



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

Board of Governors Open Session Minutes

Friday, March 25, 2022
By Zoom videoconference
8:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

| | |
|----------------------|---|
| Kate Chisholm | Appointed Chair, General Public |
| Guy Bridgeman | Appointed Vice-Chair, General Public |
| Zarina Bhambhani | Appointed Member, Additional Member |
| Ayaz Bhanji | Appointed Member, University of Alberta Alumni Association Representative |
| Heather Bruce | Appointed Member, Academic Staff Representative (AASUA Appointee) |
| Charlene Butler | Appointed Member, General Public |
| Daniel Eggert | Appointed Member, General Public |
| Anas Fassih | Appointed Member, President, Graduate Students' Association |
| Bill Flanagan | Appointed Member, President and Vice-Chancellor, University of Alberta |
| Mona Hale | Appointed Member, General Public |
| Rowan Ley | Appointed Member, President, Students' Union |
| Janice MacKinnon | Appointed Member, General Public |
| Sett Policicchio | Appointed Member, General Public |
| Thomas (Tom) Ross | Appointed Member, General Public |
| Margot Ross-Graham | Appointed Member, University of Alberta Senate Representative |
| Rakesh Saraf | Appointed Member, General Public |
| Andrei Tabirca | Appointed Member, Non-Academic Staff Representative (NASA Appointee) |
| Robert Ryan Thompson | Appointed Member, University of Alberta Alumni Association Representative |
| Dilini Vethanayagam | Appointed Member, Academic Staff Representative (GFC Appointee) |
| Adrian Wattamaniuk | Appointed Member, Undergraduate Board of Governors Representative |
| Paul Whittaker | Appointed Member, General Public |
| Lillian Zenari | Appointed Member, Additional Member |

Non-Voting Officials Appointed by the President:

| | |
|------------------------|---|
| Steven Dew | Provost and Vice-President (Academic) |
| Todd Gilchrist | Vice-President (University Services and Finance) |
| Brad Hamdon | General Counsel and University Secretary |
| Elan MacDonald | Vice-President (External Relations) |
| Aminah Robinson Fayek | Vice-President (Research and Innovation) |
| Andrew Sharman | Vice-President (Facilities and Operations) |
| Catherine Swindlehurst | Chief Strategic Officer (President's Office) |
| Juli Zinken | Board Secretary and Manager of Board Services (University Governance) |

Regrets:

| | |
|----------------|------------------------------|
| Peggy Garritty | Appointed Member, Chancellor |
|----------------|------------------------------|

Staff:

Erin Plume, Assistant Board Secretary (University Governance)

The Chair called the meeting to order at 8:00 a.m. She welcomed members and guests, and reminded all in attendance that the open session of the meeting was being webcast to observers.

IN CAMERA SESSION OF VOTING MEMBERS ONLY

Members met *in camera* at the start of the meeting.

OPENING SESSION

1. Chair's Session

Presenter(s): Kate Chisholm

The Chair read the following territorial acknowledgement:

The University of Alberta resides on Treaty 6 territory and the homeland of the Métis. This territory is a traditional gathering place for diverse Indigenous peoples whose histories, languages and cultures continue to influence and enrich our community. To acknowledge the territory is to recognize the longer history of these lands. The acknowledgement signifies our commitment to working in Good Relations with First Nations, Métis and Inuit peoples as we engage in our institutional work, uplifting the whole people, for the University for Tomorrow.

1a. Call to Order and Confirmation of Quorum

Presenter(s): Kate Chisholm

The Chair called the Open Session to order and the Board Secretary confirmed that the attendance constituted quorum.

1b. Approval of Open Session Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Kate Chisholm

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session agenda, as presented.

CARRIED

1c. Conflict of Interest - Opportunity for Declaration

Presenter(s): Kate Chisholm

The Chair provided an update on the Board of Governors' Code of Conduct, reminding members that at its last meeting, the Board approved revisions to its Code of Conduct and Bylaws to allow for a member to continue to participate in the discussion of and/or voting on a matter in respect of which the member has a conflict of interest, as long as the conflict is an "allowed conflict". She informed members that the revised Code of Conduct recently received approval from the provincial Ethics Commissioner, with slightly amended language to improve clarity.

The Chair then invited members to declare any conflicts of interest related to the open session agenda. Rowan Ley, Adrian Wattamaniuk, and Anas Fassih each declared an apparent conflict of interest in respect of the tuition and fees items on the agenda due to their positions as President of the Students' Union, Undergraduate Representative to the Board of Governors, and President of the Graduate Students' Association, respectively. The Chair acknowledged the perceived conflict, noting that the conflict was manageable because it was based on

a shared interest, and that the members would be allowed to participate in the discussion and vote. She noted that, going forward, this approach would be added to the Board Bylaws to provide clarity on perceived conflicts related to tuition/fee matters.

Seeing no other conflicts, the Chair declared the question asked and answered.

1d. Chair's Remarks

Presenter(s): Kate Chisholm

The Chair acknowledged the conflict in Ukraine, and noted that President Flanagan had publicly stated the University of Alberta's condemnation for Russia's actions. She expressed solidarity with the Ukrainian people as they withstood Russian attacks, and with those in the university community who had close ties to the region.

The Chair then welcomed Adrian Wattamaniuk to his first and final Board meeting as Undergraduate Student Representative, and informed members that this would also be the final Board of Governors' meeting for Rowan Ley, Students' Union President. Members joined the Chair in recognizing A Wattamaniuk and R Ley for their service and valuable contributions to the Board over the past year.

The Chair then welcomed the recently-elected student members who were attending the meeting as observers: Abner Monteiro, Students' Union President-Elect, and Alex Dorscheid, Undergraduate Board of Governors Representative, both appointed to the Board effective May 1, pending Ministerial Orders. She congratulated Anas Fassih, Graduate Students' Association President, on his re-election to that role.

The Chair reflected on her attendance at the March 16, 2022 Alumni Awards ceremony, noting it was a wonderful way to understand the impact of the university in terms of the accomplishments of alumni and their impact on the communities in which they live and work.

2. Report of the President

2a. COVID-19 Update

2b. Emergency Governance Protocols Decision Tracker

Materials before members are contained in the official meeting file.

Presenter(s): Bill Flanagan

Purpose of the Proposal: For information / discussion.

Discussion:

In addition to his written report, President Flanagan provided verbal updates on the Government of Alberta's Alberta at Work enrolment growth funding program, with proposals aligned with the targeted growth areas to be submitted within the week; the recent ratification of the Association of Academic Staff of the University of Alberta (AASUA) collective agreement; and the suspension of the University of Alberta's mask mandate, in alignment with the province and the City of Edmonton.

CONSENT AGENDA

3. Motion to Approve the Consent Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Kate Chisholm

3a. Approval of the Open Session Minutes of December 9, 2021

Report of the Finance and Property Committee

- 3b. 2022-23 Parking Fees
- 3c. 2022-2023 University of Alberta Residence Rates (Augustana)

Report of the Governance Committee

- 3d. Amendment to Board of Governors Bylaws Section 7.5
- 3e. Committee Composition Frameworks

Report of the Human Resources and Compensation and Learning, Research and Student Experience Committee

- 3f. Teaching, Learning, Evaluation Policy

Report of the Investment Committee

- 3g. University Funds Investment Policy & Endowment Objectives

Report of the Learning, Research and Student Experience Committee

- 3h. Residence Community Standards Policy
- 3i. Faculty of Education Restructuring

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session Consent Agenda.

CARRIED

ACTION ITEMS

Report of the Finance and Property Committee

Presenter(s): Charlene Butler

4. Presentation on the University of Alberta's 2022-2023 Consolidated Budget

Materials before members are contained in the official meeting file under Item 4b.

Presenter(s): Steven Dew; Andrew Sharman; Todd Gilchrist

Purpose of the Proposal: For information / discussion

Discussion:

Ms Butler introduced the item, noting that the Finance and Property Committee had considered budget, tuition, mandatory non-instructional fees, meal plan rates, and residence fees, at its March meeting. T Gilchrist, S Dew, and A Sharman presented an overview of the components of the University of Alberta's 2022-23 Consolidated Budget, including the operating, ancillary, research, capital, and special purpose budgets; undergraduate domestic, graduate, and continuing international student tuition, exceptional tuition increases, mandatory non-instructional fees and financial support; capital projects; and deferred maintenance funding. A Sharman reminded members that the university's capital plan would come for approval at the next meeting, and T Gilchrist briefed the Board on the impact of recent collective bargaining, noting that administration did not anticipate additional material expenses for 2022-23.

S Dew and A Sharman responded to questions from the Board regarding: the stability of Alberta Health Services funding; actions being taken to mitigate deferred maintenance risks, with particular consideration of supply chain issues; appreciation for how clinical funding models were captured within the university's special purpose budget; and the rationale for increases to international course-based tuition as well as the scope of the tuition rebate.

Items 4a and 4b were discussed and considered with Item 4, *Presentation on the University of Alberta's 2022-2023 Consolidated Budget*. Additional discussion, if any, is included with each item.

4a. University of Alberta 2022-2023 Tuition Fee Proposal and Student Financial Aid

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew; Todd Gilchrist

Purpose of the Proposal: To approve the tuition proposal for most domestic and international students for Fall 2022.

Discussion:

Members of the Board spoke to: the impact of rising tuition on undergraduate and graduate students; concerns regarding the level of financial aid and merit awards available through the province and university; lack of alternative sources of funding pending deconsolidation; the effect of rising tuition and current levels of financial aid on the university's accessibility; and the importance of graduate students in maintaining the university's research strength.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee and the General Faculties Council Academic Planning Committee, approve the Tuition Proposal for Fall 2022 as outlined in the following table, with exclusions as outlined below:

| Category of Student | Proposed Increase for Fall 2022 | Financial Support |
|---|---|---------------------|
| Domestic Undergraduate (incoming and continuing students) ¹ | 7% | 15% of net increase |
| International Undergraduate (continuing students admitted prior to Fall 2020) | 4% | 7.55% ² |
| Domestic Graduate Thesis (continuing students admitted prior to Fall 2020) | 7% increase with rebate to 2.67% ³ | 15% of net increase |
| Domestic Graduate Thesis (2020 entry and beyond) ¹ | 7% | 15% of net increase |
| Domestic Graduate Course-based (per *3) ¹ | 7% | 15% of net increase |
| International Graduate Thesis (continuing students admitted prior to Fall 2020) | 7% increase with rebate to 2.67% ³ | 7.55% ² |
| International Graduate Course-based (per *3, continuing students admitted prior to Fall 2020) | 4% | 7.55% ² |

¹ With the exception of incoming students in programs with approved exceptional tuition increases for Fall 2022. (As approved by the Board of Governors on October 15, 2021.)

² Existing model for International tuition financial aid.

³ 2.67% is consistent with the rebated increase from last year and is designed to ensure consistency and predictability for students in alignment with cost drivers. This is of net tuition and expires after 4 years after first introduction.

Exclusions:

The following programs will have their tuition rates held at the Fall 2021 rate:

Undergraduate Program Exclusions to Domestic Tuition Increases:

The following programs will be excluded from the 7% tuition increase:

- Certificate in Teaching Students with Complex Communication Needs
- Certificate in Advanced Adolescent Literacy
- Certificate in Early Childhood Education

Graduate Program Exclusions to Domestic Tuition Increases:

The following programs will be excluded from the 7% tuition increase:

- Graduate Certificate in Educational Studies
- Graduate Certificate in School Leadership
- Master of Education in Educational Studies
- Master of Education in Health Science Education
- Master of Science Internetworking
- Master of Science in Multimedia Studies

CARRIED

4b. University of Alberta 2022-2023 Consolidated Budget

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew; Todd Gilchrist; Andrew Sharman

Purpose of the Proposal: To propose the University of Alberta 2022-23 Budget for approval by the Board of Governors.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee and the General Faculties Council Academic Planning Committee, approve the 2022-23 Consolidated Budget as set forth in Attachment 1.

CARRIED

DISCUSSION ITEMS

Report of the Finance and Property and Learning, Research and Student Experience Committees

Presenter(s): Charlene Butler; Janice MacKinnon

5. 2022-23 Investment Management Agreement

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew; Todd Gilchrist

Purpose of the Proposal: To provide an update on preparation of the 2022-2023 Investment Management Agreement.

Discussion:

C Butler and J MacKinnon introduced the item, and S Dew provided an update on the Ministry of Advanced Education's confirmed approach to the 2022-23 Investment Management Agreement (IMA), including that 15 percent of funding would be at risk and allocated based on three mandatory performance-based measures: proportion of programs with work-integrated learning, domestic enrolment, and proportion of employed graduates in jobs related to their programs. He reviewed each metric, correcting the 2022-23 target for domestic enrolment, which would be 30,704 based on the average of the last three years. S Dew then reviewed four additional transparency measures that were identified but not attached to funding.

S Dew responded to questions from the Board regarding: whether the provincial government would use the same metrics across the sector; and the university's retention and graduation rates.

INFORMATION ITEMS

Materials before members are contained in the official meeting file.

There were no requests from members to discuss the information items listed below.

Report of General Counsel and University Secretary

6. 2022-2023 Board of Governors' Calendar

Information Reports

7. Action Arising from Previous Meetings
 - i. Metrics Associated with Academic Restructuring (UAT/College Metrics)
8. Report of the Audit and Risk Committee
 - i. Board Oversight of Enterprise Risk Management – Revised Process
9. Report of the Finance and Property Committee
 - i. Integrated Asset Management Strategy Dashboard
10. Report of the Governance Committee
11. Report of the Human Resources and Compensation Committee
12. Report of the Investment Committee
13. Report of the Learning, Research, and Student Experience Committee
14. Report of the Reputation and Public Affairs Committee

Regular Reports

15. Chancellor's Report
16. Alumni Association
17. Students' Union (including 2020-21 Financial Statements)
18. Graduate Students' Association
19. Association of Academic Staff
20. Non-Academic Staff Association
21. General Faculties Council
22. Board Chair Report

CLOSING SESSION

23. *Adjournment*

The Chair adjourned the Open Session at 9:30 a.m.