



Green. Gold. Governance.

Wednesday, September 06, 2017  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

**OPENING SESSION**

- |    |                                                        |                                       |
|----|--------------------------------------------------------|---------------------------------------|
| 1. | Approval of the Agenda                                 | Sarah Forgie                          |
| 2. | Approval of the Open Session Minutes of April 26, 2017 | Sarah Forgie                          |
| 3. | Approval of the Open Session Minutes of June 7, 2017   | Sarah Forgie                          |
| 4. | Comments from the Chair (no documents)                 | Sarah Forgie                          |
| 5. | Committee Kick-Off and Orientation 2017-2018           | Marion Haggarty-France<br>Meg Brolley |

**ACTION ITEMS**

- |    |                          |             |
|----|--------------------------|-------------|
| 6. | Election of a Vice-Chair | Meg Brolley |
|----|--------------------------|-------------|

**DISCUSSION ITEMS**

- |     |                                                                                                                                                                     |                                                                         |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 7.  | Proposed Changes to the Evaluation Procedures and Grading System Section in the University Calendar with respect to required elements of the Course Syllabus        | Melissa Padfield                                                        |
| 8.  | Revisions to the GFC Committee on the Learning Environment Terms of Reference – Next Steps (no documents)                                                           | Sarah Forgie                                                            |
| 9.  | Updates (no documents)<br>A. Centre for Teaching and Learning (CTL)<br>B. Information Technology (IT)<br>C. Learning Services<br>D. General Faculties Council (GFC) | Janice Miller-Young<br>Jeff Rawlings<br>Kathleen DeLong<br>Sarah Forgie |
| 10. | Question Period                                                                                                                                                     | Sarah Forgie                                                            |

**INFORMATION REPORTS**

- |     |                                                                                      |  |
|-----|--------------------------------------------------------------------------------------|--|
| 11. | Items Approved by the Committee by E-Mail Ballots (non-debatable) - No items to date |  |
| 12. | Information Items Forwarded to Committee Members Between Meetings - No items to date |  |

**CLOSING SESSION**

- |     |                               |  |
|-----|-------------------------------|--|
| 13. | Next meeting: October 4, 2017 |  |
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14. Next General Faculties Council meeting: September 25, 2017

Documentation was before members unless otherwise noted.

Meeting REGRETS to: Andrea Patrick, 780-492-1937, [apatrick@ualberta.ca](mailto:apatrick@ualberta.ca)  
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