



Thursday, February 28, 2019
3-07 South Academic Building (SAB)
1:00 PM - 2:30 PM

OPENING SESSION

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| 1. | Approval of the Agenda | Pierre Lemelin |
| 2. | Approval of the Open Session Minutes of November 01, 2018 | Pierre Lemelin |
| 3, | Comments from the Chair (no documents) | Pierre Lemelin |

DISCUSSION ITEMS

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| 4. | Review of GFC University Teaching Awards Committee (UTAC) Adjudication Guidelines | Pierre Lemelin |
| 5. | Introduction to Secure Document Portal (no documents) | Laura Riley
Meg Brolley |
| 6. | Handling of Electronic Files (no documents) | Pierre Lemelin |
| 7. | Question Period | Pierre Lemelin |

INFORMATION REPORTS

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| 8. | Items Approved by the Committee by E-Mail Ballotts (non-debatable) (no items to date) | Pierre Lemelin |
| 9. | Information Items Forwarded to Committee Members Between Meetings (no items to date) | Pierre Lemelin |

CLOSING SESSION

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| 10. | Next Meeting of the GFC University Teaching Awards Committee: Thursday, April 4, 2019, 1:00 pm – 4:00 pm (Adjudication meeting - lunch will be served at the onset of the meeting) | Pierre Lemelin |
| 11. | Next Meeting of General Faculties Council: Monday, March 18, 2019 | Pierre Lemelin |

Documentation was before members unless otherwise noted.

Meeting REGRETS to: Laura Riley, GFC UTAC Coordinator, 780-248-2069, laura.riley@ualberta.ca
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