



The following Motions and Documents were considered by the GFC Executive Committee at its Monday, December 09, 2019 meeting:

Agenda Title: **Proposed New Course Designator of EDHS (Health Sciences Education), Faculty of Education**

CARRIED MOTION:

THAT the GFC Executive Committee, with delegated authority from General Faculties Council, approve the new course designator EDHS for the Master of Education in Health Sciences Education courses.

FINAL Item: 4

Agenda Title: **Proposed Changes to Composition of Faculté Saint-Jean Council, Faculté Saint-Jean**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Faculté Saint-Jean as set forth in Attachment 1, as amended, to take effect upon final approval.

FINAL Item: 5

**Governance Executive Summary
Action Item**

Agenda Title	New Course Designator (EDHS): Master of Education in Health Sciences Education
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Motion

THAT the GFC Executive Committee, with delegated authority from General Faculties Council, approve the new course designator EDHS for the Master of Education in Health Sciences Education courses.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Elaine Simmt, Associate Dean, Faculty of Education
Presenter(s)	N/A

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	To approve a unique course designator, EDHS, for courses in the Master of Education in Health Sciences Education (MEd in HSE)
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Since its inception, the MEd in HSE has been housed in the Faculty's Educational Psychology department. This program involves a set of distinct courses specific to students in the Master of Education in Health Sciences Education; however all courses were designated as EDPY 597, which is a Special Topics assignment. In order to reflect the specificity of the courses as Health Sciences Education we are requesting the unique designator-- EDHS.</p> <p>As a cost-recovery program its administration is being carried out at the Faculty level rather than the Department level to reduce the burden on the department and create efficiencies at the Faculty level.</p> <ul style="list-style-type: none"> ● <i>What is the strategic impact of the proposal?</i> <ul style="list-style-type: none"> ○ A unique designator, attached to the Master of Education in Health Sciences Education will create better clarity for students. ○ Students will receive a transcript where the course designator reflects their program and each course has a unique number (which allows access to University course descriptions [EDPY 597 does not]) ○ Timetabling will involve fewer people. ● <i>What problems/opportunities will it address?</i> <ul style="list-style-type: none"> ○ Student transcripts did not reflect the area of study. ○ Enrolment management was sometimes compromised ○ Time-tabling and grade changes were problematic; multiple people were required to act on a single transaction. ● <i>Analysis undertaken in developing the proposal</i> <ul style="list-style-type: none"> ○ In addition to consultation with the Faculty of Education and FGSR, Anna Vocioni, Assistant Registrar, was consulted. She approved of the change, in principle, and foresaw no institutional issues with the proposed designator.

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	<ul style="list-style-type: none"> ● <i>Timeline</i> <ul style="list-style-type: none"> ○ The MEd in HSE will start a new intake in the Fall 2020 so requested early implementation of the requested calendar changes. All changes to the Calendar need to be completed by December 05. ● <i>Risks</i> <ul style="list-style-type: none"> ○ There are no risks associated with this proposal ● <i>Financial implications (costs and funding sources)</i> <ul style="list-style-type: none"> ○ There are no costs associated with this proposal. Indeed this reduces costs as fewer people need to be involved in transactions. ● <i>Does this item come forward annually?</i> <ul style="list-style-type: none"> ○ No, this is a one-time change ● <i>What are the next steps?</i> <ul style="list-style-type: none"> ○ Once the designator has been approved we will make a request for university calendar changes, and make changes to all program print and digital documents
Supplementary Notes and context	<i>The proposed course designator was posted in the September 30, 2019 GFC Course and Program Changes circulation. No challenges were received.</i>

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> ● Elaine Simmt, Associate Dean, Faculty of Education ● Scott Key, Director, Professional Learning, Faculty of Education <hr/> <p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> ● Faculty of Education, Graduate Academic Affairs Council (GAAC) ● Faculty of Graduate Studies ● Registrar's Office <hr/> <p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> ● Faculty of Education, through GAAC ● University at large, through GFC circulation ● Registrar's Office (they have been advised that changes to course designators and numbers are pending)
Approval Route (Governance) (including meeting dates)	GFC Executive Committee, December 9, 2019

Strategic Alignment

Alignment with <i>For the Public Good</i>	Objective 21			
Alignment with Core Risk Area	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <input checked="" type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware </td> <td style="width: 50%; vertical-align: top;"> <input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety </td> </tr> </table>		<input checked="" type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware	<input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety
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	<input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act GFC Policy 37 GFC Executive Committee Terms of Reference	

Attachments

N/A

Prepared by:

Elaine Simmt, Associate Dean, Faculty of Education (esimmt@ualberta.ca)

Kathy Cocchio, Program Coordinator, Professional Learning--Faculty of Education (pluadmin@ualberta.ca)

FINAL Item No. 5

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Composition of Faculté Saint-Jean Council, Faculté Saint-Jean
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Motion

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Faculté Saint-Jean as set forth in Attachment 1, to take effect upon final approval.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Pierre-Yves Mocquais, Dean Faculté Saint-Jean
Presenter(s)	Pierre-Yves Mocquais, Dean Faculté Saint-Jean

Details

Responsibility	General Faculties Council
The Purpose of the Proposal is <i>(please be specific)</i>	To approve revisions to the current composition of Faculté Saint-Jean Council.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Continuing to strive for equity and inclusiveness, the Council of the Faculté Saint-Jean has approved a number of changes and is now bringing those changes forward to GFC Executive for approval.</p> <p>These include:</p> <ul style="list-style-type: none"> - Adding the Vice Dean as an ex-officio voting member. The Vice Dean positions were de-designated from the AASUA to become Excluded Academic Administrators (category D1.1). - Adding Full-time Academic Teaching Staff Members with Career, Term 12 and Term Recurring Status - Updating student membership from sections to programs (BA, BEd, BSc) to reflect new structure of FSJ - Updating the name of the new institute, <i>Institut Marcelle et Louis Desrochers pour le Patrimoine et les Recherches Transdisciplinaires en Francophonies Canadiennes et Internationales</i>, resulting from the merging of two former research institutes of the Faculté Saint-Jean (Institut d'études canadiennes and Institut pour le Patrimoine de la francophonie de l'Ouest canadien). - Updating the listing of professional organization to reflect changes within the community (CAE no longer exists): <i>Francophonie albertaine plurielle (FRAP)</i> replacing the <i>Centre d'accueil et d'établissement d'Edmonton</i>.
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

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Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u><i>Those who are actively participating:</i></u> •
	<u><i>Those who have been consulted:</i></u> •
	<u><i>Those who have been informed:</i></u>
Approval Route (Governance) (including meeting dates)	Faculté Saint-Jean Council (September 27, 2019) GFC Executive Committee (December 9, 2019)

Strategic Alignment

Alignment with <i>For the Public Good</i>	SUSTAIN Objective 21 Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act sections 26(1) and 26(1)(b) GFC Executive Committee Terms of Reference	

Attachments (each to be numbered 1 - <>)

1. Attachment (page 1): Proposed Composition Faculté Saint-Jean Council (English)
2. Attachment (page 2): Proposed Composition Faculté Saint-Jean Council (French)

Prepared by Marie Simuong, (FSJ Governance Coordinator) msimuong@ualberta.ca

CURRENT	PROPOSED
COUNCIL OF FACULTÉ SAINT-JEAN	COUNCIL OF FACULTÉ SAINT-JEAN
Ex officio	Ex officio
<ul style="list-style-type: none"> ▪ Dean (Chair) ▪ President ▪ All full-time members of the academic staff of the Faculty (category A1.0) 	<ul style="list-style-type: none"> ▪ Dean (Chair) ▪ President ▪ Vice Dean ▪ All full-time members of the academic staff of the Faculty (category A1.0) ▪ Full-time Academic Teaching Staff – Career, Term 12 and Term Recurring Status
Additional members	Additional members
<ul style="list-style-type: none"> ▪ Director of the Canadian Studies Institute ▪ Director of the Institut pour le patrimoine de la francophonie de l'ouest canadien ▪ Assistant Dean, Academic Administration ▪ Assistant Dean, Operations and Corporate Support ▪ Director, Centre Collégial de l'Alberta ▪ Director of the Bibliothèque Saint-Jean ▪ One student per section appointed by the Association des universitaires de la Faculté Saint-Jean ▪ One student appointed by the graduate students of the Faculté Saint-Jean ▪ Two Sessional Lecturers : one full time (category A2.1 UAPPOL Recruitment Policy) and one part-time (category A2.2 UAPPOL Recruitment Policy) ▪ Registrar or representative ▪ Dean of the Faculty of Science or designee ▪ Dean of the Faculty of Arts or designee ▪ Dean of the Faculty of Education or designee ▪ Dean of the Faculty of Nursing or designee ▪ Dean of the Faculty of Agricultural, Life and Environment Sciences or designee ▪ Dean of the Faculty of Business or designee ▪ Dean of the Faculty of Augustana or designee ▪ One representative of the Association canadienne-française de l'Alberta ▪ One representative of the Alberta Teachers' Association ▪ One representative (Educator) of Immersion Schools elected by Canadian Parents for French ▪ One representative of the Fédération des conseils scolaires francophones de l'Alberta ▪ One representative from La Société Radio-Canada ▪ One representative of the Centre d'accueil et d'établissement d'Edmonton ▪ One representative of the Centre d'accueil et d'établissement d'Edmonton 	<ul style="list-style-type: none"> ▪ Director of the Institut Marcelle et Louis Desrochers pour le Patrimoine et les Recherches Transdisciplinaires en Francophonies Canadiennes et Internationales ▪ Assistant Dean, Academic Administration ▪ Assistant Dean, Operations and Corporate Support ▪ Director, Centre Collégial de l'Alberta ▪ Director of the Bibliothèque Saint-Jean ▪ One student per program (BA, BEd, BSc) appointed by the Association des universitaires de la Faculté Saint-Jean ▪ One student appointed by the graduate students of the Faculté Saint-Jean ▪ One part-time Academic Teaching Staff – Career or Term Status ▪ Registrar or representative ▪ Dean of the Faculty of Science or designee ▪ Dean of the Faculty of Arts or designee ▪ Dean of the Faculty of Education or designee ▪ Dean of the Faculty of Nursing or designee ▪ Dean of the Faculty of Agricultural, Life and Environment Sciences or designee ▪ Dean of the Faculty of Business or designee ▪ Dean of the Faculty of Augustana or designee ▪ One representative of the Association canadienne-française de l'Alberta ▪ One representative of the Alberta Teachers' Association ▪ One representative (Educator) of Immersion Schools elected by Canadian Parents for French ▪ One representative of the Fédération des conseils scolaires francophones de l'Alberta ▪ One representative from La Société Radio-Canada ▪ One representative of the Francophonie albertainne plurielle
Observers (non-voting)	Observers (non-voting)
<ul style="list-style-type: none"> ▪ Secretary to the Council, designated by the Dean ▪ All other persons attending a Council meeting 	<ul style="list-style-type: none"> ▪ Secretary to the Council, designated by the Dean ▪ All other persons attending a Council meeting

ACTUEL	PROPOSÉ
<p>CONSEIL DE LA FACULTÉ SAINT-JEAN</p> <p>COMPOSITION</p> <p>Ex officio</p> <ul style="list-style-type: none"> ▪ Doyen (président) ▪ Président de l'Université de l'Alberta ▪ Tous les membres permanents du personnel académique de la Faculté (catégorie A1.0) <p>Membres additionnels</p> <ul style="list-style-type: none"> ▪ Directeur de l'Institut d'études canadiennes ▪ Directeur de l'Institut pour le patrimoine de la francophonie de l'Ouest canadien ▪ Doyen adjoint, administration académique ▪ Doyen adjoint, opérations et soutien corporatif ▪ Directeur du Centre Collégial de l'Alberta ▪ Directeur de la Bibliothèque Saint-Jean ▪ Un représentant étudiant de chacune des sections, nommé par l'Association des universitaires de la Faculté Saint-Jean ▪ Deux représentants des chargés de cours : un temps plein (catégorie A2.1 UAPPOL Recruitment Policy) et un temps partiel (catégorie A2.2 UAPPOL Recruitment Policy) ▪ Un étudiant nommé par les étudiants du 2e cycle de la Faculté Saint-Jean ▪ Registraire de l'Université ou son représentant ▪ Doyen de la <i>Faculty of Science</i> ou son délégué ▪ Doyen de la <i>Faculty of Arts</i> ou son délégué ▪ Doyen de la <i>Faculty of Education</i> ou son délégué ▪ Doyen de la <i>Faculty of Nursing</i> ou son délégué ▪ Doyen de la <i>Faculty of Agricultural, Life and Environmental Sciences</i> ou son délégué ▪ Doyen de la <i>Faculty of Business</i> ou son délégué ▪ Doyen de la <i>Faculty of Augustana</i> ou son délégué ▪ Un représentant de l'Association canadienne-française de l'Alberta ▪ Un représentant de l'<i>Alberta Teachers' Association</i> ▪ Un représentant (en éducation) des écoles d'immersion nommé par <i>Canadian Parents for French</i> ▪ Un représentant de la Fédération des conseils scolaires francophones de l'Alberta ▪ Un représentant de la Société Radio-Canada ▪ Un représentant du Centre d'accueil et d'établissement d'Edmonton <p>Observateurs (sans droit de vote)</p> <ul style="list-style-type: none"> ▪ Le secrétaire du conseil, désigné par le doyen ▪ Toute autre personne qui assiste à une réunion du conseil 	<p>CONSEIL DE LA FACULTÉ SAINT-JEAN</p> <p>COMPOSITION</p> <p>Ex officio</p> <ul style="list-style-type: none"> ▪ Doyen (président) ▪ Président de l'Université de l'Alberta ▪ Vice-doyen principal ▪ Tous les membres permanents du personnel académique de la Faculté (catégorie A1.0) ▪ Les ATS Term 12, temps plein ou Term R <p>Membres additionnels</p> <ul style="list-style-type: none"> ▪ Directeur de l'Institut Marcelle et Louis Desrochers pour le Patrimoine et les Recherches Transdisciplinaires en Francophonies Canadiennes et Internationales ▪ Doyen adjoint, gestion des études ▪ Doyen adjoint, opérations et soutien corporatif ▪ Directeur du Centre Collégial de l'Alberta ▪ Directeur de la Bibliothèque Saint-Jean ▪ Un représentant étudiant de chaque programme (BA, BEd, BSc), nommé par l'Association des universitaires de la Faculté Saint-Jean ▪ Un représentant des chargés de cours temps partiel (catégorie A2.2 UAPPOL Recruitment Policy) ▪ Un étudiant nommé par les étudiants du 2e cycle de la Faculté Saint-Jean ▪ Registraire de l'Université ou son représentant ▪ Doyen de la <i>Faculty of Science</i> ou son délégué ▪ Doyen de la <i>Faculty of Arts</i> ou son délégué ▪ Doyen de la <i>Faculty of Education</i> ou son délégué ▪ Doyen de la <i>Faculty of Nursing</i> ou son délégué ▪ Doyen de la <i>Faculty of Agricultural, Life and Environmental Sciences</i> ou son délégué ▪ Doyen de la <i>Faculty of Business</i> ou son délégué ▪ Doyen de la <i>Faculty of Augustana</i> ou son délégué ▪ Un représentant de l'Association canadienne-française de l'Alberta ▪ Un représentant de l'<i>Alberta Teachers' Association</i> ▪ Un représentant (en éducation) des écoles d'immersion nommé par <i>Canadian Parents for French</i> ▪ Un représentant de la Fédération des conseils scolaires francophones de l'Alberta ▪ Un représentant de la Société Radio-Canada ▪ Un représentant de la Francophonie albertaine plurielle <p>Observateurs (sans droit de vote)</p> <ul style="list-style-type: none"> ▪ Le secrétaire du conseil, désigné par le doyen ▪ Toute autre personne qui assiste à une réunion du conseil