

The following Motions and Documents were considered by the General Faculties Council at its Monday, September 23, 2019 meeting:

---

Agenda Title: **New Members of GFC**

CARRIED MOTION: TO APPOINT, as amended:

The following academic staff member to represent University Library Academic Staff, for a term beginning July 1, 2019 and ending June 30, 2022:

Sarah Severson, University Library Academic Staff Representative

The following academic staff members, elected by AASUA, for a term beginning July 1, 2019 and ending June 30, 2022:

Adrienne Wright, Academic Staff (APO/FSO) Representative

Jillian Hall, Academic Teaching Staff (ATS) Representative

The following ex officio member, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Fred Tappenden, Principal, St. Stephen's College

The following representative of Chairs' Council, to serve on GFC for a term of office beginning July 1, 2019 and ending June 30, 2022:

Christopher Lupke, Chairs' Council

The following Management and Professional Staff Representative, to serve on GFC for a term of office beginning July 1, 2019 and ending June 30, 2022:

Wade King, Management and Professional Staff (MaPS) representative

CARRIED MOTION: TO RECEIVE:

The following ex officio members, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Pierre-Yves Mocquais, Dean, Faculté Saint-Jean and Executive Officer of Campus Saint-Jean

Demetres P. Tryphonopoulos, Dean, Augustana Faculty and Executive Officer of Augustana Campus

Matina Kalcounis-Rueppell, Dean, Faculty of Science

David Percy, Interim Dean, Faculty of Law

Maria Mayan, Interim Dean, Faculty of Extension

The following statutory faculty members who have been elected/re-elected by their Faculty, to serve on GFC for term of office beginning July 1, 2019 and ending June 30, 2022:

Gary Eitzen, Faculty of Medicine and Dentistry

Pierre Lemelin, Faculty of Medicine and Dentistry

Amy Tse, Faculty of Medicine and Dentistry

Alan Underhill, Faculty of Medicine and Dentistry

Johnathan White, Faculty of Medicine and Dentistry

Minn-Nyoung Yoon, Faculty of Medicine and Dentistry

Nelson Amaral, Faculty of Science

Al Meldrum, Faculty of Science

Kristof Van Assche, Faculty of Science

Yan Yuan, School of Public Health

---

Sarah Moore, Alberta School of Business  
Nat Kav, Faculty of Agricultural, Life and Environmental Sciences  
Heather Coleman, Faculty of Arts  
Kathleen Lowrey, Faculty of Arts  
Victoria Ruetalo, Faculty of Arts  
Kisha Supernant, Faculty of Arts  
Anastasia Elias, Faculty of Engineering  
Nicholas Beier, Faculty of Engineering  
Dan Romanyk, Faculty of Engineering

FINAL Item: 4

---

**Agenda Title: Proposed Increases to Minimum English Language Proficiency Entrance Requirements for Graduate Program, Faculty of Graduate Studies and Research**

**CARRIED MOTION:**

THAT General Faculties Council approve the proposed increases to the minimum English Language Proficiency scores, as recommended by the GFC Executive Committee, the GFC Academic Planning Committee and the GFC Academic Standards Committee, as submitted by the Faculty of Graduate Studies and Research, and as set forth in Attachment 1, for implementation for Fall 2020 admissions and to be published in the 2020-2021 Calendar.

FINAL Item: 5

---

[Click here to enter text.](#)

u:\GO05 General Faculties Council - Committees\GEN\19-20\SE-23\Action\Motion And Final Document Summary\_GEN-19-SE23 (1).Docx

---

New Members of GFC

**MOTION I: TO APPOINT/REAPPOINT:**

The following academic staff member to represent University Library Academic Staff, for a term beginning July 1, 2019 and ending June 30, 2022:

Sarah Severson	University Library Academic Staff Representative
----------------	--

The following academic staff members, elected by AASUA, for a term beginning July 1, 2019 and ending June 30, 2022:

Adrienne Wright	Academic Staff (APO/FSO) Representative
Jillian Hall	Academic Teaching Staff (ATS) Representative

The following ex officio member, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Fred Tappenden	Principal, St. Stephen's College
----------------	----------------------------------

The following representative of Chairs' Council, to serve on GFC for a term of office beginning July 1, 2019 and ending June 30, 2022.

Christopher Lupke	Chairs' Council
-------------------	-----------------

The following Management and Professional Staff Representative, to serve on GFC for a term of office beginning July 1, 2019 and ending June 30, 2022.

Wade King	Management and Professional Staff (MaPS) representative
-----------	---

**MOTION II: TO RECEIVE:**

The following ex officio members, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Pierre-Yves Mocquais	Dean, Faculté Saint-Jean and Executive Officer of Campus Saint-Jean
Demetres P. Tryphonopoulos	Dean, Augustana Faculty and Executive Officer of Augustana Campus
Matina Kalcounis-Rueppel	Dean, Faculty of Science
David Percy	Interim Dean, Faculty of Law
Maria Mayan	Interim Dean, Faculty of Extension

## Item No. 4

The following statutory faculty members who have been elected/re-elected by their Faculty, to serve on GFC for term of office beginning July 1, 2019 and ending June 30, 2022:

Gary Eitzen	Faculty of Medicine and Dentistry
Pierre Lemelin	Faculty of Medicine and Dentistry
Amy Tse	Faculty of Medicine and Dentistry
Alan Underhill	Faculty of Medicine and Dentistry
Johnathan White	Faculty of Medicine and Dentistry
Minn-Nyoung Yoon	Faculty of Medicine and Dentistry
Nelson Amaral	Faculty of Science
Al Meldrum	Faculty of Science
Kristof Van Assche	Faculty of Science
Yan Yuan	School of Public Health
Sarah Moore	Alberta School of Business
Nat Kav	Faculty of Agricultural, Life and Environmental Sciences
Heather Coleman	Faculty of Arts
Kathleen Lowrey	Faculty of Arts
Victoria Ruetalo	Faculty of Arts
Kisha Supernant	Faculty of Arts
Anastasia Elias	Faculty of Engineering
Nicholas Beier	Faculty of Engineering
Dan Romanyk	Faculty of Engineering

**Governance Executive Summary  
Action Item**

<b>Agenda Title</b>	<b>Proposed Increases to Minimum English Language Proficiency Entrance Requirements for Graduate Program, Faculty of Graduate Studies and Research</b>
---------------------	--

**Motion**

<p>THAT General Faculties Council approve the proposed increases to the minimum English Language Proficiency scores, as recommended by the GFC Executive Committee, the GFC Academic Planning Committee and the GFC Academic Standards Committee, as submitted by the Faculty of Graduate Studies and Research, and as set forth in Attachment 1, for implementation for Fall 2020 admissions and to be published in the 2020-2021 Calendar.</p>
--

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Dean and Vice Provost, Faculty of Graduate Studies and Research
Presenter(s)	Brooke Milne, Dean and Vice Provost, FGSR

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before General Faculties Council to increase the minimum FGSR acceptable English Language Proficiency scores for TOEFL, MELAB, CAEL and Pearson.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>FGSR is proposing to raise the minimum internet-based TOEFL score to 90, and raise the minimum band score to 21; add a minimum MELAB band score of 80, and a minimum score of 3 on the speaking component; raise the minimum CAEL overall score to 70; and raise the minimum Pearson overall score to 61 and add a minimum band score of 60.</p> <p>The increases are proposed in order to align FGSR minimum ELP requirements with the undergraduate values. Graduate students at this University should meet the same English Language proficiency requirements as the undergraduate students that many of them will be teaching. It is also important for FGSR to stay competitive with other top universities in Canada.</p> <p>Higher ELP scores will ensure graduate students are better prepared to undertake graduate studies and research in English.</p> <p>This increase is being proposed for implementation for Fall 2020 admissions.</p>
Supplementary Notes and context	<p><i>GFC approved increases to English Language Proficiency scores for undergraduate admission in September 2017.</i></p> <p><i>Approved FGSR minimum English Language Proficiency requirements will be reflected in Calendar entries for all graduate programs as appropriate. Other programs will continue to use higher requirements, as approved.</i></p>

Item No. 5

**Engagement and Routing** (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p>	<p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>• Policy Review Committee (sub-committee of FGSR Council), which includes GSA representation and the Graduate Ombudsman</li> </ul>
<p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p>	<p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>• GFC Academic Standards Committee</li> </ul>
	<p><b><u>Those who have been informed:</u></b></p> <ul style="list-style-type: none"> <li>•</li> </ul>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FGSR Council - March 20, 2019 GFC Academic Standards Committee - April 18, 2019 GFC Academic Planning Committee - May 8, 2019 GFC Executive Committee – September 9, 2019 General Faculties Council – September 23, 2019</p>

**Strategic Alignment**

<p>Alignment with <i>For the Public Good</i></p>	<p><b>OBJECTIVE 21:</b> Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="560 1155 1516 1356"> <tr> <td data-bbox="560 1155 1071 1356"> <input type="checkbox"/> Enrolment Management  <input type="checkbox"/> Faculty and Staff  <input type="checkbox"/> Funding and Resource Management  <input type="checkbox"/> IT Services, Software and Hardware  <input type="checkbox"/> Leadership and Change  <input type="checkbox"/> Physical Infrastructure                 </td> <td data-bbox="1071 1155 1516 1356"> <input type="checkbox"/> Relationship with Stakeholders  <input checked="" type="checkbox"/> Reputation  <input type="checkbox"/> Research Enterprise  <input type="checkbox"/> Safety  <input checked="" type="checkbox"/> Student Success                 </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success			
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference GFC Academic Planning Committee (APC) Terms of Reference</p>			

Attachments:

1. Attachment 1 FGSR Calendar Change Request form
2. Attachment 2 Comparison chart

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, [mchia@ualberta.ca](mailto:mchia@ualberta.ca)

Killam Centre for Advanced Studies  
 2-29 Triffo Hall Edmonton AB Canada T6G 2E1  
 Tel: 780.492.2816 / Fax: 780.492.0692  
 www.gradstudies.ualberta.ca

**2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:**

**FGSR is proposing the following changes to the minimum acceptable English Language Proficiency scores:**

- **Raise the minimum internet-based TOEFL score to 90, and raise the minimum band score to 21;**
- **Add a minimum MELAB band score of 80, and a minimum score of 3 on the speaking component;**
- **Raise the minimum CAEL overall score to 70;**
- **Raise the minimum Pearson overall score to 61 and add a minimum band score of 60.**

**These changes are proposed to bring FGSR minimum ELP scores in line with the minimum acceptable undergraduate scores, and are for implementation for Fall 2020 admissions.**

Current	Proposed
<p><b>Regulations of the Faculty of Graduate Studies and Research</b></p> <p>[...]</p> <p><b>English Language Requirement</b></p> <p>[...]</p> <p>The minimum acceptable scores are:</p> <ul style="list-style-type: none"> <li>• TOEFL: total score of <b>88</b> with a score of at least <b>20</b> on each of the individual skill areas (internet-based) or equivalent</li> <li>• MELAB: 85</li> <li>• Academic IELTS: 6.5, with at least 5.5 on each test band.</li> <li>• CAEL: overall <b>60</b> with at least 60 on each subtest.</li> <li>• PTE Academic: <b>59</b>.</li> </ul> <p>[...]</p>	<p><b>Regulations of the Faculty of Graduate Studies and Research</b></p> <p>[...]</p> <p><b>English Language Requirement</b></p> <p>[...]</p> <p>The FGSR minimum acceptable scores are:</p> <ul style="list-style-type: none"> <li>• TOEFL: total score of <b>90</b> with a score of at least <b>21</b> on each of the individual skill areas (internet-based) or equivalent</li> <li>• MELAB: 85 <b>with a minimum band score of 80 and a minimum score of 3 on the speaking component</b></li> <li>• Academic IELTS: 6.5, with at least 5.5 on each test band.</li> <li>• CAEL: overall <b>70</b> with at least 60 on each subtest.</li> <li>• PTE Academic: <b>61 with a minimum band score of 60</b>.</li> </ul> <p>[...]</p>
<p>Justification: To bring the FGSR minimum ELP requirements in line with undergraduate values. Graduate students at this University should meet the same English Language proficiency requirements as the undergraduate students that many of them will be teaching. It is also important for FGSR to stay competitive with other top universities in Canada.</p> <p>Approved by: FGSR Council March 21, 2019</p>	

	Current undergrad ELP (2019-2020 Calendar)	Current FGSR ELP (2019-2020 Calendar)	Proposed change	UBC Graduate admissions	University of Toronto graduate admissions	McGill graduate admissions	McMaster Graduate admissions	Waterloo graduate admissions	U Calgary graduate admissions
<b>TOEFL (ibt)</b>	90 minimum band score of 21	88 minimum band score of 20	Raise minimum TOEFL to 90 Raise minimum band score to 21	90 22 (reading, listening) and 21 (writing, speaking)	93 22 in writing, speaking	86 no band less than 20	92	90 25 in writing and speaking	86 no band score less than 20
<b>IELTS</b>	6.5 minimum band score of 5.5	6.5 minimum band score of 5.5 *	No change required	6.5 6.0 each component	7.0 at least 6.5 for each component	6.5	6.5 5.5 in each section	7.0 6.5 in writing and speaking	6.5 no section less than 6.0
<b>MELAB</b>	85 minimum band of 80, minimum score of 3 on speaking	85 No minimum band score	Add minimum band score of 80, minimum of 3 on speaking	81		85	85	85 80 in each section, 3 in speaking	80
<b>CAEL</b>	70 minimum band score of 60	60 minimum band score of 60	Raise minimum CAEL to 70	60			70	70 60 per band, 70 writing and speaking	
<b>Pearson</b>	61 minimum of 60 on each skill	59 No minimum band score	Raise minimum Pearson to 61, add minimum band score of 60	59			63 (70 for engineering)	63 65 in writing and speaking	59

\*Increase in IELTS minimum band score from 5.0 to 5.5 approved by Academic Planning Committee December 12, 2018 for implementation for Fall 2019 admissions.