



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Executive Committee
Approved Open Session Minutes

Monday, January 16, 2017
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

David Turpin	Chair, President and Vice-Chancellor, University of Alberta
Marina Banister	Member, Vice-President (Academic), Students' Union
Heather Bruce	Member, Academic Staff, elected from/by GFC
Lisa Collins	Member, Vice-Provost and University Registrar
Steven Dew	Member, Provost and Vice-President (Academic)
Duncan Elliott	Member, Academic Staff, elected from/by GFC
Paul Jurasz	Member, Academic Staff, elected from/by GFC
Firouz Khodayari	Member, Vice-President (Academic), Graduate Students' Association
Anita Molzahn	Member, Academic Staff, elected from/by GFC
Eleni Stroulia	Member, Academic Staff, elected from/by GFC
Kathleen Weiss	Member, Academic Staff, elected from/by GFC
Sheena Wilson	Member, Academic Staff, elected from/by GFC

Presenter(s):

David Turpin	President and Chair, GFC Executive Committee
Mark Loewen	Chair, GFC Ad Hoc Committee on Academic Governance Including Delegated Authority
Steve Patten	Vice Chair, GFC Ad Hoc Committee on Academic Governance Including Delegated Authority
Mary Persson	Associate Vice-President (Audit and Analysis) and University Auditor
Wade King	Senior Advisor (Safe Disclosure and Human Rights)
Steven Dew	Provost and Vice-President (Academic)
Logan Mardhani-Bayne	Initiatives Manager, Audit and Analysis
Allen Ball	Associate Dean (Student Programs), Faculty of Arts
Rebecca Nagel	Associate Dean (Student Programs), Faculty of Arts
André Costopoulos	Vice-Provost and Dean of Students
Wayne Patterson	Executive Director and Acting Associate Vice-President, Human Resources
Wendy Rodgers	Deputy Provost
Natalie Loveless	Department of Art and Design, Faculty of Arts

Staff:

Meg Brolley, General Faculties Council (GFC) Secretary and Manager of GFC Services
Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Molzahn/Jurasz

THAT the GFC Executive Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of December 5, 2016

Materials before members are contained in the official meeting file.

Motion: Banister/Molzahn

THAT the GFC Executive Committee approve the Minutes of December 5, 2016.

CARRIED

3. Comments from the Chair

The Chair welcomed members back from the holiday break and reported on several institutional issues and priorities including his recent travel to India, and the provincial reviews of tuition and the post-secondary funding model. He reminded members of the January 28 deadline for proposals for signature research and teaching areas, and encouraged members to provide input to the selection committees for the Vice-President (University Relations) and the Vice-President (Research). As well, he provided updates in regards to TLEF award panel nominations and the recent malware incident.

DISCUSSION ITEMS

4. GFC Ad Hoc Committee on Academic Governance Including Delegated Authority: Update

There were no documents.

Presenter(s): Mark Loewen; Steve Patten

Purpose of the Proposal: For information/discussion.

Discussion:

Dr Loewen reminded members of the ad hoc committee's principles which guide their work. Dr Patten reported that the ad hoc committee has explored GFC's history and has established sub-groups to examine specific areas including: the Council on Student Affairs (COSA), delegations of authority, the Nominating Committee, GFC, orientation and education, GFC/Board of Governors relations, Research Committee, program approval and regulation, and the future of task-oriented committees. Dr Loewen noted that focused consultations on these issues continue.

He reported that there has been general agreement that GFC needs to focus on bigger issues relating to academic affairs and that the standing committees are currently appropriately acting under delegated authority. He noted that there have been discussions on including an elected faculty member to serve as Vice Chair on every standing committee.

In terms of next steps, Dr Loewen noted that there would be a meeting with all GFC standing committee chairs prior to consultation with standing committees. He also confirmed that a review of all standing committee terms of reference will be included in the current project but that some might not be changed significantly.

Ms Brolley provided members with a timeline of remaining activities culminating in the final report and recommendations to the GFC meeting of April 21, 2017.

The Chair thanked Dr Loewen and Dr Patten for their efforts.

5. Helping Individuals at Risk and Safe Disclosure and Human Rights Activity Reports 2015-2016

Materials before members are contained in the official meeting file.

Presenter(s): Mary Persson; Wade King

Purpose of the Proposal: To discuss the Report and to identify noteworthy trends within the statistics.

Discussion:

Mr King gave a brief overview of the report and highlighted the following: increased efforts on training and awareness; preparation for substantial changes coming forward provincially to whistleblower legislation; discrimination and harassment remain as the largest issues being reported; and that the significant increase in Helping Individuals at Risk reports may be attributable to multiple reports on the same individual(s). Mr King further noted that the focus on student engagement has remained strong and that students are the number one users of the online reporting tool.

6. Waiver of Advertising Requirements: Report to General Faculties Council

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew

Purpose of the Proposal: To provide GFC with summary information regarding the number of waiver of advertising for full-time academic staff vacancies as required through UAPPOL policy.

Discussion:

Dr Dew noted that the waivers within the report inclusion conversion of positions to new types, spousal hires, or targeted hiring of Indigenous professors.

There was no further discussion.

7. For the Public Good: Final Performance Measures

Materials before members are contained in the official meeting file.

Presenter(s): Mary Persson; Logan Mardhani-Bayne

Purpose of the Proposal: To discuss the approved performance indicators for *For the Public Good*.

Discussion:

Ms Persson provided members with the approved performance indicators for *For the Public Good* noting that some measures will be developed in an iterative process and that qualitative measure were also being developed. She also noted the differences between faculties and areas of campus regarding community engagement, citations and research excellence. There was a brief discussion on staff turnover data and engagement.

8. Update on the Comprehensive Institutional Plan (CIP)

There were no documents.

Presenter(s): Steven Dew; Wendy Rodgers

Purpose of the Proposal: For information/discussion.

Discussion:

The Provost provided an update on the CIP which has been reformatted to align with the government priorities of accessibility, affordability, quality, coordination, and accountability. He noted that this would be presented to GFC for discussion prior to moving through the governance approval pathway. It was further noted that the CIP would also align with *For the Public Good*. Dr Rodgers confirmed that the CIP will be publicly available.

9. Bachelor of Arts Curriculum Renewal, Faculty of Arts: Update

Materials before members are contained in the official meeting file.

Presenter(s): Allen Ball; Rebecca Nagel

Purpose of the Proposal: To provide an overview of and answer questions about the BA Curriculum Renewal from the Faculty of Arts.

Discussion:

Dr Ball explained that an extensive consultation had taken place since this project was initiated in 2011, resulting in a sustainable program that would allow flexibility for students while at the same time maintaining rigorous academic standards. Dr Ball confirmed that the undergraduate chairs' committee would be overlooking all changes over the next year. He noted that the revised curriculum would appear in the 2018/2019 calendar.

On the question from a member regarding the mandate of the GFC Executive Committee to review curriculum renewal, the Chair indicated that it has come before the Committee as the Arts curriculum is fundamental to the academic life of the institution.

ACTION ITEMS

10. HADVC: Proposed New Course Designator, Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Natalie Loveless; Rebecca Nagel

Purpose of the Proposal: The proposed calendar changes will change the course prefix from ART H to HADVC for all courses taught in the History of Art, Design and Visual Culture area within the Art & Design Department (see Attachment 1), and ensure that both the name of the BA major and related course prefix are consistent with one another. Currently, the major is "History of Art, Design and Visual Culture", and the related subject is called Art History (ART H).

Discussion:

Dr Nagel noted that the change was initiated by the Department of Art and Design to reflect changes in the discipline and curriculum.

There was no further discussion.

Motion: Molzah/Wilson

THAT the GFC Executive Committee, with delegated authority from General Faculties Council, approve the new Course Designator of HADVC (History of Art, Design and Visual Culture), Faculty of Arts, to take effect Fall 2017.

CARRIED

11. Proposed Revisions to the Discrimination, Harassment and Duty to Accommodate Policy and Related Procedures

Materials before members are contained in the official meeting file.

Presenter(s): Logan Mardhani-Bayne; Wade King

Purpose of the Proposal: To bring the Policy into alignment with the *Alberta Human Rights Act* and to improve clarity to users of the policy.

Discussion:

Mr King reported that the proposed changes reflect changes to the *Alberta Human Rights Act* surrounding gender identity and gender expression.

Motion: Weiss/Stroulia

THAT the GFC Executive Committee recommend to General Faculties Council proposed revisions to the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures as set forth in Attachments 1, 2 and 3, to take effect upon final approval.

CARRIED

12. Proposed Changes to the Helping Individuals at Risk (HIAR) Policy and Procedure

Materials before members are contained in the official meeting file.

Presenter(s): André Costopoulos; Wayne Patterson

Purpose of the Proposal: The proposed changes remove many of the operational directives and details which were included when approved in 2010 which were intended to guide the program implementation. The proposal includes friendly edits to names of support units, departments and gendered language.

Discussion:

Dr Costopoulos explained that this proposal relates to helping individuals at risk to themselves or others and does not include academically at risk. Mr Patterson noted that about six percent of incidents relate to faculty or staff.

There was no further discussion.

Motion: Molzahn/Bruce

THAT the GFC Executive Committee recommend to General Faculties Council proposed revisions to the Helping Individuals at Risk (HIAR) Policy and Procedure as set forth in Attachments 1 and 2, to take effect upon final approval.

CARRIED

ITEMS FROM GFC ACADEMIC PLANNING COMMITTEE FOR GFC AGENDA (for information only)

13. Annual Report on Graduate Enrolment 2017/18

Materials before members are contained in the official meeting file.

14. Annual Report on Undergraduate Enrolment 2016/2017

Materials before members are contained in the official meeting file.

ACTION ITEMS

15. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin

Purpose of the Proposal: To approve the next Agenda for General Faculties Council (GFC).

Discussion:

The Chair noted that the Report from the President would include a general report and an update on the work of the ad hoc committee.

Motion: Bruce/Dew

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the January 30, 2017 meeting of General Faculties Council.

CARRIED

DISCUSSION ITEMS

16. Question Period

The Chair addressed questions on opportunities for the country and the University in response to the current political climate in the United Kingdom and the United States and how the University could use existing programs to attract talented students. A member suggested that American students may be deterred from attending the University due to student loan red tape, following the University's withdrawal from United States' Federal Loan program; it was noted that US students make up a very small proportion of international students.

INFORMATION REPORTS

17. Items Approved by the GFC Executive Committee by email ballots

There were no items.

18. Information Items Forwarded to GFC Executive Committee between Meetings

There were no items.

CLOSING SESSION

19. Adjournment

The Chair adjourned the meeting at 3:25 p.m.