

The following Motions and Documents were considered by the GFC Academic Standards Committee at its January 19, 2012 meeting:

Agenda Title: **Faculty of Arts Proposed Change to Admission and Readmission Deadlines (Section 12.7 of the University Calendar)**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, a proposed change to 'Admission and Readmission Deadlines' (Section 12.7 of the University Calendar), as submitted by the Faculty of Arts and as set out in Attachment 4A of the documentation, to be effective in 2012-2013.

Agenda Title: **Office of the Registrar Course Approvals for January, 2012**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment 4B, to take effect upon final approval.

Agenda Title: **Faculté Saint-Jean Proposed Changes to Faculty-Specific Credit by Special Assessment (CSA) Regulations**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to Faculty-specific Credit by Special Assessment (CSA) regulations, as submitted by Faculté Saint-Jean and as set out in Attachment 4C of the documentation, to be effective in 2012-2013.

Final Item: 4A-4C

Agenda Title: **Proposed Suspension of the Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture Program (Faculty of Agricultural, Life and Environmental Sciences)**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of the Faculty of Agricultural, Life and Environmental Sciences' Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture program, as submitted by the Faculty and as set forth in Attachment 1, to be effective in September, 2012.

Final Item: 5

OUTLINE OF ISSUE

4A. Faculty of Arts Proposed Change to Admission and Readmission Deadlines (Section 12.7 of the *University Calendar*)

4B. Office of the Registrar Course Approvals for January, 2012

4C. Faculté Saint-Jean Proposed Changes to Faculty-Specific Credit by Special Assessment (CSA) Regulations

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Bill Street, Associate Dean, Faculty of Arts; Ada Schmude, Associate Registrar and Director of Records, Office of the Registrar; Ed Blackburn, Associate Dean, Faculté Saint-Jean
Presenter	N/A
Subject	N/A

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual items for detail on proposed changes submitted by Faculties and the Office of the Registrar.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> ; see individual items for specific affected <i>Calendar</i> sections.
Timeline/Implementation Date	Item 4A: To take effect in 2012-2013. Items 4B: To take effect upon approval. Item 4C: To take effect in 2012-2013.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. UAPPOL Admissions Policy: “Admission to the University of Alberta is based on documented academic criteria established by individual</p>

Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. **UAPPOL Admissions Procedure:**

PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be ‘advantageous to students’, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”

5. **GFC Academic Standards Committee (ASC) Terms of Reference:** [...]

3. Mandate of the Committee

The ASC is responsible for making recommendations and/or for providing advice to GFC, its Executive Committee, and/or the GFC Academic Planning Committee (APC) on the matters set out below, which include such areas as admissions and transfer, including

	<p>admission and transfer to Faculties, admission of Open Studies students, academic standing policies and general university admission policies, and all institutional marking and grading policies and/or procedures. (GFC 29 SEP 2003) (GFC 31 MAY 2005)”</p> <p>The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature. ASC’s terms of reference provide that “the term ‘routine and/or editorial’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).</p> <p>Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).</p> <p>6. GFC ASC Terms of Reference (Mandate): GFC ASC’s delegated authority from GFC extends to the following:</p> <p>“a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.</p> <p>b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.</p> <p>c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.</p> <p>d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta.” (3.D.i-iv.)</p> <p>7. UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure): “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assessed on an individual course-by-course basis for by a block transfer agreement.”</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Associate Registrar and Director of Records; and Associate Registrar and Director of Enrolment Management (January 10, 2012)
Approval Route (Governance) (including meeting dates)	Relevant (Individual) Faculty Councils – for recommendation to GFC ASC; GFC Academic Standards Committee (January 19, 2012) – for final approval
Final Approver	GFC Academic Standards Committee

Attachments:

1. Item 4A – Attachment 1 (page 1) – Faculty of Arts
2. Item 4B – Attachment 1 (pages 1 – 2) – Office of the Registrar
3. Item 4C – Attachment 1 (pages 1 – 6) – Faculté Saint-Jean

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, a proposed change to 'Admission and Readmission Deadlines' (Section 12.7 of the *University Calendar*), as submitted by the Faculty of Arts and as set out in Attachment 4A of the documentation, to be effective in 2012-2013.

[See next page for detail on the proposed change cited above.]

All references in the Calendar and in other University policies to any method of communication by the University by any media, shall be deemed to include the right of the University to make such communication by electronic means. For the detailed policy and important information for students and applicants, refer to §20.3, Electronic Communications Policy for Students and Applicants.

12.5 Application for Admission

- (1) Applications received from students who have **never attended** the University of Alberta, will be processed as applications for admission. Admission deadlines for these students are listed by Faculty and program in the Admission and Readmission Chart §12.7.
- (2) There are two categories of applicants for admission:
 - High School Students [see also §12.2(2)]
 - External Transfer Students [see also §12.2(3)]

12.6 Application for Readmission or Internal Transfer

- (1) Applications received from current University of Alberta students who wish to transfer programs within a Faculty or transfer to another Faculty, and from former University of Alberta students who wish to reapply to the University will be processed as applications for readmission or internal transfer. Readmission deadlines for these students are listed by Faculty and program in the Admission and Readmission Deadlines Chart §12.7.
- (2) There are two categories of applicants for readmission or internal transfer:
 - Internal Transfer Students [see also §12.2(4)]
 - Previous Students [see also §12.2(5)]

12.7 Admission and Readmission Deadlines

Note: Call our Student Information Service at (780) 492-3113 and check the recorded message, or visit our website to see if the program in which you are interested is still accepting applications.

Admission and Readmission Deadlines

Agricultural, Life and Environmental Sciences					
Admission Application		Readmission Application		Other Requirements	
	Documents		Documents		
All Undergraduate degree programs					
For information on the BSc ENCS (Bilingual) see Faculté Saint-Jean.					
Fall Term	May 1	External transfer - June 15	May 1	June 15	
		High School - August 1			
Winter Term	November 15	November 15 [Refer to §12.2(9)]	November 15	November 15 [Refer to §12.2(9)]	
Spring/Summer	No admission		Previous Students - March 1	March 31	
Special/Visiting					
Fall Term	July 1	July 15	July 1	July 15	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	
Arts					
Admission Application		Readmission Application		Other Requirements	
	Documents		Documents		
BA, BA (Drama)/BEEd Combined, and BA Environmental Studies					
Fall Term	May 1	External transfer - June 15	May 1	June 15	For the BA major in Planning, written statement-May 1 (see §15.2.1, Note 1)
		High School - August 1			
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	March 1	March 31	March 1	March 31	
BA Honors					
Fall Term	May 1	June 15	May 1	June 15	
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	
BA (Criminology)					
Fall Term	March 1	June 1	March 1	June 1	References, resumé, written statement-March 1, Interview-June 1
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Art and Design) and BDesign					
Fall Term	May 1	External transfer - June 15	May 1	June 15	Portfolio - May 1
		High School - August 1			
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Drama-Acting)					
Fall Term	May 1	June 15	May 1	June 15	Audition application - January 11

January 5, 2012

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
 Proposals Recommended for APPROVAL of Transfer Credit at the
 Academic Standards Committee Meeting on January 19, 2012

Proposal ID # and Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
AMBROSE UNIVERSITY COLLEGE				
129685	BUS 280 (3)	MARK 301 (3)		
129691	BUS 310 (3)	SMO 3XX (3)		
129695	BUS 350 (3)	B LAW 2XX (3)		
129700	BUS 370 (3)	MIS 1XX (3)		
BLUE QUILLS FIRST NATIONS COLLEGE				
129623	HLTH 430 (3)	NS 3XX (3)		
BOW VALLEY COLLEGE				
129732	HEDU 150 (3)	HE ED 110 (3)		
MEDICINE HAT COLLEGE				
73042	SOCI 225 (3)	AUSOC 1XX (3)	Student will not also receive credit for AUSOC 225 at UofA.	MHC's SOCI 225 (3) was previously approved for SOC 1xx (3). Student will not also receive credit for SOC 225 at UofA. The new agreement will be: SOCI 225 (3) = SOC 1xx (3) OR AUSOC 1xx (3). Student will not also receive credit for SOC 225 or AUSOC 225 at UofA.
73038	SOCI 321 (3)	AUSOC 2XX (3)		MHC's SOCI 321 (3) was previously approved for SOC 2xx (3). Student will not also receive credit for SOC 321 at UofA. The new agreement will be: SOCI 321 (3) = SOC 2xx (3) OR AUSOC 2xx (3). Student will not also receive credit for SOC 321 at UofA.
73452	STAT 251 (3)	AUSTA 153 (3)		MHC's STAT 251 (3) was previously approved for STAT 151 (3). Credit allowed for only one of MHC's STAT 251 or 333 at UofA. The new agreement will be: STAT 251 (3) = STAT 151 (3) OR AUSTA 153 (3). Credit allowed for only one of MHC's STAT 251 or 333 at UofA.

January 5, 2012

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
Proposals Recommended for APPROVAL of Transfer Credit at the
Academic Standards Committee Meeting on January 19, 2012

Proposal ID # and Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
MOUNT ROYAL UNIVERSITY				
129762	ENTR 2237 (3)	SMO 311 (3)		
NORQUEST COLLEGE				
129404	ENGL 2510 (3)	WRS 1XX (3)	Student will not also receive credit for WRS 103 at UofA.	
RED DEER COLLEGE				
87130	HIST 333 (3)	AUHIS2XX (3)		RDC's HIST 333 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 335 at UofA. The new agreement will be: HIST 333 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 335 at UofA.
87131	HIST 334 (3)	AUHIS2XX (3)		RDC's HIST 334 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 335 at UofA. The new agreement will be: HIST 334 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 335 at UofA.
ST MARY'S UNIVERSITY COLLEGE				
129078	PHIL 353 (3)	PHIL 3XX (3)		

CURRENT

his official record with the note "Special Assessment."
(5) The following courses are not subject to credit by special assessment: All ALS and ANGL courses; FRANC 110, 111, 210, 211, 220, 221, 230, 231, 232, 322; education (EDU E) and practicum (EDU S) courses. If the assessment is not complete within three months, the request automatically.

PROPOSED

Courses which have a significant practical component, such as laboratory or studio work, or courses requiring substantial writing may not be eligible for Credit by Special Assessment. The course level, and in some cases the specific course, to be challenged will be determined by la Faculté.

b. Credit may be granted for a maximum of ★12, of which no more than ★6 may be in Language courses. In the case of Language courses, only those numbered 200 or higher are open to Credit by Special Assessment. Where Language courses at the 300- or 400-level (or higher) have already been completed, a student may not subsequently attempt by Special Assessment any courses at a lower (e.g., 200- or 300-) level.

c. Students may attempt Credit by Special Assessment only once in each course.

d. The number of attempts to obtain Credit by Special Assessment is restricted to a maximum of ★12. Note: This limits the number of courses that may be challenged, regardless of results. Cancelled applications are considered an attempt to obtain credit and will be included in this maximum.

e. Students seeking credit in a prerequisite to a course in which they intend to register must complete the Credit by Special Assessment examination before the start of classes in the advanced course. Similarly, in cases where "advance placement" in a prerequisite course has been given, students may also seek Credit

CURRENT	PROPOSED
<p data-bbox="147 1650 594 1682">183.6 Crédits par évaluation spéciale</p> <p data-bbox="147 1829 808 1932">(1) Un étudiant inscrit à la Faculté Saint-Jean, qui aurait fait des études ou aurait eu des expériences équivalentes à un ou à des cours offerts par la Faculté</p>	<p data-bbox="935 191 1451 344"><u>by Special Assessment in the prerequisite course, but must also complete the special assessment examination before the start of classes in the advanced course.</u></p> <p data-bbox="886 449 1458 602">f. <u>Graduate courses and Honors courses (i.e., those open only to Honors students and specified as such in the Calendar) cannot be attempted by Special Assessment.</u></p> <p data-bbox="886 707 1471 861">g. <u>Courses which have previously been audited, or in which the student has withdrawn, may not subsequently be attempted by Special Assessment.</u></p> <p data-bbox="841 932 1187 963">(3) Deadline for Completion</p> <p data-bbox="841 976 1466 1043"><u>If the assessment is not complete within one month, the request lapses automatically.</u></p> <p data-bbox="841 1083 985 1115">(4) Grading</p> <p data-bbox="841 1127 1458 1266"><u>The student's mark resulting from this special assessment cannot be appealed and will be entered on his official record with the note "Special Assessment."</u></p> <p data-bbox="841 1306 933 1337">(5) Fee</p> <p data-bbox="841 1350 1442 1451"><u>A fee will be assessed and must be paid before the special assessment will be undertaken. Please refer to §22.2 for fee information.</u></p> <p data-bbox="841 1635 1287 1667">183.6 Crédits par évaluation spéciale</p> <p data-bbox="841 1707 1039 1738">Note: voir §14.2.4</p> <p data-bbox="841 1774 1211 1806">(1) Contexte pour la demande</p> <p data-bbox="841 1818 1482 1919">Un étudiant inscrit à la Faculté Saint-Jean, qui aurait fait des études ou aurait eu des expériences équivalentes à un ou à des cours offerts par la Faculté</p>

CURRENT

Saint-Jean, peut demander d'obtenir des crédits par évaluation spéciale. L'étudiant doit adresser sa demande, sur le formulaire approprié, au Vice-doyen aux affaires académiques qui pourrait alors donner son accord éventuel et déterminer la forme d'évaluation: soit passer l'examen final du cours en question, soit un examen spécial portant sur l'ensemble du contenu du cours en question, soit quelque autre forme d'évaluation.

(2) Des frais sont perçus pour l'évaluation et doivent être acquittés avant la date prévue pour l'évaluation spéciale. Pour information sur les frais, voir §22.2.

(3) Un maximum de ★12 peut être obtenu par évaluation spéciale. (4) La note obtenue par l'étudiant lors de cette évaluation spéciale est sans appel et paraîtra sur son relevé de notes officiel avec la mention «Évaluation spéciale.»

(5) Les cours suivants ne peuvent pas être crédités par évaluation spéciale: tous les cours ALS et ANGL; FRANC 110, 111, 210, 211, 220, 221, 230, 231, 232, 322; les cours d'éducation (EDU E) et d'enseignement pratique (EDU S). Si l'évaluation n'est pas terminée dans un délai de trois mois, la demande est automatiquement annulée.

PROPOSED

Saint-Jean, peut demander d'obtenir des crédits par évaluation spéciale. L'étudiant doit adresser sa demande, sur le formulaire approprié, au Vice-doyen aux affaires académiques qui pourrait alors donner son accord éventuel et déterminer la forme d'évaluation; par exemple, l'examen final du cours en question, un examen spécial portant sur l'ensemble du contenu du cours ou toute autre forme d'évaluation.

(2) Limites

a. La Faculté Saint-Jean n'est pas obligée d'offrir les Crédits par évaluation spéciale dans tous les cours. Les cours comportant une importante composante pratique telle qu'un travail en laboratoire ou en studio ou les cours qui exigent une quantité considérable d'écriture pourraient ne pas être admissibles pour l'obtention de Crédits par évaluation spéciale. Le niveau du cours, et parfois le cours lui-même, pouvant être admissibles sera déterminé par la Faculté.

b. Un maximum de ★12 peut être obtenu par évaluation spéciale et un maximum de ★6 parmi ceux-ci peuvent provenir de cours de langues. Pour les cours de langues, seuls les cours du niveau 200 ou plus sont admissibles aux Crédits par évaluation spéciale. Lorsque l'étudiant a terminé un cours du niveau 300- ou 400-(ou plus) il ne pourra pas demandé des Crédits par évaluation spéciale pour des cours de plus bas niveau(par exemple 200- ou 300-).

c. Un étudiant peut tenter d'obtenir des Crédits par évaluation spéciale qu'une fois dans chaque cours.

d. Un étudiant peut demander des Crédits par évaluation spéciale jusqu'à un maximum de ★12. NB : Ceci impose une limite sur le nombre de cours pouvant recevoir des Crédits par évaluation spéciale, qu'ils soient réussis ou non. Une demande annulée est

CURRENT	PROPOSED
	<p data-bbox="935 193 1425 264"><u>comptabilisée et sera incluse dans la liste menant au maximum.</u></p> <p data-bbox="886 336 1487 814">e. <u>Un étudiant qui demande des Crédits par évaluation spéciale pour un cours qui est un prérequis à un autre cours dans lequel il veut s'inscrire doit compléter le processus et obtenir les crédits avant le début du cours plus avancé. De la même façon, dans le cas où le « placement avancé » est un prérequis pour un cours, un étudiant peut demander des Crédits par évaluation spéciale pour le cours prérequis mais devra compléter le processus et obtenir les crédits avant le début du cours avancé.</u></p> <p data-bbox="886 886 1481 1125">f. <u>Les cours du deuxième cycle ou les cours du programme <i>Honors</i> (i.e. les cours qui, selon l'annuaire, sont ouverts seulement aux étudiants <i>Honors</i>) ne peuvent pas faire l'objet d'une demande de Crédits par évaluation spéciale.</u></p> <p data-bbox="886 1197 1471 1352">g. <u>Un étudiant ne peut pas faire la demande de Crédits par évaluation spéciale pour un cours dans lequel il s'est retiré ou qu'il a suivi comme auditeur libre.</u></p> <p data-bbox="841 1423 1003 1453"><u>(3) Échéance</u></p> <p data-bbox="841 1465 1464 1537"><u>Si l'évaluation n'est pas terminée dans un délai de un mois, la demande est automatiquement annulée.</u></p> <p data-bbox="841 1575 977 1604"><u>(4) La note</u></p> <p data-bbox="841 1617 1484 1722"><u>La note obtenue par l'étudiant lors de cette évaluation spéciale est sans appel et paraîtra sur son relevé de notes officiel avec la mention «Évaluation spéciale».</u></p> <p data-bbox="841 1759 987 1789"><u>(5) Les frais</u></p> <p data-bbox="841 1801 1474 1906"><u>Des frais sont perçus pour l'évaluation et doivent être acquittés avant que le processus de l'évaluation spéciale soit démarré.</u></p> <p data-bbox="841 1915 1315 1944"><u>Pour information sur les frais, voir §22.2</u></p>

CURRENT	PROPOSED

Rationale:

Submitted by: Ed Blackburn **Date:** 08/12/2011
Approved by: CSJ Executive Committee **Date:** 1/12/2011
Approved by: CSJ Faculty Council **Date:** 7/12/2011

OUTLINE OF ISSUE

Agenda Title: **Proposed Suspension of the Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture Program (Faculty of Agricultural, Life and Environmental Sciences)**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of the Faculty of Agricultural, Life and Environmental Sciences' Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture program, as submitted by the Faculty and as set forth in Attachment 1, to be effective in September, 2012.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Faculty of Agricultural, Life and Environmental Sciences
Presenter	Nat Kav, Associate Dean, Faculty of Agricultural, Life and Environmental Sciences
Subject	Proposed Suspension of the Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture Program

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To suspend the existing Range and Pasture Management Major in the BSc in Agriculture program.
The Impact of the Proposal is	Minimal.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Admissions to be suspended for the existing Range and Pasture Management Major in the BSc in Agriculture program for September, 2012.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover Values:</i> to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth. <i>Dare to Deliver.</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<ol style="list-style-type: none"> Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC. (Sections 26(1), 60(1)(c) and (d)) PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)). UAPPOL Admissions Policy: “Admission to the University of Alberta is based on documented academic criteria established by

individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. **UAPPOL Admissions Procedure:**

PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

5. **GFC Academic Standards Committee (ASC) Terms of Reference**

(Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC’s terms of reference provide that “the term ‘**routine and/or editorial**’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).

Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Office of the Provost and Vice-President (Academic); Office of the Registrar; GFC ASC Subcommittee on Standards (January 10, 2012) – for review
Approval Route (Governance) (including meeting dates)	Faculty of Agricultural, Life and Environmental Sciences Council – for recommendation; GFC Academic Standards Committee (January 19, 2012) – for final approval
Final Approver	GFC Academic Standards Committee

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (pages 1 – 3): Template A – Proposed Suspension of the Range and Pasture Management Major in the Bachelor of Science (BSc) in Agriculture Program
2. Attachment 2 (pages 1 – 2): Proposed *University Calendar* Copy Related to the Proposed Suspension of the Range and Pasture Management Major in the BSc in Agriculture Program

Prepared by: Kathleen Brough, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

Program Approval Template A

Program changes are essential to program viability and maintenance of program quality and service to both the student and society. They flow from institutional vigilance and continued review of the needs of society and students. They are also carefully monitored for quality through established institutional processes (see *Quality Assurance at Alberta's Universities*).

This template is a common form that will be used for central vetting and approval at Alberta's public universities, and then submitted to Alberta Advanced Education for approval, in some cases after consultation with the Campus Alberta Quality Council (CAQC). Both reserve the right to ask for further information or clarification. (Note that individual universities have been permitted to develop their own version of the Template, which may list additional questions after the set of common ones.).

This Template applies to

- Program requirement FLE (full-load equivalents) and load weight changes above 5%
- Major/specialization title changes (eg, History to Historical Studies)
- Minor degree title changes (eg, BSc Nutrition to BSc Nutritional Science)
- Short-term suspensions (note: add an enrolment projection table)
- Terminations (note: add an enrolment projection table)
- For-credit certificate and diploma changes

Basic Information

1. Title of the program: B.Sc. in Agriculture Range and Pasture Management Major
2. Proposed start date: **September 2012**
3. Length of the program (years): 4
4. University and academic unit: University of Alberta, Faculty of Agricultural, Life & Environmental Sciences
5. Collaborating partners at other institutions: None
6. Contact person, with telephone number and e-mail address: Dr. Nat Kav, Associate Dean (Academic), 780-492-2908; nat@ualberta.ca
7. Completed/proposed approval path: Faculty of ALES Faculty Council, Academic Standards Committee Subcommittee on Standards (ASC SOS), Academic Standards Committee (ASC), Academic Planning Committee (APC)
8. Attach proposed program and course University Calendar changes and other supporting documentation: See attached.

Program Impact and Rationale

9. Describe the nature of the change.

The Faculty of ALES would like to **suspend** the Range and Pasture Management major from its B. Sc. Agriculture program. Students applying to this major will be directed to the Wildlife and Rangeland Resources major within the Environmental and Conservation Sciences (ENCS) major.

10. What is the rationale for the proposed change?

Historically, the enrolment in the Range and Pasture Management major has been quite low. For example, from 2006/07 till 2011/12 this major has attracted 7, 5, 5, 4, 2 and 4 students each academic year. The ENCS program offers a Wildlife and Rangeland Resources major which has, during the same period, 9, 15, 16, 17, 12 and 14 students each year. Suspension of the Range and Pasture Management major from the Agriculture Program and direction of students into the Wildlife and Rangeland Resources major will allow the consolidation of the two majors and ensure that the resources are directed to one viable major that is within the ENCS program. In the long run, after the remaining four students in this major (2 in year 2; one in year 3; and one in year 4) have graduated, we will propose to terminate this major in the agriculture program.

11. Provide the expected enrolment (or other) impact on the academic unit(s) offering the program and other affected units if applicable. Include current enrolment.

This information has been provided in response to 10. Student currently enrolled in the BSc Agriculture Range and Pasture Management major will be allowed to finish their degree program. Upon examination of the transcripts of the four students currently in this major, it is anticipated that their programs will be complete no later than in 2013-14 academic year. To account for any unforeseen delays in their completion, we would allow until 2014-15 academic year for students to complete their programs. **No new students will be admitted into the program starting in 2012-13.**

12. Do you anticipate an enrolment (or other) impact on programs at other institutions or regulatory bodies? Describe any consultations that have occurred with other institutions and professional organizations.

No impact is expected.

13. Are there any resource implications (budget, information technology (IT), library (Library Impact Statement), laboratory, space, student services, administrative services (eg, Registrar's Office), as applicable) for the proposed change? If so, please provide detail and evidence of consultation with affected unit(s) and/or appropriate University officers/committees.

No resource implications as this is merely the consolidation of two majors that were located under two separate programs into one. This move is driven primarily by the declining student numbers in the Range and Pasture Management major within the Agriculture Program.

Appendix – Sample Enrolment Table

Proposed Enrolment	2011-12	2012-13	2013-14	2014-15	Annual Ongoing
• Total Full-Time head count	4	3	2	0	0
• Full-Time Year 1					
• Full-Time Year 2					
• Full-Time Year 3					
• Full-Time Year 4					
• Total Part-Time head count	0	0	0		0
• Part-Time Year 1					
• Part-Time Year 2					
• Part-Time Year 3					
• Part-Time Year 4					
• Total Work Experience hc	0	0	0		0
• Work Experience Year 1					
• Work Experience Year 2					
• Work Experience Year 3					
• Work Experience Year 4					
• Total FLE	0	0	0		0
• FLE Year 1					
• FLE Year 2					
• FLE Year 3					
• FLE Year 4					
• Anticipated Number of Graduates					

**Faculty of Agricultural, Life and Environmental Sciences
Course and Program Changes
For Implementation in 2012-2013**

Current (2011/12) Calendar Entry	Proposed (2012/13) Calendar Entry
<p>32.1 General Information</p> <p>The Faculty of Agricultural, Life and Environmental Sciences administers undergraduate programs that lead to the following degrees.</p> <p>BSc in Agricultural/Food Business Management Majors: Agricultural Business Management Food Business Management</p> <p>BSc in Agriculture Majors: Agricultural and Resource Economics Animal Science Crop Science Range and Pasture Management Sustainable Agricultural Systems</p>	<p>32.1 General Information</p> <p>The Faculty of Agricultural, Life and Environmental Sciences administers undergraduate programs that lead to the following degrees.</p> <p>BSc in Agricultural/Food Business Management Majors: Agricultural Business Management Food Business Management</p> <p>BSc in Agriculture Majors: Agricultural and Resource Economics Animal Science Crop Science Range and Pasture Management <u>(Effective Fall 2012, applications to this major are no longer accepted. Interested students should consider applying to the BSc Environmental and Conservation Sciences, Wildlife and Rangeland Resources Management major.)</u> Sustainable Agricultural Systems</p>
<p>34.5.5 Range and Pasture Management Major</p> <p>(1) General Information: In this cross disciplinary major students are introduced to the theory and practice of managing soil-plant-animal relationships within the context of cultivated and native grasslands used by wildlife and domestic herbivores. Key areas of study include the structure, function, and ecology of native and cultivated plant communities, plant and animal physiology, plant-animal interactions under grazing, response of plant communities to grazing, the complementary and conflicting requirements of domestic herbivores and wildlife, and intensive versus extensive-based production systems.</p> <p>Graduates are prepared for careers as consultants or land and livestock managers with government</p>	<p>34.5.5 Range and Pasture Management Major <u>(Effective Fall 2012, applications to this major are no longer accepted. Interested students should consider applying to the BSc Environmental and Conservation Sciences, Wildlife and Rangeland Resources Management major.)</u></p> <p><u>Students currently enrolled in the BSc Agriculture Range and Pasture Management major will be allowed to finish their degree program no later than 2014-2015.</u></p> <p>(1) General Information: In this cross disciplinary major students are introduced to the theory and practice of managing soil-plant-animal relationships within the context of cultivated and native grasslands used by wildlife and domestic herbivores. Key areas of study include the structure, function, and ecology of native and cultivated plant communities, plant and animal physiology, plant-animal interactions under grazing, response of plant communities to grazing, the complementary and conflicting requirements of domestic herbivores and wildlife, and intensive versus extensive-based production systems.</p> <p>Graduates are prepared for careers as consultants or land and livestock managers with government</p>

Current (2011/12) Calendar Entry	Proposed (2012/13) Calendar Entry
<p>agencies, conservation associations or agri-businesses involved in the management of private and public (e.g. multiple-use) grazing land.</p> <p>(2) Requirements of the Major (*60)</p> <p>a. *3 from AN SC 472 or 474</p> <p>b. *6 from BIOL 107, 207, (BIOCH 200 or PL SC 331), (BIOCH 310 or AN SC 391), EAS 101, 102</p> <p>c. *3 from AN SC 260, 310, 311, BOT 340, REN R 321</p> <p>d. ENCS 356 and 406</p> <p>e. *6 of Organic Chemistry, Inorganic Chemistry or Physics</p> <p>f. *6 from ENCS 376, ENCS 407, FOR 340, PL SC 352, REN R 414</p> <p>g. PL SC 354</p> <p>h. SOILS 420 or 460</p> <p>i. *24 Approved Program Electives [see §34.1(4)]</p> <p>Note: The capstone course for this major is one of AN SC 474; ENCS 471; or PL SC 499.</p>	<p>agencies, conservation associations or agri-businesses involved in the management of private and public (e.g. multiple-use) grazing land.</p> <p>(2) Requirements of the Major (*60)</p> <p>a. *3 from AN SC 472 or 474</p> <p>b. *6 from BIOL 107, 207, (BIOCH 200 or PL SC 331), (BIOCH 310 or AN SC 391), EAS 101, 102</p> <p>c. *3 from AN SC 260, 310, 311, BOT 340, REN R 321</p> <p>d. ENCS 356 and 406</p> <p>e. *6 of Organic Chemistry, Inorganic Chemistry or Physics</p> <p>f. *6 from ENCS 376, ENCS 407, FOR 340, PL SC 352, REN R 414</p> <p>g. PL SC 354</p> <p>h. SOILS 420 or 460</p> <p>i. *24 Approved Program Electives [see §34.1(4)]</p> <p>Note: The capstone course for this major is one of AN SC 474; ENCS 471; or PL SC 499.</p>