



2016-2017

**GSA Annual Operating and Capital Budget
&
GSA Five-Year Budget/Business Plan**

Note:

- GSA Annual Operating & Capital Budgets (2016-2017) were approved by the GSA Council on February 22, 2016
- GSA Five-Year Budget/Business Plan was received for information by the GSA Council on February 22, 2016

The Graduate Students' Association of the University of Alberta
2016-2021 GSA Operating Budget (including Capital Budget)

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1.6% CPI INCREASE IN THE GSA FEE PER YEAR, NO INCREASE IN STUDENT ENROLLMENT PER YEAR, AND 1.6% INCREASE INFLATION FACTOR APPLIED TO MOST EXPENSES PER YEAR

HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
REVENUE							
GSA Fees	1,080,467	1,097,754	1,115,318	1,133,163	1,151,294	1,142,085	1,068,800
Investment Revenue	25,000	25,550	26,112	26,687	27,274	19,096	17,691
Funding from Others	15,980	15,980	15,980	15,980	15,980	15,980	-
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	42,171	42,171	42,171	42,171	42,171	26,755	-
Other Revenue	1,266	1,294	1,322	1,351	1,381	1,239	8,668
Total Revenue	1,164,884	1,182,749	1,200,903	1,219,352	1,238,100	1,205,155	1,095,159
EXPENSES							
Governance	203,792	207,052	210,365	213,731	217,151	200,497	186,143
Advocacy	25,131	25,533	25,941	26,356	26,778	24,735	12,272
Human Resources (see Note 1)	725,093	736,656	748,404	760,340	767,787	806,976	708,862
Office Administration	29,648	30,122	30,604	31,094	31,591	31,995	31,154
Professional	61,544	62,529	63,529	64,546	65,579	32,721	26,078
Services Expenses	61,750	62,339	62,936	63,544	64,161	61,479	42,767
Operating/Contingency Fund	15,575	15,824	16,078	16,335	16,596	15,330	6,920
Sub-total	1,122,533	1,140,056	1,157,858	1,175,946	1,189,642	1,173,732	1,014,197
Revenues Exceed Expenditures	42,351	42,788	43,045	43,406	48,458	31,422	80,962

Note 1: HR expense is understated by \$58,000 due to one staff position left vacant.

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GSA Revenue

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
GSA Fees (see below for detailed calculations)	1,080,467	1,097,754	1,115,318	1,133,163	1,151,294	1,142,085	1,068,800
Investment Revenue							
Endowment Fund	-	-	-	-	-	12,387	11,565
Interest and Investment Income	25,000	25,550	26,112	26,687	27,274	6,709	6,126
	25,000	25,550	26,112	26,687	27,274	19,096	17,691
Funding from Others							
Funding from the Dean of Students and the Dean of FGSR	7,500	7,500	7,500	7,500	7,500	7,500	-
Funding From Studentcare.Networks	4,480	4,480	4,480	4,480	4,480	4,480	-
Temporary Funding from TDIMM	4,000	4,000	4,000	4,000	4,000	4,000	-
	15,980	15,980	15,980	15,980	15,980	15,980	-
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) revenue	42,171	42,171	42,171	42,171	42,171	26,755	-
Other Revenue	1,266	1,294	1,322	1,351	1,381	1,239	8,668
Total	1,164,884	1,182,749	1,200,903	1,219,352	1,238,100	1,205,155	1,095,159

GSA Fees (Calculations)

Number of Full-time Students (estimate)	5,825	5,825	5,825	5,825	5,825	6,091
Fees (per annum per student)	160.66	163.23	165.85	168.50	171.20	158.13
	935,869	950,843	966,056	981,513	997,217	963,244
Number of Part-time Students (estimate)	1,200	1,200	1,200	1,200	1,200	1,508
Fees (per annum per student)	120.50	122.43	124.38	126.38	128.40	118.60
	144,598	146,911	149,262	151,650	154,077	178,841
	1,080,467	1,097,754	1,115,318	1,133,163	1,151,294	1,142,085

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GSA Governance

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Directly-Elected Officers Stipends							
Directly-Elected Officers Stipends (VPs)	123,411	125,386	127,392	129,430	131,501	121,468	118,754
President Stipend	38,566	39,184	39,810	40,447	41,095	37,959	37,111
	161,978	164,569	167,202	169,878	172,596	159,427	155,865
Elected Officials Benefits							
GSA Health and Dental Plan	2,250	2,286	2,323	2,360	2,397	2,029	1,985
U-Pass	2,125	2,159	2,194	2,229	2,264	2,438	1,906
	4,375	4,445	4,516	4,588	4,662	4,467	3,891
Employer Contributions							
Employer CPP Contributions	7,338	7,455	7,574	7,695	7,819	7,222	6,943
Employer EI Contributions	4,405	4,475	4,547	4,620	4,693	4,335	4,102
	11,742	11,930	12,121	12,315	12,512	11,557	11,045
Directly-Elected Officers - Other Expenses							
Insurance (<i>Director and Officer Liability Insurance</i>)	2,025	2,057	2,090	2,124	2,158	1,993	1,950
Transition/Early Call for Talent	4,697	4,772	4,849	4,926	5,005	4,623	4,220
Directly-Elected Officers Expenses	2,336	2,373	2,411	2,450	2,489	2,021	193
Board and Other Committee Expenses	5,411	5,498	5,586	5,675	5,766	5,326	2,548
	14,469	14,701	14,936	15,175	15,418	13,964	8,911
Council Expenses							
Council/Food/Other Expense	3,513	3,569	3,627	3,685	3,744	3,458	2,991
Council Security (retain account for future use)	-	-	-	-	-	-	-
Election Expenses	2,360	2,398	2,436	2,475	2,515	2,323	598
Council Speaker Honorarium	2,272	2,308	2,345	2,382	2,420	2,236	1,800
Chief Returning Officer Honorarium	1,082	1,100	1,117	1,135	1,153	1,065	1,042
Other Honoraria	2,000	2,032	2,065	2,098	2,131	2,000	-
	11,227	11,407	11,589	11,775	11,963	11,082	6,431
Total	203,792	207,052	210,365	213,731	217,151	200,497	186,143

The Graduate Students' Association of the University of Alberta
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GSA Advocacy

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Advocacy							
Government and External Relations	16,239	16,499	16,763	17,031	17,303	15,983	10,252
University Relations	1,080	1,097	1,115	1,133	1,151	1,063	1,029
New Provincial Graduate Student Advocacy Group (ab-GPAC)	7,812	7,937	8,063	8,193	8,324	7,689	991
Total	25,131	25,533	25,941	26,356	26,778	24,735	12,272

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GSA Office - Human Resources

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Staff Represented by NASA							
Salaries	187,000	189,992	193,032	196,120	199,258	252,434	208,478
Benefits							
Benefits (8% of salary)	19,530	19,842	20,160	20,483	20,810	20,195	9,274
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	1,900	1,930	1,961	1,993	2,025	2,136	1,985
	21,430	21,773	22,121	22,475	22,835	22,331	11,259
Employer Contributions							
Employer CPP Contributions	10,000	10,160	10,323	10,488	10,656	10,726	10,160
Employer EI Contributions	5,348	5,434	5,521	5,609	5,699	5,979	5,581
	15,348	15,594	15,843	16,097	16,354	16,705	15,741
Other							
Staff Development (\$800 per staff)	2,400	2,400	2,400	2,400	2,400	-	-
Total for Staff Represented by NASA	226,178	229,758	233,396	237,092	240,847	291,469	235,478
Management							
Salaries and Merit Pay							
Salaries	384,000	390,144	396,386	402,728	409,172	383,000	352,784
Merit Pay/Contractual For Management	30,062	30,543	31,032	31,529	32,033	29,589	27,452
	414,062	420,687	427,418	434,257	441,205	412,589	380,236
Benefits							
Benefits (8% of salary, excludes merit pay)	28,285	28,738	29,198	29,665	30,140	27,840	25,195
RRSP (5% of salary, excludes merit pay)	17,678	17,961	18,249	18,541	18,837	17,400	15,280
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,500	2,540	2,581	2,622	2,664	2,562	1,985
	48,464	49,239	50,027	50,828	51,641	47,802	42,460
Employer Contributions							
Employer CPP Contributions	11,500	11,684	11,871	12,061	12,254	10,833	11,813
Employer EI Contributions	6,375	6,477	6,581	6,686	6,793	6,275	6,395
	17,875	18,161	18,452	18,747	19,047	17,108	18,208
Total for Management	480,402	488,088	495,898	503,832	511,893	477,499	440,904
Other HR Expenses							
Parental/Other Discretionary Leave	-	-	-	-	-	20,000	17,042
Office Recognition	2,811	2,856	2,902	2,948	2,996	2,521	1,360
Vacation Payout	5,244	5,328	5,413	5,499	5,587	5,161	4,413
Professional Expense Allowance	6,292	6,393	6,495	6,599	2,025	6,193	6,084
Workers' Compensation	2,000	2,032	2,065	2,098	2,131	2,000	1,979
Parking	2,166	2,200	2,235	2,271	2,308	2,132	1,602
	18,513	18,809	19,110	19,416	15,046	38,007	32,480
Total	725,093	736,656	748,404	760,340	767,787	806,976	708,862

**The Graduate Students' Association of the University of Alberta
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GSA Office Administration and Operational Costs

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Capital Items	6,292	6,393	6,495	6,599	6,705	6,193	5,713
Telephone & Cable	4,195	4,262	4,330	4,400	4,470	4,129	3,442
Office Supplies	5,490	5,578	5,667	5,758	5,850	5,404	5,262
Repair and Maintenance	2,003	2,035	2,068	2,101	2,134	1,972	836
Payroll and Banking Service Charges	1,678	1,705	1,732	1,760	1,788	1,652	1,548
Photocopier Lease (Office)	5,000	5,080	5,161	5,244	5,328	7,093	7,338
Photocopier Meter (Office)	3,500	3,556	3,613	3,671	3,729	4,088	5,818
Photocopier Paper (Office)	839	852	866	880	894	826	582
Insurance (Office)	650	661	671	682	693	640	615
Total	29,648	30,122	30,604	31,094	31,591	31,995	31,154

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GSA Professional

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2015-2016	2014-2015
	Budget for Approval	Budget	Budget	Budget	Budget	Approved Budget	Actual
Financial Auditing	10,770	10,942	11,117	11,295	11,476	10,013	9,660
Consultants	20,800	21,133	21,471	21,814	22,163	2,064	2,205
Investment Advisor (NEW)	9,000	9,144	9,290	9,439	9,590	-	-
Legal Fees - General	20,975	21,310	21,651	21,998	22,350	20,644	14,213
Total	61,544	62,529	63,529	64,546	65,579	32,721	26,078

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GSA Service Expenses

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Grants and Subsidies Expenses							
Academic Workshop Subsidies	5,711	5,802	5,895	5,989	6,085	5,621	5,500
External Grants	2,324	2,361	2,399	2,437	2,476	2,287	2,233
	8,035	8,163	8,294	8,427	8,561	7,908	7,733
Student Groups							
Council Remuneration Student Groups	5,192	5,275	5,359	5,445	5,532	5,110	4,025
Academic Student Group Awards	15,575	15,824	16,078	16,335	16,596	15,330	14,276
	20,767	21,099	21,437	21,780	22,128	20,440	18,301
Other Expenses							
Annual Strategic Plan Initiatives	8,480	8,480	8,480	8,480	8,480	8,480	-
Orientations and Departmental Liaison	7,500	7,500	7,500	7,500	7,500	7,500	-
AMICCUS-C Membership	700	711	723	734	746	996	650
Food Bank Contract	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Photocopier Lease (Lounge)	-	-	-	-	-	-	3,165
Photocopier Meter (Lounge)	-	-	-	-	-	-	289
Photocopier Paper (Lounge)	-	-	-	-	-	-	101
Awards Night	7,268	7,385	7,503	7,623	7,745	7,154	3,528
	32,948	33,076	33,205	33,337	33,471	33,130	16,733
Total	61,750	62,339	62,936	63,544	64,161	61,479	42,767

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GSA Operating/Contingency Fund

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2020 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Operating/Contingency Fund	15,575	15,824	16,078	16,335	16,596	15,330	6,920
Total	15,575	15,824	16,078	16,335	16,596	15,330	6,920

The Graduate Students' Association of the University of Alberta 2016-2021 Restricted and Other Funding Budget

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1.6% CPI INCREASE IN THE GSA FEE PER YEAR, NO INCREASE IN STUDENT ENROLLMENT PER YEAR, AND 1.6% INCREASE INFLATION FACTOR APPLIED TO MOST EXPENSES PER YEAR

GSA - Restricted and Other Funding

	2016-2017 Budget for Approval	2017-2018 Budget	2018-2019 Budget	2019-2010 Budget	2020-2021 Budget	2015-2016 Approved Budget	2014-2015 Actual
Funding From Commercial Activities - Physical Activity and Wellness Centre (PAW)							
Physical and Wellness Centre (PAW) (moved to operating income)	-	-	-	-	-	-	-
Fundraised Activity							
GSA Handbook	11,000	11,000	11,000	11,000	11,000	11,000	9,480
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)							
GSA Graduate Student Recognition Awards	18,000	18,000	18,000	18,000	18,000	18,000	18,000
GSA Child Care Grants	143,844	143,844	143,844	143,844	143,844	143,844	267,500
GSA Emergency Bursaries	156,124	156,124	156,124	156,124	156,124	156,124	87,353
GSA Academic Travel Award	371,032	371,032	371,032	371,032	371,032	371,032	302,273
	689,000	689,000	689,000	689,000	689,000	689,000	675,126
Other Restricted Funding							
ab-GPAC Fees	7,361	7,479	7,598	7,720	7,844	7,689	-
CJSR Fees Collected - \$1.00 per graduate student goes to the radio operation	14,722	14,957	15,197	15,440	15,687	14,451	14,490
GSAP (Graduate Student Assistance Program) Fees Collected	66,163	67,222	68,297	69,390	70,500	79,481	65,121
Health Plan	1,315,120	1,336,161	1,357,540	1,379,261	1,401,329	1,294,409	1,202,945
Dental Plan	982,943	998,671	1,014,649	1,030,884	1,047,378	967,464	800,658
	2,386,309	2,424,490	2,463,282	2,502,694	2,542,737	2,363,494	2,083,214
	3,086,309	3,124,490	3,163,282	3,202,694	3,242,737	3,063,494	2,779,320