



General Faculties Council  
University Teaching Awards Committee  
Approved Open Session Minutes

Friday, May 05, 2017  
2-31 South Academic Building (SAB)  
1:00 PM - 3:00 PM

---

**ATTENDEES:**

Voting Members:

Uwe Hacke	Chair, Academic Staff
Ryan Dunch	Member, Academic Staff
Robin Everall	Member, U of A Alumni Association Representative
Pierre Lemelin	Member, Academic Staff
Paula Marentette (via telephone)	Member, Academic Staff
Zizhao (Finn) Wang	Member, Undergraduate Student-at-large

Guests:

Curtis Champagne, Strategic Initiatives Manager, Centre for Teaching and Learning (CTL)

Staff:

Andrea Patrick, Coordinator, GFC University Teaching Awards Committee

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Everall/Dunch

THAT the GFC University Teaching Awards Committee approve the Agenda.

**CARRIED**

2. Approval of the In Camera Session Minutes of April 7, 2017

Materials before members are contained in the official meeting file.

Motion: Dunch/Lemelin

THAT the GFC University Teaching Awards Committee approve the In Camera Session Minutes of April 7, 2017.

**CARRIED**

3. Comments from the Chair

The Chair welcomed new members of the committee and announced that Dr Pierre Lemelin had been elected by acclamation to the role of Chair effective July 1, 2017.

He thanked the Committee Coordinator, Ms Andrea Patrick, for her ongoing service to the committee.

**DISCUSSION ITEMS**

4. Adjudication Debrief

There were no documents.

*Presenter(s):* Uwe Hacke

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

The Chair led members through a discussion regarding the adjudication process of the committee.

During the discussion, members discussed conflict of interest, ways to heighten awareness of the teaching awards, measuring standardized USRI tables, whether the eligibility and nomination guidelines provide appropriate clarity to the community, how weak nomination letters impact the ranking of applications, the disadvantages of providing committee feedback to nominees, and the importance of preserving the UTAC winner reception in the spring.

In addition, the Chair provided an update to members on the GFC *ad hoc* Committee on Academic Governance Including Delegated Authority, noting that GFC had endorsed the Report and approved four foundational documents at the meeting of April 21, 2017.

Although there are proposed changes to the committee's composition, members agreed that the link between GFC and its standing committees is important. There were no other significant recommendations.

The Chair stated that the discussion surrounding the Terms of Reference will continue into the 2017-18 academic year.

5. Question Period

There were no questions.

**INFORMATION REPORTS**

6. Items Approved by the Committee by E-Mail Ballots (non-debatable)

There were no items.

7. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

8. Adjournment

The Chair adjourned the meeting at 3:40 p.m.