



General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, November 06, 2018
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Rachel Goud
Scott Jeffrey
Sathya Rao
Amy Tse
non-voting:
Wendy Doughty

Fiona Halbert
Jennifer Jennax

Regrets:
Mpoe Mogale
Paul Myers

Staff:
Heather Richholt, Coordinator
Meg Brolley, GFC Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Jeffrey/Doughty

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of October 9, 2018

Materials before members are contained in the official meeting file.

Motion: Rao/Tse

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of October 9, 2018.

CARRIED

3. Comments from the Chair (no documents)

The Chair announced that future UASC meetings would be held in Senate Chambers in the old Arts Building and that a reminder and directions would be sent out in advance of the next meeting.

ACTION ITEMS

4. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new annually funded undergraduate awards, scholarships and bursaries.

Members asked questions about the definition of a rural community, and “demonstrated excellence” and “entrepreneurial and out of box thinking” as measurable criteria in the PRIME Program. Members also discussed the reasons for the creation of both Award and Scholarship terms for a single award.

Motion: Jeffrey/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

DISCUSSION ITEMS

5. Review of UAPPOL Awards and Bursaries for Students Policy and its Procedures

Materials before members are contained in the official meeting file.

Presenter(s): Frank Robinson, Chair, GFC UASC

The Chair noted that these Policies and Procedures were important for the work of this committee and that understanding them and the definitions would help to inform the discussion on the Terms of Reference.

During the discussion members expressed several comments and questions, including but not limited to: the types of awards and bursaries that the committee approves; the awards held by the Faculties that were transferred to Student Financial Support (SFS) at the Office of the Registrar for bookkeeping and accounting reasons; how smaller awards are often bundled together to provide a package to a student; the major award value and how that amount was determined; the full normal course load and accommodations; and how some students may be overlooked in some Faculties.

6. GFC Undergraduate Awards and Scholarship Committee Terms of Reference

Materials before members are contained in the official meeting file.

Presenter(s): Frank Robinson, Chair, GFC UASC

The Chair noted that many of the members had been involved with discussions on the committee’s terms of reference in the previous year and that these discussions would continue toward approval of the new terms by GFC in the New Year.

During the discussion members expressed several comments and questions, including but not limited to: the recommendations of the ad hoc Committee on Academic Governance Including Delegated Authority regarding the common template and alignment with the GFC Principles of Committee Composition; the authority of GFC regarding Academic Awards as noted in the *Post-Secondary Learning Act (PSLA)*; the function of the committee and the opportunity to play a more strategic role; how the committee receives information on student recruitment issues and student needs; administrative committees such as the Registrar’s Advisory Committee for Undergraduate Financial Support and the Scholarship Network; the Office of Advancement’s work with the Faculties regarding campaigns and fundraising; the cost to administer an award annually; the work being done toward development of a policy on endowment management; minimum values of awards; the delegated authority of the committee and how some items may point to responsibilities and oversight that are no longer relevant.

Members discussed the determination of full normal course load between Faculties and noted how this issue was addressed in the *UAPPOL Awards for Undergraduate Students Procedure*.

Members discussed changing the name of the committee to the Undergraduate Awards and Bursaries Committee. Members agreed that this was more accurate because scholarships are a type of award and because the UAPPOL Policy and the work of the committee related specifically to both awards and bursaries.

7. Question Period (no documents)

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 3:20 p.m.