

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, January 17, 2019 meeting:

Agenda Title: **Transfer Credit Approvals, Office of the Registrar**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals for January 2019.

Final Item: 4A

Agenda Title: **Proposed Changes to Entrance Requirements for the Bachelor of Science Honors in Psychology, Faculty of Science**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Bachelor of Science Honors in Psychology.

Final Item: 4B

Agenda Title: **Proposed Changes to Entrance Requirements for the Bachelor of Arts Honors in Psychology, Faculty of Arts**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Bachelor of Arts Honors in Psychology.

Final Item: 4C

Agenda Title: **Proposed Changes to Entrance Requirements for Undergraduate Programs, Faculté Saint-Jean**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for undergraduate programs in the Faculté Saint-Jean.

Final Item: 4D

Agenda Title: **Proposed Changes to the Certificate in Interdisciplinary Leadership Studies, Peter Lougheed Leadership College, Alberta School of Business**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Certificate in Interdisciplinary Leadership Studies, as proposed by the Alberta School of Business, and as set forth in Attachment 1, as amended, to be published in the 2019-2020 Calendar and to take effect upon approval.

Final Item: 5

Agenda Title: **Proposed Changes to English Language School, Testing Services, Faculty of Extension**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to English Language School, Testing Services, as set forth in Attachment 1, to be published in the 2019-2020 *University Calendar* and to take effect upon approval.

Final Item: 6

[Click here to enter text.](#)

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**Governance Executive Summary
Action Item**

Agenda Title	<p>Items Deemed Minor/Editorial to be approved under an Omnibus Motion</p> <p>4A. Transfer Credit Approvals for January 2019, Office of the Registrar</p> <p>4B. Proposed Changes to Entrance Requirements for the Bachelor of Science Honors in Psychology, Faculty of Science</p> <p>4C. Proposed Changes to Entrance Requirements for the Bachelor of Arts Honors in Psychology, Faculty of Arts</p> <p>4D. Proposed Changes to Entrance Requirements for Undergraduate Programs, Faculté Saint-Jean</p>
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Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Melissa Padfield, Interim Vice-Provost and Registrar; Frank Marsiglio, Interim Dean, Faculty of Science; Lesley Cormack, Dean, Faculty of Arts; Pierre-Yves Mocquais, Dean, Faculté Saint-Jean
Presenter(s)	Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	See individual item for detail on proposed changes submitted by Faculties and the Office of the Registrar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature. ASC's terms of reference provide that "the term 'routine and/or editorial' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy" (3.A.i).
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> · Vice-Provost (Programs) and Chair, GFC Academic Standards Committee · Faculty Councils
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Item No. 4

<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<ul style="list-style-type: none"> Representatives of the Office of the Registrar
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none">
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none">
<p>Approval Route (Governance) (including meeting dates)</p>	<ul style="list-style-type: none"> See individual item for Faculty approval information GFC ASC January 17, 2019

Strategic Alignment

Alignment with <i>For the Public Good</i>	Please note the Institutional Strategic Plan objective(s)/strategies the proposal supports.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference	

- Attachment A: Transfer Credit Approvals, January 2019
- Attachment B: Science Admission Chart 7
- Attachment C: BA Honors in Psychology
- Attachment D: FSJ Admission Item

Prepared by: Heather Richholt, Assistant Secretary to GFC, heather.richholt@ualberta.ca

DATE: January 3, 2019

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on January 17, 2019

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
King's	THEO 341 (3)	CHRTC 3XX (3)		
	ENVS 320 (3) or SSCI 320 (3)	AROPT 2XX (3)		
Concordia	SPA 211/212 (6)	SPAN 211/212 (6)		
	FR 211/212 (6)	FREN 211/212 (6)		
	BIO/BIOCH 320 (3)	BIOCH 320 (3)		
	BIO/BIOCH 340 (3)	BIOCH 330 (3) AUBIO 3XX (3)		
St Mary's University	WRIT 201 (3)	WRS 1XX (3)		
Burman University	HLED 401 (3)	HGP 4XX (3)		
Northern Lakes College	ECON 1110 (3)	ECON 102 (3) AUECO 102 (3)		
Athabasca University	PHYS 204 (3)	PHYS 114 (3) AUPHY 110(3)		
	PHYS 205(3)	SCI 1XX (3) AUPHY 250 (3)		

**Faculty of Science
Program Changes 2019-2020**

Current	Proposed
<p>Admission Chart 7</p> <p>Honors Required Average - Astrophysics</p> <p>High School - minimum 80% Transfer - requires a GPA of at least 3.0 on all Mathematics courses taken which are eligible to be credited to the degree and a minimum 3.0 GPA on 24 in each preceding Fall/Winter. For admission requirements, see BSc (Honors)</p> <p>Honors Required Average - Psychology</p> <p>High School - No Year 1 entry Transfer - a minimum 3.0 GPA on *24 in each preceding Fall/Winter and a minimum 3.3 GPA on attempted or completed Psychology and required Statistics courses. Admission may take place only after completion of a minimum of *48. Students must complete PSYCO 104 or SCI 100, PSYCO 105, PSYCO 212; STAT 151 or SCI 151; two of PSYCO 223, PSYCO 239, PSYCO 241, and two of PSYCO 258, PSYCO 275, PSYCO 282; prior to application for admission. Acceptance is dependent upon obtaining approval from a potential research supervisor by August 31. Students planning to apply for admission should consult the Departmental Honors advisor.</p>	<p>Admission Chart 7</p> <p>Honors Required Average - Astrophysics</p> <p>High School - minimum 80% Transfer - a minimum 3.0 GPA on 24 in each preceding Fall/Winter. For admission requirements, see BSc (Honors)</p> <p>Honors Required Average - Psychology</p> <p>High School – No Year 1 entry Transfer: a minimum 3.0 GPA on *24 in each preceding Fall/Winter. Admission into the Honors program is permitted after completion of a minimum of 48. Students must complete PSYCO 105 and PSYCO 104 or SCI 100. Acceptance is conditional on obtaining approval from a potential research supervisor. Students planning to apply for admission should consult the Departmental Honors Advisor.</p>

Approved by the Faculty of Science October 30, 2018

CALENDAR CHANGE REQUEST FORM

Department: Psychology

2018 – 2019 form submission deadlines: October 5th, January 4th, March 1st & April 1st

Highlight type of change request below:

1. Course Change 2. Editorial Change 3. **Admission Requirement** 4. Program Regulation

Note: changes that fall under type 1 or 2 received by October 5th will be considered to be published in the 2019-20 Calendar

CURRENT	PROPOSED
https://calendar.ualberta.ca/content.php?catoid=28&navoid=7091#ba_honors	
<p>Admission Chart 6 – AGPA Requirements</p> <p>A minimum GPA of 3.0 on *24 in each of the two preceding Fall/Winter Terms, and a minimum GPA of 3.3 on required Psychology and Statistic Courses</p> <p>Admission Chart 6 – Other</p> <p>Entrance to the Honors in Psychology can take place only after completion of a minimum of *48. Students must complete PSYCO 104 OR SCI 100; PSYCO 105; two of PSYCHO 223, PSYCO 239, PSYCO 241, two of PSYCO 258, PSYCO 275, PSYCO 282, and STAT 151 or SCI 151 (STAT 141 may be substituted) prior to admission. Acceptance is dependent upon obtaining written approval from a potential research supervisor by August 31. Students planning to apply for admission should consult the Department Honors advisor.</p>	<p>Admission Chart 6 – AGPA Requirements</p> <p>A minimum A GPA of 3.0 on a minimum *24.</p> <p>Admission Chart 6 – Other</p> <p>Entrance to Honors in Psychology requires students to complete PSYCO 104 or SCI 100 and PSYCO 105. Acceptance is dependent upon obtaining formal approval from a research supervisor. Students planning to apply for admission should consult the Department Honors advisor.</p>

<p>Rationale for change: (Not required for course deletion or editorial changes)</p> <p>The proposed changes simplify the admission requirements and make them consistent both with the Psychology Honors Program in Science and with other departments. In the old situation we were often screening out strong students, particularly those arriving from other majors, who were competent and motivated, but would lack some of the specific Psychology requirements. We recognize the general Arts requirement for a 3.3 GPA in the area of concentration, but have noticed that in practice this has been a challenging calculation to compute, which has slowed down the admissions process, created confusion for students and complicated the work of our Honors Advisors. Moreover, we know of no cases where a student was above threshold in a general GPA calculation but below threshold in PSYCO/STAT. Even if the general 3.3 criterion in the area of concentration remains, we prefer to know the larger pool of students that are eligible from the perspective of the Psychology Department. Although a committed supervisor will remain an admission requirement, we propose to take out the deadline of August 31, which has proved to be unfeasible and to refer students instead to a Psychology website with information about admission procedures and dates.</p>

All names, signatures and dates are required:

<p>Department Contact Name: KA Berrisford</p>	<p>Department Chair or Designate Name: Dr Cor Baerveldt</p>	<p>Date approved by Dept Council: 12 September 2018</p>
<p>Email: psyscien@ualberta.ca</p>	<p>Signature:</p>	<p>Date submitted: 28 September 2018</p>

Email a signed PDF and an editable word version to artscalendar@ualberta.ca

View form completion tip sheet on the [Arts Intranet](#)

Email artscalendar@ualberta.ca with any questions or concerns

CALENDAR CHANGE REQUEST

FORM Department: Psychology

2018 – 2019 form submission deadlines: October 5th, January 4th, March 1st & April 1st

Highlight type of change request below:

1. Course Change 2. Editorial Change 3. Admission Requirement 4. Program Regulation

Note: changes that fall under type 1 or 2 received by October 5th will be considered to be published in the 2019-20 Calendar

CURRENT	PROPOSED
<p>https://calendar.ualberta.ca/preview_program.php?catoid=28&poid=26835&hl=%22ba+honors+psychology%22&returnto=search#HonorsInPsychology</p> <p>Psychology [Arts]</p> <p>Honors in Psychology</p> <p>Students planning to apply for admission to the Honors program should consult BA Honors for admission requirements. Admission into the Honors program is permitted after completion of a minimum of ★48. Final acceptance into the Honors program is dependent upon obtaining approval from a potential research supervisor prior to August 31.</p> <p>See Bachelor of Arts (Honors) for Faculty regulations concerning the Honors program.</p> <p>The Department offers courses leading to the degrees of BA and BSc with Honors in Psychology. Departmental requirements for the two degrees are identical. However, students wishing to emphasize the humanities and social sciences should enrol in the BA program; those wishing to emphasize the physical, biological, and mathematical sciences should enrol in the BSc program. Either program is appropriate for students considering postgraduate training in psychology or in other fields that require these research skills.</p> <p>[...]</p> <p>A minimum of ★48 to a maximum of ★60 at the senior level in PSYCO including:</p> <p>[...]</p> <p>Additional Requirements</p> <p>A minimum of an additional ★12 must be taken in one or more disciplines relevant to Psychology, e.g., ANTHR, BIOL, CHEM, CMPUT, ECON, GENET, LING, MATH, NEURO, PHIL, PHYS, PHYSL, PMCOL, POLS, SOC, STAT, ZOOL. These courses may not overlap those used to fulfil the Department's Computing/Mathematics /Statistics, Natural Science, and Social Science requirements listed above.</p>	<p>Psychology [Arts]</p> <p>Honors in Psychology</p> <p>Students planning to apply for admission to the Honors program should consult BA Honors for admission requirements. Admission into the Honors program is permitted after completion of a minimum of ★48. Final acceptance into the Honors program is conditional on obtaining formal approval from a research supervisor.</p> <p>See Bachelor of Arts (Honors) for Faculty regulations concerning the Honors program.</p> <p>[...]</p> <p>A minimum of ★48 at the senior level in PSYCO including:</p> <p>[...]</p> <p>Additional Requirements</p> <p>A minimum of an additional ★12 must be taken in one or more disciplines other than Psychology. These courses may not overlap those used to fulfil the Department's Computing/Mathematics/Statistics, Natural Science, and Social Science requirements.</p>

<p>★3 from</p> <ul style="list-style-type: none"> • CMPUT 101 – Introduction to Computing • CMPUT 114 • CMPUT 115 • MATH 113 – Elementary Calculus I • MATH 114 – Elementary Calculus I • MATH 115 – Elementary Calculus II • MATH 117 – Honors Calculus I • MATH 118 – Honors Calculus II • MATH 125 – Linear Algebra I <p>or other computing science; mathematics; or statistics courses approved by the Honors Advisor.</p>	<p>★3 from</p> <p><u>Any computing science; mathematics; or statistics courses approved by the Honors advisor.</u></p>
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Rationale for change: (Not required for course deletion or editorial changes)

From the perspective of the Department there is no principal difference between an Honors in Arts and an Honors in Science. Although we recognize the general differences between an Arts and a Science degree, our faculty typically supervise students in either Faculty. There is also no principal reason to limit the number of Psychology courses that can be taken. The ★12 under “additional requirements” can be taken in any discipline other than Psychology, as there is no agreement as to which disciplines would be ‘relevant’ to Psychology or not. Rather than a long and specific list of computer science, mathematics, or statistics course we choose to simplify the options by allowing any computer science, math, or statistics course approved by the Honors Advisor. For the final date of confirmation of an Honors supervisor, please see proposed changes to the admission criteria.

All names, signatures and dates are required:

Department Contact Name: KA Berrisford	Department Chair or Designate Name: Dr Cor Baerveldt	Date approved by Dept Council: 12 September 2018
Email: psyscien@ualberta.ca	Signature:	Date submitted: 28 September 2018

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Email artscalendar@ualberta.ca with any questions or concerns

Faculté Saint-Jean
CALENDAR CHANGE REQUEST
Implementation 2019-20

Admission

Demande d'admission

La procédure d'admission est indiquée à la [Undergraduate Application Deadlines for Admission and Readmission](#) de l'annuaire de l'Université.

Conditions d'admission

1. **Moyenne:** Un candidat doit avoir obtenu un minimum de 70% de moyenne (sur une échelle de passage de 50%) dans cinq matières appropriées de XIIe année ou l'équivalent.

2. **Compétence dans la langue française:** Le français est la langue d'enseignement dans tous les programmes à la Faculté Saint-Jean. Par conséquent, tous les candidats doivent posséder une connaissance adéquate du français oral et écrit pour être admis à la Faculté Saint-Jean. Les adultes qui ne répondent pas aux conditions d'admission et les étudiants libres sont tenus aux mêmes exigences que les autres candidats. Tous les candidats devront démontrer leur compétence dans la langue française avant d'être admis. Ils peuvent la démontrer par:

- a. la réussite d'un des cours suivants (Curriculum de Alberta Education):
 - Français 30-1, 30-2
 - French 30 (9 ans), 31
 - French Language Arts 30-1, 30-2

OU

- b. par la réussite de quatre années d'études en français à temps plein. Ces études

Admission

Demande d'admission

La procédure d'admission est indiquée à la [Undergraduate Application Deadlines for Admission and Readmission](#) de l'annuaire de l'Université.

L'admission à la Faculté Saint Jean est compétitive. La présentation des exigences minimales ne garantit pas l'admission. Les candidats seront évalués sur la base de leurs dossiers académiques, comme décrit ci-dessous.

Conditions d'admission

1. L'admission des candidats sera évaluée en fonction de leur moyenne d'inscription à cinq matières appropriées de 12e année ou l'équivalent. Voir la section [High School Applicants](#) pour connaître les exigences minimales en matière de notes et de moyennes d'admission.

2. **Compétence dans la langue française:** Le français est la langue d'enseignement dans tous les programmes à la Faculté Saint-Jean. Par conséquent, tous les candidats doivent posséder une connaissance adéquate du français oral et écrit pour être admis à la Faculté Saint-Jean. Les adultes qui ne répondent pas aux conditions d'admission et les étudiants libres sont tenus aux mêmes exigences que les autres candidats. Tous les candidats devront démontrer leur compétence dans la langue française avant d'être admis. Ils peuvent la démontrer par:

- a. la réussite d'un des cours suivants (Curriculum de Alberta Education):
 - Français 30-1, 30-2
 - French 30 (9 ans), 31
 - French Language Arts 30-1, 30-2

OU

- b. par la réussite de quatre années d'études en français à temps plein. Ces études peuvent être une combinaison d'études secondaires et postsecondaires;

<p>peuvent être une combinaison d'études secondaires et postsecondaires;</p> <p>OU</p> <p>c. en étant détenteur d'un premier diplôme d'une université accréditée où le français est la langue d'enseignement.</p> <p>Le détail des conditions d'admission aux divers programmes universitaires figure aux Undergraduate Admission de l'annuaire de l'Université.</p> <p>Les cours de la XIIe année indiqués ci-dessus sont basés sur le curriculum de Alberta Education. Les candidats provenant des autres provinces et territoires doivent consulter le site du Bureau du registraire à www.admissions.ualberta.ca pour connaître les équivalences des cours acceptables pour l'admission.</p> <p>Pour de plus amples renseignements, s'adresser au Bureau des admissions, Faculté Saint-Jean.</p>	<p>OU</p> <p>c. en étant détenteur d'un premier diplôme d'une université accréditée où le français est la langue d'enseignement.</p> <p>Le détail des conditions d'admission aux divers programmes universitaires figure aux Undergraduate Admission de l'annuaire de l'Université.</p> <p>Les cours de la XIIe année indiqués ci-dessus sont basés sur le curriculum de Alberta Education. Les candidats provenant des autres provinces et territoires doivent consulter le site du Bureau du registraire à www.admissions.ualberta.ca pour connaître les équivalences des cours acceptables pour l'admission.</p> <p>Pour de plus amples renseignements, s'adresser au Bureau des admissions, Faculté Saint-Jean.</p>
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<p>Admission</p>	<p>Admission</p>
<p>Application for Admission</p> <p>Application procedure is explained in Undergraduate Application Deadlines for Admission and Readmission of the University Calendar.</p> <p>Admission Requirements</p> <p>1. Average: Applicant must possess a minimum average of 70% (on a 50% passing scale) on five appropriate Grade 12 subjects or equivalent.</p>	<p>Application for Admission</p> <p>Application procedure is explained in Undergraduate Application Deadlines for Admission and Readmission of the University Calendar.</p> <p>Admission to Faculty Saint Jean is competitive. Presentation of the minimum requirements does not guarantee admission. Applicants will be assessed on the basis of their academic records as described below.</p> <p>Admission Requirements</p> <p>1. Applicants will be considered for admission based on their matriculation average on five appropriate Grade 12 subjects or equivalent. See High School Applicants for minimum grade and admission average requirements.</p>

2. **French Language Proficiency:** French is the language of instruction in all programs at Faculté Saint-Jean. Therefore, all applicants must possess an adequate knowledge of written and spoken French as a prerequisite to admission. Nonmatriculated applicants and Open Studies students must comply with the requirement along with other applicants. All applicants will be required to demonstrate proficiency in the French language prior to admission. This demonstration may take any one of several forms:

- a. successful completion of one of the following courses (Alberta Education curriculum):
 - Français 30-1, 30-2
 - French 30 (9 year), 31
 - French Language Arts 30-1, 30-2
- OR**
- b. successful completion of four years of education in French. Such education can be in a combination of secondary and postsecondary training;

OR

- c. graduation from a degree program offered by an accredited university at which French is the language of instruction.

Detailed admission requirements for the various university programs are set out in [Undergraduate Admission](#) of the University Calendar.

High school courses listed are based on Alberta Education curriculum. Prospective students from other provinces and territories should review the Admission Course Equivalents on the Registrar's Office website at www.admissions.ualberta.ca for acceptable courses.

Further information may be obtained from the Office of Admissions, Faculté Saint-Jean.

2. **French Language Proficiency:** French is the language of instruction in all programs at Faculté Saint-Jean. Therefore, all applicants must possess an adequate knowledge of written and spoken French as a prerequisite to admission. Nonmatriculated applicants and Open Studies students must comply with the requirement along with other applicants. All applicants will be required to demonstrate proficiency in the French language prior to admission. This demonstration may take any one of several forms:

- a. successful completion of one of the following courses (Alberta Education curriculum):
 - Français 30-1, 30-2
 - French 30 (9 year), 31
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- OR**
- b. successful completion of four years of education in French. Such education can be in a combination of secondary and postsecondary training;

OR

- c. graduation from a degree program offered by an accredited university at which French is the language of instruction.

Detailed admission requirements for the various university programs are set out in [Undergraduate Admission](#) of the University Calendar.

High school courses listed are based on Alberta Education curriculum. Prospective students from other provinces and territories should review the Admission Course Equivalents on the Registrar's Office website at www.admissions.ualberta.ca for acceptable courses.

Further information may be obtained from the Office of Admissions, Faculté Saint-Jean.

FINAL Item No. 5

**Governance Executive Summary
Action Item**

Agenda Title	Proposed Changes to the Eligibility Requirements for the Embedded Certificate in Interdisciplinary Leadership Studies, Peter Lougheed Leadership College, Faculty of Business
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from GFC, the proposed changes to the eligibility requirements for the Certificate in Interdisciplinary Leadership Studies, Peter Lougheed Leadership College, as submitted by the Faculty of Business, and as set forth in Attachment 1, as amended, to take effect July 1, 2019.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Joseph Doucet, Dean, Faculty of Business
Presenter(s)	Lois Harder, Principal, Peter Lougheed Leadership College (PLLC)

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	To approve changes to the existing Certificate in Interdisciplinary Leadership Studies.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The aim of these changes is to make the course offerings of the PLLC in leadership skills development more accessible to undergraduate students and the broader community (University and beyond).</p> <p>The reduction in the number of credits prior to enrollment (from *45 to *24) will enable students to fit the certificate program into their undergraduate degree while they still have some flexibility in choosing electives.</p> <p>Opening the courses to students who are not enrolled in the certificate will enable students with an interest in leadership skills development but who do not have sufficient room in their program schedules, to obtain at least some leadership training.</p> <p>Changing the scheduling of the courses so that they are each completed within one semester will provide students with greater ease of scheduling and a more concentrated engagement in specific course material.</p> <p>Enabling students to apply to the certificate after completing INTD 301 (Foundations in Leadership) will enable students to sample the field without having to commit fully to the Certificate program from the outset and will ensure that students who do enroll are serious in their intent.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> · GFC Academic Standards Committee
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Item No. 5

<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Office of the Registrar • Tammy Hopper, Vice-Provost (Programs) • Peter Lougheed Leadership College Academic Oversight Committee • Alberta School of Business Council • Current PLLC scholars • Alumni PLLC scholars • Current PLLC Teaching Fellows (graduate students) • Students' Union Vice-President (Academic) Akanksha Bhatnagar • Graduate Students' Association • PLLC Teaching Fellows <p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> • Vice-Provosts' Council
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Council of the Faculty of Business – December 3, 2018 GFC Academic Standards Committee – January 17, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>Build GOAL: Build a diverse, inclusive community of exceptional students, faculty and staff from Alberta, Canada, and the world.</p> <p>Experience GOAL: Experience diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success.</p> <p>Excel GOAL: Excel as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research, and service.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="570 1423 1542 1633"> <tr> <td data-bbox="570 1423 1084 1633"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1084 1423 1542 1633"> <input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success			
<p>Legislative Compliance and jurisdiction</p>	<p><i>Post-Secondary Learning Act (PSLA)</i> GFC Terms of Reference GFC ASC Terms of Reference</p>			

Attachment:

- Attachment 1: Changes to the Certificate in Interdisciplinary Leadership Studies

Prepared by: Lois Harder, Principal, Peter Lougheed Leadership College, lharder@ualberta.ca; Andrea Patrick, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic), apatrick@ualberta.ca

*Faculty of Business
Calendar Change Request Form*

CURRENT:	PROPOSED:
<p>Certificate in Interdisciplinary Leadership Studies</p> <p>The Certificate in Interdisciplinary Leadership Studies will provide undergraduate students with opportunities for learning that will forge leadership skills and competences through enhanced formal and co-curricular programs, experiential learning, engagement with a wide range of leadership styles, commitment to ethical behavior and social responsibility, and with access to excellence in mentorship. This program aims at producing a transformative experience for undergraduate students that provides them with access to and mentorship by individuals with proven leadership qualities in the local, national and international communities. It will be available to all undergraduate students in multiple Faculties. Students will normally be senior undergraduate students in their third and fourth years of their undergraduate program.</p> <p>Eligibility Requirements</p> <p>Undergraduate students may apply to pursue the Certificate in Interdisciplinary Leadership Studies by meeting the following requirements:</p> <ol style="list-style-type: none"> 1. Submitting the application form and all supporting documents by the application deadline. 2. Applications must be accompanied by <ol style="list-style-type: none"> a. a resume b. a letter of intent c. a copy of the students' up-to-date transcript d. at least one letter of reference. Letters of reference should focus on the applicant's character, ability to engage with and commit to the values of the Peter Lougheed Leadership College. 3. Students must normally have completed a minimum of 45 and a maximum of 84 towards their degree including courses in progress during the Winter Term in which they apply; 4. After-Degree students will be considered on a case-by-case basis depending on the room they 	<p>Certificate in Interdisciplinary Leadership Studies</p> <p>The Certificate in Interdisciplinary Leadership Studies will provide undergraduate students with opportunities for learning that will forge leadership skills and competences through <u>academic courses and co-curricular programming which engages experiential learning, a diverse range of leadership styles, and commitment to ethical behavior and social responsibility. Undergraduates will also have access to excellence in mentorship by individuals with proven leadership qualities in the local, national and international communities. The certificate will be available to all undergraduate students on approval of their home Faculty.</u></p> <p>Eligibility Requirements</p> <p>Undergraduate students may apply to pursue the Certificate in Interdisciplinary Leadership Studies by meeting the following requirements:</p> <ol style="list-style-type: none"> 1. Submitting the application form and all supporting documents by the application deadline. 2. Applications must be accompanied by <ol style="list-style-type: none"> a. a resume b. a letter of intent c. a copy of the students' up-to-date transcript d. at least one letter of reference. Letters of reference should focus on the applicant's character, ability to engage with and commit to the values of the Peter Lougheed Leadership College. 3. Students must normally have completed a minimum of <u>24</u> and a maximum of 84 towards their degree including courses in progress during the Winter Term in which they apply; 4. After-Degree students will be considered on a case-by-case basis depending on the room they

<p>have in their programs to accommodate the Certificate;</p> <ol style="list-style-type: none"> 5. Students must be in satisfactory academic standing in their degree program at the time of application; 6. Students must be current University of Alberta undergraduate students, or transfer students who have been accepted to an undergraduate degree program at the University of Alberta. 7. Students who do not meet one or more of the above eligibility requirements, but are interested in applying, are encouraged to contact the Peter Lougheed Leadership College to discuss a potential application. 	<p>have in their programs to accommodate the Certificate;</p> <ol style="list-style-type: none"> 5. Students must be in satisfactory academic standing in their degree program at the time of application; 6. Students must be current University of Alberta undergraduate students, or transfer students who have been accepted to an undergraduate degree program at the University of Alberta. 7. Students who do not meet one or more of the above eligibility requirements, but are interested in applying, are encouraged to contact the Peter Lougheed Leadership College to discuss a potential application.
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Rationale:

Reducing the entrance expectation to *24

- Enhance accessibility
 - Providing more opportunity and time to engage in programming. This can help reduce workload in a short period and can support students' engagement in the program while reducing any risk to their primary degree.
 - Increase the likelihood that students enrolled in the certificate may also be resident in Peter Lougheed Hall.
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Approved by the Council of the Faculty of Business – December 3, 2018

FINAL Item No. 6

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to English Language School, Testing Services, Faculty of Extension
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Motion

<p>THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to English Language School, Testing Services, as set forth in Attachment 1, to be published in the 2019-2020 <i>University Calendar</i> and to take effect upon approval.</p>

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Katy Campbell, Dean, Faculty of Extension
Presenter(s)	Rebecca Gokiert, Associate Dean, Academic, Faculty of Extension Donald Mason, Academic Team Lead, English Language, Faculty of Extension

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	To seek approval for proposed changes to the <i>University Calendar's</i> English Language School, Testing Services because the English Language School no longer offers general proficiency exams for university admissions.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The English Language School continues to offer its placement test for internal placement only within our School, but no longer offers general proficiency exams for meeting entry requirements outside of the School.</p> <p>The Faculty of Extension stopped administering the International English Language Testing System (IELTS) exam in 2015 and the Test of English as Foreign Language (TOEFL) exam in 2017. Both were discontinued for financial and operational reasons. The Speak Test is being discontinued in January 2019 because it is no longer a viable exam, and because more established tests, such as IELTS, offer a more appropriate option for students to meet the proficiency demands of their programs.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Dr Martin Guardado, Director ELS • Don Mason, Academic Team Lead • General Program Policy and Review Committee, December 4 2018
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Item No. 6

<p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> ● General Program Policy and Review Committee, December 4, 2018 ● Pharmacy: Student Services ● ALES: Jim Bohun, Assistant Dean ● Education: Maryanne Doherty, Chair, and Lucy Defabrizio, International Programming Director ● Nursing: Tanya Park, Assistant Dean, and Susan Lynch, Assistant Dean ● Registrar's Office: Amy Dambrowitz, Associate Registrar ● MacEwan: Office of the Registrar, International ● Norquest College: Admissions Office ● Keyano College: Tracey Bodger
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> ● The Office of the Registrar (Admissions) (December 2018) ● The Advisory Committee on Enrolment Management (December 21, 2018)
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Extension Faculty Council January 16, 2019 ASC January 17, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>Institutional Strategic Plan – <i>For the Public Good</i> GOAL: EXCEL as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research, and service. GOAL: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"> <input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td style="width: 50%;"> <input checked="" type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success </td> </tr> </table>		<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p><i>Post-Secondary Learning Act (PSLA)</i> GFC Academic Standards Committee (ASC) Terms of Reference <i>UAPPOL Admissions Policy:</i></p>			

Attachments:

1. ELS Ualberta calendar changes
2. Calendar – Undergraduate Admissions – Language Proficiency Requirements (for information)

Prepared by:

Lana Vandenberghe, EA to Assistant Dean's Office, Faculty of Extension, vandenb@ualberta.ca

**Faculty of Extension
Changes to English Language School section
Implementation – (January 2019)**

Current	Proposed
<p>English Language School</p> <p>Testing Services</p> <p>The English Language School administers proficiency assessments and placement tests to international students whose first language is not English. These tests are conducted to give accurate assessments of prospective students' current language proficiency in English. Test results determine the most appropriate level for student placements in the ELS' full-time and part-time programs, as well as confirm students' proficiency readiness for university admission.</p> <p>For more information, visit ualberta.ca/admissions-programs/english-languageschool, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530..</p>	<p>Placement Test</p> <p>The English Language School (ELS) administers placement tests to international students whose first language is not English. These tests are conducted to give accurate assessments of prospective students' current language proficiency in English. Test results determine appropriate student placement in ELS programs.</p> <p>For more information, visit ualberta.ca/admissions-programs/english-languageschool, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530</p>

Rationale:

The English Language School continues to offer its placement test for internal placement only within our School, but no longer offers general proficiency exams for meeting entry requirements outside of the School.

The Faculty of Extension stopped administering the International English Language Testing System (IELTS) exam in 2015 and the Test of English as Foreign Language (TOEFL) exam in 2017. Both were discontinued for financial and operational reasons. The Speak Test is being discontinued in January 2019 because it is no longer a viable exam, and because more established tests, such as IELTS, offer a more appropriate option for students to meet the proficiency demands of their programs.

Resource Implications: None

Approvals:

GPPRC - November 4, 2018

Extension Faculty Council Motion– e-Vote: January 16, 2019

Calendar - Undergraduate Admissions - Language Proficiency Requirements

CURRENT	PROPOSED
<p data-bbox="344 453 656 558">Spoken Language Proficiency</p> <p data-bbox="344 600 779 821">English is the primary language of instruction in all Faculties except Faculté Saint-Jean. All undergraduate applicants to any program or course except Faculté Saint-Jean need an adequate level of English language proficiency before admission, regardless of their citizenship status or country of origin.</p> <p data-bbox="344 837 787 1058">The University of Alberta reserves the right to use discretion in determining adequate levels of language proficiency to ensure success in academic programs. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required to confirm English proficiency.</p> <p data-bbox="344 1075 743 1152">Spoken English Requirement may be fulfilled in</p> <p data-bbox="344 1129 621 1157">one of the following ways:</p> <ol data-bbox="344 1161 792 1833" style="list-style-type: none"> 1. Successful completion six full years of education in English in Canada or the equivalent in another country where English is the principal language. Education must include the Alberta Grade 12 (or equivalent), if secondary education is the highest level completed or if combination of secondary and postsecondary education is used. 2. Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see Notes 1, 2, 3 and 5). 3. A minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see Note 4). 4. A minimum score of 50 on the University of Alberta's SPEAK test. 	<p data-bbox="808 380 1118 485">Spoken Language Proficiency</p> <p data-bbox="808 583 1243 804">English is the primary language of instruction in all Faculties except Faculté Saint-Jean. All undergraduate applicants to any program or course except Faculté Saint-Jean need an adequate level of English language proficiency before admission, regardless of their citizenship status or country of origin.</p> <p data-bbox="808 821 1252 930">The University of Alberta reserves the right to use discretion in determining adequate levels of language proficiency to ensure success in academic programs.</p> <p data-bbox="808 1056 1206 1134">Spoken English Requirement may be fulfilled in</p> <p data-bbox="808 1113 1084 1140">one of the following ways:</p> <ol data-bbox="808 1182 1256 1797" style="list-style-type: none"> 1. Successful completion six full years of education in English in Canada or the equivalent in another country where English is the principal language. Education must include the Alberta Grade 12 (or equivalent), if secondary education is the highest level completed or if combination of secondary and postsecondary education is used. 2. Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see Notes 1, 2, 3 and 5). 3. A minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see Note 4).