



2018-2019

**GSA Annual Operating and Capital Budget
&
GSA Three-Year Budget/Business Plan**

Note:

- GSA Annual Operating & Capital Budgets (2018-2019) approved by GSA Council on February 26, 2018
- GSA Three-Year Budget/Business Plan received for information by GSA Council on February 26, 2018

The Graduate Students' Association of the University of Alberta

2018-2021 GSA Operating Budget (including Capital Budget)

1.7% CPI INCREASE IN THE GSA FEE PER YEAR, 1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual
REVENUE					
GSA Fees	1,164,155	1,195,722	1,228,201	1,133,333	1,126,136
Interest Income	12,000	12,000	12,000	25,000	47,390
External Committed Funding	24,190	24,190	24,190	24,190	28,380
Revenue from Commercial Activities	40,162	40,162	40,162	40,162	38,887
Other Revenue	1,300	1,300	1,300	1,300	9,048
Total Revenue	1,241,807	1,273,374	1,305,853	1,223,985	1,249,841
EXPENSES					
Governance	208,912	212,741	217,028	208,203	190,247
Advocacy	47,269	47,867	48,473	32,129	23,253
Human Resources	739,454	757,465	771,784	697,220	651,512
Office Administration and Operational Costs	28,347	35,625	38,507	37,874	22,752
Professional	65,000	65,000	65,000	60,200	46,501
Services	96,800	101,800	106,800	77,777	61,355
Operating/Contingency Fund	25,000	25,000	25,000	33,000	7,437
Sub-total	1,210,782	1,245,498	1,272,592	1,146,403	1,003,057
Revenues Exceed Expenditures	31,025	27,876	33,261	77,582	246,784

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Revenue

	2018-2019 Budget for	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
GSA Fees (see below for detailed calculations)	1,164,155	1,195,722	1,228,201	1,133,333	1,126,136	CPI
Interest Income						
Interest Income	12,000	12,000	12,000	25,000	47,390	NO CPI
External Committed Funding						
Funding from the Dean of Students and the Dean of FGSR	7,500	7,500	7,500	7,500	11,690	PER AGREEMENT
Funding From Studentcare	5,190	5,190	5,190	5,190	5,190	PER AGREEMENT
Funding from TDIMM	11,500	11,500	11,500	11,500	11,500	PER AGREEMENT
	24,190	24,190	24,190	24,190	28,380	
Revenue from Commercial Activities						
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	40,162	40,162	40,162	40,162	38,887	PER AGREEMENT
Other Revenue						
Other Revenue	1,300	1,300	1,300	1,300	9,048	NO CPI
Total	1,241,807	1,273,374	1,305,853	1,223,985	1,249,841	

GSA Fees (Calculations)					
Number of full-time graduate students (estimate)	6,035	6,095	6,156	5,975	
Fees (per annum per student)	165.84	168.66	171.53	163.07	
	1,000,844	1,027,983	1,055,939	974,343	
Number of part-time graduate students (estimate)	1,313	1,326	1,339	1,300	
Fees (per annum per student)	124.38	126.50	128.65	122.30	
	163,311	167,739	172,262	158,990	
	1,164,155	1,195,722	1,228,201	1,133,333	

The Graduate Students' Association of the University of Alberta

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Governance

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Directly-Elected Officers Stipends						
Directly-Elected Officers Stipends (VPs)	127,393	129,559	131,762	125,264	123,250	CPI
President Stipend	39,809	40,486	41,174	39,144	38,515	CPI
	167,202	170,045	172,936	164,408	161,765	
Directly-Elected Officers Benefits						
GSA Health and Dental Plan	2,550	2,678	2,965	2,835	2,465	5% INCREASE PER AGREEMENT
U-Pass	2,220	2,295	2,370	2,175	2,094	
	4,770	4,973	5,335	5,010	4,559	
Directly Elected Officers - Employer Contributions						
Employer CPP Contributions	7,410	7,780	8,394	7,400	7,245	
Employer EI Contributions	3,886	3,952	4,019	4,000	4,116	
	11,296	11,732	12,413	11,400	11,361	
Directly-Elected Officers - Other Expenses						
Insurance (<i>Director and Officer Liability Insurance</i>)	1,271	1,293	1,315	1,250	1,215	CPI
Transition/Early Call for Talent	4,848	4,930	5,014	4,767	2,671	CPI
Training/Development	3,051	3,103	3,156	3,000	-	CPI
Directly-Elected Officers' Expenses	2,698	2,744	2,791	2,653	268	CPI
GSA Board and Other Committee Expenses	1,440	1,464	1,489	3,500	1,019	CPI
	13,308	13,534	13,765	15,170	5,173	
GSA Council Expenses						
GSA Council Food and Other Expenses	4,680	4,760	4,840	4,100	3,349	CPI
Election Expenses	2,436	2,477	2,519	2,395	1,098	CPI
GSA Council Speaker Honorarium	2,220	2,220	2,220	2,220	1,860	NO CPI
Chief Returning Officer Honorarium	1,500	1,500	1,500	1,500	1,082	NO CPI
Other Honoraria	1,500	1,500	1,500	2,000	-	NO CPI
	12,336	12,457	12,579	12,215	7,389	
Total	208,912	212,741	217,028	208,203	190,247	

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Advocacy

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Advocacy						
Government and External Relations	16,763	17,048	17,338	16,483	8,425	CPI
University Relations	1,115	1,134	1,153	1,096	372	CPI
Alberta Graduate Provincial Advocacy Council (ab-GPAC)	29,391	29,685	29,982	14,550	14,456	Based on Graduate Student Enrollment
Total	47,269	47,867	48,473	32,129	23,253	

The Graduate Students' Association of the University of Alberta

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Human Resources

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Support Staff (Represented by NASA)						
Salaries	204,435	212,925	217,858	195,308	190,177	
Benefits						
Benefits	15,995	16,674	17,069	15,625	13,698	
RRSP	21,993	22,927	23,469	-	-	
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	1,593	1,671	1,842	1,764	1,479	
	39,581	41,272	42,380	17,389	15,177	
Employer Contributions						
Employer CPP Contributions	7,692	7,806	8,040	8,000	7,780	
Employer EI Contributions	3,606	3,666	3,729	3,600	3,984	
	11,298	11,472	11,769	11,600	11,764	
Other						
Staff Development (\$800 per staff)	2,400	2,400	2,400	2,400	1,213	
Total for Staff Represented by NASA	257,714	268,069	274,407	226,697	218,331	
Administrative/Professional Staff						
Salaries and Merit Pay						
Salaries	356,308	362,288	368,371	361,858	328,341	
Merit Pay	33,300	33,300	33,300	30,000	30,348	
	389,608	395,588	401,671	391,858	358,689	
Benefits						
Benefits	25,867	26,306	26,753	25,979	25,256	
RRSP	35,566	36,171	36,786	16,237	15,489	
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,655	2,785	3,070	2,940	2,793	
	64,088	65,262	66,609	45,156	43,538	
Employer Contributions						
Employer CPP Contributions	12,182	12,423	12,768	12,000	10,934	
Employer EI Contributions	5,711	5,805	5,841	6,000	5,555	
	17,893	18,228	18,609	18,000	16,489	
Total for Administrative/Professional Staff	471,589	479,078	486,889	455,014	418,716	
Other HR Expenses						
Office Recognition	1,220	1,241	1,262	1,200	503	CPI
Vacation Payout (MOVED TO SALARIES)	-	-	-	5,323	1,506	
Professional Expense Allowance	6,495	6,605	6,717	6,386	9,410	CPI
Workers' Compensation	2,136	2,172	2,209	2,100	1,495	CPI
Parking	300	300	300	500	1,551	
	10,151	10,318	10,488	15,509	14,465	
Total	739,454	757,465	771,784	697,220	651,512	

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Office Administration and Operational Costs

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Capital Items (per evergreening plan)	-	7,000	9,600	7,300	5,841	PER EVERGREENING PLAN
Information Technology Service Agreement	6,000	6,000	6,000	6,000	-	PER AGREEMENT
Telephone & Cable	4,330	4,404	4,479	4,258	3,291	CPI
Office Supplies and Maintenance (renamed)	6,509	6,619	6,732	6,400	1,630	CPI
Computer Software (renamed)	3,105	3,158	3,211	3,053	2,696	CPI
Payroll and Banking Service Charges	1,732	1,761	1,791	1,703	1,319	CPI
Photocopier Lease and Meter	6,000	6,000	6,000	8,500	7,440	PER AGREEMENT
General Liability Insurance (Office)	671	683	694	660	535	CPI
Total	28,347	35,625	38,507	37,874	22,752	

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Professional

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual
Financial Auditing	12,200	12,200	12,200	11,200	11,025
Consultants	14,800	14,800	14,800	14,800	8,232
Investment Advisor	12,000	12,000	12,000	9,200	10,758
Legal Fees - General	26,000	26,000	26,000	25,000	16,486
Total	65,000	65,000	65,000	60,200	46,501

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Services

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Grants and Subsidies Expenses						
Academic Workshop Subsidies	9,000	9,000	9,000	5,500	5,500	PER AGREEMENT
External Grants	2,400	2,400	2,400	2,400	1,525	PER AGREEMENT
Campus Food Bank	12,000	12,000	12,000	9,000	9,000	PER AGREEMENT
	23,400	23,400	23,400	16,900	16,025	
Student Groups						
GSA Council Remuneration for Student Groups	11,200	11,200	11,200	10,800	4,700	NO CPI
Academically-Related Graduate Student Group Awards	30,000	35,000	40,000	25,000	14,957	NO CPI
	41,200	46,200	51,200	35,800	19,657	
Other Expenses						
Annual Strategic Plan Initiatives	3,000	3,000	3,000	3,000	6,528	NO CPI
Engagement, Orientation, and Outreach	20,000	20,000	20,000	12,000	5,528	NO CPI
AMICCUS-C Membership	700	700	700	700	650	NO CPI
Additional GSA Planner Printing	-	-	-	2,000	-	Moved to Engagement, Orientation, and Outreach
GSA Awards Night	8,500	8,500	8,500	7,377	12,967	NO CPI
	32,200	32,200	32,200	25,077	25,673	
Total	96,800	101,800	106,800	77,777	61,355	

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Operating/Contingency Fund

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Budget	2016-2017 Actual	
Operating/Contingency Fund	25,000	25,000	25,000	33,000	7,437	NO CPI
Total	25,000	25,000	25,000	33,000	7,437	

The Graduate Students' Association of the University of Alberta

2018-2021 Restricted and Other Funding Budget

GSA - Restricted and Other Funding - Expenses

	2018-2019 Budget for Approval	2019-2020 Budget	2020-2021 Budget	2017-2018 Approved Budget	2016-2017 Actual
Fundraised Activity					
GSA Planner	11,000	11,000	11,000	11,000	8,795
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)					
GSA Recognition Awards	18,000	18,000	18,000	18,000	18,000
GSA Child Care Grants	254,720	254,720	254,720	254,720	373,000
GSA Emergency Bursaries	143,280	143,280	143,280	143,280	45,220
GSA Academic Travel Awards	398,000	398,000	398,000	398,000	337,705
	814,000	814,000	814,000	814,000	773,925
Other Restricted Funding					
ab-GPAC (moved to Operating budget)	-	-	-	7,275	7,361
CJSR Fees Collected Per Referendum	14,700	14,850	15,000	14,550	14,700
GSAP (Graduate Student Assistance Program) Fees Collected Per Referendum	68,000	68,680	69,367	65,800	68,014
Health Plan Fees Collected Per Referendum	1,588,007	1,667,408	1,750,778	1,512,388	1,465,117
Dental Plan Fees Collected Per Referendum	1,186,903	1,246,248	1,308,561	1,130,384	1,080,732
	2,857,611	2,997,186	3,143,706	2,730,397	2,635,924
	3,682,611	3,822,186	3,968,706	3,555,397	3,418,644

Based on graduate student enrolment
 Based on graduate student enrolment
 5% INCREASE
 5% INCREASE