

Friday, June 15, 2012  
Room 3-15, University Hall  
1:00 PM – 3:00 PM

**OPENING SESSION****Presenter/Proposer**

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| 1. Approval of the Agenda   | Brenda Cameron |
| 2. Approval of the Open Session Minutes of April 27, 2012 (to be distributed) | Brenda Cameron |
| 3. Comments from the Chair (no documents)                                     | Brenda Cameron |

**DISCUSSION ITEMS**

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| 4. Review of GFC UTAC Awards Procedures and Pre-Adjudication/Adjudication Processes (no documents) | Brenda Cameron |
| 5. Appointment of a Chair and Vice-Chair: Discussion (no documents)                                | Brenda Cameron |
| 6. Question Period   | Brenda Cameron |

**INFORMATION ITEMS**

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| 7. Items Approved by the Committee by E-Mail Ballots (non-debatable) (no items to date) | Brenda Cameron |
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*The following items were sent to members between meetings. Any member wishing to debate an item must contact University Governance at least two business days prior to the meeting to request that the item be placed on the Agenda as a separate item. This will allow for an expert to attend the meeting to speak to the item.*

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| 8. Information Items Forwarded to Committee Members Between Meetings  | Brenda Cameron |
| ➤ 2012 University of Alberta Awards for Teaching Excellence Recipients (E-Mailed to Members on May 7, 2012) |                |

**CLOSING SESSION**

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| 9. Next meeting date: Friday, September 21, 2012 (1:00 pm to 3:00 pm; venue to be determined). | Brenda Cameron |
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Documentation was before members unless otherwise noted.

Notes to members: **Ms Bobbi Schiestel**, Past-Faculty Awards Facilitator, Academic Awards and Ceremonies Office (AAO), Office of the Registrar and Student Awards (and now Acting Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)) and **Laura Connell**, Acting Faculty Awards Facilitator, AAO, Office of the Registrar, will both join GFC UTAC for the discussion centring on Agenda Item #4.

Meeting REGRETS to: Jon Buck, Governance Assistant, 780-492-4262, jon.buck@ualberta.ca  
Prepared by: Garry Bodnar, Coordinator, GFC University Teaching Awards Committee  
Posted online for members: June 6, 2012  
University Governance: [www.governance.ualberta.ca](http://www.governance.ualberta.ca)

Presenter(s):

Brenda Cameron

Chair, GFC University Teaching Awards Committee