniels	Standing member
Director, Learning & Student Support	Dr. Rebecca Mitchell	Standing member
<i>Student (Voting) Members:</i>		
MD Student		
MD Student		

Revised March 2011
 Revised July 2012
 Revised July 2014
 Revised January 2022