



**Please download and save the following form before completing it.** Completing the form in Adobe Reader will allow you to use copy & paste functionality and save your responses. If your responses exceed the allotted space, please attach a separate page.

- Thank you for your commitment to internationalizing UAlberta. Complete this form to propose that an *existing* UAlberta international agreement be renewed.
- After the form has been submitted to [agreements@ualberta.ca](mailto:agreements@ualberta.ca), UAI will assess the proposal and respond to you as soon as practical.
- This form is only intended for UAlberta faculty and staff, not for external parties.

Information on this form is collected under the authority of Section 33(c) of Alberta's Freedom of Information and Protection of Privacy Act for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and to contracted or public health care providers as required. For details on the use and disclosure contact University of Alberta International at 780-492-8398 or see [www.ualberta.ca/FOIPP](http://www.ualberta.ca/FOIPP).

## SECTION I: CONTACT INFORMATION

Date	
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### UAlberta Contact

Title (Mr, Ms, Dr, etc)		Name	
Position			
Department/Unit			
Faculty/Office			
Email		Phone number	
Academic lead for UAlberta (if different from above)			

### Collaborating Institution

Name of institution			
Title of contact (Mr, Ms, Dr, etc)		Name of contact	
Position			
Department/Unit			
Faculty/Office			
Email			
Additional contacts (if any)			

## SECTION II: LINKAGE DETAILS

Title of agreement(s) to be renewed	
Desired level for renewed agreement	<input type="checkbox"/> Institution-wide <input type="checkbox"/> Faculty/Department/Unit-specific
Are other UAlberta Faculties or Departments involved in this linkage? If yes, please list them.	
Description of activities to date and impact for UAlberta	
Number of UAlberta faculty or staff involved in the collaboration during the period of the last agreement	
Number of students who took part, if applicable (Please specify over what period and note incoming and outgoing separately)	
Future plans and rationale for the renewal, including implications if agreement is not renewed	
How does this collaboration help the Department/Faculty and UAlberta as a whole in terms of its strategic objectives?	

<p>Please note any other information about the institution or collaboration that you consider relevant, including any changes that may need to be made in the new agreement.</p>	
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**SECTION III: INSTITUTIONAL STRATEGY, RESOURCES, AND RISK MANAGEMENT**

<p>What university resources are required for the next phase of the collaboration? Please also indicate what Faculty resources will be committed.</p>	
<p>Are there any risks involved with the collaboration that came up during the previous term of the agreement or that are anticipated in the future? (e.g. health and safety, reputational, financial)</p>	
<p>How will the success of the linkage be evaluated in the future?</p>	