



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards & Scholarship Committee
FINAL Minutes

Tuesday, December 13, 2011
2-11, UHALL
2:00 pm – 4:00 pm

ATTENDEES:

William Street – Chair, Jana Rieger, Karthik Shankar, Jess Ann Gordon, Cheryl Luchkow (delegate), Perry Thorbourne, Kelly Spencer, and Iva Spence (Coordinator & Scribe)

PRESENTERS AND GUESTS:

William Street, Chair, GFC UASC
Carl Amrhein, Provost and Vice-President (Academic)
Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding
Heather Dyck, Development Coordinator, Office of the Registrar
Marion Haggarty-France, University Secretary, University Governance
Gerry Kendal, Vice-Provost and University Registrar, Office of the Registrar
O'Neil Outar, Chief Advancement Officer, Office of Advancement
Perry Thorbourne, Assistant Registrar Student Awards, Office of the Registrar
Pat Schultz, Associate Registrar and Director Enrolment Management, Office of the Registrar

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Shankar/Gordon

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Regular Session Minutes of November 8, 2011

Materials before members are contained in the official meeting file.

Motion: Rieger/Shankar

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Regular Session Minutes of November 8, 2011.

CARRIED

3. Comments from the Chair (no documents)

The Chair provided information of general interest to members from the *Source* (a news briefing document

provided by the Provost and Vice-President (Academic) Office).

ACTION ITEMS

4. New Undergraduate University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (December 13, 2011)

Materials before members are contained in the official meeting file.

Presenter: Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

Purpose of the Proposal: To approve a new undergraduate bursary.

New University Bursaries and Emergency Funding (UBEF) Bursary for approval (December 13, 2011)

1. Community Service-Learning (CSL) Bursary

Discussion:

An editorial change was noted by the Committee.

Motion: Shankar/Gordon

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, a new undergraduate bursary, as set forth in Attachment 2 and as amended, to be effective immediately.

CARRIED

5. New Undergraduate Student Awards and Scholarships for Approval (December 13, 2011)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards

Purpose of the Proposal: To approve new undergraduate awards and scholarships

New Undergraduate Awards and Scholarships for Approval (December 13, 2011)

1. Gwen J and NK Found Scholarship
2. Harvard Broadcasting Entrance Award in Music
3. Lorene (Fabrizius) Pinno Memorial Award
4. Alex Unrau Memorial Award
5. Catherine and Austin Mardon, C.M. Schizophrenia Award
6. Wendy Konoza Memorial Award in Education
7. Helen McArthur Scholarship in Nursing
8. Bahadurali Mawji, Devjee and Khalfan Award in Islamic Studies
9. Vasa Swedish Language Prize
10. HSBC Women in Business Leadership Award

Discussion: A few editorial changes were noted by the Committee; in addition, there was discussion surrounding award number 5 and award number 6. The awards were removed from the package of awards for consideration pending consultation with the donor and/or the development officer.

Award number 4: The Committee questioned whether “academic standing” was the primary criterion or “financial need.”

Award number 5: The Committee had questions in a number of areas regarding this award: including issues related to FOIPP, whether this group is considered disadvantaged, whether or not students needed to be registered with Specialized Support and Disability services, and the title of the award.

Motion: Shankar/Rieger

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council new undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately. <p style="text-align: right;">CARRIED</p>
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6. Approval of Amendments to Existing Undergraduate Student Awards and Scholarships (December 13, 2011)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards

Purpose of the Proposal: To approve amendments to existing undergraduate awards and scholarships.

Existing Undergraduate Awards and Scholarships for Approval (December 13, 2011)

1. Florence MacKenzie Scholarship
2. Dr Glen Zenith Award

Discussion:

A few editorial changes were noted by Committee members.

Motion: Rieger/Gordon

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately. <p style="text-align: right;">CARRIED</p>

DISCUSSION ITEMS

7. Secondary Selection Criteria for Awards under the Creation of New Awards and Bursaries for Undergraduate Students Procedure (UAPPOL)

Materials before members are contained in the official meeting file.

Presenters: Gerry Kendal, Vice-Provost and University Registrar, Office of the Registrar; Pat Schultz, Associate Registrar and Director Enrolment Management, Office of the Registrar; Perry Thorbourne, Assistant Registrar Student Awards, Office of the Registrar; Carl Amrhein, Provost and Vice-President (Academic)

Purpose of the Proposal: To discuss one of the conditions of secondary selection criteria for awards as currently stated within the UAPPOL *Creation of New Awards and Bursaries for Undergraduate Students Procedure*: “A secondary selection criterion must not be a requirement of membership in a particular association (...)”

Recently, the Office of Advancement asked the Office of the Registrar and General Counsel to review this UAPPOL statement in order to better understand the rationale for its existence. There is at least one potential donor, a University of Alberta Fraternity, that is impacted by the procedure.

Discussion: Dr Amrhein provided background information to the Committee. Under the current UAPPOL policy a secondary selection criterion must not be a requirement of membership in a particular group. The Provost’s Office in consultation with the Office of the Registrar, the Office of General Counsel, Office of Advancement and the Office of the Dean of Students have been reviewing this policy.

Mr Outar from the Office of Advancement Services, noted that the donor community is interested in establishing group type awards. Participation in group activities as students, created positive experiences for alumni. There are 240,000 alumni around the world and the potential to create awards for students who are part of a group is seen as beneficial and creates a formative experience.

Dr Amrhein noted that Administration is interested in pursuing group type awards as long as the University owns the definition of the organization in the group. Three areas were seen as important: knowing who is in the group; how standing is decided within the group; and, how recipient(s) are selected. There must be transparency by which membership in a group is achieved and a clear decision making process.

Mr Kendal noted that any proposal that staff in the Office of the Registrar are uncertain about would be brought to the attention of the Registrar.

Dr Amrhein noted that if the Committee is interested in relaxing the rules around group that his office would work with Mr Kendal, Mr Outar and Dr Robinson to draft policy changes for consideration by the Committee.

Motion: Rieger/Gordon

THAT the Office of the Provost and Vice-President (Academic), present a policy change proposal for consideration by the Committee.

CARRIED

8. Question Period

Dr Street noted that a discussion item will be brought forward to the Committee at a later date regarding the notation of scholarships on transcripts.

INFORMATION ITEMS

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

11. Adjournment

The Chair adjourned the meeting at 3:55 PM.