



The following Motions and Documents were considered by the GFC Executive Committee at its Monday, October 07, 2019 meeting:

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Agenda Title: **2020-2021 Academic Schedule**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Academic Schedule for 2020-2021 as set forth in Attachment 5 and, in doing so, empower the Registrar to make any editorial changes as needed as long as the changes do not have the force of policy.

FINAL Item: 4

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Agenda Title: **Draft Agenda for the October 7, 2019 Meeting of General Faculties Council (GFC)**

CARRIED MOTION:

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the October 21, 2019 meeting of General Faculties Council, as amended, as set forth in Attachment 2.

FINAL Item: 11

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FINAL Item No. 4

**Governance Executive Summary**  
**Action Item**

|                     |                                    |
|---------------------|------------------------------------|
| <b>Agenda Title</b> | <b>2020-2021 Academic Schedule</b> |
|---------------------|------------------------------------|

**Motion**

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Academic Schedule for 2020-2021 as set forth in Attachment 5 and, in doing so, empower the Registrar to make any editorial changes as needed as long as the changes do not have the force of policy.

**Item**

|                  |  |
|------------------|--|
| Action Requested | <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation |
| Proposed by      | Melissa Padfield, Interim Vice-Provost and University Registrar                      |
| Presenter(s)     | Melissa Padfield, Interim Vice-Provost and University Registrar                      |

**Details**

|   |   |
|---|---|
| Responsibility  | Provost and Vice-President (Academic)   |
| The Purpose of the Proposal is <i>(please be specific)</i>                        | The proposal is before the committee to provide term and deadline dates for the 2020-2021 Academic Year.  |
| Executive Summary <i>(outline the specific item – and remember your audience)</i> | <p>This proposal provides term and deadline dates for the 2020-2021 Academic Year.</p> <p>The impact of the proposal is the establishment of deadline dates for the 2020-2021 Academic Year.</p> <p>The Academic Schedule will be published in the 2020-2021 University Calendar. (The dates of the Academic Schedule run from July 1, 2020 – June 30, 2021).</p> <p>Tentative academic schedules for the next three years, July 2021 to June 2024, important dates and deadlines, will be available through the Registrar's Office website the first week of March 2020. These schedules are information only and subject to final approval.</p> |
| Supplementary Notes and context   | <i>&lt;This section is for use by University Governance only to outline governance process.&gt;</i>   |

**Engagement and Routing** (Include meeting dates)

|  |  |
|--|--|
| <p>Consultation and Stakeholder Participation<br/>(parties who have seen the proposal and in what capacity)</p> <p>&lt;For information on the protocol see the <a href="#">Governance Resources section Student Participation Protocol</a>&gt;</p> | <p><b><u>Those who are actively participating:</u></b></p> <ul style="list-style-type: none"> <li>Office of the Registrar</li> </ul>   |
|  | <p><b><u>Those who have been consulted:</u></b></p> <ul style="list-style-type: none"> <li>Office of the Provost</li> <li>Deans, Associate, and Assistant Deans of all faculties</li> <li>Students' Union</li> <li>Graduate Students' Association</li> <li>Office of the Registrar</li> <li>GFC Executive Members</li> <li>First draft review July 10, 2019</li> <li>Final version review September 4, 2019</li> </ul> |

Item No. 4

|   |  |
|---|--|
|   | <p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> <li>The Academic Schedule will be published in the 2020-2021 University Calendar. (The dates of the Academic Schedule run from July 1, 2020– June 30, 2021).</li> </ul> |
| Approval Route (Governance) (including meeting dates) | GFC Executive Committee - October 7, 2019  |

**Strategic Alignment**

|   |  |  |
|---|--|--|
| Alignment with <i>For the Public Good</i> | <p>The creation of the academic schedule is annual process led by the Office of the Registrar and created collaboratively with many partners on campus. We continually strive to ensure that it is accurate and clear and can support student success. This work touches on many elements within For the Public Good, but most specifically fits under "Excel" and "Sustain".</p> <p>Excel: Excel as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research, and service.</p> <p>Sustain: Sustain our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.</p> |  |
| Alignment with Core Risk Area             | Please note below the specific institutional risk(s) this proposal is addressing.  |  |
|   | <input type="checkbox"/> Enrolment Management<br><input type="checkbox"/> Faculty and Staff<br><input type="checkbox"/> Funding and Resource Management<br><input type="checkbox"/> IT Services, Software and Hardware<br><input type="checkbox"/> Leadership and Change<br><input type="checkbox"/> Physical Infrastructure   | <input type="checkbox"/> Relationship with Stakeholders<br><input type="checkbox"/> Reputation<br><input type="checkbox"/> Research Enterprise<br><input type="checkbox"/> Safety<br><input checked="" type="checkbox"/> Student Success |
| Legislative Compliance and jurisdiction   | <p><i>Post-Secondary Learning Act (PSLA)</i><br/>           GFC Executive Committee Terms of Reference<br/>           GFC Policy 25: Calendar Changes<br/>           UAPPOL Academic Schedule Policy<br/>           UAPPOL Academic Schedule Procedure</p>   |  |

Attachments (each to be numbered 1 - <>)

- Attachment 1 (page 1): 2020-2021 coloured month calendar with important dates
- Attachment 2 (pages 2-5): Major Dates and Deadlines from the 2020-2021 Academic Schedule
- Attachment 3 (page 6): 2020-2021 Academic Schedule Hours of Instruction Summary
- Attachment 4 (page 7): Academic Schedule notes for 2020-2021
- Attachment 5 (pages 8-14): Proposed Academic Schedule for 2020-2021

Prepared by: Anna Vocioni, Assistant Registrar, Office of the Registrar, Examinations and Timetabling

July 2020 to June 2021 month calendar

| July 2020 |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|
| Sun       | Mon | Tue | Wed | Thu | Fri | Sat |
|           |     |     | 1   | 2   | 3   | 4   |
| 5         | 6   | 7   | 8   | 9   | 10  | 11  |
| 12        | 13  | 14  | 15  | 16  | 17  | 18  |
| 19        | 20  | 21  | 22  | 23  | 24  | 25  |
| 26        | 27  | 28  | 29  | 30  | 31  |     |

| August 2020 |     |     |     |     |     |     |
|-------------|-----|-----|-----|-----|-----|-----|
| Sun         | Mon | Tue | Wed | Thu | Fri | Sat |
|             |     |     |     |     |     | 1   |
| 2           | 3   | 4   | 5   | 6   | 7   | 8   |
| 9           | 10  | 11  | 12  | 13  | 14  | 15  |
| 16          | 17  | 18  | 19  | 20  | 21  | 22  |
| 23          | 24  | 25  | 26  | 27  | 28  | 29  |
| 30          | 31  |     |     |     |     |     |

| September 2020 |     |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|-----|
| Sun            | Mon | Tue | Wed | Thu | Fri | Sat |
|                |     | 1   | 2   | 3   | 4   | 5   |
| 6              | 7   | 8   | 9   | 10  | 11  | 12  |
| 13             | 14  | 15  | 16  | 17  | 18  | 19  |
| 20             | 21  | 22  | 23  | 24  | 25  | 26  |
| 27             | 28  | 29  | 30  |     |     |     |

| October 2020 |     |     |     |     |     |     |
|--------------|-----|-----|-----|-----|-----|-----|
| Sun          | Mon | Tue | Wed | Thu | Fri | Sat |
|              |     |     |     | 1   | 2   | 3   |
| 4            | 5   | 6   | 7   | 8   | 9   | 10  |
| 11           | 12  | 13  | 14  | 15  | 16  | 17  |
| 18           | 19  | 20  | 21  | 22  | 23  | 24  |
| 25           | 26  | 27  | 28  | 29  | 30  | 31  |

| November 2020 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
| 1             | 2   | 3   | 4   | 5   | 6   | 7   |
| 8             | 9   | 10  | 11  | 12  | 13  | 14  |
| 15            | 16  | 17  | 18  | 19  | 20  | 21  |
| 22            | 23  | 24  | 25  | 26  | 27  | 28  |
| 29            | 30  |     |     |     |     |     |

| December 2020 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
|               |     | 1   | 2   | 3   | 4   | 5   |
| 6             | 7   | 8   | 9   | 10  | 11  | 12  |
| 13            | 14  | 15  | 16  | 17  | 18  | 19  |
| 20            | 21  | 22  | 23  | 24  | 25  | 26  |
| 27            | 28  | 29  | 30  | 31  |     |     |

| January 2021 |     |     |     |     |     |     |
|--------------|-----|-----|-----|-----|-----|-----|
| Sun          | Mon | Tue | Wed | Thu | Fri | Sat |
|              |     |     |     |     | 1   | 2   |
| 3            | 4   | 5   | 6   | 7   | 8   | 9   |
| 10           | 11  | 12  | 13  | 14  | 15  | 16  |
| 17           | 18  | 19  | 20  | 21  | 22  | 23  |
| 24           | 25  | 26  | 27  | 28  | 29  | 30  |
| 31           |     |     |     |     |     |     |

| February 2021 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
|               | 1   | 2   | 3   | 4   | 5   | 6   |
| 7             | 8   | 9   | 10  | 11  | 12  | 13  |
| 14            | 15  | 16  | 17  | 18  | 19  | 20  |
| 21            | 22  | 23  | 24  | 25  | 26  | 27  |
| 28            |     |     |     |     |     |     |

| March 2021 |     |     |     |     |     |     |
|------------|-----|-----|-----|-----|-----|-----|
| Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|            | 1   | 2   | 3   | 4   | 5   | 6   |
| 7          | 8   | 9   | 10  | 11  | 12  | 13  |
| 14         | 15  | 16  | 17  | 18  | 19  | 20  |
| 21         | 22  | 23  | 24  | 25  | 26  | 27  |
| 28         | 29  | 30  | 31  |     |     |     |

| April 2021 |     |     |     |     |     |     |
|------------|-----|-----|-----|-----|-----|-----|
| Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|            |     |     |     | 1   | 2   | 3   |
| 4          | 5   | 6   | 7   | 8   | 9   | 10  |
| 11         | 12  | 13  | 14  | 15  | 16  | 17  |
| 18         | 19  | 20  | 21  | 22  | 23  | 24  |
| 25         | 26  | 27  | 28  | 29  | 30  |     |

| May 2021 |     |     |     |     |     |     |
|----------|-----|-----|-----|-----|-----|-----|
| Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|          |     |     |     |     |     | 1   |
| 2        | 3   | 4   | 5   | 6   | 7   | 8   |
| 9        | 10  | 11  | 12  | 13  | 14  | 15  |
| 16       | 17  | 18  | 19  | 20  | 21  | 22  |
| 23       | 24  | 25  | 26  | 27  | 28  | 29  |
| 30       | 31  |     |     |     |     |     |

| June 2021 |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|
| Sun       | Mon | Tue | Wed | Thu | Fri | Sat |
|           |     | 1   | 2   | 3   | 4   | 5   |
| 6         | 7   | 8   | 9   | 10  | 11  | 12  |
| 13        | 14  | 15  | 16  | 17  | 18  | 19  |
| 20        | 21  | 22  | 23  | 24  | 25  | 26  |
| 27        | 28  | 29  | 30  |     |     |     |

- term start/end dates
- exam dates
- stat holidays
- Fall/Winter break
- Congress 2021 term break

| <b>2020 Spring-Summer dates and deadlines</b>   |                            |                  |             |             |                   |
|---|----------------------------|------------------|-------------|-------------|-------------------|
| <b>IMPORTANT</b> Not all classes follow the dates listed below; check <a href="http://www.registrarsoffice.ualberta.ca">www.registrarsoffice.ualberta.ca</a> for Spring/Summer nonstandard deadline dates and detailed information. |                            |                  |             |             |                   |
| <b>Classes begin</b>  |                            |                  |             |             |                   |
| Spring Term   |                            | May 4, 2020      | Summer Term |             | July 6, 2020      |
|   | First half                 | May 4, 2020      |             | First half  | July 6, 2020      |
|   | Second half                | May 25, 2020     |             | Second half | July 27, 2020     |
| Spring/Summer terms (13 week A/B, part classes)   | refer to website for dates |                  |             |             |                   |
| <b>Registration Add/Delete (no academic record)</b>   |                            |                  |             |             |                   |
| Spring Term   |                            | May 7, 2020      | Summer Term |             | July 9, 2020      |
|   | First half                 | May 7, 2020      |             | First half  | July 9, 2020      |
|   | Second half                | May 28, 2020     |             | Second half | July 30, 2020     |
| Spring/Summer terms (13 week A/B, part classes)   | refer to website for dates |                  |             |             |                   |
| <b>Audit and Credit to Audit</b>  |                            |                  |             |             |                   |
| Spring Term   |                            | May 4-7 2020     | Summer Term |             | July 6-10, 2020   |
| Spring/Summer terms (13 week A/B, part classes)   | May 4-7, 2020              |                  |             |             |                   |
| <b>Fee Payment (see Note 1)</b>   |                            |                  |             |             |                   |
| Spring Term   |                            | May 7, 2020      | Summer Term |             | July 9, 2020      |
| Spring/Summer terms (13 week A/B, part classes)   | May 7, 2020                |                  |             |             |                   |
| <b>Fee Refund – 50% (see Note 2)</b>  |                            |                  |             |             |                   |
| Spring Term   |                            | May 19, 2020     | Summer Term |             | July 20, 2020     |
|   | First half                 | May 10, 2020     |             | First half  | July 13, 2020     |
|   | Second half                | June 1, 2020     |             | Second half | August 4, 2020    |
| Spring/Summer terms (13 week A/B, part classes)   | refer to website for dates |                  |             |             |                   |
| <b>Withdrawal (Grade of W)</b>  |                            |                  |             |             |                   |
| Spring Term   |                            | June 3, 2020     | Summer Term |             | August 5, 2020    |
|   | First half                 | May 19, 2020     |             | First half  | July 20, 2020     |
|   | Second half                | June 5, 2020     |             | Second half | August 6, 2020    |
| Spring/Summer terms (13 week A/B, part classes)   | refer to website for dates |                  |             |             |                   |
| <b>Classes end</b>  |                            |                  |             |             |                   |
| Spring Term   |                            | June 10, 2020    | Summer Term |             | August 12, 2020   |
|   | First half                 | May 22, 2020     |             | First half  | July 24, 2020     |
|   | Second half                | June 10, 2020    |             | Second half | August 12, 2020   |
| Spring/Summer terms (13 week A/B, part classes)   | refer to website for dates |                  |             |             |                   |
| <b>Examinations</b>   |                            |                  |             |             |                   |
| Spring Term   |                            | June 11-12, 2020 | Summer Term |             | August 13-14 2020 |
| Reappraisal requests and Reexaminations applications – refer to “Academic Regulations; Examinations (Exams)” in the University Calendar for procedures and application deadline dates.  |                            |                  |             |             |                   |

**Notes:**

1. Students who have not paid their fees in full by this date, or made satisfactory alternate arrangements, will be assessed late payment penalty charges. To avoid installment charges, all Fall/Winter fees must be paid by the Fall Term Fee Payment Deadline and Spring/Summer fees must be paid by the Spring Term Fee Payment Deadline. Refer to "Deadline for Fee Payments" in the University Calendar for details.

2. Students withdrawing after this date will be assessed full fees.

| <b>Fall 2020-Winter 2021 dates and deadlines</b>                                     |                       |                    |             |                      |                   |
|--|-----------------------|--------------------|-------------|----------------------|-------------------|
| <b>Application to Convocate</b>  |                       |                    |             |                      |                   |
|  | <b>Undergraduate</b>  | <b>Graduate</b>    |             | <b>Undergraduate</b> | <b>Graduate</b>   |
| Fall Term  | September 1, 2020     | September 30, 2020 | Winter term | February 1, 2021     | April 1, 2021     |
| <b>Classes begin</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | September 1, 2020  | Winter Term |                      | January 4, 2021   |
|  | First half            | September 1, 2020  |             | First half           | January 4, 2021   |
|  | Second half           | October 19, 2020   |             | Second half          | March 1, 2021     |
| Fall/Winter Terms (A/B part classes)   | September 1, 2020     |                    |             |                      |                   |
| <i>Classes begin date exceptions may apply, students must contact their Faculty.</i> |                       |                    |             |                      |                   |
| <b>Augustana</b>   |                       |                    |             |                      |                   |
| Fall Term  | 3 week classes        | August 27, 2020    | Winter Term | 3 week classes       | January 4, 2021   |
|  | 11 week classes       | September 21, 2020 |             | 11 week classes      | January 25, 2021  |
| <b>Law</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | September 4, 2020  |             |                      |                   |
|  |                       |                    |             |                      |                   |
| <b>Registration Add/Delete (no academic record)</b>                                  |                       |                    |             |                      |                   |
| Fall Term  |                       | September 15, 2020 | Winter Term |                      | January 15, 2021  |
|  | First half            | September 15, 2020 |             | First half           | January 15, 2021  |
|  | Second half           | October 30, 2020   |             | Second half          | March 12, 2021    |
| Fall/Winter Terms (A/B part classes)   | September 15, 2020    |                    |             |                      |                   |
| <b>Audit and Credit to Audit</b>   |                       |                    |             |                      |                   |
| Fall Term  | September 16-22, 2020 |                    | Winter Term | January 18-22, 2021  |                   |
| Fall/Winter Terms (A/B part classes)   | September 16-22, 2020 |                    |             |                      |                   |
| <b>Fee Payment (see Note 1)</b>  |                       |                    |             |                      |                   |
| Fall Term  |                       | September 30, 2020 | Winter Term |                      | January 29, 2021  |
| Fall/Winter Terms (A/B part classes)   | September 30, 2020    |                    |             |                      |                   |
| <b>Fee Refund – 50% (see Note 2)</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | October 2, 2020    | Winter Term |                      | February 3, 2021  |
|  | First half            | September 25, 2020 |             | First half           | January 22, 2021  |
|  | Second half           | November 20, 2020  |             | Second half          | March 19, 2021    |
| Fall/Winter Terms (A/B part classes)   | See Note 3            |                    |             |                      |                   |
| <b>Withdrawal (Grade of W)</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | November 30, 2020  | Winter Term |                      | March 31, 2021    |
|  | First half            | October 5 2020     |             | First half           | February 5, 2021  |
|  | Second half           | November 30, 2020  |             | Second half          | March 31, 2021    |
| Fall/Winter Terms (A/B part classes)   | January 15, 2021      |                    |             |                      |                   |
| <b>Classes end</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | December 7, 2020   | Winter Term |                      | April 9, 2021     |
|  | First half            | October 9, 2020    |             | First half           | February 12, 2021 |
|  | Second half           | December 7, 2020   |             | Second half          | April 9, 2021     |
| Fall/Winter Terms (A/B part classes)   | April 9, 2021         |                    |             |                      |                   |
| <i>Classes end date exceptions may apply, students must contact their Faculty.</i>   |                       |                    |             |                      |                   |
| <b>Augustana</b>   |                       |                    |             |                      |                   |
| Fall Term  | 3 week classes        | September 15, 2020 | Winter Term | 3 week classes       | January 20, 2021  |
|  | 11 week classes       | December 9, 2020   |             | 11 week classes      | April 19, 2021    |
| <b>Law</b>   |                       |                    |             |                      |                   |
| Fall Term  |                       | December 2, 2020   |             |                      |                   |
|  |                       |                    |             |                      |                   |

**Examinations**

Refer to the Academic Schedule for Fall and Winter final examination dates

Reappraisal requests and Reexaminations applications – refer to “Academic Regulations; Examinations (Exams)” in the University Calendar for procedures and application deadline dates.

**Notes:**

1. Students who have not paid their fees in full by this date, or made satisfactory alternate arrangements, will be assessed late payment penalty charges. To avoid installment charges, all Fall/Winter fees must be paid by the Fall Term Fee Payment Deadline and Spring/Summer fees must be paid by the Spring Term Fee Payment Deadline. Refer to “Deadline for Fee Payments” in the University Calendar for details.

2. Students withdrawing after this date will be assessed full fees.

3. If you withdraw from a two-term (A/B part) course from October 3, 2020 to January 15, 2021, you will be assessed full fees for Fall Term. If your Faculty determines that you may have special permission to withdraw from January 16 to February 3, 2021, you will be assessed Fall Term fees and 50% of Winter Term fees. After February 3, 2021, you will be assessed full fees for both terms.



**2020-2021 TEACHING DAYS AND INSTRUCTION HOURS**

Fall and Winter term consist of 63 teaching days; faculties not following the Fall or Winter term break days may have more

Following is a sample breakdown for an approved 3hour lecture per week course offered over 3days/week or 2days/week. (Note: courses approved for higher/lower 3hour lecture must have teaching days/instruction hours adjusted accordingly)

| Fall term                  | Days            | Minutes | Total               |
|----------------------------|-----------------|---------|---------------------|
| MWF                        | 37              | X 50    | 1850                |
| TR                         | 26              | X 80    | 2080                |
| <b>Term total</b>          | <b>63</b>       |         | <b>3930</b>         |
|                            |                 |         |                     |
| Winter term                | Days            | Minutes | Total               |
| MWF                        | 37              | X 50    | 1850                |
| TR                         | 26              | X 80    | 2080                |
| <b>Term total</b>          | <b>63</b>       |         | <b>3930</b>         |
| <b>Fall/Winter total</b>   | <b>126 days</b> |         | <b>7860 minutes</b> |
|                            |                 |         |                     |
| Number of Evening teaching |                 |         |                     |
| Monday                     | 11              |         |                     |
| Tuesday                    | 13              |         |                     |
| Wednesday                  | 13              |         |                     |
| Thursday                   | 13              |         |                     |
| Friday                     | 13              |         |                     |
| <b>Total</b>               | <b>63</b>       |         |                     |
|                            |                 |         |                     |
| Number of Evening teaching |                 |         |                     |
| Monday                     | 12              |         |                     |
| Tuesday                    | 13              |         |                     |
| Wednesday                  | 13              |         |                     |
| Thursday                   | 13              |         |                     |
| Friday                     | 12              |         |                     |
| <b>Total</b>               | <b>63</b>       |         |                     |

following is a five year comparison for teaching days, hours and evening classes:

|                                       | 2016-2017  |      |             | 2017-2018  |      |             | 2018-2019  |      |             | 2019-2020  |      |             | 2020-2021  |      |             |
|---------------------------------------|------------|------|-------------|------------|------|-------------|------------|------|-------------|------------|------|-------------|------------|------|-------------|
| FALL TERM                             | days       | mins | Sub Total   | days       | mins | Sub Total   | days       | mins | Sub Total   | days       | mins | Sub Total   | days       | mins | Sub Total   |
| MWF                                   | 37         | 50   | 1850        | 37         | 50   | 1850        | 37         | 50   | 1850        | 37         | 50   | 1850        | 37         | 50   | 1850        |
| TR                                    | 26         | 80   | 2080        | 26         | 80   | 2080        | 26         | 80   | 2080        | 26         | 80   | 2080        | 26         | 80   | 2080        |
| <b>Fall Term Total</b>                | <b>63</b>  |      | <b>3930</b> | <b>63</b>  |      | <b>3930</b> | <b>63</b>  |      | <b>3930</b> | <b>63</b>  |      | <b>3930</b> | <b>63</b>  |      | <b>3930</b> |
|                                       |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| Number of Fall term evening classes   |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| Monday                                | 11         |      |             | 11         |      |             | 11         |      |             | 11         |      |             | 11         |      |             |
| Tuesday                               | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
| Wednesday                             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
| Thursday                              | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
| Friday                                | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
|                                       |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| WINTER TERM                           |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| MWF                                   | 38         | 50   | 1900        | 37         | 50   | 1850        | 38         | 50   | 1900        | 38         | 50   | 1900        | 37         | 50   | 1850        |
| TR                                    | 25         | 80   | 2000        | 26         | 80   | 2080        | 25         | 80   | 2000        | 25         | 80   | 2000        | 26         | 80   | 2080        |
| <b>Winter Term Total</b>              | <b>63</b>  |      | <b>3900</b> | <b>63</b>  |      | <b>3930</b> | <b>63</b>  |      | <b>3900</b> | <b>63</b>  |      | <b>3900</b> | <b>63</b>  |      | <b>3930</b> |
|                                       |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| <b>Fall/Winter Total</b>              | <b>126</b> |      | <b>7830</b> | <b>126</b> |      | <b>7860</b> | <b>126</b> |      | <b>7830</b> | <b>126</b> |      | <b>7830</b> | <b>126</b> |      | <b>7860</b> |
|                                       |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| Number of Winter term evening classes |            |      |             |            |      |             |            |      |             |            |      |             |            |      |             |
| Monday                                | 13         |      |             | 12         |      |             | 13         |      |             | 13         |      |             | 12         |      |             |
| Tuesday                               | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
| Wednesday                             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             | 13         |      |             |
| Thursday                              | 12         |      |             | 13         |      |             | 12         |      |             | 12         |      |             | 13         |      |             |
| Friday                                | 12         |      |             | 12         |      |             | 12         |      |             | 12         |      |             | 12         |      |             |

## **2020-2021 Academic Schedule notes**

Fall 2020 - term begins September 1, 2020, before Labor Day. New student orientation will be held August 31, 2020.

Winter 2021 - term begins January 4, 2021, Monday following New Years.

May 29 - June 4, 2021 - Congress 2021 of the Humanities and Social Sciences – suspension of classes; term dates have been extended to accommodate on campus event. Break in classes excludes travel, off-campus, 13-week Engineering classes; Augustana Faculty; Faculty of Rehabilitation Medicine; Faculty of Medicine; Experiential Learning; Clinical Placement and Work Placement courses.

## **2020-2021 Academic Schedule**

Deadline dates in the schedule are marked with a ■ symbol.

| <b>July 2020</b>   |   |
|--------------------|---|
| 1                  | One hundred and <b>fourteenth</b> University year begins.   |
| 1                  | Canada Day; University buildings closed.  |
| <b>3</b>           | Students in Phase II of the BSc in Medical Laboratory Science program begin year of practical training.   |
| <b>6</b>           | Summer Term classes begin.  |
| <b>6-9</b>         | Auditor registrations for Summer Term courses will be accepted only on these days.  |
| <b>9</b>           | <ul style="list-style-type: none"> <li>Last day for students enrolled in the University of Alberta Health Insurance Program (UAHIP) to opt out of this insurance coverage by providing proof of enrolment in the Alberta Health Care Insurance Plan to the International Services Centre.</li> </ul>  |
| <b>9</b>           | <ul style="list-style-type: none"> <li>Summer Term Registration Deadline. Last day to add or drop six-week courses and courses offered in the first three weeks of Summer Term (Bear Tracks web registration available until midnight). Students wishing to add or drop three-week courses offered during the last three weeks of the term should seek assistance at department offices.</li> </ul> |
| <b>9</b>           | <ul style="list-style-type: none"> <li>Payment Deadline: Last day for payment of Summer Term fees. Students who have not paid their fees in full, or made satisfactory alternate arrangements, will be assessed late payment penalty charges.</li> </ul>  |
| <b>10</b>          | Summer program ends for students in years one, two and three of the DDS program.  |
| <b>13</b>          | <ul style="list-style-type: none"> <li>Summer Term Refund Deadline for three-week courses: Students withdrawing from courses taught in the first three weeks of Summer Term will be assessed full fees after this date.</li> </ul>  |
| <b>20</b>          | <ul style="list-style-type: none"> <li>Summer Term Refund Deadline for six-week courses: Students withdrawing from courses taught for six weeks will be assessed full fees after this date.</li> </ul>  |
| <b>20</b>          | <ul style="list-style-type: none"> <li>Last day for withdrawal from courses taught in the first three weeks of Summer Term.</li> </ul>  |
| <b>24</b>          | Last day of classes taught in the first three weeks of Summer Term.   |
| <b>27</b>          | Classes begin for courses taught in the last three weeks of Summer Term.  |
| <b>30</b>          | <ul style="list-style-type: none"> <li>Second half Summer Term Registration Deadline for three-week courses: Last day to add or drop courses offered in the last three weeks of Summer Term. Students can contact department for assistance.</li> </ul>   |
| 31                 | <ul style="list-style-type: none"> <li>Deadline to write a special deferred examination for students who have missed a deferred examination for cause. Please refer to University Calendar; University Regulations and Information for Students; Academic Regulations; Attendance; Absence from Final Exams section.</li> </ul>   |
| <b>August 2020</b> |   |
| <b>3</b>           | Heritage Day; University buildings closed.  |
| <b>4</b>           | <ul style="list-style-type: none"> <li>Summer Term Refund Deadline for three-week courses: Students withdrawing from courses taught in the last three weeks of Summer Term will be assessed full fees after this date.</li> </ul>   |
| <b>5</b>           | <ul style="list-style-type: none"> <li>Last day for withdrawal from six-week courses in Summer Term.</li> </ul>   |
| <b>6</b>           | <ul style="list-style-type: none"> <li>Last day for withdrawal from courses taught in the last three-weeks of Summer Term.</li> </ul>   |
| <b>10</b>          | Orientation and classes begin for years three and four of the MD program.   |
| <b>12</b>          | Summer Term classes end.  |

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|                       |   |
| <b>13-14</b>          | Final examinations for Summer Term classes, exceptions may apply.   |
| <b>17</b>             | Registration opens for Open Studies students in courses designated for delayed registration.  |
| <b>24</b>             | Orientation and classes begin for <b>students in the</b> Dentistry program and the Dental Hygiene program, years one and two of the MD program, year two of the Radiation Therapy program, and phase I Medical Laboratory Science program.  |
| <b>26-28</b>          | Orientation for new International students.   |
| <b>27</b>             | Augustana Faculty Fall Term 3-week classes begin.   |
| <b>28</b>             | Augustana Faculty Fall Term 3-week classes registration deadline; students withdrawing after this date through September <b>2</b> will be assessed 50% fees.  |
| <b>31</b>             | Orientation for new undergraduate students.   |
| <b>September 2020</b> |   |
| <b>1</b>              | <ul style="list-style-type: none"> <li>Last day for undergraduate students to apply through Bear Tracks for permission to graduate at Fall Convocation.</li> </ul>  |
| <b>1</b>              | Fall Term and Fall/Winter two-term classes begin. Exceptions may apply; students must consult with their Faculty office.  |
| <b>2</b>              | <ul style="list-style-type: none"> <li>Augustana Faculty Fall Term 3-week classes Refund Deadline; students withdrawing after this date will be assessed full fees.</li> </ul>  |
| <b>7</b>              | Labour Day; University buildings closed.  |
| <b>9</b>              | Fall Term classes begin for students in the Faculty of Law.   |
| <b>10</b>             | <ul style="list-style-type: none"> <li>Augustana Faculty last day to withdraw from Fall Term 3-week classes.</li> </ul>   |
| <b>15</b>             | <ul style="list-style-type: none"> <li>Fall Term Registration Deadline. Last day to add or drop Fall Term and Fall/Winter two-term courses (Bear Tracks web registration system available until midnight): Students withdrawing after this date through October <b>2</b> will be assessed 50% fees for withdrawn courses. Exceptions may apply; students must consult with their Faculty office.</li> </ul> |
| <b>15</b>             | <ul style="list-style-type: none"> <li>Last day of Fall Term 3-week classes for Augustana Faculty students.</li> </ul>  |
| <b>16-22</b>          | Registration by undergraduate and graduate students to change to audit or change from 'credit' to 'audit' in Fall Term and Fall/Winter Term courses will be accepted only during this period.   |
| <b>18-20</b>          | Alumni weekend.   |
| <b>21</b>             | SU Health and Dental Plan Change of Coverage Deadline. Students wishing to opt-out of this service or change their coverage must do so through <a href="http://www.ihaveaplan.ca">www.ihaveaplan.ca</a> .   |
| <b>21</b>             | Augustana Faculty Fall Term 11-week and Fall/Winter two-term 11-week classes begin.   |
| <b>25</b>             | <ul style="list-style-type: none"> <li>Fall Term Refund Deadline for six-week courses: Students withdrawing from courses offered in the first six weeks of Fall Term will be assessed full fees after this date.</li> </ul>   |
| <b>25</b>             | <ul style="list-style-type: none"> <li>Last day for students enrolled in the University of Alberta Health Insurance Program (UAHIP) to opt out of this insurance coverage by providing proof of enrolment in the Alberta Health Care Insurance Plan to the International Services Centre.</li> </ul>  |
| <b>30</b>             | <ul style="list-style-type: none"> <li>Last day for graduate students in thesis-based programs to submit theses to and be approved by the Faculty of Graduate Studies to ensure graduation at Fall Convocation.</li> </ul>  |
| <b>30</b>             | <ul style="list-style-type: none"> <li>Last day for Departments to submit Report of Completion of course-based masters, postgraduate diploma, or graduate certificate programs to the Faculty of Graduate Studies and Research to ensure graduation at Fall Convocation.</li> </ul>   |
| <b>30</b>             | <ul style="list-style-type: none"> <li>Last day for graduate students to apply through Bear Tracks to ensure graduation at Fall Convocation.</li> </ul>   |

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| 30                   | <ul style="list-style-type: none"> <li>Payment Deadline: Last day for payment of Fall Term fees. Students who have not paid their fees in full, or made satisfactory alternate arrangements, will be assessed late penalty charges. To avoid instalment charges, all Fall/Winter fees must be paid by the Fall Term Fee Deadline.</li> </ul>                            |
| <b>30</b>            | <ul style="list-style-type: none"> <li>Augustana Faculty Fall Term 11-week classes drop deadline; students withdrawing after this date through October <b>16</b> will be assessed 50% fees. Students must contact a Faculty advisor for assistance.</li> </ul>  |
| <b>October 2020</b>  |   |
| <b>2</b>             | <ul style="list-style-type: none"> <li>Fall Term Refund Deadline: Students withdrawing after this date will be assessed full fees. Exceptions may apply; students must consult with their Faculty office.</li> </ul>  |
| <b>5</b>             | <ul style="list-style-type: none"> <li>Last day for withdrawal from six-week courses offered in the first half of the Fall Term.</li> </ul>   |
| <b>9</b>             | <ul style="list-style-type: none"> <li>Last day of classes for six-week courses offered in the first half of Fall Term.</li> </ul>  |
| <b>12</b>            | Thanksgiving Day; University buildings closed.  |
| <b>16</b>            | <ul style="list-style-type: none"> <li>Augustana Faculty Fall Term 11-week classes refund deadline; students withdrawing after this date will be assessed full fees.</li> </ul>   |
| <b>19</b>            | Classes begin for six-week courses offered in the second half of the Fall Term.   |
| <b>30</b>            | <ul style="list-style-type: none"> <li>Last day to drop six-week courses offered in the second half of the Fall Term. Students can contact department for assistance.</li> </ul>  |
| <b>November 2020</b> |   |
| <b>9</b>             | <b><u>No classes for PharmD students.</u></b>   |
| 11                   | Remembrance Day; University buildings closed.   |
| <b>10</b>            | No classes for PharmD students.   |
| <b>9-13</b>          | Fall Term Reading week. Classes withdrawn for a full week, except for students in Faculty of Law; Faculty of Medicine and Dentistry (excluding the BSc Dental Hygiene program); Faculty of Rehabilitation Medicine; students in the PharmD program and students in Cooperative Education, Experiential Learning Placement, Clinical Placement and Work Placement terms. |
| <b>17-18</b>         | Fall Convocation, Part I, Parts II and III  |
| <b>20</b>            | <ul style="list-style-type: none"> <li>Fall Term Refund Deadline for six-week courses: After this date students withdrawing from courses offered in the last six weeks of Fall Term will be assessed full fees.</li> </ul>  |
| <b>30</b>            | <ul style="list-style-type: none"> <li>Last day for withdrawal from six-week courses offered in the second half of Fall Term.</li> </ul>  |
| <b>30</b>            | <ul style="list-style-type: none"> <li>Last day for withdrawal from Fall Term courses. Exceptions may apply; students must consult with their Faculty office.</li> </ul>  |
| <b>December 2020</b> |   |
| <b>2</b>             | <ul style="list-style-type: none"> <li>Augustana Faculty last day to withdraw from Fall Term 11-week classes.</li> </ul>  |
| <b>7</b>             | Last day of Fall Term classes. Exceptions may apply; students must consult with their Faculty office.   |
| <b>8</b>             | Last day of Fall Term classes for students in the Faculty of Law.   |
| <b>9</b>             | Last day of Fall Term 11-week classes for Augustana Faculty students.   |
| <b>9</b>             | Last day of classes for students in year three and four of the BSc Dental Hygiene program.  |
| <b>10-22</b>         | Fall Term examinations (including consolidated examinations). Exceptions may apply; students must consult with their Faculty office. Examinations other than consolidated examinations are held within the period December 11- <b>21</b> (inclusive). University-organized extracurricular activities will normally not be allowed during this period.                  |
| <b>11-18</b>         | Final exam period for years three and four of the BSc Dental Hygiene program.   |

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| <b>14-19</b>         | Augustana Faculty final examinations in Fall Term courses and mid-year examinations in two-term courses. Extracurricular activities sponsored by Augustana Faculty will normally not be allowed during this period.  |
| <b>14-22</b>         | Final exam period for students in the Faculty of Law.  |
| <b>18</b>            | Last day of Fall Term for students in the DDS program.   |
| <b>18</b>            | Last day of Fall Term classes for students in the MD program.  |
| 25-31                | Christmas holiday period; University buildings closed.   |
| 30                   | Winter term classes begin for students in year three of the MD program.  |
| <b>January 2021</b>  |  |
| 1                    | New Year's Day; University buildings closed.   |
| <b>4</b>             | Winter Term classes begin for the BSc Dental Hygiene program.  |
| 3                    | Orientation for new International students.  |
| <b>4</b>             | Winter Term classes begin for students in year one, two and four of the MD program   |
| <b>4</b>             | Augustana Faculty Winter Term 3-week classes begin.  |
| <b>4</b>             | Winter Term classes begin. Exceptions may apply; students must consult with their Faculty office.  |
| <b>5</b>             | Augustana Faculty Winter Term 3-week classes' registration deadline; students withdrawing after this date through January <b>8</b> will be assessed 50% fees.  |
| <b>8</b>             | <ul style="list-style-type: none"> <li>▪ Augustana Faculty Winter Term 3-week classes refund deadline; students withdrawing after this date will be assessed full fees.</li> </ul>   |
| <b>15</b>            | <ul style="list-style-type: none"> <li>▪ Augustana Faculty last day to withdraw from Winter Term 3-week classes.</li> </ul>  |
| <b>15</b>            | <ul style="list-style-type: none"> <li>▪ Last day to withdraw from Fall/Winter two-term courses.</li> </ul>  |
| <b>15</b>            | <ul style="list-style-type: none"> <li>▪ Winter Term Registration Deadline. Last day to add or drop Winter Term courses (Bear Tracks web registration system available until midnight): Students withdrawing after this date through February <b>3</b> will be assessed 50% fees for withdrawn courses. Exceptions may apply; students can consult with their Faculty office.</li> </ul> |
| <b>18-22</b>         | Registration by undergraduate and graduate students to change to audit or change from 'credit' to 'audit' in Fall Term and Fall/Winter Term courses will be accepted only during this period.  |
| <b>20</b>            | Last day of Winter Term 3-week classes for Augustana Faculty students.   |
| <b>22</b>            | Winter Term Refund Deadline for six-week courses: After this date students withdrawing from courses offered in the first six weeks of Winter Term will be assessed full fees.  |
| <b>25</b>            | Augustana Faculty Winter Term 11-week classes begin.   |
| <b>29</b>            | <ul style="list-style-type: none"> <li>▪ Last day for students enrolled in the University of Alberta Health Insurance Program (UAHIP) to opt out of this insurance coverage by providing proof of enrolment in the Alberta Health Care Insurance Plan to the International Service Centre.</li> </ul>  |
| <b>29</b>            | <ul style="list-style-type: none"> <li>▪ Payment Deadline: Last day for payment of Winter Term fees. Students who have not paid their fees in full, or made satisfactory alternate arrangements, will be assessed late payment penalty charges.</li> </ul>   |
| <b>February 2021</b> |  |
| 1                    | <ul style="list-style-type: none"> <li>▪ Last day for undergraduate students to apply through Bear Tracks for permission to graduate at Spring Convocation.</li> </ul>   |
| 1                    | <ul style="list-style-type: none"> <li>▪ Last day for application for reappraisal of final examinations for Fall Term courses.</li> </ul>  |

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| <u>3</u>          | <ul style="list-style-type: none"> <li>Augustana Faculty Winter Term 11-week classes drop deadline; students withdrawing after this date through February <u>19</u> will be assessed 50% fees. Students must contact a faculty advisor for assistance.</li> </ul>  |
| <u>3</u>          | <ul style="list-style-type: none"> <li>Last day to withdraw from Fall/Winter two-term 11-week classes for Augustana Faculty.</li> </ul>  |
| <u>3</u>          | <ul style="list-style-type: none"> <li>Winter Term Refund Deadline: Students withdrawing from courses after this date will be assessed full fees. Exceptions may apply; students must consult with their Faculty office.</li> </ul>  |
| <u>5</u>          | <ul style="list-style-type: none"> <li>Last day for withdrawal from six-week courses offered in the first half of Winter Term.</li> </ul>  |
| <u>12</u>         | Registration system opens for Spring/Summer <u>2021</u> .  |
| <u>12</u>         | Last day of classes for six-week courses offered in the first half of Winter Term.   |
| <u>15</u>         | Statutory Provincial holiday; University buildings closed.   |
| <u>16-19</u>      | Winter Term Reading Week. Classes withdrawn for a full week, except for students in Augustana Faculty, Nursing undergraduate focused practicum courses, Experiential Learning placement, years three and four of the MD program, year four Pharmacy, and students in the clinical component of the Radiation Therapy program. Exceptions may apply; students must consult with their Faculty office. |
| <u>19</u>         | <ul style="list-style-type: none"> <li>Augustana Faculty Winter Term 11-week classes refund deadline; students withdrawing after this date will be assessed full fees.</li> </ul>  |
| <b>March 2021</b> |  |
| <u>1</u>          | Classes begin for six-week courses offered in the second half of Winter Term.  |
| <u>1</u>          | 12:00 to 1:00 pm Students' Union Election Forum in the Myer Horowitz Theatre (SUB). Classes withdrawn for this time period.  |
| <u>1-5</u>        | Winter Term break for Augustana Faculty students.  |
| <u>12</u>         | Last day to drop from six-week courses offered in the second half of Winter Term. Students can contact Department for assistance.  |
| <u>19</u>         | Winter Term Refund Deadline for six-week courses: After this date students withdrawing from courses offered in the last six weeks of Winter Term will be assessed full fees.   |
| <u>31</u>         | Last day for withdrawal from six-week courses offered in the second half of Winter Term.   |
| <u>31</u>         | <ul style="list-style-type: none"> <li>Last day for withdrawal from Winter Term courses. Exceptions may apply; students must consult with their Faculty office.</li> </ul>   |
| <b>April 2021</b> |  |
| <u>1</u>          | Last day for students in thesis-based programs to submit theses <b>for approval</b> by the Faculty of Graduate Studies and Research to ensure graduation at Spring Convocation.  |
| <u>1</u>          | Last day for departments to submit Report of Completion of course-based master's, postgraduate diploma or graduate certificate programs to the Faculty of Graduate Studies and Research to ensure graduation at Spring Convocation.  |
| <u>1</u>          | Last day for graduate students to apply through Bear Tracks to ensure graduation at Spring Convocation.  |
| <u>2</u>          | Good Friday; University buildings closed.  |
| <u>5</u>          | Easter Monday; University buildings closed.  |
| <u>5</u>          | Comprehensive examination period begins for students in year <b>four</b> of the MD program.  |
| <u>9</u>          | Last day of Winter Term classes. Exceptions may apply; students must consult with their Faculty office.  |
| <u>12</u>         | Last day of classes for <b>students in</b> year two of the BSc Dental Hygiene program.   |
| <u>12</u>         | <ul style="list-style-type: none"> <li>Augustana Faculty last day to withdraw from Winter Term 11-week classes.</li> </ul>   |

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| <b><u>12-24</u></b> | Winter Term examinations (including consolidated examinations). Exceptions may apply; students must consult with their Faculty office. Examinations other than consolidated examinations are held within the period April <b><u>14-23</u></b> (inclusive). University-organized extracurricular activities will normally not be allowed during this period.   |
| <b><u>14</u></b>    | Last day of Winter Term <b><u>classes for students in</u></b> year three and four of the BSc Dental Hygiene program.  |
| <b><u>15-23</u></b> | Final exam period for students in the Faculty of Law.   |
| <b><u>16-23</u></b> | Winter Term examinations for <b><u>students in</u></b> year three and four of the BSc Dental Hygiene program.   |
| <b><u>19</u></b>    | Last day of Winter Term 11-week classes for Augustana Faculty students.   |
| <b><u>23-29</u></b> | Augustana Faculty final examinations period. Extracurricular activities sponsored by the Augustana Faculty will normally not be allowed during this period.   |
| <b><u>30</u></b>    | Last day of Winter Term for students in the DDS program.  |
| <b><u>30</u></b>    | Last day of Winter Term classes and examinations for students in year one of the MD program.  |
| <b>May 2021</b>     |   |
| <b><u>3</u></b>     | Spring Term classes begin.  |
| <b><u>3</u></b>     | MACT Spring Institute begins (three weeks).   |
| <b><u>3-6</u></b>   | Auditor registrations for Spring Term courses will be accepted only on these days.  |
| <b><u>6</u></b>     | <ul style="list-style-type: none"> <li>▪ Payment Deadline: Last day for payment of Spring Term fees. Students who have not paid their fees in full, or made satisfactory alternate arrangements, will be assessed late payment penalty charges.</li> </ul>  |
| <b><u>6</u></b>     | <ul style="list-style-type: none"> <li>▪ Last day for students enrolled in the University of Alberta Health Insurance Program (UAHIP) to opt out of this insurance coverage by providing proof of enrolment in the Alberta Health Care Insurance Plan to the International Centre.</li> </ul>   |
| <b><u>6</u></b>     | <ul style="list-style-type: none"> <li>▪ Spring Term Registration Deadline. Last day to add or drop six-week courses and courses offered in the first three weeks of the term: (Bear Tracks web registration available until midnight.) Students wishing to add or drop three-week courses offered during the last three weeks of the term should seek assistance at department offices.</li> </ul> |
| <b><u>9</u></b>     | Charter Day.  |
| <b><u>10</u></b>    | <ul style="list-style-type: none"> <li>▪ Spring Term Refund Deadline for three-week courses: Students withdrawing from courses taught in the first three weeks of Spring Term will be assessed full fees after this date.</li> </ul>  |
| <b><u>10</u></b>    | Summer program begins for students in years one, two and three of the DDS program.  |
| <b><u>17</u></b>    | <ul style="list-style-type: none"> <li>▪ Spring Term Refund Deadline for six-week courses: Students withdrawing after this date will be assessed full fees.</li> </ul>  |
| <b><u>17</u></b>    | <ul style="list-style-type: none"> <li>▪ Last day for withdrawal from courses taught in the first three weeks of Spring Term.</li> </ul>  |
| <b><u>21</u></b>    | Last day of classes and examinations for students in the second year of the MD program.   |
| <b><u>21</u></b>    | Last day of classes in the MACT Spring Institute.   |
| <b><u>24</u></b>    | Victoria Day; University buildings closed.  |
| <b><u>21</u></b>    | Last day for classes taught in the first three weeks of Spring Term.  |
| <b><u>25</u></b>    | Classes begin for courses taught in the last three weeks of Spring Term.  |
| <b><u>28</u></b>    | <ul style="list-style-type: none"> <li>▪ Last day to add or drop courses taught in the last three weeks of Spring Term. Students can contact Department for assistance.</li> </ul>  |
| <b><u>28</u></b>    | <ul style="list-style-type: none"> <li>▪ Last day of <b><u>classes for students in year four</u></b> of the MD program.</li> </ul>  |



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| <b><u>May 29 – June 4</u></b> | Congress 2021 of the Humanities and Social Sciences – suspension of classes, term dates have been extended to accommodate on campus event. Break in classes excludes travel, off-campus,, 13-week Engineering classes; Augustana Faculty; Faculty of Rehabilitation Medicine; Faculty of Medicine; Experiential Learning; Clinical Placement and Work Placement courses. |
| <b>June 2021</b>              |  |
| <b><u>7</u></b>               | <ul style="list-style-type: none"> <li>▪ Students withdrawing from courses taught in the last three weeks of Spring Term will be assessed full fees after this date.</li> </ul>  |
| <b><u>6</u></b>               | Augustana Faculty convocation.   |
| <b><u>9</u></b>               | <ul style="list-style-type: none"> <li>▪ Last day for withdrawal from six-week courses in Spring Term.</li> </ul>  |
| <b><u>8-11</u></b>            | Spring Convocation, Parts I to VI.   |
| <b><u>11</u></b>              | <ul style="list-style-type: none"> <li>▪ Last day for withdrawal from courses taught in the last three weeks of Spring Term.</li> </ul>  |
| <b><u>15-17</u></b>           | Spring Convocation, Parts VII to XI.   |
| <b><u>16</u></b>              | Last day of Spring Term classes, exceptions may apply.   |
| <b><u>17-18</u></b>           | Final examinations for Spring Term classes, exceptions may apply.  |
| <b>30</b>                     | One hundred and <b><u>fourteenth</u></b> University year ends.   |

**Governance Executive Summary**  
**Action Item**

|                     |  |
|---------------------|--|
| <b>Agenda Title</b> | <b>Draft Agenda for the October 7, 2019 Meeting of General Faculties Council (GFC)</b><br><br><b>A. Proposed motion from GFC member Dilini Vethanayagam on facilitation of clinical research</b> |
|---------------------|--|

**Motion**

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the October 21, 2019 meeting of General Faculties Council, as amended, as set forth in Attachment 2.

**Item**

|                  |  |
|------------------|--|
| Action Requested | <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation |
| Proposed by      | David Turpin, President and Chair, GFC Executive Committee                           |
| Presenter(s)     | David Turpin, President and Chair, GFC Executive Committee                           |

**Details**

|   |   |
|---|---|
| Responsibility  | GFC Executive Committee   |
| The Purpose of the Proposal is <i>(please be specific)</i>                        | To approve the Agenda for the GFC meeting to be held on Monday, October 21, 2019.   |
| Executive Summary <i>(outline the specific item – and remember your audience)</i> | <p>The GFC Executive Committee is responsible for the preparation of the agenda for all regular and special meetings of General Faculties Council, ensuring items are ready to be presented to GFC and are ordered and timed appropriately.</p> <p>For the October 7 agenda, a member has requested the following motion be considered by GFC:</p> <p style="text-align: center;"><b>THAT General Faculties Council reviews the current process for facilitation of clinical research (including research through clinical networks) in order to increase the capacity for university faculty as principal investigators, more effectively include participation of university students in clinical research, and facilitate student-led (undergraduate) research projects.</b></p> |
| Supplementary Notes   | Dr Vethanayagam submitted this motion and associated documents prior to the September 23, 2019 GFC meeting. Administration provided a written response to Dr Vethanayagam which was included with the question period materials for the September 23 meeting. At the meeting, Dr Vethanayagam requested that the GFC Executive Committee consider adding the motion to the next GFC agenda.   |

**Engagement and Routing** (Include meeting dates)

Item No. 11

|   |   |
|---|---|
| Consultation and Stakeholder Participation<br>(parties who have seen the proposal and in what capacity) | <u><i>Those who are actively participating:</i></u><br>David Turpin, President and Vice-Chancellor and Chair, GFC Executive Committee<br>Office of the President<br>Office of the Provost and Vice-President (Academic)<br>University Governance<br>GFC Executive Committee |
| Approval Route (Governance)   | GFC Executive Committee – October 7, 2019   |

**Strategic Alignment**

|   |  |   |   |
|---|--|---|---|
| Alignment with <i>For the Public Good</i>   | Objective 21   |   |   |
| Alignment with Institutional Risk Indicator   | Please note below the specific institutional risk(s) this proposal is addressing.<br><table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Enrolment Management<br/> <input type="checkbox"/> Faculty and Staff<br/> <input type="checkbox"/> Funding and Resource Management<br/> <input type="checkbox"/> IT Services, Software and Hardware<br/> <input checked="" type="checkbox"/> Leadership and Change<br/> <input type="checkbox"/> Physical Infrastructure         </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Relationship with Stakeholders<br/> <input type="checkbox"/> Reputation<br/> <input type="checkbox"/> Research Enterprise<br/> <input type="checkbox"/> Safety<br/> <input type="checkbox"/> Student Success         </td> </tr> </table> | <input type="checkbox"/> Enrolment Management<br><input type="checkbox"/> Faculty and Staff<br><input type="checkbox"/> Funding and Resource Management<br><input type="checkbox"/> IT Services, Software and Hardware<br><input checked="" type="checkbox"/> Leadership and Change<br><input type="checkbox"/> Physical Infrastructure | <input type="checkbox"/> Relationship with Stakeholders<br><input type="checkbox"/> Reputation<br><input type="checkbox"/> Research Enterprise<br><input type="checkbox"/> Safety<br><input type="checkbox"/> Student Success |
| <input type="checkbox"/> Enrolment Management<br><input type="checkbox"/> Faculty and Staff<br><input type="checkbox"/> Funding and Resource Management<br><input type="checkbox"/> IT Services, Software and Hardware<br><input checked="" type="checkbox"/> Leadership and Change<br><input type="checkbox"/> Physical Infrastructure | <input type="checkbox"/> Relationship with Stakeholders<br><input type="checkbox"/> Reputation<br><input type="checkbox"/> Research Enterprise<br><input type="checkbox"/> Safety<br><input type="checkbox"/> Student Success  |   |   |
| Legislative Compliance and jurisdiction   | <i>Post-Secondary Learning Act (PSLA)</i><br>GFC Executive Committee Terms of Reference  |   |   |

Attachment 1: Proposed Motion and background information from GFC member Dilini Vethanayagam and response from university administration

Attachment 2: Draft Agenda for the General Faculties Council Meeting of October 21, 2019

Prepared by: Meg Brolley, GFC Secretary and Manager of GFC Services, University Governance, [meg.brolley@ualberta.ca](mailto:meg.brolley@ualberta.ca)