

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, September 18, 2014 meeting:

Agenda Title: **Faculty of Arts: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Arts and as set forth in Attachment A (text highlighted in green), to be effective in 2015-2016.

Final Item: 6A

Agenda Title: **Augustana Faculty: Proposed Admission Requirements (AUBIO 219 (Research Experience in Biology))**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed admission requirements (AUBIO 219 (Research Experience in Biology)), as submitted by Augustana Faculty and as set forth in Attachment B (text highlighted in green), to be effective in 2014-2015.

Final Item: 6B

Agenda Title: **Faculty of Graduate Studies and Research: Proposed Changes to Existing Admission and Academic Standing Requirements**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission and academic standing requirements, as submitted by the Faculty of Graduate Studies and Research and as set forth in Attachment C (text highlighted in green), to be effective in 2014-2015 or in 2015-2016 (as duly noted in the material before members).

Final Item: 6C

Agenda Title: **Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer and Physical Testing Requirements**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment D (text highlighted in green), to be effective in 2015-2016 or in 2016-2017 (as duly noted in the material before members).

Final Item: 6D

Agenda Title: Faculty of Physical Education and Recreation: Proposed Changes to Existing Admission/Transfer Requirements

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Physical Education and Recreation and as set forth in Attachment E (text highlighted in yellow), to be effective in 2015-2016.

Final Item: 6E

Agenda Title: Office of the Registrar: Course Approvals and Denials for September, 2014

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment F, to take effect upon final approval.

Final Item: 6F

Agenda Title: Faculty of Science: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Science and as set forth in Attachment G (text highlighted in green), to be effective in 2015-2016.

Final Item: 6G

Agenda Title: Recording Lectures - Proposed Changes to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar

CARRIED MOTION: THAT the GFC Academic Standards Committee recommend to the GFC Executive Committee proposed changes to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar, as submitted by the Director of the Centre for Teaching and Learning and as set forth in Attachment 1, to be effective upon approval.

Final Recommended Item: 7

OUTLINE OF ISSUE

6A. Faculty of Arts: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements

6B. Augustana Faculty: Proposed Admission Requirements (AUBIO 219 (Research Experience in Biology))

6C. Faculty of Graduate Studies and Research: Proposed Changes to Existing Admission and Academic Standing Requirements

6D. Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer Requirements

6E. Faculty of Physical Education and Recreation: Proposed Changes to Existing Admission/Transfer Requirements

6F. Office of the Registrar: Course Approvals and Denials for September, 2014

6G. Faculty of Science: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Stuart Landon, Associate Dean (Student Programs), Faculty of Arts; Harry Prest, Associate Dean (Academic Programs), Augustana Faculty; Joanna Harrington, Associate Dean, Faculty of Graduate Studies and Research; Marc Moreau, Assistant Dean (Admissions), Undergraduate Medical Education, Faculty of Medicine and Dentistry; Janice Causgrove Dunn, Associate Dean (Undergraduate), Faculty of Physical Education and Recreation; Ada Ness, Associate Registrar (Enrolment Services), Office of the Registrar; JC Cahill, Professor, Department of Biological Sciences, Faculty of Science
Presenter	Brenda Leskiw, Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Subject	N/A

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual items for detail on proposed changes submitted by Faculties and the Office of the Registrar.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> ; see individual items for specific affected <i>Calendar</i> sections. Updates the <i>Alberta Transfer Guide</i> .
Timeline/Implementation Date	Item 4A: To take effect in 2015-2016. Item 4B: To take effect 2014-2015 (early implementation). Item 4C: To take effect in 2014-2015 and 2015-2016.

FINAL Items No. 6A – 6G

	Item 4D: To take effect in 2015-2016 and 2016-2017. Item 4E: To take effect in 2015-2016. Item 4F: To take effect upon final approval. Item 4G: To take effect in 2015-2016.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<p><i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.</p>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <i>Post-Secondary Learning Act (PSLA)</i>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <i>PSLA</i>: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. UAPPOL Admissions Policy: “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)</p> <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”</p> <p>4. UAPPOL Admissions Procedure:</p> <p><u>PROCEDURE</u></p> <p>1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS Following approval by GFC:</p>

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006)."

b. Where changes to admission regulations are deemed by the approving body to be 'advantageous to students', normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty."

5. **PSLA:** The *PSLA* gives Faculty Councils the authority to "determine the conditions under which a student must withdraw from or may continue the student's program of studies in a faculty" (Section 29(1)(d)).

6. **UAPPOL Academic Standing Policy:** "All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the *University Calendar*."

7. **UAPPOL Academic Standing Regulations Procedures:** "All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the *University Calendar*."

8. **GFC Academic Standards Committee (ASC) Terms of Reference (Mandate):** The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC's terms of reference provide that "the term '**routine and/or editorial**' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an

admissions or academic standing policy” (3.A.i).

Section 3 of GFC ASC’s Terms of Reference state:

“B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)

i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)

ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the University Calendar Section on Missed Term Work (under the Section entitled Evaluation Procedures and Grading System. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)”

9. GFC ASC Terms of Reference (Mandate/Alberta Transfer Guide):
GFC ASC’s delegated authority from GFC extends to the following:

“i. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.

ii. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.

iii. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.

iv. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta.” (3.D.i-iv.)

10. UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure): “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the

FINAL Items No. 6A – 6G

	University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assessed on an individual course-by-course basis for by a block transfer agreement.”
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Associate Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Representatives of the Office of the Registrar and the Office of the Provost and Vice-President (Academic); University Governance
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 18, 2014) – for final approval
Final Approver	GFC Academic Standards Committee

Attachments:

1. Attachment A (pages 1 – 4): Faculty of Arts
2. Attachment B (page 1): Augustana Faculty
3. Attachment C (pages 1 – 8): Faculty of Graduate Studies and Research
4. Attachment D (pages 1 – 3): Faculty of Medicine and Dentistry
5. Attachment E (pages 1 – 2): Faculty of Physical Education and Recreation
6. Attachment F (pages 1 – 3): Office of the Registrar
7. Attachment G (pages 1 – 2): Faculty of Science

Prepared by Garry Bodnar, Coordinator, GFC Academic Standards Committee, c/o University Governance,
garry.bodnar@ualberta.ca

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Arts and as set forth in Attachment A (text highlighted in green), to be effective in 2015-2016.

ADMISSION CHANGES
Normal Implementation Effective 2015-16
Academic Affairs – March 26 and April 23, 2014
Faculty of Arts Executive Committee May 14, 2014
Faculty of Arts Council May 21, 2014
(Green highlighted text only for GFC ASC approval.)

15.2.1 EARTH AND ATMOSPHERIC SCIENCES BA – Planning Major Admission	15.2.1 EARTH AND ATMOSPHERIC SCIENCES BA – Planning Major Admission
<p><i>No Changes Until</i></p> <p>Notes</p> <p>(1) For a major in Planning admission to this major is competitive and Alberta students may be given preference. The minimum requirements are as follows:</p> <ol style="list-style-type: none"> i) English Language Arts 30-1, Social Studies 30-1, Mathematics 30-1 and two subjects from Group A, B, and/or C. ii) A maximum of one Group B may be presented for admission. iii) A minimum competitive average of at least 75% in the above five subjects and an AGPA of 2.3 on any transferable courses. iv) A written statement outlining an interest in Planning, including any relevant volunteer or work experience. The statement must be submitted to the Department of Earth and Atmospheric Sciences by May 1. 	<p><i>No Changes Until</i></p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto; margin-right: auto;">ASC Approval required</div> <p>Notes</p> <p>(1) Admission to the major in Planning is competitive and Alberta residence students may be given preference. The minimum requirements are as follows:</p> <ol style="list-style-type: none"> i) English Language Arts 30-1, Social Studies 30-1, Mathematics 30-1 or Mathematics 30-2 and two subjects from Group A, B, and/or C. ii) A maximum of one Group B may be presented for admission. iii) A minimum competitive average of at least 75% in the above five subjects and an AGPA of 2.3 on any transferable courses. iv) A written statement outlining an interest in Planning, including any relevant volunteer or work experience. The statement must be submitted to the Department of Earth and Atmospheric Sciences by May 1.
15.2.2 PSYCHOLOGY – Admissions Chart 3	15.2.2 PSYCHOLOGY – Admissions Chart 3
<p>Admissions Chart 3</p> <p>Psychology</p> <p>Entrance to Honors in Psychology can take place only at the end of the second year (after completion of a minimum of *48). Students must complete PSYCO 104 or SCI 100; PSYCO 105-212; two of PSYCO 223, 239, 241, two of PSYCO 258, 275, 282, and STAT 151 (STAT 141 may be substituted) prior to admission. Acceptance is dependent upon obtaining written approval from a potential research supervisor by August 7. Students planning to apply for admission should consult the Department Honors advisor.</p>	<p>Admissions Chart 3</p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto; margin-right: auto;">ASC Approval required</div> <p>Psychology</p> <p>Entrance to Honors in Psychology can take place only after completion of a minimum of *48. Students must complete PSYCO 104 or SCI 100; PSYCO 105; two of PSYCO 223, 239, 241, two of PSYCO 258, 275, 282, and STAT 151 (STAT 141 may be substituted) prior to admission. Acceptance is dependent upon obtaining written approval from a potential research supervisor by August 31. Students planning to apply for admission should consult the Department Honors advisor.</p>
43.6 UNDERGRADUATE STUDENT SERVICES BA (Honors)	43.6 UNDERGRADUATE STUDENT SERVICES BA (Honors)

<p><i>No Changes Until</i></p> <p>Promotion and Graduation</p> <p>(1) Promotion Requirements: Promotion from year to year requires a minimum grade point average of 3.0 on all courses taken during the Fall/Winter or Spring/Summer and the recommendation of the department concerned whose required grade point average for promotion may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in §44. Students must also meet promotion requirements as outlined in individual department entries during their final year.</p> <p><i>No Further Changes</i></p>	<p><i>No Changes Until</i></p> <div style="border: 1px solid black; padding: 2px; text-align: center; width: fit-content; margin: 0 auto;">ASC Approval required</div> <p>Promotion and Graduation</p> <p>(1) Promotion Requirements: Promotion from year to year requires a minimum grade point average of 3.0 on all courses taken during the Fall/Winter and the recommendation of the department concerned whose required grade point average for promotion may exceed the Faculty minimum. Where an individual department's requirements vary from the Faculty minimum, this will be specified in each individual department entry in §44. Students must also meet promotion requirements as outlined in individual department entries during their final year.</p> <p><i>No Further Changes</i></p>
<p>44.2.3 ART AND DESIGN</p>	<p>44.2.3 ART AND DESIGN</p>
<p>44.2.3 Major and Minor in Art and Design</p> <p>Degree of BA</p> <p>A major or minor in Art and Design may only be declared after the successful completion of ART134 and DES135 or post-secondary equivalent. Students are expected to have successfully completed prerequisite courses with a minimum grade of B. Consent of department may be withheld in cases where the grade in a prerequisite course is below a B.</p> <p>Bachelor of Fine Arts and Bachelor of Design students in Art and Design have priority registration in all Art and Design studio courses at the senior level. Registration in remaining spaces is based upon academic performance in required Prerequisite courses.</p>	<p>44.2.3 Major and Minor in Art and Design</p> <p>Degree of BA</p> <p>A major or minor in Art and Design may only be declared after the successful completion of ART134 and DES135 or post-secondary equivalent. Students are expected to have successfully completed prerequisite course(s) with a minimum averaged grade of B. Registration may be withheld in cases where the averaged grade in prerequisite courses is below a B.</p> <p>Bachelor of Fine Arts and Bachelor of Design students in Art and Design have priority registration in all Art and Design studio courses at the senior level. Registration in remaining spaces is based upon academic performance in required Prerequisite courses.</p>
<p>44.26.1 PSYCHOLOGY Honors in Psychology</p>	<p>44.26.1 PSYCHOLOGY Honors in Psychology (Green highlighted text only for GFC ASC approval.)</p>
<p>Honors in Psychology</p> <p>Students planning to apply for admission to the Honors program should consult §15.2.2 for admission requirements. Admission into the Honors program is permitted only at the end of the second year (after completion of a minimum of *48). Final acceptance into the Honors program is dependent upon obtaining written approval from a potential research supervisor prior to August 7.</p> <p>...</p>	<p>Honors in {xe "Bachelor of Arts Honors Requirements:Psychology"}Psychology</p> <p>Students planning to apply for admission to the Honors program should consult §15.2.2 for admission requirements. Admission into the Honors program is permitted only after completion of a minimum of *48. Final acceptance into the Honors program is dependent upon obtaining written approval from a potential research supervisor by August 31.</p> <p><i>No further changes until</i></p>

<p>A minimum of *48 (but no more than *60) must be taken in Psychology, including the following:</p> <p>(11)</p> <p>(1) PSYCO 104 and 105 (*6, normally taken in the first year)</p> <p>(2) STAT 151 (STAT 141 may be substituted) and PSYCO 212 (*6, normally taken in the second year)</p> <p>(3) Two of PSYCO 223, 239, 241 (*6, normally taken in the second year)</p> <p>(4) Two of PSYCO 258, 275, 282 (*6, normally taken in the second year)</p> <p>(5) PSYCO 300 and 399 (*6, taken in the third year)</p> <p>(6) STAT 252 (*3, normally taken in the third year)</p> <p>(7) PSYCO 400 and 490 (*6, taken in the fourth year)</p> <p>(8) PSYCO 303 or 304 (*3, normally taken in the third or fourth year)</p> <p>(9) One advanced research methods course approved by the Honors Advisor (*3, normally taken in the third or fourth year)</p> <p>(10) Two 400-level content courses in Psychology approved by the Honors Advisor (*6, normally taken in the third or fourth year) *3 must be from courses offered by Science and *3 must be from courses offered by Arts.</p>	<p>Honors in Psychology requires</p> <p>(1) PSYCO 104, 105, STAT 151 (141 may be substituted)</p> <p>(2) STAT 252 (which must be completed by the end of the first term after admission to the program), and</p> <p>(3) a minimum of *48 to a maximum of *60 at the senior level in PSYCO including:</p> <p>a) PSYCO 212, which must be completed by the end of the first term after admission to the program)</p> <p>b) Two of PSYCO 223, 239, 241 (*6 normally taken in the second year)</p> <p>c) Two of PSYCO 258, 275, 282 (*6 normally taken in the second year).</p> <p>d) PSYCO 300 and 399 (*6, normally taken in the third year)</p> <p>e) PSYCO 400 and 490 (*6 taken in the fourth year)</p> <p>f) PSYCO 303 or 304 (*3) normally taken in the third or fourth year)</p> <p>g) One advanced research methods course approved by the Honors advisor (*3 normally taken in the third or fourth year)</p> <p>h) Two 400-level substantive content (non-methods) Psychology courses approved by the Honors Advisor and excluding 409, 410, 411, 413, 431, 475, 476, 482, 496, 497, 498, 499.</p>
<p>44.33.2 WOMEN'S AND GENDER STUDIES Combined Honors in Women's and Gender Studies</p>	<p>44.33.2 WOMEN'S AND GENDER STUDIES Combined Honors in Women's and Gender Studies (Green highlighted text only for GFC ASC approval.)</p>
<p>44.33.2 Combined Honors in Women's and Gender Studies</p> <p>Students may pursue a Combined Honors program in Women's and Gender Studies and another discipline. The common requirements are the same as for other Honors programs (see §43.6).</p> <p>A Combined Honors program in Women's and Gender Studies and another discipline requires a minimum of *36 at the senior level in Women's and Gender Studies and a minimum of *36 in the other discipline. The Women's and Gender Studies requirements are</p> <p>(1) WGS 201 (*3), 301 (*3), 302 (*3), 332 (*3), 402 (*6)</p> <p>(2) a further *12 in senior-level WGS courses</p> <p>(3) a further *6 in senior-level WGS or cross-listed Women's Studies courses.</p> <p>— Included in the above must be at least *3 at the</p>	<p>44.33.2 Combined Honors in Women's and Gender Studies</p> <p>A Combined Honors program in Women's and Gender Studies and another discipline requires a minimum of *36 at the senior level in Women's and Gender Studies and a minimum of *36 in the other field.</p> <p>Required Courses:</p> <p>(1) *6 selected from WGS 301, 332, or 360</p> <p>(2) WGS 302 (*3)</p> <p>(3) WGS 402 (*6)</p> <p>(4) a further *6 in WGS at the 400-level</p> <p>With special permission, a Combined Honors Essay INT D 520 may be allowed in lieu of WGS 402 [see §43.6(7)]. In this case, an additional *3 in 400-level WGS will be required.</p>

400-level in WGS and *3 at the 400-level in WGS or cross-listed Women's and Gender Studies courses (in addition to WGS 402). With special permission, a Combined Honors Essay INT D 520 may be allowed in lieu of WGS 402 [see §43.6(7)]. See §43.3(5) for regulations concerning cross-listed courses.

Promotion and Graduation Requirements

In the Combined Honors program, students must meet the promotion and graduation standards of both the Women's and Gender Studies Program and the other discipline. Requirements in the Women's and Gender Studies Program are outlined in §44.33.1.

Promotion and Graduation Requirements

In the Combined Honors program, students must meet the promotion and graduation standards of both the Department of Women's and Gender Studies and the other field. Requirements for Women's and Gender Studies are outlined in §44.33.1.

231.94 ART AND DESIGN

**231.94 Design, DES
Department of Art and Design
Faculty of Arts**

Note: Because presence at lectures and seminars, participation in classroom discussion, and the completion of assignments are important components of most courses, regular attendance is expected. This applies particularly to studio courses where attendance is a factor in grading. Students are expected to have successfully completed prerequisite course(s) with a minimum grade of B. Consent of Department may be withheld in cases where the grade in a prerequisite course is below a B. Bachelor of Fine Arts and Bachelor of Design students in Art and Design have priority registration in all Art and Design studio courses. Registration in remaining spaces is based upon academic performance in required prerequisite courses.

231.94 ART AND DESIGN

ASC Approval required

**231.94 Design, DES
Department of Art and Design
Faculty of Arts**

Note: Because presence at lectures and seminars, participation in classroom discussion, and the completion of assignments are important components of most courses, regular attendance is expected. This applies particularly to studio courses where attendance is a factor in grading. Students are expected to have successfully completed prerequisite course(s) with a minimum averaged grade of B. Registration may be withheld in cases where the averaged grade in prerequisite courses is below B. Bachelor of Fine Arts and Bachelor of Design students in Art and Design have priority registration in all Art and Design studio courses. Registration in remaining spaces is based upon academic performance in required prerequisite courses.

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed admission requirements (AUBIO 219 (Research Experience in Biology)), as submitted by Augustana Faculty and as set forth in Attachment B (text highlighted in green), to be effective in 2014-2015.

**Augustana Faculty
Course Changes
For Early Implementation in 2014-2015**

Current	Proposed
<p>New. Text highlighted in green will require the review of the GFC Academic Standards Committee in the Fall of 2014.</p>	<p><u>AUBIO 219 Research Experience in Biology</u> <u>*1.5 (fi 3) (variable, 0-0-3)</u> <u>Research experience in a faculty research project.</u> <u>Normally taken in addition to a full course load</u> <u>after the successful completion of at least *24 but</u> <u>not more than *60 in a program in the Augustana</u> <u>Faculty. Prerequisites: AUBIO 110 and 130 and</u> <u>consent of the Department. Notes: This course is</u> <u>offered on a pass/fail (credit/non-credit) basis.</u> <u>An "Application for Individual Study", normally</u> <u>requiring a minimum GPA of 2.5 in Biology,</u> <u>must be completed and approved before</u> <u>registration in the course. Credit may be</u> <u>obtained twice.</u></p>

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Attachment C

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission and academic standing requirements, as submitted by the Faculty of Graduate Studies and Research and as set forth in Attachment C (text highlighted in green), to be effective in 2014-2015 or in 2015-2016 (as duly noted in the material before members).

August 27, 2014

To: GFC Academic Standards Committee

From: Mazi Shirvani, Interim Vice-Provost and Dean
 Faculty of Graduate Studies and Research

Re Proposed Changes to the Calendar - Graduate Admission/Academic Standing Requirements

Please find below proposed graduate program changes to the **2015-2016 University of Alberta Calendar** that now require consideration by the GFC Academic Standards Committee (as highlighted in **green** only).

Current	Proposed
<p>205.9 Business</p> <p>[NEW]</p>	<p>205.9 Business [...]</p> <p><u>205.9.14 The MBA with Specialization in Sustainability</u></p> <p><u>The MBA with Specialization in Sustainability prepares future leaders to develop business strategies and operations in a world where businesses are being challenged to assume responsibilities that extend beyond meeting shareholder's financial expectations. The specialization is also designed to meet the growing demand for business leadership in non-profit and non-governmental organizations. Graduates will also be well positioned to work in organizations with sustainability departments as well as have the ability to work in not-for-profit organizations.</u></p> <p><u>Entrance Requirements</u> <u>Applicants holding any recognized undergraduate degree will be considered for admission to this program. Admission to the MBA (Sustainability) program is based on the applicant's undergraduate grades, three letters of reference, a statement of purpose explaining how this program relates to the applicant's career goals, and the Graduate Management Admission Test score. For candidates interested in this program, a minimum of two years' full-time work experience is desired.</u></p> <p><u>Program Requirements</u> <u>The course requirements are as follows:</u> (1) *27 required MBA core courses (2) Two *3 Sustainability required courses</p>

	<p>(3) Three *3 graduate-level electives (chosen from an approved list)</p> <p>(4) SMO 641</p> <p>(5) Four *3 approved graduate-level electives</p> <p>Length of Program Students enrolled in this program on a full-time basis can complete it in two calendar years. Alternatively, this course-based MBA program may be taken on a part-time basis; however, it must be completed with six consecutive years from initial registration in the program.</p>
<p>205.43 Medicine</p> <p>Department of Medicine 13-103 Clinical Sciences Building University of Alberta Edmonton, Alberta T6G 2G3 E-mail: grad.education@med.ualberta.ca</p> <p>205.43.1 General Information</p> <p>The Department of Medicine offers the degrees of MSc and PhD in Experimental Medicine either as part of a coordinated pattern of training leading to the fulfillment of requirements for postgraduate training in the medical specialities, or as a separate program for those proceeding from a BSc or equivalent degree.</p> <p>Research may be carried out in either basic or clinical sciences and may be either theoretical or applied in nature.</p> <p>The Department of Medicine maintains a compilation of applicable guidelines and regulations within its graduate program manual <i>The Blue Book</i>.</p> <p>Inquiries should be directed to either the Administrator or the Director of Graduate Education of the Department of Medicine. [...]</p> <p>205.43.2 The Degree of MSc</p> <p>Program Requirements</p> <p>Such coursework is required as may be necessary for the proper understanding and carrying out of research and preparation of the thesis. Normally a minimum of ★9 of coursework is required. Students must also complete and successfully defend a thesis.</p> <p>There is no second language requirement for the MSc.</p> <p>Candidates for the MSc degree have a minimum residence requirement of one calendar year of full-time attendance at the University of Alberta. For some candidates who require more preparation for the MSc, a qualifying year will be required at the start of the program. This qualifying year does not count toward the one year residency requirement. [...]</p> <p>205.43.3 The Degree of PhD</p> <p>Program Requirements</p> <p>Such coursework is required as may be necessary for the proper understanding and carrying out of research and preparation of the thesis. Normally a minimum of ★9 of coursework is required if a previous graduate degree is held. If not, ★12 of coursework is required. Students must also complete and successfully defend a thesis.</p>	<p>205.43 Medicine</p> <p>Department of Medicine 13-103 Clinical Sciences Building University of Alberta Edmonton, Alberta T6G 2G3 E-mail: grad.education@med.ualberta.ca</p> <p>205.43.1 General Information</p> <p>The Department of Medicine offers the degrees of MSc and PhD in Experimental Medicine, <u>Medicine and MSc in Translational Medicine</u> either as part of a coordinated pattern of training leading to the fulfillment of requirements for postgraduate training in the medical specialities, or as a separate program for those proceeding from a BSc or equivalent degree.</p> <p>Research may be carried out in the basic sciences, epidemiology, public health, or clinical sciences and may be either theoretical or applied in nature.</p> <p>The Department of Medicine maintains a compilation of applicable guidelines and regulations available on the Department website.</p> <p>Inquiries should be directed to either the Graduate Education Advisor or the Graduate Coordinator of the Department of Medicine. [...]</p> <p>205.43.2 The Degree of MSc</p> <p>Program Requirements</p> <p>A minimum of ★9 of graduate level coursework is required. Students must also complete and successfully defend a thesis.</p> <p>There is no second language requirement for the MSc.</p> <p>Candidates for the MSc degree have a minimum residence requirement of one calendar year of full-time attendance at the University of Alberta. [...]</p> <p>205.43.3 The Degree of PhD</p> <p>Program Requirements</p> <p>A minimum of ★12 of graduate level coursework is required. Students must also complete and successfully defend a thesis.</p>

<p>There is no second language requirement for the PhD.</p> <p>There is a minimum residency requirement of two academic years of full time attendance at the University of Alberta. Candidates holding an MD should expect the program's minimum residence requirement to be one calendar year of full-time attendance at the University of Alberta. For some candidates, an additional (qualifying or probationary) year may be required at the start of the program, depending on the applicant's preparation and training.</p> <p>[...]</p>	<p>There is no second language requirement for the PhD.</p> <p>There is a minimum residency requirement of three academic years of full time attendance at the University of Alberta. Candidates holding an MD should expect the program's minimum residence requirement to be one calendar year of full-time attendance at the University of Alberta.</p> <p>[...]</p>
<p>205.18.3 The Degree of MSc in Medical Sciences - Orthodontics</p> <p>General Information</p> <p>The Department of Dentistry offers an MSc in Medical Sciences - Orthodontics. A Doctor in Dental Surgery (DDS) or equivalent dental professional designation is required. Through a combination of didactic and clinical courses, the program is structured to prepare the dental graduate for an orthodontic practice and/or an educational appointment. This is a thesis-based program. In addition the clinical requirements involve successful completion of selected teaching cases (see §205.42 Medical Sciences).</p> <p>Application for admission should be directed to the Graduate Studies and Research Office, Department of Dentistry, University of Alberta, Edmonton, Alberta T6G 1C9. Information about the program and the online application form may be found at www.ualberta.ca/ortho. The deadline is September 1 for the following September admission.</p> <p>Entrance Requirements</p> <p>In addition to the general entrance requirements (§205.18.1), applicants to the Orthodontics program must have completed at least one year of experience as a licensed dentist immediately prior to the start of the program.</p> <p>As part of the class selection process, selected applicants will be invited to an interview.</p> <p>Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee.</p>	<p>205.18.3 The Degree of MSc in Medical Sciences - Orthodontics</p> <p>General Information</p> <p>The Department of Dentistry offers an MSc in Medical Sciences - Orthodontics. A Doctor in Dental Surgery (DDS) or equivalent dental professional designation is required. Through a combination of didactic and clinical courses, the program is structured to prepare the dental graduate for an orthodontic practice and/or an educational appointment. This is a thesis-based program. In addition the clinical requirements involve successful completion of selected teaching cases (see §205.42 Medical Sciences).</p> <p>Application for admission should be directed to the Admissions Office, Department of Dentistry, University of Alberta, 5th floor, 11405-87 Avenue NW, Edmonton, Alberta T6G 1C9. Information about the program and the online application form may be found at www.ualberta.ca/ortho. The deadline is September 1 for the following September admission.</p> <p>Entrance Requirements</p> <p>In addition to the general entrance requirements (§205.18.1), applicants to the Orthodontics program must:</p> <ol style="list-style-type: none"> (1) Provide a letter noting their class ranking upon graduation from dentistry. (2) Have completed at least one year of experience as a licensed dentist immediately prior to the start of the program. Letter(s) of good standing from current and previous licensing bodies must be provided. (3) A personal interview is required for short-listed applicants annually. Those applicants will be advised of the arranged interview date by email. <p>Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee.</p>

<p>205.54 Paediatrics</p> <p>Department of Paediatrics Aberhart Centre 4 University of Alberta, Edmonton, Alberta T6G 2J3 E-mail: pedsgraded@med.ualberta.ca</p> <p>205.54.1 General Information</p> <p>Facilities exist within the Department of Paediatrics for students who wish to proceed to the Master of Science degree. Inquiries should be directed to the Graduate Coordinator in the Department of Paediatrics.</p> <p>In addition, Paediatrics is one of several departments working jointly to offer a PhD in medical sciences (see §205.42). Highly qualified candidates with an MSc or MD, who wish to proceed to a PhD will be considered. Inquiries about this program should be directed to the Graduate Coordinator in the Department of Paediatrics.</p> <p>Entrance Requirements</p> <p>Candidates who wish to apply for either the MSc or PhD program must have a BSc, MSc or MD with an average of at least 3.4 in the last two years of undergraduate work (or graduate work) at the University of Alberta, or an equivalent qualification from a recognized institution. Where applicable (see §203.2.4), proficiency in English must be demonstrated by one of the following: a minimum TOEFL score of 570 (paper-based) or 95 with at least 20 per section (Internet-based); MELAB minimum score of 91; CAEL minimum of 70 with at least 70 on each subtest; PTE (Academic) overall minimum score of 65; or IELTS minimum score of 7.5 with at least 6 on each band.</p> <p>Financial Assistance</p> <p>Financial assistance may be available through various University of Alberta awards or from studentships available from the Canadian Institutes of Health Research, the Alberta Heritage Foundation for Medical Research, or other agencies.</p> <p>205.54.2 The Degree of MSc</p> <p>Program Requirements</p> <p>Required courses depend on the area of specialization and the undergraduate background of the student; however, the MSc program normally consists of ★9 and a thesis. Course requirements are based on recommendations from the graduate coordinator, the supervisor, and the supervisory committee. A minimum of ★9 in graded graduate-level courses listed in the Medical Sciences Graduate Program Approved Course Listing, or approved equivalent, is required.</p>	<p>205.54 Paediatrics</p> <p>Department of Paediatrics Edmonton Clinic Health Academy University of Alberta, Edmonton, Alberta T6G 2J3 E-mail: pedsgrad@ualberta.ca</p> <p>205.54.1 General Information</p> <p>Facilities exist within the Department of Paediatrics for students who wish to proceed to the Master of Science degree. Inquiries should be directed to the Graduate Coordinator in the Department of Paediatrics.</p> <p>In addition, Paediatrics is one of several departments working jointly to offer a PhD in medical sciences (see §205.42). Highly qualified candidates with an MSc or MD, who wish to proceed to a PhD will be considered. Inquiries about this program should be directed to the Graduate Coordinator in the Department of Paediatrics.</p> <p>Entrance Requirements</p> <p>Candidates who wish to apply for either the MSc or PhD program must have a BSc, MSc or MD with an average of at least 3.3 in the last two years of undergraduate work (or graduate work) at the University of Alberta, or an equivalent qualification from a recognized institution. Where applicable (see §203.2.4), proficiency in English must be demonstrated by one of the following: a minimum TOEFL score of 570 (paper-based) or 95 with at least 20 per section (Internet-based); MELAB minimum score of 91; CAEL minimum of 70 with at least 70 on each subtest; PTE (Academic) overall minimum score of 65; or IELTS minimum score of 7.5 with at least 6 on each band.</p> <p>Financial Assistance</p> <p>Financial assistance may be available through various University of Alberta awards or from studentships available from the Canadian Institutes of Health Research, the Alberta Innovates – Health Solutions, or other agencies.</p> <p>205.54.2 The Degree of MSc</p> <p>Program Requirements</p> <p>Required courses depend on the area of specialization and the undergraduate background of the student; however, the MSc program normally consists of ★9 and a thesis. Course requirements are based on recommendations from the graduate studies director, the supervisor, and the supervisory committee. A minimum of ★9 in graded graduate-level courses listed in the Medical Sciences Graduate Program Approved Course Listing, or approved equivalent, is required.</p> <p>Graduate students in the Department of Paediatrics must also maintain a minimum cumulative program grade point average of 3.0 or higher throughout their program.</p> <p>If the cumulative grade point average falls between 2.3 and 3.0, the Department may recommend termination of the program or continuation in the program for a specified probationary period.</p> <p>.....See §205.42 for additional information on the Paediatrics MSc program.</p>

Length of Program

The time required to complete the MSc will vary with the individual candidate; however, a minimum of 12 months is normally required.

205.54.3 The Degree of PhD

Program Requirements

See §205.42 for information on the Paediatrics PhD program.

205.54.3 The Degree of PhD

Program Requirements

For students entering the PhD program after a BSc degree, the minimum course requirement is ★12 of graded graduate level courses listed in the Medical Sciences Graduate Program Approved Course listing, or approved equivalent is required. For students entering the PhD program after a MSc degree, the minimum course requirement is ★6 of graded graduate level courses listed in the Medical Sciences Graduate Program Approved Course listing, or approved equivalent.

Graduate students in the Department of Paediatrics must also maintain a minimum cumulative program grade point average of 3.0 or higher throughout their program.

If the cumulative grade point average falls between 2.3 and 3.0, the Department may recommend termination of the program or continuation in the program for a specified probationary period.

See §205.42 for additional information on the Paediatrics PhD program.

Paediatrics Justification: The department’s Graduate Studies Advisory Committee approved raising the departmental admission requirements to be at par with other Departments of the Faculty of Medicine & Dentistry and, therefore, admit students to be more competitive and successfully complete the MSc and PhD within acceptable time lines.

205.66 Public Health

Entrance Requirements

The School’s minimum admission requirements are those set out as minimum acceptable standards by the Faculty of Graduate Studies and Research. These include a baccalaureate degree or its academic equivalent in a relevant field from an academic institution recognized by the University of Alberta, with a grade point average of at least 3.0 on the 4 point scale over the last ★60; at least one year of relevant experience; and if required (see §203.2.4) a minimum overall score on an approved English language examination as described below: PTE Academic score of 59; a minimum acceptable TOEFL score of 580 (paper-based) or a total score of 92 with a score of at least 20 on each of the individual skill areas (Internet-based); or a minimum overall band score of 7.0, with at least 6 on each test band, on the IELTS. Applicants should arrange for their English language test results to be sent directly to the school.

205.65 Public Health

Entrance Requirements

The School’s minimum admission requirements are those set out as minimum acceptable standards by the Faculty of Graduate Studies and Research. These include a baccalaureate degree or its academic equivalent in a relevant field from an academic institution recognized by the University of Alberta, with a grade point average of at least 3.0 on the 4 point scale over the last ★60; at least one year of relevant experience; and if required (see §203.2.4) a minimum overall score on an approved English language examination as described below: PTE Academic score of 59; a minimum acceptable TOEFL score of 580 (paper-based) or a total score of 92 with a score of at least 20 on each of the individual skill areas (Internet-based); or a minimum overall band score of 7.0, with at least 6 on each test band, on the IELTS. Applicants should arrange for their English language test results to be sent directly to the school.

Applicants are also required to provide

- (1) A current curriculum vitae
- (2) Three letters of reference
- (3) At least one year of relevant experience or significant volunteer experience is preferred.
- (4) a. Course-based applicants – A letter of not more than 800 words that outlines a synthesis of the applicant’s background (scholastic/academic training and work/research experience) motivation for applying to this degree and career goals.
- b. Thesis-based applicants – A letter of not more than 800 words that outlines the anticipated research topic(s) or areas of thesis research. The applicant should also identify appropriate faculty members from the School of Public Health as a potential supervisor.

**Faculty of Graduate Studies and Research &
Faculty of Rehabilitation Medicine
Francophone Certificate Program**

Calendar Change Request Form

2014 - 2015

Implementation: NORMAL ___ (January, 2015) **EARLY** X

Type of Change: PROGRAM Change X

NEW COURSE _____ COURSE CHANGE __ _

COURSE DELETION _____ **EDITORIAL** X

OTHER CHANGE _____

EXISTING	PROPOSED
<p>205.67 Rehabilitation Medicine [....]</p> <p style="text-align: center;">205.67.4.1 The Post-Baccalaureate Certificate in Francophone Practice for Speech-Language Pathologists</p> <p>The Postgraduate Certificate in Francophone Practice for Speech-Language Pathologists is a collaborative effort between the Faculty of Rehabilitation Medicine and the Faculté Saint-Jean. The program is designed to respond to a need expressed by the Francophone community for speech-language pathologists who are trained in the linguistic and cultural issues associated with practice in a context of linguistic and cultural plurality; and to develop skills specific to working with clients who need to communicate and/or learn in French. The intent of the program is to provide post-professional continuing education opportunities that prepare speech-language pathologists to understand dual-language and dual-cultural issues unique to the Francophone/English dual-lingual population, acquire information about normal and disordered speech and language, and become familiar with assessment and intervention materials.</p> <p style="text-align: center;">Entrance Requirements</p> <p>The minimum admission requirements are 1) a master's degree in Speech-Language Pathology or an equivalent qualification from a recognized institution and eligibility for registration in ACSLPA (or equivalent in the province of residence); or 2) be enrolled in a Speech-Language Pathology training program from a recognized institution and have permission from the student's home department to register in the Certificate program. All academic coursework for the Speech-Language Pathology program must have been completed before enrolling in REHAB 551 and 552. In addition, because all instruction is in French, students must be proficient in oral and written French. It is the responsibility of each student to determine whether his/her level of proficiency in French is adequate. Students can access a self-assessment tool through the Association of Language Testers in Europe (ALTE) (www.alte.org) to help determine their level of French proficiency. This tool provides a framework for understanding the level of French abilities required for different functions. It is recommended that students will need to at least meet levels in the range of B2 to C1 for all parts of the test. Formal French language testing is available through Faculté Saint-Jean for those students</p>	<p>205.67 Rehabilitation Medicine [....]</p> <p style="text-align: center;">205.67.4.1 The Post-Baccalaureate Certificate in Francophone Practice for Speech-Language Pathologists</p> <p>The Postgraduate Certificate in Francophone Practice for Speech-Language Pathologists is a collaborative effort between the Faculty of Rehabilitation Medicine and the Faculté Saint-Jean. The program is designed to respond to a need expressed by the Francophone community for speech-language pathologists who are trained in the linguistic and cultural issues associated with practice in a context of linguistic and cultural plurality; and to develop skills specific to working with clients who need to communicate and/or learn in French. The intent of the program is to provide post-professional continuing education opportunities that prepare speech-language pathologists to understand dual-language and dual-cultural issues unique to the Francophone/English dual-lingual population. <u>In addition, students will acquire knowledge about normal and disordered speech and language in French, and become familiar with assessment and intervention materials.</u></p> <p style="text-align: center;">Entrance Requirements</p> <p>The minimum admission requirements are 1) a master's degree in Speech-Language Pathology or an equivalent qualification from a recognized institution and eligibility for registration in ACSLPA (or equivalent in the province of residence); or 2) be enrolled in a Speech-Language Pathology training program from a recognized institution and have permission from the student's home department to register in the Certificate program. In addition, because all instruction is in French, students must be proficient in oral and written French. It is the responsibility of each student to determine whether his/her level of proficiency in French is adequate. Students can access a self-assessment tool through the Association of Language Testers in Europe (ALTE) (www.alte.org/attachments/files/framework_french.pdf) to help determine their level of French proficiency. This tool provides a framework for understanding the level of French abilities required for different functions. It is recommended that students will need to at least meet levels in the range of B2 to C1 for all parts of the test. Formal French language testing is available through Faculté Saint-Jean for those students wishing to have more specific determinations of</p>

wishing to have more specific determinations of their proficiency in French. The cost of this testing may be covered as part of a bursary provided through Faculté Saint-Jean.

Program Requirements

The Postgraduate Certificate in Francophone Practice for Speech-Language Pathologists consists of three graduate courses. The first one, REHAB 550, is offered every spring on the Internet and presents the foundations required for the other two courses. REHAB 551 and 552 are offered in alternating years every August and both include a ten-hour laboratory. All three courses are offered in French.

205.68.4.2 Certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone

Le certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone est le fruit d'une collaboration entre la Faculty of Rehabilitation Medicine et la Faculté Saint-Jean. Le programme est conçu de sorte à répondre aux besoins exprimés par la communauté francophone pour des orthophonistes ayant reçu une formation pour travailler dans un contexte caractérisé par le pluralisme linguistique et culturel, et conscients des enjeux linguistiques et culturels qui en découlent. Il vise également le développement d'habiletés nécessaires pour travailler avec des clients qui doivent communiquer ou apprendre en français. L'objectif du programme est d'offrir des occasions de formation continue qui aideront les orthophonistes à comprendre les enjeux bilingues et biculturels uniques à la population bilingue francophone/anglophone, à acquérir des connaissances sur la parole et le langage normaux en français ainsi que les troubles qui les touchent et, finalement, à se familiariser avec le matériel d'évaluation et d'intervention.

Critères d'admission

Pour être admis vous devez présenter au moins 1) une maîtrise en Speech Language Pathology ou un diplôme équivalent provenant d'une institution d'enseignement reconnue et être éligible pour s'inscrire au ACSLPA (ou l'équivalent dans votre province de résidence); ou 2) être inscrits dans un programme d'apprentissage de Speech-Language Pathology d'une institution d'enseignement reconnue et avoir l'autorisation de votre département pour vous inscrire dans ce programme de certificat. Tous les cours du programme Speech Language Pathology devront être complétés avant de pouvoir s'inscrire dans les cours REHAB 551 et 552. De plus, tous les cours étant offerts en français, les étudiants doivent démontrer leur compétence en français autant à l'oral qu'à l'écrit. C'est la responsabilité de chacun des étudiants de déterminer si leur niveau de compétence en français est adéquat. Par l'entremise de l'Association of Language Testers in Europe (ALTE), les étudiants peuvent avoir accès à un test en ligne sur le site www.alte.org pour les aider à évaluer leur niveau de compétence en français. Cet outil comporte un gabarit expliquant le niveau de compétence exigé pour différents aspects de la langue. Il est recommandé que les étudiants soient au minimum entre le niveau B2 et C1 pour toutes les sections du test. Pour les étudiants qui désireraient connaître de façon plus précise leur compétence en français, un test officiel est offert par l'entremise de la Faculté Saint-Jean. Les frais de ce test pourront être couverts par une bourse offerte par la Faculté Saint-Jean.

Programme

Le programme de certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone est composé de trois cours gradués. Le premier, REHAB 550, est offert à tous les printemps par Internet et présente les fondements nécessaires à la compréhension des deux autres. Les deux autres cours, REHAB 551 et 552 sont offerts au mois d'août en alternance et comportent chacun un laboratoire de 10 heures. Tous les cours du certificat sont offerts en français.

Les étudiants intéressés peuvent obtenir de plus amples

their proficiency in French. The cost of this testing may be covered as part of a bursary provided through Faculté Saint-Jean.

Program Requirements

The Postgraduate Certificate in Francophone Practice for Speech-Language Pathologists consists of three graduate courses. The first one, REHAB 553, is offered every spring on the Internet and presents the foundations required for the other courses. REHAB 551, 552 and 554 are offered in alternating years and all include a ten-hour clinical laboratory. All certificate courses are offered in French.

205.68.4.2 Certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone

Le certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone est le fruit d'une collaboration entre la Faculty of Rehabilitation Medicine et la Faculté Saint-Jean. Le programme est conçu de sorte à répondre aux besoins exprimés par la communauté francophone pour des orthophonistes ayant reçu une formation pour travailler dans un contexte caractérisé par le pluralisme linguistique et culturel, et conscients des enjeux linguistiques et culturels qui en découlent. Il vise également le développement d'habiletés nécessaires pour travailler avec des clients qui communiquent ou apprennent en français. L'objectif du programme est d'offrir des occasions de formation continue qui aideront les orthophonistes à comprendre les enjeux bilingues et biculturels uniques à la population bilingue francophone/anglophone. De plus, les étudiants acquerront des connaissances sur la parole et le langage normaux en français ainsi que les troubles qui les touchent et se familiariseront avec le matériel d'évaluation et d'intervention.

Critères d'admission

Pour être admis vous devez présenter au moins 1) une maîtrise en Speech Language Pathology ou un diplôme équivalent provenant d'une institution d'enseignement reconnue et être éligible pour s'inscrire au ACSLPA (ou l'équivalent dans votre province de résidence); ou 2) l'inscription dans un programme d'apprentissage de Speech-Language Pathology d'une institution d'enseignement reconnue et l'autorisation de votre département pour vous inscrire dans ce programme de certificat. De plus, tous les cours étant offerts en français, les étudiants doivent démontrer leur compétence en français autant à l'oral qu'à l'écrit. C'est la responsabilité de chacun des étudiants de déterminer si leur niveau de compétence en français est adéquat. Par l'entremise de l'Association of Language Testers in Europe (ALTE), les étudiants peuvent avoir accès à un test en ligne sur le site www.alte.org/attachments/files/framework_french.pdf pour les aider à évaluer leur niveau de compétence en français. Cet outil comporte un gabarit expliquant le niveau de compétence exigé pour différents aspects de la langue. Il est recommandé que les étudiants soient au minimum entre le niveau B2 et C1 pour toutes les sections du test. Pour les étudiants qui désireraient connaître de façon plus précise leur compétence en français, un test officiel est offert par l'entremise de la Faculté Saint-Jean. Les frais de ce test pourront être couverts par une bourse offerte par la Faculté Saint-Jean.

Programme

Le programme de certificat d'études supérieures spécialisées en pratique orthophonique en milieu francophone est composé de trois cours gradués. Le premier, REHAB 553, est offert à tous les printemps par Internet et présente les fondements nécessaires à la compréhension des autres. Les autres cours, REHAB 551, 552 et 554, sont offerts en alternance et comportent chacun un laboratoire clinique de 10 heures. Tous les cours du certificat sont offerts en français.

Les étudiants intéressés peuvent obtenir de plus amples

informations en s'adressant à la Faculty of Rehabilitation Medicine de l'Université de l'Alberta.	informations en s'adressant à la Faculty of Rehabilitation Medicine de l'Université de l'Alberta.
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Rationale/Reason for Change: Correction to course number and program requirement changes. It is not necessary for students to have completed "all" of their coursework prior to taking the certificate courses, as long as they have had some coursework in child speech or language.

FACULTY OF MEDICINE AND DENTISTRY
Changes - Dental Hygiene Program
CALENDAR ENTRY

Attachment D

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment D (text highlighted in green), to be effective in 2015-2016 or in 2016-2017 (as duly noted in the material before members).

Faculty of Medicine & Dentistry, Radiation Therapy Course and Calendar Changes

Changes for 2015/2016

Current	New
<u>13.2.6 Bachelor of Science in Radiation Therapy</u>	<u>13.2.6 Bachelor of Science in Radiation Therapy</u>
<p>15.9 Undergraduate Admissions</p> <p>15.9.10 Bachelor of Science in Radiation Therapy</p> <p>Entrance Requirements</p> <p>I. Preprofessional Year Those wanting to enrol in the BSc Radiation Therapy program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various post-secondary institutions in Alberta. Preference will be given to Alberta applicants; however, applicants from other provinces may also be considered. Students should, where possible, take the preprofessional requirements (equivalent to *30 at the University of Alberta) as one year of full-time study.</p> <p>II. Academic Requirements</p> <p>A minimum of *30 are required. The appropriate courses would include the following:</p> <p>(1) English (*3) (2) Human Anatomy (*3)</p>	<p>15.9 Undergraduate Admissions</p> <p>15.9.10 Bachelor of Science in Radiation Therapy</p> <p>Entrance Requirements</p> <p>I. Preprofessional Year Those wanting to enrol in the BSc Radiation Therapy program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various post-secondary institutions in Alberta. Preference will be given to Alberta applicants; however, applicants from other provinces may also be considered. Students should, where possible, take the preprofessional requirements (equivalent to *30 at the University of Alberta) as one year of full-time study.</p> <p>II. Academic Requirements</p> <p>A minimum of *30 are required. The appropriate courses would include the following:</p> <p>(1) English (*3) (2) Statistics (3*) Students who have taken</p>

<p>(3)Physics (*6) (4)Psychology and/or Sociology (*6 in any combination) (5)Mathematics (Calculus) (*3) (6)Cell Biology *3) (7)General Chemistry (*3) (8)Organic Chemistry (*3)</p>	<p style="background-color: #90EE90; text-align: center;">Anatomy 200 can take Statistics in Year Two of the Professional Program.</p> <p>(3)Physics (*6) (4)Psychology and/or Sociology (*6 in any combination) (5)Mathematics (Calculus) (*3) (6)Cell Biology *3) (7)General Chemistry (*3) (8)Organic Chemistry (*3)</p> <p><i>Rationale: Changes to preprofessional requirements moving Anatomy 200 into our second year of programming. Anatomy 200 is very difficult to obtain at any other Campus Alberta location therefore making it a barrier to entry into the Program.</i></p>
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Faculty of Medicine & Dentistry, Radiation Therapy Course and Calendar Changes

Changes for 2016/2017

June 17, 2014

Current	New
<p><u>13.2.6 Bachelor of Science in Radiation Therapy</u></p>	<p><u>13.2.6 Bachelor of Science in Radiation Therapy</u></p>
<p>15.9 Undergraduate Admissions</p> <p>15.9.10 Bachelor of Science in Radiation Therapy Entrance Requirements I. Preprofessional Year Those wanting to enrol in the BSc Radiation Therapy program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various post-secondary institutions in Alberta. Preference will be given to Alberta applicants; however, applicants from other provinces may also be considered. Students should, where possible, take the preprofessional</p>	<p>15.9 Undergraduate Admissions</p> <p>15.9.10 Bachelor of Science in Radiation Therapy Entrance Requirements I. Preprofessional Year Those wanting to enrol in the BSc Radiation Therapy program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various post-secondary institutions in Alberta. Preference will be given to Alberta applicants; however, applicants from other provinces may also be considered. Students should, where possible, take the preprofessional</p>

<p>requirements (equivalent to *30 at the University of Alberta) as one year of full-time study.</p> <p>II. Academic Requirements</p> <p>A minimum of *30 are required. The appropriate courses would include the following:</p> <p>(1) English (*3)</p> <p>(2) Statistics (3*) Students who have taken Anatomy 200 can take Statistics in Year Two of the Professional Program.</p> <p>(3) Physics (*6)</p> <p>(4) Psychology and/or Sociology (*6 in any combination)</p> <p>(5) Mathematics (Calculus) (*3)</p> <p>(6) Cell Biology *3)</p> <p>(7) General Chemistry (*3)</p> <p>(8) Organic Chemistry (*3)</p>	<p>requirements (equivalent to *30 at the University of Alberta) as one year of full-time study.</p> <p>II. Academic Requirements</p> <p>A minimum of *30 are required. The appropriate courses would include the following:</p> <p>(1) English (*3)</p> <p>(2) Statistics (3*)</p> <p>(3) Physics (*6)</p> <p>(4) Psychology and/or Sociology (*6 in any combination)</p> <p>(5) Mathematics (Calculus) (*3)</p> <p>(6) Cell Biology *3)</p> <p>(7) General Chemistry (*3)</p> <p>(8) Organic Chemistry (*3)</p>
	<p>Rationale: Changes to reflect the preprofessional requirements expected by the Program in 2015/2016</p>

<p>231 Course Listings</p> <p>231.214 Physical Education and Sport, PEDS</p> <p>PEDS 434 Physical Activity and Chronic Disease Management</p> <p>NEW COURSE</p>	<p>231 Course Listings</p> <p>231.214 Physical Education and Sport, PEDS</p> <p>PEDS 434 Physical Activity and Chronic Disease Management</p> <p>*3 (fi 6) (either term, 3-0-0). The role of physical activity in the management of chronic diseases will be discussed. Chronic diseases will include: metabolic, cardiovascular and pulmonary diseases, as well as cancer. The implications of pathophysiology in performing safe/effective exercise prescription and evaluation will be considered. Physical activity guidelines will be examined within the context of other clinical practice guidelines (e.g., pharmacology). Pre-requisite: PEDS 334.</p>
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Faculty of Physical Education and Recreation
Proposed 2015-16 Calendar Changes

CURRENT	PROPOSED
<p>15.13 Faculty of Physical Education and Recreation</p>	<p>15.13 Faculty of Physical Education and Recreation</p>
<p>15.13.1 Bachelor of Physical Education (BPE)</p> <p>Subject Requirements</p> <p>(1) English Language Arts 30-1 (grade of at least 60%)</p> <p>(2) Subject from Group A or C</p> <p>(3) Subject from Group A or C</p> <p>(4) Subject from Group C</p> <p>(5) Subject from Group B, C, or Physical Education 30 (5 credit).</p>	<p>15.13.1 Bachelor of Physical Education (BPE)</p> <p>Subject Requirements</p> <p>(1) English Language Arts 30-1 (grade of at least 60%)</p> <p>(2) Subject from Group A or C</p> <p>(3) Subject from Group A or C</p> <p>(4) Subject from Group C</p> <p>(5) Subject from Group B, C, Physical Education 30 (5 credit), <u>or Recreation Leadership (REC) Advanced Level-Career and Technology Studies (CTS) (5 credits).</u></p>
<p>15.13.2 Bachelor of Science in Kinesiology (BScKin)</p> <p>Subject Requirements</p> <p>(1) English Language Arts 30-1 (grade of at least 60%)</p> <p>(2) Chemistry 30</p> <p>(3) Pure Mathematics 30 or Mathematics 30-1</p> <p>(4) Physics 30</p> <p>(5) Biology 30 or Physical Education 30 (5 credit).</p>	<p>15.13.2 Bachelor of Science in Kinesiology (BScKin)</p> <p>Subject Requirements</p> <p>(1) English Language Arts 30-1 (grade of at least 60%)</p> <p>(2) Chemistry 30</p> <p>(3) Pure Mathematics 30 or Mathematics 30-1</p> <p>(4) Physics 30</p> <p>(5) Biology 30 or Physical Education 30 (5 credit), <u>or Recreation Leadership (REC) Advanced Level-Career and Technology Studies (CTS) (5 credits).</u></p>
<p>15.13.3 Combined Bachelor of Physical Education/Bachelor of Education (BPE/BEEd) (Elementary or Secondary Route)</p>	<p>15.13.3 Combined Bachelor of Physical Education/Bachelor of Education (BPE/BEEd) (Elementary or Secondary Route)</p>

<p>(1) English Language Arts 30-1 (grade of at least 60%) (2) Subject from Group A or C (3) Subject from Group A or C (4) Subject from Group C (5) Subject from Group B, C, or Physical Education 30 (5 credit).</p>	<p>(1) English Language Arts 30-1 (grade of at least 60%) (2) Subject from Group A or C (3) Subject from Group A or C (4) Subject from Group C (5) Subject from Group B, C, or Physical Education 30 (5 credit), or Recreation Leadership (REC) Advanced Level-Career and Technology Studies (CTS) (5 credits).</p>
<p>15.13.4 Bachelor of Arts in Recreation, Sport and Tourism (BARST)</p> <p>(1) English Language Arts 30-1 (grade of at least 60%) (2) Subject from Group A or C (3) Subject from Group A or B (4) Subject from Group C (Biology 30 recommended) (5) Subject from Group A, C, or Physical Education 30 (5 credit).</p>	<p>15.13.4 Bachelor of Arts in Recreation, Sport and Tourism (BARST)</p> <p>(1) English Language Arts 30-1 (grade of at least 60%) (2) Subject from Group A or C (3) Subject from Group A or B (4) Subject from Group C (Biology 30 recommended) (5) Subject from Group A, C, or Physical Education 30 (5 credit), or Recreation Leadership (REC) Advanced Level-Career and Technology Studies (CTS) (5 credits).</p>

<p>14 General Admission Requirements</p> <p>14.1 Admission of Aboriginal Students</p> <p>14.1.3 Transition Year Program for Aboriginal Students</p> <p>8) Physical Education and Recreation (BPE, BARST) <i>Course Requirement:</i> BPE ★18, as follows: i. ENGL 122 (★3) ii. ENGL 125 (★3) iii. PAC 101 (★3) iv. HE ED 110 (★3) v. PERLS 104 (★3) vi. PERLS 105 (★3) <i>Performance requirement:</i> Minimum GPA 2.0, with no failed courses. <i>Course Requirement:</i> BARST ★18, as follows: vii. ENGL 122 (★3) viii. ENGL 125 (★3) ix. HE ED 110 (★3) x. PERLS 104 (★3) xi. PERLS 105 (★3) xii. RLS 100 (★3) <i>Performance requirement:</i> Minimum GPA 2.0, with no failed courses.</p>	<p>14 General Admission Requirements</p> <p>14.1 Admission of Aboriginal Students</p> <p>14.1.3 Transition Year Program for Aboriginal Students</p> <p>8) Physical Education and Recreation (BPE, BARST) <i>Course Requirement:</i> BPE ★18, as follows: xiii. ENGL 122 (★3) xiv. ENGL 125 (★3) xv. Any 100-Level PAC (★3) xvi. PSYCO 104 (★3) xvii. PERLS 104 (★3) xviii. PERLS 105 (★3) <i>Performance requirement:</i> Minimum GPA 2.0. <i>Course Requirement:</i> BARST ★18, as follows: xix. ENGL 122 (★3) xx. ENGL 125 (★3) xxi. HE ED 110 (★3) xxii. PERLS 104 (★3) xxiii. PERLS 105 (★3) xxiv. RLS 100 (★3) <i>Performance requirement:</i> Minimum GPA 2.0.</p>
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September 4, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
 Proposals Recommended for APPROVAL of Transfer Credit at the
 Academic Standards Committee Meeting on September 18, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
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AMBROSE UNIVERSITY COLLEGE

133070	BHS 415 (3)	SOC 418 (3)		
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CONCORDIA UNIVERSITY COLLEGE OF ALBERTA

135926	BIO 208 (3)	BIOL 208 (3)		
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135949	BIO 215 (3)	BIOL 2XX (3)	Student will not also receive credit for ZOOL 371 at UofA.	
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GRANDE PRAIRIE REGIONAL COLLEGE

135126	NT 2030 (3)	NS1XX (3)		
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KING'S UNIVERSITY COLLEGE, THE

136301	CMPT 355 (3)	CMPUT 3XX (3)		
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136322	ECON 330 (3)	ECON 2XX (3)		
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136343	HIST 359 (3)	HIST 2XX (3)		
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136362	SOCI 316 (3)	SOC 2XX (3)		
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MACEWAN UNIVERSITY

136067	HIST 101 (3)	HIST 110 (3)		
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135770	HIST 102 (3)	HIST 112 (3)		
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September 4, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
Proposals Recommended for APPROVAL of Transfer Credit at the
Academic Standards Committee Meeting on September 18, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
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**MOUNT ROYAL
UNIVERSITY**

136407	ECON 1109 (3)	ECON 1XX (3)		
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NORQUEST COLLEGE

136595	SOCI 2373 (3)	SOC 2XX (3)	Student will not also receive credit for SOC 473 at UofA.	
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**ST MARY'S UNIVERSITY
COLLEGE**

135717	IDST 400A (3)	INT D 3XX (3)		
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135726	IDST 400B (3)	INT D 3XX (3)		
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September 4, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Summary of Transfer Credit Proposals DENIED

Circulated for Information Only at the Academic Standards Committee Meeting on September 18, 2014

Proposal ID # and Sending Institution	Sending Institution Course	U of A Course Requested	Denial Date	Reason for Denial
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MOUNT ROYAL UNIVERSITY				
135740	FNCE 2132 (3)	FIN 2XX (3)	August 26, 2014	This course has no pre-requisite and it is not an introductory finance course. There is no guarantee that the students understand any of the material covered.
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NORTHERN LAKES COLLEGE				
135652	EDUC 2100 (3)	EDU 210 (3)	August 6, 2014	Course hours are insufficient. Course outcomes are not reflected in weekly lectures. Significantly fewer lab activities, online activities and discussion questions than EDU 210.
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Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Science and as set forth in Attachment G (text highlighted in green), to be effective in 2015-2016.

**Faculty of Science
Changes 2015-2016**

[Note: Changes set out in green will be considered by the GFC Academic Standards Committee (ASC) in the Fall of 2014.]

Current

Proposed

<p>15.15.5</p> <p>Admissions Chart 5</p> <p>Psychology</p> <p>Transfer – a minimum 3.0 GPA on ★24 in each preceding Fall/Winter and a minimum 3.3 GPA on attempted or completed Psychology and required Statistics courses. Admission may take place only at the end of the second year (after completion of a minimum of ★48). Students must complete PSYCO 104 or SCI 100, PSYCO 105, 212; STAT 151; two of PSYCO 223, 239, 241 and two of PSYCO 258, 275, 282; prior to application for admission. Acceptance is dependent upon obtaining approval from a potential research supervisor by August 7. Students planning to apply for admission should consult the Departmental Honors advisor.</p>	<p>15.15.5</p> <p>Admissions Chart 5 Admissions Chart 4</p> <p>Psychology</p> <p>Transfer – a minimum 3.0 GPA on ★24 in each preceding Fall/Winter and a minimum 3.3 GPA on attempted or completed Psychology and required Statistics courses. Admission may take place only after completion of a minimum of ★48. Students must complete PSYCO 104 or SCI 100, PSYCO 105, 212; STAT 151; two of PSYCO 223, 239, 241 and two of PSYCO 258, 275, 282; prior to application for admission. Acceptance is dependent upon obtaining approval from a potential research supervisor by August 31. Students planning to apply for admission should consult the Departmental Honors advisor.</p>
<p>194.17.1</p> <p>Honours in Psychology</p> <p>The Department offers courses leading to the degrees of BSc and BA with Honors in Psychology. Students wishing to emphasize the physical, biological, and mathematical sciences should enrol in the BSc program; those wishing to emphasize the humanities and social sciences should enrol in the BA program. Either program is appropriate for students considering postgraduate training in psychology or in other fields that require these research skills.</p> <p>Admission into the Honors program is permitted only at the end of the second year (after completion of a minimum of ★48). Final acceptance into the Honors</p>	<p>194.17.1</p> <p>Honours in Psychology</p> <p>The Department offers courses leading to the degrees of BSc and BA with Honors in Psychology. Students wishing to emphasize the physical, biological, and mathematical sciences should enrol in the BSc program; those wishing to emphasize the humanities and social sciences should enrol in the BA program. Either program is appropriate for students considering postgraduate training in psychology or in other fields that require these research skills.</p> <p>Admission into the Honors program is permitted only after completion of a minimum of ★48. Final acceptance into the Honors program is dependent upon</p>

<p>program is dependent upon obtaining approval from a potential research supervisor prior to August 7.</p> <p>Continuation in and graduation from the Honors Psychology program require successful completion of ★24 with a minimum GPA of 3.3 in each Fall/Winter. Exceptions to this requirement must be approved by both the Department of Psychology and the Faculty of Science. In addition, students must present a minimum of ★48 (but no more than ★69) in Psychology courses and a minimum of ★72 in Science courses must be taken. A student's program of courses must be approved in advance each year by the Honors Psychology advisor.</p> <p>Note: The required courses noted in Year 1 and Year 2 below must be taken during the first two years of study.</p> <p>...</p>	<p>obtaining approval from a potential research supervisor prior to August 31.</p> <p>Continuation in and graduation from the Honors Psychology program require successful completion of ★24 with a minimum GPA of 3.3 in each Fall/Winter session. Exceptions to this requirement must be approved by both the Department of Psychology and the Faculty of Science. In addition, students must present a minimum of ★48 (but no more than ★66 senior) in Psychology courses and a minimum of ★72 in Science courses. A student's program of courses must be approved in advance each year by the Honors Psychology advisor.</p> <p>...</p>
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OUTLINE OF ISSUE

Agenda Title: Recording Lectures - Proposed Changes to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar

Motion: THAT the GFC Academic Standards Committee recommend to the GFC Executive Committee proposed changes to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar, as submitted by the Director of the Centre for Teaching and Learning and as set forth in Attachment 1, to be effective upon approval.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Sheree Kwong See, Director, Centre for Teaching and Learning
Presenter	Sheree Kwong See, Director, Centre for Teaching and Learning
Subject	Updating regulations regarding recording of lectures to reflect changes in the learning environment since the original wording was proposed for Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To update the required statement in course outlines detailing recording of course content to reflect changes in the learning environment. Since the original wording was proposed to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar, students and instructors are more actively engaged in creating digital content, and this content is in need of safeguarding. Further clarification is needed in the wording to outline the conditions under which such material can be used and the permissions required for use.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Section 23.4 of the University Calendar.
Timeline/Implementation Date	Upon final approval.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> : Learning, Discovery, and Citizenship
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC Academic Standards Committee (ASC). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. GFC Academic Standards Committee (ASC) Terms of Reference (3. Mandate): "The ASC is responsible for making recommendations</p>

	<p>and/or for providing advice to GFC, its Executive Committee, and/or the GFC Academic Planning Committee (APC) on the matters set out below, which include such areas as admissions and transfer, including admission and transfer to Faculties, admission of Open Studies students, academic standing policies and general university admission policies, and all institutional marking and grading policies and/or procedures.”</p> <p>3. GFC ASC Terms of Reference: “All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals.” (Section 3.B.i)</p> <p>4. GFC ASC Terms of Reference: GFC ASC’s terms of reference state that the Committee “provides advice or recommends to the GFC Executive Committee on institutional marking and grading policies and/or procedures. [Further], ASC provides advice or recommends to the GFC Executive Committee on institutional term work policies and/or procedures.” (Sections 3.B.vi/vii)</p> <p>5. GFC Executive Committee Terms of Reference (Section 3./Mandate of the Committee) state: “2. Routine Matters - Matters which are routine in carrying out the policies approved by General Faculties Council are delegated to the Executive Committee.”</p> <p>6. GFC Executive Committee Terms of Reference (Section 3./Mandate of the Committee) also state that the Committee is:</p> <p style="padding-left: 40px;">16. Institutional Marking and Grading Policies and/or Procedures To consider advice or recommendation from the GFC ASC on institutional marking and grading policies and/or procedures.</p> <p style="padding-left: 40px;">17. Institutional Term Work Policies and/or Procedures To consider advice or recommendation from the GFC ASC on institutional term work policies and/or procedures. [...]”</p> <p>7. University Calendar: Course outline content is set out in Section 23.4 (Evaluation Procedures and Grading System) of the Calendar.</p>
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Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>Centre for Teaching and Learning; Office of the Provost and Vice-President (Academic); Office of Student Judicial Affairs; Co-Chairs, Provost’s Digital Learning Committee; Elaine Geddes, Associate Dean (Undergraduate Programs), Faculty of Business; GFC ASC Subcommittee on Standards (September 4, 2014) – for</p>
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	discussion
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 18, 2014) – to recommend to the GFC Executive Committee; GFC Executive Committee (October 6, 2014) – for final approval
Final Approver	GFC Executive Committee

Attachments:

1. Attachment 1 (pages 1 – 3): Proposed Changes to Section 23.4 (Evaluation Procedures and Grading System) of the University Calendar

Prepared by: Sheree Kwong See, Director, Centre for Teaching and Learning,
sheree.kwongsee@ualberta.ca

Current Calendar 2014-2015	Proposed 2015-2016 Calendar
<p>23.4 Evaluation Procedures and Grading System [...]</p> <p>(2) Course Requirements, Evaluation Procedures and Grading: The policies set out below are intended to provide instructors and their students with general course information. GFC, in approving these guidelines, expected that there would be a common sense approach to their application and understood that circumstances might develop, during a term, where a change to the course outline, as set out in §23.4(2)a., made sense to all concerned. Such changes shall only occur with fair warning or general class consent.</p> <p>Students concerned about the application of these guidelines should consult, in turn, the instructor, the chair of the department by which the course is offered, and the dean of the faculty in which the course is offered.</p> <p>a. At the beginning of each course, instructors are required by GFC to provide a course outline to students and their Department (or Faculty in non-Departmentalized Faculties) that includes the following:</p> <ol style="list-style-type: none"> i. a statement of the course objectives and general content ii. a list of the required textbooks and other major course materials iii. a list of any other course fees as described in the 'Student Instructional Support Fees Policy' and their associated costs iv. an indication of how and when students have access to the instructor v. the distribution of weight between term work and final examination vi. the relative weight of all term work contributing to the course grade vii. whether marks are given for class participation and other in-class activities as well as the weight of such participation viii. dates of any examination and course assignments with weight of 10% or more of the overall course grade ix. the process by which the term marks will be translated into a final letter grade for the course. The process must be consistent with the University of Alberta Assessment Policy and accompanying Grading Procedure, found at the University of Alberta Policies and Principles Online (UAPPOL) website at policiesonline.ualberta.ca/Pages/default.aspx. x. an indication of how students will be given access to past or representative evaluative course material, consistent with the Access to Evaluative Material Procedure of the Assessment Policy, found at the University of Alberta Policies and Procedures Online (UAPPOL) website at policiesonline.ualberta.ca/Pages/default.aspx. 	<p><i>No changes until...</i> [...]</p>

<p>xi. the statement: "Policy about course outlines can be found in §23.4(2) of the University Calendar".</p> <p>xii. the statement: "The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at www.governance.ualberta.ca) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University."</p> <p>b. Nothing in any course outline, syllabus or course website can override or contravene any Calendar regulation or University policy. In resolving any discrepancy, University policy and Calendar regulations take precedence.</p> <p>c. Instructors may indicate in the course outline the date, time and place on which the deferred examination for the course will occur, should one be required. See §23.5.6.</p> <p>d. At the beginning of a course, Instructors will discuss with their class the expectations with respect to academic integrity and outline both permitted and prohibited behaviour.</p> <p>e. Every course outline must contain the following statement: "Audio or video recording of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the instructor."</p> <p>f. Each assessment is linked to the stated course objectives and/or learning outcomes. Students should be provided with the criteria for these assessments early in and, if necessary, throughout the course.</p> <p>g. Instructors will allow students a reasonable time in which to complete an assignment, bearing in mind its weight.</p> <p>h. Instructors will mark, provide appropriate feedback, and return to students all term work in a timely manner. Substantive feedback should be provided prior to the course withdrawal deadline. See the University of Alberta Assessment and Grading Policy at policiesonline.ualberta.ca/Pages/default.aspx.</p> <p>i. Normally term work will be returned on or by the last day</p>	<p><i>Revise:</i></p> <p>e. Every course outline must contain the following statement: "Audio or video recording, <u>digital or otherwise</u>, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. <u>Student or instructor content, digital or otherwise, created and/or used within the context of the course</u>. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the <u>content author(s)</u> instructor."</p> <p>f.</p> <p>g.</p> <p>h.</p> <p>i.</p>
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<p>of classes in the course, with the exception of a final major assignment (which may be due on the last day of classes), which will be returned by the date of the scheduled final examination or, in non-examination courses, by the last day of the examination period. All exceptions must be authorized by the Faculty Council (or delegate) in the Faculty offering the course.</p> <p>j. Upon request, instructors are required to provide the process used to generate the final grade.</p>	<p>j.</p>
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