



General Faculties Council  
Approved Open Session Minutes

Monday, November 21, 2016  
Council Chambers  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Voting Members:

David Turpin	Chair, President and Vice-Chancellor, University of Alberta, Statutory
Ahmad Al-Dabbagh	Member, Graduate Student at-Large
Chris Andersen	Member, Dean, Native Studies (Interim)
Susan Andrew	Member, Statutory Academic Staff
Larry Kostiuik (Delegate)	Member, Vice-President (Research), Statutory
Marina Banister	Member, Student Nominated by UG Council of Students
Howard Bashaw	Member, Statutory Academic Staff
Darcy Bemister	Member, Graduate Student at-Large
Faiza Billo	Member, Board of Governors Representative, NASA Appointee
Michelle Borowitz	Member, Graduate Student at-Large
Cary Brown	Member, Statutory Academic Staff
Sylvia Brown	Member, Statutory Academic Staff
Heather Bruce	Member, Statutory Academic Staff
Andy Canjina	Member, Undergraduate Student Member
Alicia Cappello	Member, Graduate Student at-Large
Peter Carver	Member, Statutory Academic Staff, Law
Lisa Collins	Member, Vice-Provost and University Registrar, Statutory
David Cooper	Member, Board of Governors Representative and AASUA Appointee
Lesley Cormack	Member, Dean, Arts, Statutory
André Costopoulos	Member, Vice-Provost and Dean of Students
Kathleen DeLong	Member, Vice-Provost and Chief Librarian, Statutory
Steven Dew	Member, Provost and Vice-President (Academic), Statutory
Ryan Dunch	Member, Statutory Academic Staff
Francesca El Ghossein	Member, Student Nominated by UG Council of Students, V-P (Student Life)
Tarek El-Bialy	Member, Statutory Academic Staff
Duncan Elliott	Member, Statutory Academic Staff
Shannon Erichsen	Member, Non-Academic Staff (Nominated by NASA)
Dean Eurich	Member, Statutory Academic Staff, School of Public Health
John Evjen	Member, Undergraduate Student Member
Sarah Ficko	Member, Board of Governors Representative, President, Graduate Students' Association
Kyle Foster	Member, Graduate Student at-Large
Matthew Fund	Member, Undergraduate Student Member
Adam Gaudry	Member, Statutory Academic Staff
Murray Gingras	Member, Statutory Academic Staff, Science
Saige Godbersen-Parlin	Member, Undergraduate Student Member
Daniel Gomez	Member, Undergraduate Student Member
Nicole Hammond	Member, Undergraduate Student Member
John Hampson	Member, Undergraduate Student Member
Lesley Harrington	Member, Statutory Academic Staff

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Calvin Howard	Member, Undergraduate Student Member
Adina Ilisecu	Member, Undergraduate Student Member
Wajiha Islam	Member, Undergraduate Student Member
Paul Jurasz	Member, Statutory Academic Staff
Maryam Kebbe	Member, Graduate Student at-Large
Jonathan Kolodychuk	Member, Undergraduate Student Member
Gitta Kulczycki	Member, Vice-President (Finance & Administration), Statutory
Reed Larsen	Member, Undergraduate Student Member
Cerina Lee	Member, Graduate Student at-Large
Pierre Lemelin	Member, Statutory Academic Staff
Bernard Lemire	Member, Statutory Academic Staff
Wei Liu	Member, Non-Academic Staff (Nominated by NASA)
Mark Loewen	Member, Statutory Academic Staff
Maria Mayan	Member, Statutory Academic Staff
Lisa McDermott	Member, Statutory Academic Staff
Laurie Mereu	Member, Statutory Academic Staff
Anita Molzahn	Member, Dean, Nursing, Statutory
Paris Morin	Member, Undergraduate Student Member
Colin Mulholland	Member, Undergraduate Student Member
Alice Nakamura	Member, Statutory Academic Staff
Carla Peck	Member, Statutory Academic Staff
Fahim Rahman	Member, Board of Governors Representative, President, UA Students' Union
Bahador Rashidi	Member, Graduate Student at-Large
Leonard Ratzlaff	Member, Statutory Academic Staff
Sandra Rein	Member, Statutory Academic Staff, Augustana
Marc Secanell	Member, Statutory Academic Staff
Andrew Sharman	Member, Vice-President (Facilities and Operations), Statutory
Carrie Smith-Prei	Member, Statutory Academic Staff
Kim Solez	Member, Statutory Academic Staff
Jorge Sousa	Member, Statutory Academic Staff
Sarah Stahlke	Member, Statutory Academic Staff
Eleni Stroulia	Member, Statutory Academic Staff, Science
Brent Swallow	Member, Statutory Academic Staff
Jacqui Tam	Member, Vice-President (University Relations), Statutory
Amy Tse	Member, Statutory Academic Staff
Benjamin Tucker	Member, Statutory Academic Staff
Sasha Van der Klein	Member, Student Nominated by GSA Council of Students
Harley Vanselow	Member, Undergraduate Student Member
Dilini Vethanayagam	Member, Statutory Academic Staff
Amanda Wakaruk	Member, University Library Academic Staff
Elizabeth Wallace	Member, University Library Academic Staff
Jason R. Wang	Member, Undergraduate Student Member
Akiko Watanabe	Member, Statutory Academic Staff
Bonnie Watt	Member, Statutory Academic Staff
Kathleen Weiss	Member, Statutory Academic Staff
Brayden Whitlock	Member, Graduate Student at-Large
Erin Wright	Member, Statutory Academic Staff
Denise Young	Member, St. Joseph's College Representative, Appointee to GFC
Jack Zhang	Member, Undergraduate Student Member
Deborah Burshtyn (Delegate)	Member, Dean, Faculty of Graduate Studies and Research (Interim)

Presenter(s):

David Turpin

President and Chair, General Faculties Council

Wendy Rodgers	Deputy Provost and Chair, GFC Facilities Development Committee (FDC)
Lee Foote	Director, Devonian Botanic Garden (DBG)
Andrew Sharman	Vice-President (Facilities and Operations)
Lisa Collins	Vice-Provost and University Registrar
Mary Persson	Associate Vice-President (Audit and Analysis) and University Auditor, Internal Audit Services
Logan Mardhani-Bayne	Initiatives Manager, Audit & Analysis
Naomi Krogman	Director of Sustainability Scholarship and Education, Office of the Provost and Vice-President (Academic)
Mark Loewen	Professor, Faculty of Engineering and Chair, GFC <i>Ad Hoc</i> Committee
Wayne Patterson	Executive Director, Human Resource Services
Steven Dew	Provost and Vice-President (Academic)
Trina Innes	Chief Sustainability Officer

Staff:

Meg Brolley, GFC Secretary and Manager of GFC Services  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Cormack/Rahman

THAT General Faculties Council approve the Agenda.

**CARRIED**

2. Approval of the Minutes of September 26, 2016

Materials before members are contained in the official meeting file.

Motion: Billo/Molzahn

THAT General Faculties Council approve the Minutes of September 26, 2016.

**CARRIED**

3. Report from the President

Materials before members are contained in the official meeting file.

*Discussion:*

The Chair welcomed all to the 407<sup>th</sup> meeting of GFC, and introduced the new Vice-President (Finance and Administration), Ms Gitta Kulczycki. Following this, he noted that searches were underway for the Vice-President (Research) and the Vice-President (University Relations).

The Chair reported on the development process to identify the Signature Areas recently initiated as part of the implementation of *For the Public Good*.

The Chair then reported on his recent trip to China where he met with university research partners, government officials and alumni in Beijing, Shanghai and Hong Kong, and his upcoming trip to India to explore opportunities for collaboration with various research institutions, foundations and industry partners.

The Provost and Vice-President (Academic) noted that the Province announced an extension of the tuition freeze for domestic students for the upcoming year. He reported that there will be a new regulatory framework by next fall and noted members could provide feedback on the framework through the Minister of Advanced Education website. He also reported that the Ministry will be undertaking a review of the funding model which would also be in place for next fall.

### **ACTION ITEMS**

4. New Members of GFC

[Note: A motion to appoint may be proposed only by a statutory member of GFC. A motion to receive may be proposed by any member of GFC.]

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin

*Purpose of the Proposal:* To appoint, re-appoint or receive new members of General Faculties Council.

*Discussion:*

GFC Secretary Marion Haggarty-France announced the inclusion of several additional student members.

Motion: Collins/Dew

### **MOTION I: TO RECEIVE [This motion may be proposed by any member of GFC]:**

The following statutory faculty member who has been elected/re-elected by their Faculty, to serve on GFC for term of office beginning immediately and ending June 30, 2019:

Alice Nakamura, Faculty of Business

The following undergraduate student representatives, to serve on GFC for terms beginning immediately and ending on April 30, 2017:

John Hampson, Faculty of Arts  
Adina Ilisecu, Faculty of Arts  
John Evjen, Faculty of Education  
Saige Godberson-Parlin, Faculty of Nursing  
Andrew Steele, Faculty of Physical Education and Recreation  
Jon Kolo, Faculty of Arts  
Paris Morin, Faculty of Business  
Harley Vanselow, Faculty of Engineering  
Jack Zhang, Faculty of Medicine and Dentistry  
Alex Kwan, Faculty of Pharmacy and Pharmaceutical Sciences  
Matthew Fung, Faculty of Science  
Danny Gomez, Faculty of Nursing  
Colin Mulholland, Faculty of Native Studies  
Wajiha Islam, Faculty of Business

**CARRIED**

## **DISCUSSION ITEMS**

### 5. Report of the GFC Facilities Development Committee - Devonian Botanic Garden Sector Plan

Materials before members are contained in the official meeting file.

*Presenter(s):* Lee Foote; Wendy Rodgers

*Purpose of the Proposal:* To discuss to Sector Plan for the Devonian Botanic Garden (DBG) and its alignment with the goals of *For the Public Good*.

*Discussion:*

Deputy Provost Wendy Rodgers provided an introduction to this presentation, noting that it had been discussed at a recent meeting of the GFC Facilities Development Committee (FDC).

Dr Foote highlighted the various activities at the Devonian Botanic Garden (DBG), specifically recognizing eight guiding principles used by the DBG including a focus on academic research and scholarship, conservation, experiential learning, sustainability strategies, connectivity, 11 month programming, transportation management and fiscal responsibility. Dr Foote noted that there are 20 unique gardens and 400 acres of property within the garden, and that donations towards its enhancement continue to be received. He noted the addition of the Islamic Garden, several other features will be unveiled in the years to come, including Dyde House and the Ecological Learning Centre (ELC).

He concluded by stating that all great universities have a botanical garden and that the DBG is for the good of all people.

### 6. For the Public Good: Preliminary Recommendations for Performance Measures

Materials before members are contained in the official meeting file.

*Presenter(s):* Mary Persson; Logan Mardhani-Bayne

*Purpose of the Proposal:* In July 2016, the University established an advisory group to recommend a framework for reporting on performance against *For the Public Good*. This document presents preliminary recommendations for input by General Faculties Council on November 21.

*Discussion:*

Ms Persson noted that this report falls within the development of the core framework for reporting on performance against *For the Public Good*. On this matter, she stated that there will be both quantitative and qualitative measures within the framework. She also reported that the Working Group established to develop these measures has requested metrics which can be compared against peer institutions.

Ms Persson noted that there will be an effort to align reporting within all institutional documents, including the Comprehensive Institutional Plan (CIP) and that the first iteration will be completed in January.

In the ensuring, members asked or commented on items including, but not limited to: how the indicators will be used; the use of internal and external measures; the use of the Graduate Outcomes Survey and other metrics which compare the University against other institutions; that some of the items within *For the Public Good* are missing from the metrics.

7. Undergraduate National Recruitment Strategy - Report on Undergraduate Financial Supports

There were no documents.

*Presenter(s):* Lisa Collins

*Purpose of the Proposal:* To discuss the Undergraduate National Recruitment Strategy as well as the Report on Undergraduate Financial Supports.

*Discussion:*

Vice-Provost and University Registrar Lisa Collins provided members with an update on the national recruitment strategy, including efforts to connect with priority applicant groups such as top-achieving students. She also reported on the numerous activities planned across the country as part of this strategy. She noted that there will be internal measures used in the future to monitor progress.

Ms Collins continued by summarizing the key findings within the Report on Undergraduate Student Financial Support, and she emphasized that this annual report is important to build strategies to review policy gaps and improve alignment between supports, fundraising and faculties.

There was no further discussion.

8. University of Alberta Sustainability Plan 2016-2020

Materials before members are contained in the official meeting file.

*Presenter(s):* Andrew Sharman; Trina Innes; Naomi Krogman

*Purpose of the Proposal:* To discuss and seek advice regarding progress on the aspirational goals and strategies within the Sustainability Plan and the academic companion document, which will guide the campus sustainability initiative to the year 2020.

*Discussion:*

Vice-President (Facilities and Operations) Andrew Sharman introduced this item noting that it represents goals and aspirations towards institutional sustainability and informs academic planning on this issue.

Ms Innes explained the academy's history in regards to fostering sustainability, including the accomplishment of moving from a silver to gold rating and the attainment of an Emerald Award. She reported on the development of the current plan, and noted that its initiatives align with national, provincial and municipal endeavours.

Dr Krogman reported that the academic companion document to the Sustainability Plan aligns strongly with *For the Public Good* and reflects a community desire between staff, faculty and students who would like to engage in more collaborative research and teaching surrounding sustainability.

A member sought clarification in regards to the aspiration goals within the Plan. Ms Trinne noted that each item warrants a unique approach to measurement, and that these measures are being assessed. A member enquired about the strategy surrounding IT infrastructure and sustainability.

**ACTION ITEMS**

9. GFC Ad Hoc Committee on Academic Governance including Delegated Authority - Guiding Principles

Materials before members are contained in the official meeting file.

*Presenter(s):* Mark Loewen

*Purpose of the Proposal:* To present for endorsement by General Faculties Council, the principles which will guide the work of the *Ad Hoc* committee.

*Discussion:*

Dr Loewen provided members with an overview of the composition of the *Ad Hoc* Committee and reported that several meetings have taken place since the beginning of the new academic year. He reminded members of the mandate of the *Ad Hoc* Committee.

Dr Loewen presented the Guiding Principles developed by the ad hoc committee for endorsement by GFC. During the discussion, a member sought clarification in relation to the context of participatory governance decision-making. A member, as well, suggested that academic affairs should include research and that the role of the Research Services Office (RSO) should be considered as well. On this note, Dr Loewen stated that the *Post-Secondary Learning Act* (PSLA) does not speak to research specifically, but that it will be an area of discussion.

Motion: Loewen/Banister

THAT that General Faculties Council endorse the Guiding Principles as presented by the GFC *Ad Hoc* Committee on Academic Governance including Delegated Authority and as set forth in Attachment 1.

**CARRIED**

10. Proposed Changes to the Statement on Equity in Student Affairs

Materials before members are contained in the official meeting file.

*Presenter(s):* Lisa Collins; Steven Dew

*Purpose of the Proposal:* To revise the Student Statement on Equity to reflect changes to *Alberta Human Rights* legislation and changing norms in diversity and equity within the academy.

*Discussion:*

The Chair suggested that Items 10 and 11 could be discussed jointly, as they both relate to the revision of the University Statement of Equity.

Dr Dew explained that these items relate to an amendment to the Statement of Equity within the University Calendar and Academic Staff Posting and Advertising Procedure and the Support Staff Posting and Advertising Procedure in compliance with the *Alberta Human Rights Act*. Ms Collins and Mr Patterson provided members with summaries of the two proposals.

In regards to Item 10, a couple of minor editorial changes were raised which were accepted by members.

Motion: Collins/Dew

THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, approve the proposed changes to the Statement on Equity in Student Affairs found in the section University Regulations and Information for Students/General University Policies/Statement on Equity in Student Affairs of the *University Calendar* as submitted by the Office of the Registrar and as set forth in Attachment 1, as amended, to take effect upon final approval.

**CARRIED**

11. Proposed Changes to University Equity Statement

Materials before members are contained in the official meeting file.

*Presenter(s):* Wayne Patterson

*Purpose of the Proposal:* To revise the University Equity Statement in the UAPPOL Academic Staff Posting and Advertising and Support Staff Posting and Advertising Procedures, to reflect changes to *Alberta Human Rights Act* and changing norms in diversity and equity within the academy.

Motion: Dew/Cooper

THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, recommend to the Board of Governors, proposed changes to the University Equity Statement in the Academic Staff Posting and Advertising Procedure and the Support Staff Posting and Advertising Procedure (UAPPOL) as set forth in Attachments 1 and 2, to take effect upon final approval.

**CARRIED**

**DISCUSSION ITEMS**

12. Question Period

12.1 Q Question from GFC member Jeremy Richards, Regarding Professional Development requirement for Graduate Students

and

12.1 R Response from the Provost and Vice-President (Academic)

12.2 Q Question from GFC member Jeremy Richards, Regarding access to USRI comments

and

12.2 R Response from the Provost and Vice-President (Academic)

12.3 Q Question from GFC member Dilini Vethanayagam, Regarding changes in the financial management of faculty members' General Research Accounts

and

12.3 R Response from the Research Services Office

12.4 Q. Question from GFC member Carolyn Sale, Regarding floor stand poster between HUB Mall and the Tory atrium

and

12.4 R Response from Vice-President (Facilities and Operations)

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin

*Discussion:*

The Chair briefly summarized each submitted question and response and then subsequently invited any verbal questions from the floor.



A member expressed a question in relation to an incident which occurred at CCIS in October 2016, noting a delay in the response time of police and University of Alberta Protective Services (UAPS), as well as a lack of systematic follow-up with first responders at that incident.

On this, the Chair responded that a written response would be prepared before the next meeting of GFC.

There were no further questions.

### **INFORMATION REPORTS**

13. Report of the GFC Executive Committee (October 17, October 31, 2016)

Materials before members are contained in the official meeting file.

14. Report of the GFC Academic Planning Committee (September 28, October 12, October 26, November 16, 2016)

Materials before members are contained in the official meeting file.

15. Report of the GFC Academic Standards Committee (October 20, November 17, 2016)

Materials before members are contained in the official meeting file.

16. Report of the GFC Nominating Committee

Materials before members are contained in the official meeting file.

17. Report of the Board of Governors (October 21, 2016)

Materials before members are contained in the official meeting file.

18. Information Forwarded to GFC Members Between Meetings

There were no items.

19. Reports

- Annual Report of the Residence Discipline Statistics: 2015-2016
- General Appeals Committee (GAC) Annual Report to GFC

Materials before members are contained in the official meeting file.

### **CLOSING SESSION**

20. Adjournment

The Chair adjourned the meeting at 3:40 p.m.