



2017-2018

**GSA Annual Operating and Capital Budget  
&  
GSA Three-Year Budget/Business Plan**

Note:

- GSA Annual Operating & Capital Budgets (2017-2018) approved by GSA Council on February 27, 2017
- GSA Three-Year Budget/Business Plan received for information by GSA Council on February 27, 2017

# The Graduate Students' Association of the University of Alberta 2017-2020 GSA Operating Budget (including Capital Budget)

**1.5% CPI INCREASE IN THE GSA FEE PER YEAR, NO INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.5% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.**

## HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual
<b>REVENUE</b>					
GSA Fees	1,133,333	1,150,364	1,167,600	1,080,467	1,069,695
Investment Revenue	25,000	25,000	25,000	25,000	64,055
Funding from Others	24,690	24,690	24,690	15,980	23,380
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	40,162	40,162	40,162	42,171	25,500
Other Revenue	1,300	1,300	1,300	1,266	7,552
<b>Total Revenue</b>	<b>1,224,485</b>	<b>1,241,516</b>	<b>1,258,752</b>	<b>1,164,884</b>	<b>1,190,182</b>
<b>EXPENSES</b>					
Governance	208,204	211,665	215,094	203,792	186,057
Advocacy	32,129	32,392	32,660	25,131	16,894
Human Resources	697,220	710,130	724,582	725,092	725,389
Office Administration and Operational Costs	37,874	38,224	38,580	29,647	26,277
Professional	60,200	61,103	62,020	61,545	62,406
Services	77,777	82,918	88,060	61,750	37,795
Operating/Contingency Fund	33,000	33,000	33,000	15,575	3,845
Sub-total	1,146,404	1,169,433	1,193,996	1,122,532	1,058,663
<b>Revenues Exceed Expenditures</b>	<b>78,082</b>	<b>72,083</b>	<b>64,756</b>	<b>42,352</b>	<b>131,519</b>

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**GSA Revenue**

	2017-2018 Budget for	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual	
<b>GSA Fees (see below for detailed calculations)</b>	1,133,333	1,150,364	1,167,600	1,080,467	1,069,695	CPI
<b>Investment Revenue</b>						
Interest and Investment Income	25,000	25,000	25,000	25,000	64,055	NO CPI
<b>Funding from Others</b>						
Funding from the Dean of Students and the Dean of FGSR	7,500	7,500	7,500	7,500	14,190	PER AGREEMENT
Funding From Studentcare.Networks	5,190	5,190	5,190	4,480	5,190	PER AGREEMENT
Funding from TDIMM	12,000	12,000	12,000	4,000	4,000	PER AGREEMENT
	24,690	24,690	24,690	15,980	23,380	
<b>Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue</b>	40,162	40,162	40,162	42,171	25,500	PER AGREEMENT
<b>Other Revenue</b>	1,300	1,300	1,300	1,266	7,552	NO CPI
<b>Total</b>	1,224,485	1,241,516	1,258,752	1,164,884	1,190,182	

<b>GSA Fees (Calculations)</b>					
Number of full-time graduate students (estimate)	5,975	5,975	5,975	5,825	
Fees (per annum per student)	163.07	165.52	168.00	160.66	
	974,343	988,982	1,003,800	935,845	
Number of part-time graduate students (estimate)	1,300	1,300	1,300	1,200	
Fees (per annum per student)	122.30	124.14	126.00	120.50	
	158,990	161,382	163,800	144,600	
	1,133,333	1,150,364	1,167,600	1,080,445	

# The Graduate Students' Association of the University of Alberta

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### GSA Governance

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual	
<b>Directly-Elected Officers Stipends</b>						
Directly-Elected Officers Stipends (VPs)	125,264	127,143	129,051	123,411	121,250	CPI
President Stipend	39,144	39,731	40,327	38,567	37,891	CPI
	164,408	166,874	169,378	161,978	159,141	
<b>Directly-Elected Officers Benefits</b>						
GSA Health and Dental Plan	2,835	3,260	3,580	2,250	2,143	PER AGREEMENT
U-Pass	2,175	2,220	2,295	2,125	2,000	
	5,010	5,480	5,875	4,375	4,143	
<b>Employer Contributions</b>						
Employer CPP Contributions	7,400	7,500	7,600	7,338	7,077	
Employer EI Contributions	4,000	4,100	4,200	4,405	4,188	
	11,400	11,600	11,800	11,743	11,265	
<b>Directly-Elected Officers - Other Expenses</b>						
Insurance ( <i>Director and Officer Liability Insurance</i> )	1,250	1,269	1,288	2,025	1,215	CPI
Transition/Early Call for Talent	4,767	4,839	4,912	4,697	1,188	CPI
Training/Development (NEW)	3,000	3,045	3,091	-	-	CPI
Directly-Elected Officers Expenses	2,653	2,693	2,733	2,336	692	CPI
Board and Other Committee Expenses	3,500	3,553	3,606	5,411	2,632	CPI
	15,170	15,398	15,629	14,469	5,727	
<b>Council Expenses</b>						
Council/Food/Other Expense	4,100	4,162	4,224	3,513	2,647	CPI
Election Expenses	2,395	2,431	2,468	2,360	69	CPI
Council Speaker Honorarium	2,220	2,220	2,220	2,272	1,500	NO CPI
Chief Returning Officer Honorarium	1,500	1,500	1,500	1,082	1,065	NO CPI
Other Honoraria	2,000	2,000	2,000	2,000	500	NO CPI
	12,215	12,313	12,412	11,227	5,781	
<b>Total</b>	<b>208,204</b>	<b>211,665</b>	<b>215,094</b>	<b>203,792</b>	<b>186,057</b>	

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**GSA Advocacy**

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual	
<b>Advocacy</b>						
Government and External Relations	16,483	16,730	16,981	16,239	8,490	CPI
University Relations	1,096	1,113	1,129	1,080	715	CPI
Alberta Graduate Provincial Advocacy Council (ab-GPAC)	14,550	14,550	14,550	7,812	7,689	Based on Graduate Student Enrollment
<b>Total</b>	<b>32,129</b>	<b>32,392</b>	<b>32,660</b>	<b>25,131</b>	<b>16,894</b>	

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**GSA Office - Human Resources**

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual
<b>Support Staff (Represented by NASA)</b>					
Salaries	195,308	198,238	201,211	187,000	198,418
<b>Benefits</b>					
Benefits	15,625	17,841	18,109	19,530	12,461
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	1,764	2,019	2,211	1,900	1,286
	17,389	19,860	20,320	21,430	13,747
<b>Employer Contributions</b>					
Employer CPP Contributions	8,000	8,200	8,400	10,000	8,281
Employer EI Contributions	3,600	3,700	3,800	5,348	4,513
	11,600	11,900	12,200	15,348	12,794
<b>Other</b>					
Staff Development (\$800 per staff)	2,400	2,400	2,400	2,400	-
<b>Total for Staff Represented by NASA</b>	<b>226,697</b>	<b>232,398</b>	<b>236,131</b>	<b>226,178</b>	<b>224,959</b>
<b>Administrative/Professional Staff</b>					
<b>Salaries and Merit Pay</b>					
Salaries	361,858	369,398	374,909	384,000	393,739
Merit Pay	30,000	24,300	24,300	30,062	29,624
	391,858	393,698	399,209	414,062	423,363
<b>Benefits</b>					
Benefits	25,979	26,537	26,933	28,286	27,038
RRSP	16,237	19,903	23,566	17,678	16,278
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,940	3,260	3,580	2,500	2,143
	45,156	49,700	54,079	48,464	45,459
<b>Employer Contributions</b>					
Employer CPP Contributions	12,000	12,500	13,000	11,500	12,863
Employer EI Contributions	6,000	6,100	6,200	6,375	6,830
	18,000	18,600	19,200	17,875	19,693
<b>Total for Administrative/Professional Staff</b>	<b>455,014</b>	<b>461,998</b>	<b>472,488</b>	<b>480,401</b>	<b>488,515</b>
<b>Other HR Expenses</b>					
Office Recognition	1,200	1,218	1,236	2,811	528
Vacation Payout	5,323	5,402	5,484	5,244	4,417
Professional Expense Allowance	6,386	6,482	6,579	6,292	3,948
Workers' Compensation	2,100	2,132	2,163	2,000	1,581
Parking	500	500	500	2,166	1,441
	15,509	15,734	15,963	18,513	11,915
<b>Total</b>	<b>697,220</b>	<b>710,130</b>	<b>724,582</b>	<b>725,092</b>	<b>725,389</b>

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### GSA Office Administration and Operational Costs

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual	
Capital Items (per evergreening plan)	7,300	7,410	7,521	6,292	8,775	CPI
Information Technology Service Agreement (NEW)	6,000	6,000	6,000	-	-	PER AGREEMENT
Telephone & Cable	4,258	4,322	4,387	4,195	3,442	CPI
Office Supplies	6,400	6,496	6,593	6,329	3,177	CPI
Repair and Maintenance	3,053	3,099	3,145	2,003	1,031	CPI
Payroll and Banking Service Charges	1,703	1,729	1,755	1,678	1,169	CPI
Photocopier Lease and Meter	8,500	8,500	8,500	8,500	8,068	PER AGREEMENT
Insurance (General Liability)	660	670	680	650	615	CPI
<b>Total</b>	<b>37,874</b>	<b>38,224</b>	<b>38,580</b>	<b>29,647</b>	<b>26,277</b>	

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**GSA Professional**

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Budget	2015-2016 Actual	
Financial Auditing	11,200	11,368	11,539	10,770	9,660	CPI
Consultants	14,800	15,022	15,247	20,800	32,247	CPI
Investment Advisor	9,200	9,338	9,478	9,000	-	CPI
Legal Fees - General	25,000	25,375	25,756	20,975	20,499	CPI
<b>Total</b>	<b>60,200</b>	<b>61,103</b>	<b>62,020</b>	<b>61,545</b>	<b>62,406</b>	



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**GSA Services**

	2017-2018	2018-2019	2019-2020	2016-2017	2015-2016	
	Budget for Approval	Budget	Budget	Budget	Actual	
<b>Grants and Subsidies</b>						
Academic Workshop Subsidies	5,500	5,500	5,500	5,711	5,500	PER AGREEMENT
External Grants	2,400	2,400	2,400	2,324	1,550	PER AGREEMENT
Campus Food Bank	9,000	9,000	9,000	9,000	-	PER AGREEMENT
	16,900	16,900	16,900	17,035	7,050	
<b>Student Groups</b>						
Council Remuneration Student Groups	10,800	10,800	10,800	5,192	4,475	NO CPI
Academically-Related Graduate Student Group Awards	25,000	30,000	35,000	15,575	14,981	NO CPI
	35,800	40,800	45,800	20,767	19,456	
<b>Other Expenses</b>						
Annual Strategic Plan Initiatives	3,000	3,000	3,000	8,480	8,788	NO CPI
Engagement Initiatives (NEW)	7,000	7,000	7,000	-	-	NO CPI
Orientations and Departmental Outreach	5,000	5,000	5,000	7,500	1,287	NO CPI
AMICCUS-C Membership	700	700	700	700	650	NO CPI
Additional GSA Agenda/Handbook Printing (NEW)	2,000	2,030	2,060	-	-	CPI
Awards Night	7,377	7,488	7,600	7,268	564	CPI
	25,077	25,218	25,360	23,948	11,289	
<b>Total</b>	<b>77,777</b>	<b>82,918</b>	<b>88,060</b>	<b>61,750</b>	<b>37,795</b>	

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**GSA Operating/Contingency Fund**

	2017-2018	2018-2019	2019-2020	2016-2017	2015-2016	
	Budget for Approval	Budget	Budget	Budget	Actual	
Operating/Contingency Fund	33,000	33,000	33,000	15,575	3,845	NO CPI
Total	33,000	33,000	33,000	15,575	3,845	

# The Graduate Students' Association of the University of Alberta 2017-2020 Restricted and Other Funding Budget

1.5% CPI INCREASE IN THE GSA FEE PER YEAR, NO INCREASE IN STUDENT ENROLLMENT PER YEAR

## GSA - Restricted and Other Funding

	2017-2018 Budget for Approval	2018-2019 Budget	2019-2020 Budget	2016-2017 Approved Budget	2015-2016 Actual	
<b>Fundraised Activity</b>						
GSA Agenda/Handbook	11,000	11,000	11,000	11,000	10,590	NO CPI
<b>Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)</b>						
GSA Recognition Awards	18,000	18,000	18,000	18,000	18,000	NO CPI
GSA Child Care Grants	254,720	254,720	254,720	249,000	277,000	NO CPI
GSA Emergency Bursaries	143,280	143,280	143,280	137,500	130,770	NO CPI
GSA Academic Travel Awards	398,000	398,000	398,000	384,500	306,336	NO CPI
	814,000	814,000	814,000	789,000	732,106	
<b>Other Restricted Funding</b>						
ab-GPAC Fees Collected Per Referendum	7,275	7,275	7,275	7,361	13,983	NO CPI
CJSR Fees Collected Per Referendum	14,550	14,550	14,550	14,722	14,189	NO CPI
GSAP (Graduate Student Assistance Program) Fees Collected Per Referendum	65,800	65,800	65,800	66,163	64,838	NO CPI
Health Plan Fees Collected Per Referendum	1,512,388	1,739,246	2,000,133	1,315,120	1,344,025	15% INCREASE
Dental Plan Fees Collected Per Referendum	1,130,384	1,299,942	1,494,933	982,943	903,918	15% INCREASE
	2,730,397	3,126,813	3,582,692	2,386,309	2,340,953	
	3,555,397	3,951,813	4,407,692	3,186,309	3,083,649	