



General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, December 13, 2016
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Amy Tse	Chair, Academic Staff from Categories A1.1,A1.6 or A1.5 and A1.7
Clive Hickson	Vice-Chair, Academic Staff, Cross-representative from Academic Standards Committee (ASC)
Paul Myers	Member, Academic Staff from Categories A1.1,A1.6 or A1.5 and A1.7
Petr Nikrityuk	Member, Academic Staff from Categories A1.1,A1.6 or A1.5 and A1.7
Sathya Rao	Member, Academic Staff from Categories A1.1,A1.6 or A1.5 and A1.7

Non-Voting Members:

Wendy Doughty	Member (Delegate), Dean of Students or Delegate, Resource
Fiona Halbert	Member, Assistant Registrar, Student Awards or Delegate, Resource
Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource

Presenter(s):

Amy Tse	Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC
Danielle Lamb	Development Specialist, Student Financial Support

Staff:

Andrea Patrick, Coordinator, GFC UASC

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Hickson/Nikrityuk

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of October 11, 2016

Materials before members are contained in the official meeting file.

Motion: Rao/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of October 11, 2016.

CARRIED

3. Comments from the Chair

The Chair reported that she had received an email from the Chair of the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority requesting feedback on the Committee's strengths, challenges and mandate.

During the ensuing discussion, it was noted that there is difficulty in getting a 'big picture' of the awards landscape at the academy. A member added that it would be beneficial to see all institutional awards in one place. A member suggested that it is difficult to know what is driving the strategic direction of undergraduate financial support at the academy and is therefore difficult to understand the Committee's place in overall strategy.

Members also identified that student member attendance could be improved and is critical to the mandate of the Committee. Members discussed the possibility of digital participation or increasing the student members on the Committee. A member explained that perhaps students may feel intimidated participating, and that orientation could be strengthened to address lack of engagement. Members indicated their support for face-to-face meetings, as opposed to digital participation.

In terms of strengths, a member pointed out the diversity of members on the Committee including members from different Faculties, as well as resource members from the Office of Advancement, the Office of the Registrar, and the Office of the Dean of Students and how this specific representation underscores the vital importance of Committee members who regularly meet and connect with undergraduate students and who may have a better understanding of how students interpret awards and scholarships.

Ms Patrick reminded members of the Terms of Reference review from April 2016.

ACTION ITEMS

4. Amendments to Existing Undergraduate Awards and Bursaries for Approval (December 13, 2016)

Materials before members are contained in the official meeting file.

Presenter(s): Danielle Lamb

Purpose of the Proposal: To approve amendments to existing awards, scholarships and bursaries.

Discussion:

Ms Lamb provided members with an update in regards to the spelling of "honours" within awards, scholarships and bursaries, as well as the usage of the word "scholar" in relation to students enrolled at the Peter Lougheed Leadership College.

During the discussion in relation to the items within this proposal, members provided numerous comments and questions, including suggestions for various grammatical and punctuation edits, clarification surrounding the Value of the items, application processes and deadlines, and eligibility criteria.

Motion: Hickson/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, proposed amendments to Existing Undergraduate Awards and Bursaries, as

submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

5. New Undergraduate Awards and Bursaries for Approval (December 13, 2016)

Materials before members are contained in the official meeting file.

Presenter(s): Danielle Lamb

Purpose of the Proposal: To approve new undergraduate awards, scholarships and bursaries.

Discussion:

Members, during the discussion of these items, sought clarification surrounding eligibility criteria; application processes; program details within the Conditions; whether academic standing should remain a top priority in scholarship, awards and bursaries at the academy and that this raises an important question about balance within modern student life; that the language used within these items do not always reflect the intention of the awards; clarification surrounding which elements are necessary within the terms of these items; clarification surrounding how awards and scholarships are paired together.

Motion: Nikrityuk/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

6. Question Period

There were no questions.

INFORMATION REPORTS

7. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

- GFC UASC: Message from the Chair [Emailed to members on October 20, 2016]

CLOSING SESSION

9. Adjournment

The Chair adjourned the meeting at 3:40 pm.