



General Faculties Council  
Approved Open Session Minutes

Monday, January 30, 2017  
Council Chambers  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Voting Members:

David Turpin	Chair, President and Vice-Chancellor, Statutory
Katherine Aitchison	Member, Statutory Academic Staff
Ahmad Al-Dabbagh	Member, Graduate Student at-Large
Chris Andersen	Member, Dean, Native Studies (Interim)
Susan Andrew	Member, Statutory Academic Staff
Lorne Babiuk	Member, Vice-President (Research), Statutory
Marina Banister	Member, Student Nominated by UG Council of Students
Howard Bashaw	Member, Statutory Academic Staff
Gerald Beasley	Member, Vice-Provost and Chief Librarian
Darcy Bemister	Member, Graduate Student at-Large
Jeff Birchall	Member, Statutory Academic Staff
Stanford Blade	Member, Dean, Agricultural, Life and Environmental Sciences, Statutory
Michelle Borowitz	Member, Graduate Student at-Large
Cary Brown	Member, Statutory Academic Staff
Sylvia Brown	Member, Statutory Academic Staff
Heather Bruce	Member, Statutory Academic Staff
Katy Campbell	Member, Dean, Extension, Statutory
Peter Carver	Member, Statutory Academic Staff, Law
Colin Champagne	Member, Board of Governors Representative, Undergraduate Appointee to GFC
Li-Kwong Cheah	Member, Academic Staff (APO), APO (Academic Staff Representative)
Lisa Collins	Member, Vice-Provost and University Registrar, Statutory
Lesley Cormack	Member, Dean, Arts, Statutory
André Costopoulos	Member, Vice-Provost and Dean of Students
Steven Dew	Member, Provost and Vice-President (Academic), Statutory
Joseph Doucet	Member, Dean, Business, Statutory
Ryan Dunch	Member, Statutory Academic Staff
Tarek El-Bialy	Member, Statutory Academic Staff
Duncan Elliott	Member, Statutory Academic Staff
Shannon Erichsen	Member, Non-Academic Staff (Nominated by NASA)
John Evjen	Member, Undergraduate Student Member
Umer Farooq	Member, Undergraduate Student Member
Sarah Ficko	Member, Board of Governors Representative, President, Graduate Students' Association
Kyle Foster	Member, Graduate Student at-Large
Matthew Fung	Member, Undergraduate Student Member
Murray Gingras	Member, Statutory Academic Staff, Science
Danny Gomez	Member, Undergraduate Student Member
John Hampson	Member, Undergraduate Student Member
Lesley Harrington	Member, Statutory Academic Staff

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Calvin Howard	Member, Undergraduate Student Member
Adina Ilisecu	Member, Undergraduate Student Member
Maryam Kebbe	Member, Graduate Student at-Large
Firouz Khodayari	Member, Student Nominated by GSA Council of Students
Maryse Ndilu Kiese	Member, Graduate Student at-Large
Jon Kolo	Member, Undergraduate Student Member
Gitta Kulczycki	Member, Vice-President (Finance & Administration), Statutory
Reed Larsen	Member, Undergraduate Student Member
Pierre Lemelin	Member, Statutory Academic Staff
Bernard Lemire	Member, Statutory Academic Staff
Monica Lillo	Member, Undergraduate Student Member
Wei Liu	Member, Non-Academic Staff (Nominated by NASA)
Mark Loewen	Member, Statutory Academic Staff
Habba Mahal	Member, Undergraduate Student Member
Maria Mayan	Member, Statutory Academic Staff
Heather McCaw	Member, Vice-President (Advancement), Statutory
Al Meldrum	Member, Statutory Academic Staff
Laurie Mereu	Member, Statutory Academic Staff
Pierre-Yves Mocquais	Member, Dean, Faculté Saint-Jean, Statutory
Anita Molzahn	Member, Dean, Nursing, Statutory
Paris Morin	Member, Undergraduate Student Member
Colin Mulholland	Member, Undergraduate Student Member
Kerry Mummery	Member, Dean, Physical Education & Recreation, Statutory
Alice Nakamura	Member, Statutory Academic Staff
Carla Peck	Member, Statutory Academic Staff
Fahim Rahman	Member, Board of Governors Representative, President, Students' Union
Bahador Rashidi	Member, Graduate Student at-Large
Leonard Ratzlaff	Member, Statutory Academic Staff
Jeremy Richards	Member, Board of Governors Representative, GFC Appointee
Carolyn Sale	Member, AASUA President and Additional Appointee
Jonathan Schaeffer	Member, Dean, Science
Andrew Sharman	Member, Vice-President (Facilities and Operations), Statutory
Carrie Smith-Prei	Member, Statutory Academic Staff
Kim Solez	Member, Statutory Academic Staff
Jorge Sousa	Member, Statutory Academic Staff
Andrew Steele	Member, Undergraduate Student Member
Lisa Stein	Member, Statutory Academic Staff
Bruce Sutherland	Member, Statutory Academic Staff, Science
Brent Swallow	Member, Statutory Academic Staff
Jacqui Tam	Member, Vice-President (University Relations), Statutory
Amy Tse	Member, Statutory Academic Staff
Benjamin Tucker	Member, Statutory Academic Staff
LJ Valencia	Member, Undergraduate Student Member
Harley Vanselow	Member, Undergraduate Student Member
Dilini Vethanayagam	Member, Statutory Academic Staff
Amanda Wakaruk	Member, University Library Academic Staff
Elizabeth Wallace	Member, University Library Academic Staff
Jonathan White	Member, Statutory Academic Staff
Brayden Whitlock	Member, Graduate Student at-Large
Sheena Wilson	Member, Statutory Academic Staff
Kue Young	Member, Dean, School of Public Health, Statutory
Denise Young	Member, St. Joseph's College Representative, Appointee to GFC
Jack Zhang	Member, Undergraduate Student Member

Heather Zwicker Member, Dean, Faculty of Graduate Studies and Research (Interim)

Presenter(s):

David Turpin	President and Chair, General Faculties Council
Logan Mardhani-Bayne	Initiatives Manager, Audit & Analysis
Wade King	Safe Disclosure and Human Rights Advisor
André Costopoulos	Vice-Provost and Dean of Students
Wayne Patterson	Executive Director and Acting Associate Vice-President (Human Resources)
Mary Persson	Associate Vice-President (Audit and Analysis) and University Auditor
Lisa Collins	Vice-Provost and University Registrar
Steven Dew	Provost and Vice-President (Academic)
Wendy Rodgers	Deputy Provost
Lesley Cormack	Dean, Faculty of Arts
Allen Ball	Associate Dean (Student Programs: Teaching & Learning), Faculty of Arts
Jonathan White	Chair, GFC Nominating Committee
Philip Stack	Associate Vice-President (Risk Management Services)

Staff:

Meg Brolley, GFC Secretary and Manager of GFC Services  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Banister/Molzahn

THAT the GFC Academic Planning Committee approve the Agenda.

**CARRIED**

2. Approval of the Minutes of November 21, 2016

Materials before members are contained in the official meeting file.

Motion: Cormack/Dew

THAT General Faculties Council approve the Minutes of November 21, 2016.

**CARRIED**

3. Report from the President - General Report

- Update on the ad hoc Committee on Academic Governance Including Delegated Authority

The Chair welcomed all to the 408<sup>th</sup> meeting of GFC, and began the meeting by stating the University of Alberta's strong commitment towards fostering inclusivity and diversity. He noted that supports for students and staff members impacted by the United States' travel ban were being developed. He also reported that the University flags were lowered in recognition of the victims of the recent mosque attack in Québec City. He emphasized that members of the University of Alberta remain engaged in activities which promote and celebrate diversity, including International Week, the Round Dance, and Islamic Awareness Week. He explained that

these are all good examples of how members of the university community continue to create safe spaces for learning and expression.

The Chair then provided an update on the Provincial reviews of tuition and the post-secondary funding model, and noted that members of Universities Canada and U15 have been working together in advance of the Federal budget.

The Chair reported on his recent travels to India to sign several agreements to strengthen educational partnerships, some of them unique and the first of their kind.

In addition, the Chair provided updates regarding several Vice-Presidential Search activities. He further noted that the GFC Board of Governors representative, Jeremy Richards, would be leaving this position as of June 30, 2017, and thanked Dr Richards for his service.

The Chair and Vice-Chair of the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority, Mark Loewen and Steve Patten, were then invited to provide an update on recent activities of the committee. They provided some highlights of discussions occurring at the ad hoc committee including: how to improve GFC engagement, enhancement of orientation and education activities, governance of research, communication with the Board, and the Council on Student Affairs (COSA).

Dr Jonathan White, Chair of the GFC Nominating Committee, delivered a brief update in regards to the recent activities of the Committee as well as current GFC Standing Committee vacancies.

#### **ACTION ITEMS**

#### 4. New Members of GFC

Materials before members are contained in the official meeting file.

*Presenter(s)*: David Turpin

*Purpose of the Proposal*: To appoint, re-appoint or receive new members of General Faculties Council.

*Discussion*:

GFC Secretary Meg Brolley announced additional names to be included within the Motions.

Motion: Dew/Champagne

MOTION I: TO APPOINT/RE-APPOINT [This motion may be proposed only by statutory members of GFC – VPs, Deans, statutory students or elected faculty members]:

The following academic staff members for a term beginning immediately and ending June 30, 2019:

Li-Kwong Cheah, Learning Services  
Lisa Stein, Faculty of Science  
Al Meldrum, Faculty of Science  
Jeff Birchall, Faculty of Science

**CARRIED**

Motion: Mocquais/Zwicker

MOTION II: TO RECEIVE [This motion may be proposed by any member of GFC]:

The following statutory graduate student member nominated by the Graduate Students' Association (GSA) to serve on GFC for a term beginning immediately and ending April 30, 2017:

Firouz Khodayari, Vice-President (Academic), GSA

The following ex officio members, to serve on GFC for term beginning immediately and extending for the duration of their appointments:

Gerald R. Beasley, Vice-Provost and Chief Librarian  
Jonathan Schaeffer, Dean, Faculty of Science

**CARRIED**

## **DISCUSSION ITEMS**

### 5. For the Public Good: Final Performance Measures

Materials before members are contained in the official meeting file.

*Presenter(s):* Logan Mardhani-Bayne; Mary Persson

*Purpose of the Proposal:* In July 2016, the university established an advisory group to recommend a framework for reporting on performance against For the Public Good (FPG). Following an extended consultation process with the university community, these performance indicators were approved in January 2017.

*Discussion:*

Mr Mardhani-Bayne reported that the proposal contains final performance indicators to be used towards *For the Public Good*.

Members discussed the final performance measures of *For the Public Good*, and made several observations surrounding how publication citations could be measured, the difficulty in creating performance measures which apply to all Faculties and areas, and that there are many examples of community engagement which could be included within the measures.

The Chair thanked the presenters for their report.

### 6. Comprehensive Institutional Plan (CIP): Update

There were no documents.

*Presenter(s):* Steven Dew; Wendy Rodgers; Philip Stack

*Purpose of the Proposal:* To discuss the status of the draft Comprehensive Institutional Plan (CIP) currently being developed at the University of Alberta for the 2017-2018 academic year.

*Discussion:*

Provost and Vice-President (Academic) Steven Dew provided members with an update on the CIP, noting changes to the format and key themes for this year.

Deputy Provost Wendy Rodgers gave an overview of how the CIP was developed and noted that, even though it is built around the Provincial Government's priorities (Accessibility, Affordability, Quality, Coordination, Accountability), it aligns with *For the Public Good*.

Mr Stack provided members with information on the budget component of the CIP and reported on the Consolidated Budget, revenues and expenses, budget assumptions, sensitivities and pressures.

Members commented on how negotiated salary and merit increases are reflected in the budget, potential ideas for non-tuition related revenue generation, and research funding.

7. Bachelor of Arts Curriculum Review, Faculty of Arts: Update

Materials before members are contained in the official meeting file.

*Presenter(s)*: Lesley Cormack; Allen Ball

*Purpose of the Proposal*: To provide an overview of and answer questions about the BA Curriculum Renewal from the Faculty of Arts.

*Discussion*:

Dean Lesley Cormack, Faculty of Arts, provided an overview of the Bachelor of Arts Curriculum Review, a comprehensive process undertaken over a number of years which will result in a BA program that is inviting, flexible and exciting for students. She noted that the process unfolded with a substantial amount of input from students and staff.

Members posed questions on possible synergies with the Arts program offered at MacEwan University, and on the reduced Science requirement. A member thanked Dean Cormack for a collaborative and open consultation process.

**ACTION ITEMS**

8. Proposed Changes to the Discrimination, Harassment and Duty to Accommodate Policy and Related Procedures

Materials before members are contained in the official meeting file.

*Presenter(s)*: Logan Mardhani-Bayne; Wade King

*Purpose of the Proposal*: To bring the Policy into alignment with the *Alberta Human Rights Act* and to improve clarity to users of the policy.

*Discussion*:

Mr King indicated that this proposal brings the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures into alignment with the *Alberta Human Rights Act*. There was no further discussion.

Motion: Doucet/Cormack

THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, recommend that the Board of Governors approve the proposed revisions to the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures as set forth in Attachments 1, 2 and 3, to take effect upon final approval.

**CARRIED**

9. Proposed Changes to the Helping Individuals at Risk (HIAR) Policy and Procedure

Materials before members are contained in the official meeting file.

*Presenter(s)*: André Costopoulos; Wayne Patterson

*Purpose of the Proposal*: The revised policy and procedure have improved clarity and preserve the intent of the documents as approved in 2010.

*Discussion*:

Vice-Provost and Dean of Students André Costopoulos explained that the proposed amendments to the Helping Individuals at Risk (HIAR) Policy and Procedure are required at this time to fine-tune the approaches needed to assist students and staff members who may be at risk. There was no further discussion.

Motion: Dew/Molzahn

THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, recommend that the Board of Governors approve the proposed revisions to the Helping Individuals at Risk (HIAR) Policy and Procedure as set forth in Attachments 1 and 2, to take effect upon final approval.

**CARRIED**

**DISCUSSION ITEMS**

10. Question Period

10.1 Q Question from GFC member Calvin Howard, Regarding CCIS Incident October 20 and 21, 2016 and

10.1 R Response from Associate Vice-President (Risk Management Services)

10.2 Q Question from GFC member Brayden Whitlock, Regarding University Hiring Practices and

10.2 R Response from Provost and Vice-President (Academic)

10.3 Q Question from GFC member Brayden Whitlock, Regarding security fees charged to student groups and

10.3 R Response from Vice-Provost and Dean of Students

Materials before members are contained in the official meeting file.

*Presenter(s)*: David Turpin

*Discussion*:

During the verbal overview of the submitted questions and provided responses led by the Chair, a follow-up question was posed in relation to the assessment of security fees charged to student groups, as well as a follow-up comment in relation to the response time and approach by the University during the incident at CCIS in fall of 2016.

**INFORMATION REPORTS**

11. Report of the GFC Executive Committee

12. Report of the GFC Academic Planning Committee
13. Report of the GFC Academic Standards Committee
14. Report of the GFC Replenishment Committee (January 19, 2017)
15. Report of the GFC Nominating Committee

*(The current list of membership vacancies may be viewed at:*

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/NominatingCommittee.aspx>)

16. Report of the Board of Governors (December 16, 2016)
17. Information Items

Materials before members are contained in the official meeting file.

-Annual Report on Undergraduate Enrolment 2016/2017

-Annual Report on Graduate Enrolment 2016/2017

-University of Alberta Museums Annual Report for the Period July 1, 2015 - September 30, 2016

-Student Conduct and Accountability Annual Statistical Report (2015-2016)

-Annual Report of the Appeals and Compliance Officer (2015-2016)

-Helping Individuals at Risk and Safe Disclosure and Human Rights Activity Reports 2015-2016

-Waiver of Advertising Requirements: Report to General Faculties Council

18. Information Forwarded to GFC Members Between Meetings

- Email notification of GFC meeting April 21, 2017 at 2:00 p.m.

## **CLOSING SESSION**

19. Adjournment

The Chair adjourned the meeting at 3:45 p.m.