



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

Board of Governors Open Session Minutes

Friday, May 08, 2020
By videoconference / teleconference
7:30 AM - 12:30 PM

ATTENDEES:

Voting Members:

Kate Chisholm	Appointed Chair, General Public
Guy Bridgeman	Appointed Vice-Chair, General Public
Joel Agarwal	Appointed Member, President, Students' Union
Katherine Binhammer	Appointed Member, Academic Staff Representative (GFC Appointee)
Charlene Butler	Appointed Member, University of Alberta Senate Representative
Daniel Eggert	Appointed Member, General Public
Mona Hale	Appointed Member, General Public
David Konrad	Appointed Member, Undergraduate Board of Governors Representative
Janice MacKinnon	Appointed Member, General Public
Ray Muzyka	Appointed Member, General Public
Thomas (Tom) Ross	Appointed Member, General Public
Rakesh Saraf	Appointed Member, General Public
Douglas Stollery	Appointed Member, Chancellor, University of Alberta
Robert Ryan Thompson	Appointed Member, University of Alberta Alumni Association Representative
David Turpin	Appointed Member, President and Vice-Chancellor, University of Alberta
Marc Waddingham	Appointed Member, President, Graduate Students' Association
Paul Whittaker	Appointed Member, General Public
Donna Wilson	Appointed Member, Academic Staff Representative (AASUA Appointee)

Non-Voting Officials Appointed by the President:

Steven Dew	Provost and Vice-President (Academic)
Walter Dixon	Interim Vice-President (Research and Innovation)
Marion Haggarty-France	University Secretary (University Governance)
Brad Hamdon	General Counsel
Gitta Kulczycki	Vice-President (Finance and Administration)
Andrew Sharman	Vice-President (Facilities and Operations)
Kelly Spencer	Interim Vice-President (Advancement)
Catherine Swindlehurst	Interim Vice-President (University Relations) & Chief of Staff (President's Office)
Juli Zinken	Board Secretary and Manager of Board Services (University Governance)

Presenter(s):

Bill Flanagan	President-Elect
Peggy Garritty	Chancellor-Elect
Sean Price	Associate Vice-President (Alumni Relations)

Staff:

Erin Plume, Assistant Board Secretary (University Governance)

OPENING SESSION

1. Chair's Session

Presenter(s): Kate Chisholm

1a. Call to Order and Confirmation of Quorum

Presenter(s): Kate Chisholm

The Chair called the Open Session to order at 10:45 am. The Board Secretary confirmed that the attendance constituted quorum.

1b. Approval of Open Session Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Kate Chisholm

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session agenda, as presented.

CARRIED

1bi Review of Consent Agenda

Presenter(s): Kate Chisholm

The Chair invited members to inform her if there were any requests to remove an item from the Open Session Consent Agenda. A member requested that Item 5r, *Report of General Faculties Council*, be removed so that it could be an item of discussion.

1c. Conflict of Interest - Opportunity for Declaration

Presenter(s): Kate Chisholm

The Chair invited members to declare any conflicts of interest related to the Open Session agenda. No conflicts were declared.

1d. Chair's Remarks

Presenter(s): Kate Chisholm

The Chair welcomed four new members who were attending their first Board of Governors' meeting: Mona Hale, who was appointed as a public member for a three-year term on April 22; and the three new student members, who were each appointed for a one-year term on May 1: Joel Agarwal, President of the Students' Union, Dave Konrad, Undergraduate Student Representative, and Marc Waddingham, President of the Graduate Students' Association.

The Chair also welcomed observers, including incoming Board members: Peggy Garritty, Chancellor-Elect; Breda Cormack, incoming support-staff representative awaiting her Ministerial Order; Ayaz Bhanji, incoming alumni representative awaiting his Ministerial Order; and President-Elect Bill Flanagan.

2. Report of the Chancellor

- Introduction of Chancellor-Elect

Materials before members are contained in the official meeting file.

Presenter(s): Douglas Stollery; Peggy Garritty

Purpose of the Proposal: For information / discussion.

Discussion:

In addition to his written report, which included a summary of the activities of the Office of the Chancellor and Senate, Chancellor Stollery introduced Peggy Garritty, elected by the Senate on March 6, 2020 as the University of Alberta's 22nd Chancellor. Chancellor Stollery reviewed the role of the Senate and the Chancellor and highlighted Chancellor-Elect Garritty's strong community relationships and board experience. Chancellor-Elect Garritty noted her appreciation for the transition process and her anticipation to start in June.

The Board Chair led members in congratulating Chancellor-Elect Garritty on her future role.

3. Report of the President

- COVID-19 Update
- Emergency Governance Protocols Decision Tracker

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin

Purpose of the Proposal: For information / discussion.

Discussion:

In addition to his written report, Dr Turpin provided verbal remarks on presidential transition activities, including President-Elect Bill Flanagan's full integration into the university's decision-making processes; strategies to meet the university's 2020-2021 \$110M budget reduction; and the resiliency of the university community in light of significant job losses.

President Turpin then briefed the Board on the university's response to COVID-19, including a timeline of events; the current state of emergency; planning and decision-making structures; pandemic forecasting and uncertainties; Universities Canada's nationwide opinion poll of students and parents and their perceptions of returning to campus in the fall; and the limitations and likely direction of possible fall scenarios. He acknowledged the work of the executive and public health response teams, highlighting Mr Sharman in particular, and expressed pride in the university community's response to the pandemic.

Mr Sharman and Dr Swindlehurst responded to a question from the Board regarding how the university engaged and supported the surrounding community during its COVID-19 response.

4. Report of the University Secretary

Presenter(s): Marion Haggarty-France

Purpose of the Proposal: For information / discussion.

Discussion:

The University Secretary provided an update on the transition of all university governance meetings to online formats in the wake of the COVID-19 crisis, cautioning members against 'Zoom fatigue', and highlighting two personal responses to the crisis written by members of the university community.

CONSENT AGENDA

5. Motion to Approve / Receive the Consent Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Kate Chisholm

The Chair reminded the Board that a member had requested that Item 5r, *Report of General Faculties Council*, be removed from the consent agenda.

Action Items – to approve

- 5a. Approval of the Open Session Minutes of March 13, 2020
- 5b. Approval of the Open Session Minutes of March 26, 2020
- 5c. Proposed Suspensions of Majors in the Bachelor of Music Program, Augustana Faculty
- 5d. Proposed Addition to the Code of Student Behaviour Regarding Weapons on Campus

Report of the Governance Committee

- 5e. Webcasting of Board of Governors' Meetings
- 5f. Board Agenda Coordinating Committee

Information Reports - to receive

- 5g. Action Arising from Previous Meetings – completed / no action arising from March 13 or 26
- 5h. Report of the Audit and Risk Committee
- 5i. Report of the Finance and Property Committee
- 5j. Report of the Governance Committee
- 5k. Report of the Investment Committee
- 5l. Report of the Reputation and Public Affairs Committee

Regular Reports

- 5m. Alumni Association
- 5n. Students' Union
- 5o. Graduate Students' Association
- 5p. Association of Academic Staff
- 5q. Non-Academic Staff Association - *no report*
- 5r. General Faculties Council – **item removed**
- 5s. Board Chair Report

The motion was moved and seconded.

THAT the Board of Governors approve the action items and receive the information reports on the Open Session Consent Agenda, as amended.

CARRIED

DISCUSSION ITEMS

5r. Report of General Faculties Council

Presenter(s): Katherine Binhammer; David Turpin

Purpose of the Proposal: For information / discussion

Discussion:

President Turpin responded to a question from a Board member as to whether the university was working with other provincial institutions to harmonize its non-credit credential framework, as reported on within the *Report of General Faculties Council*.

Report of the Finance and Property Committee

Presenter(s): Charlene Butler

6. Update: University of Alberta 2020-2021 Budget

Presenter(s): David Turpin; Steven Dew; Gitta Kulczycki; Andrew Sharman

Purpose of the Proposal: For information / discussion

Discussion:

Ms Kulczycki provided the Board with an update on job losses since the last Board meeting, noting that there had been 400 job losses due to layoffs and position attrition in 2019-20, as well as 100 positions lost due to grant reductions. She then briefed the Board on job losses since April 1, indicating that there had been 34 permanent job losses and 150 temporary staff layoffs due to COVID-19. She estimated a net \$38M budget impact of COVID-19 due to reduced revenues and highlighted the importance of upcoming enrolment numbers in determining the pandemic's future budget impact.

Dr Dew briefed the Board on the potential budget impact of the Investment Management Agreements and performance-based funding. He spoke to two major initiatives, academic and administrative restructuring, to develop a more efficient organization while continuing to fulfil the university's academic mission, and noted the importance of engaging the entire university to determine what a reinvigorated university might look like.

Dr Dew responded to questions from the Board regarding: what type of positions were affected by temporary layoffs, and whether the university would require all 120 days to determine next steps for those temporary layoffs.

Report of the Reputation and Public Affairs Committee

Presenter(s): Kate Chisholm

7. Alumni Association Strategic Priorities

Materials before members are contained in the official meeting file.

Presenter(s): Kelly Spencer; Sean Price

Purpose of the Proposal: To provide updates regarding a select number of priority areas of the new Alumni Association strategic plan, concentrating on the intersection of alumni volunteerism and the student-to-new-grad transition. To share examples of how our programs deepen engagement with our alumni and can impact student experience and employability success post graduation, and will contribute to performance measure targets.

Discussion:

Ms Spencer and Mr Price provided an update on strategic priorities of the Alumni Association, focusing on three programs where alumni contribute to student success: the ThresholdImpact Venture Mentoring Service, a network of mentors who provide coaching and advice to new graduates, faculty, and staff in entrepreneurial ventures; the Alumni Student Support and Engagement Team (ASSET), alumni who have provided over 700 volunteer hours to supplement student mental-health services on campus; and efforts to track and communicate the number of volunteer hours provided by alumni who deliver work-integrated learning opportunities to provide students with real-world experience. Following the presentation, Mr Price thanked Dr Muzyka, founder of the ThresholdImpact Venture Mentoring Service (VMS), and the alumni representatives on the Board for their support.

Board members expressed their appreciation for the work and achievements of the Alumni Association. Dr Muzyka responded to a question from the Board regarding whether VMS tracks the metrics of those ventures that it mentors, to demonstrate the university's importance to government. He then thanked Ms Spencer and Mr Price for providing the foundation for VMS' growth, and encouraged more faculty and staff to come forward for help moving forward in commercialization. The Board Chair thanked Dr Muzyka for his support of the university.

CLOSING SESSION

8. *Adjournment*

Presenter(s): Kate Chisholm

The Chair adjourned the Open Session at 11:50 am.