

GFC Academic Standards Committee (ASC)

Approved Motions

The following Motions and attached final documents were approved by the GFC Academic Standards Committee (ASC) at the meeting of April 21, 2011:

Agenda Title: Faculty of Arts Name Change for the Certificate in Community Service-Learning

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, change to the name of the Certificate in Community Service-Learning to Certificate in Community Engagement and Service-Learning, as submitted by the Faculty of Arts and as set out in Attachment 4A of the documentation , to be effective in 2011-2012.

Agenda Title: Office of the Registrar and Student Awards Transfer Course Approvals and Denials for April, 2011

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of courses for transfer credit, as submitted by the Office of the Registrar and Student Awards.

Agenda Title: Augustana Faculty and the Addition of the 'Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)' to Section 12.7 (Admission and Readmission Deadlines) of the University Calendar

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the addition of the 'Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)' to Section 12.7 (Admission and Readmission Deadlines) of the University Calendar, as submitted by Augustana Faculty and as set out in Attachment 4C of the documentation, to be effective in 2011-2012.

Agenda Title: Augustana Faculty and Changes to Admission/Readmission Requirements for the Bachelor of Music and the Bachelor of Science /Bachelor of Education (Secondary) Combined Degrees (Augustana) Degree Programs

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/readmission requirements for the Bachelor of Music and the Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees (Augustana) Degree Programs, as submitted by Augustana Faculty and as set out in Attachment 4D of the documentation, to be effective in 2011-2012.

Agenda Title: Faculty of Education and Changes to Admission/Readmission Deadlines

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/readmission requirements, as submitted by the Faculty of Education and as set out in Attachment 4E of the documentation, to be effective in 2012-2013.

Agenda Title: **Faculty of Science and Changes to Admission/Transfer Requirements for Psychology Programs**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for Psychology programs, as submitted by the Faculty of Science and as set out in Attachment 4F of the documentation, to be effective in 2011-2012.

Final Approved Document: [Item 4A – 4F](#)

Agenda Title: **Faculty of Business (New) Doctor of Medicine/Master of Business Administration (MD/MBA) Combined Degrees Program**

Motion: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee, admission/transfer and academic standing/promotion requirements for a (new) doctor of Medicine/Master of Business Administration (MD/MBA) Combined Degrees Program, as submitted by the Faculty of Business and as set out in Attachment 5 of the documentation, to be effective in 2011.

Final Approved Document: [Item 5](#)

Agenda Title: **Faculty of Business Changes to Early Admission, Discontinuance of Attendance, Academic Standing/Graduation, Readmission after a Requirement to Withdraw and “With Distinction” Requirements**

Motion I: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for early admission to the Bachelor of Commerce degree program (Section 15.4.1 of the University Calendar), as submitted by the Faculty of Business and as set out in Attachment 1 of the documentation, to be effective in 2012-2013.

Motion II: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to Faculty regulations regarding discontinuance of attendance, academic standing/graduation, readmission after a requirement to withdraw and ‘with distinction’ requirements (Sections 63.3.1, 63.3.5, 63.3.9 of the University Calendar), as submitted by the Faculty of Business and as set out in Attachment 1 of the documentation, to be effective in 2011-2012.

Final Approved Document: [Item 6](#)

Agenda Title: **Faculty of Arts Admission/Transfer Requirements for Post-Secondary Applicants and Faculty Academic Standing/Graduation Requirements**

Motion I: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for post-secondary applicants (Section 15.2.12 of the University Calendar), as submitted by the Faculty of Arts and as set out in Attachment 1 of the documentation, to be effective in September, 2011.

Motion II: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to Faculty academic standing/graduation requirements (Section 42.6 of the University Calendar), as submitted by the Faculty of Arts and as set out in Attachment 2 of the documentation, to be effective in 2012-2013.

Final Approved Document: [Item 7](#)

OUTLINE OF ISSUE

- 4A. Faculty of Arts Name Change for the Certificate in Community Service-Learning**
- 4B. Office of the Registrar and Student Awards Transfer Course Approvals for April, 2011**
- 4C. Augustana Faculty and the Addition of the ‘Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)’ to Section 12.7 (Admission and Readmission Deadlines) of the University Calendar**
- 4D. Augustana Faculty and Changes to Admission/Readmission Requirements for the Bachelor of Music and the Bachelor of Science /Bachelor of Education (Secondary) Combined Degrees (Augustana) Degree Programs**
- 4E. Faculty of Education and Changes to Admission/Readmission Deadlines**
- 4F. Faculty of Science and Changes to Admission/Transfer Requirements for Psychology Programs**

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Bill Street, Associate Dean, Faculty of Arts Harry Prest, Associate Dean, Augustana Faculty Schmude, Associate Registrar and Director of Records Clive Hickson, Faculty of Education Brenda Leskiw, Associate Dean, Faculty of Science
Presenter	N/A
Subject	

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual proposals
The Impact of the Proposal is	
Replaces/Revises (eg, policies, resolutions)	Sections of the University Calendar: 45.1, 12.7 (Augustana), 12.7 (Education), 15.3.3, 15.3.5, Admission Chart 5-Psychology
Timeline/Implementation Date	4A: for implementation in 2011-2012; for the 2012-2013 Calendar 4B: for implementation upon approval; for the 2012-2013 Calendar 4C: for implementation in 2011-12; for the 2012-2013 Calendar 4D: for implementation in 2011-12; for the 2012-2013 Calendar 4E. for implementation in 2011-12; for the 2012-2013 Calendar 4F: for implementation in 2011-12; for the 2012-2013 Calendar
Estimated Cost	n/a
Sources of Funding	
Notes	

Alignment/Compliance

Alignment with Guiding Documents	
Compliance with Legislation, Policy and/or Procedure	1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over



Relevant to the Proposal
(please quote legislation and
include identifying section
numbers)

academic affairs (Section 26(1)). Further, the *PSLA* gives the Board of Governors authority over certain admission requirements and rules respecting enrolment (Section 60(1)l and (d)). The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC. GFC has thus established an Academic Standards Committee (ASC).

2. **PSLA:** The *PSLA* gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)l).

3. **PSLA:** The *PSLA* gives Faculty Councils the authority to “determine the programs of study for which the faculty is established” (Section 29(1)(a)); to “provide for the admission of students to the faculty” (Section 29(1)(c)).

4. **UAPPOL Admissions Policy:** “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

5. **UAPPOL Admissions Procedure:**

“PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July



2006).”

b. Where changes to admission regulations are deemed by the approving body to be “advantageous to students”, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.

6. GFC ASC’s Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC’s terms of reference provide that “the term **‘routine and/or editorial’** refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).

Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).

7. GFC ASC’s Terms of Reference (Mandate): ASC’s delegated authority from GFC extends to the following:

- a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.
- b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.
- c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.
- d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta. (3.D.i-iv.)

8. UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure): “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assess on an individual course-by-course basis for by a block transfer agreement.”

9. GFC ASC’s Terms of Reference (Mandate):
G. Certificates (All Faculties): Approval Route

GFC delegated to ASC the authority to approve proposals for the establishment of and termination of credit and non-credit certificates, regardless of the proposing academic unit. Where additional funding and/or space is required to support the offering of the proposed certificate and/or if, in the opinion of the Provost and Vice-President



	(Academic) (or delegate), the certificate requires Government approval, ASC would provide a recommendation on the (proposed) initiative to the GFC Academic Planning Committee (APC).
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic), Associate Registrar and Director of Records, Associate Registrar and Director of Enrolment (April 7, 2011)
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee – April 21, 2011 (for approval)
Final Approver	GFC Academic Standards Committee – April 21, 2011 (for approval)

Attachments

1. Item 4A Attachment 1 (pages 1-2) – Faculty of Arts
2. Item 4B Attachment 1 (pages 1-5) – Office of the Registrar and Student Awards
3. Item 4C Attachment 1 (pages 1-2) – Augustana Faculty
4. Item 4D Attachment 1 (pages 1-4) – Augustana Faculty
5. Item 4E Attachment 1 (page 1) – Faculty of Education
6. Item 4F Attachment 1 (page 1) – Faculty of Science

Prepared by: Marlene Lewis, Coordinator, GFC ASC, marlene.lewis@ualberta.ca

Agenda Title: **Faculty of Arts Name Change for the Certificate in Community Service-Learning**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, change to the name of the Certificate in Community Service-Learning to Certificate in Community Engagement and Service-Learning, as submitted by the Faculty of Arts and as set out in Attachment 4A of the documentation , to be effective in 2011-2012.

<p>43.1 Programs</p> <p>...</p> <p>Certificate Programs – granted at the time of convocation only</p> <p>Community Service-Learning: available to all students, regardless of program or Faculty.</p> <p>...</p> <p>45 Certificates</p> <p>The Faculty of Arts offers a number of certificates to graduating students which acknowledge formally that students have studied particular themes, within one discipline, or across disciplines. Normally the requirements for the certificates can be completed as part of the requirements for the degree; however, in some cases, a student may need to take more than the minimum required for his or her degree program in order to qualify for both the degree and the certificate. The following certificates are available:</p> <p>Certificate in Community Service-Learning: available to students across the University, regardless of Faculty or program (see §45.1).</p> <p>45.1 CERTIFICATE IN COMMUNITY SERVICE-LEARNING</p> <p>See §43.3(10) for general information about the Community Service-Learning Program. See §231 for information about CSL-designated courses</p> <p>Students who take part in community-based learning experiences gain specialized expertise in understanding community-based practices, combining academic and non-academic knowledge bases, linking theory and practice, honing research and leadership skills, and activating various forms of citizenship and social change. The Certificate in Community Service-Learning formally designates that a student has significantly integrated community service-learning (CSL) into his or her postsecondary education. The knowledge and experience gained through service-learning are applicable to a wide range of careers, including those in non-governmental organizations, the volunteer sector, business and government, and academic institutions</p>	<p>43.1 Programs</p> <p>...</p> <p>Certificate Programs – granted at the time of convocation only</p> <p>Community Engagement and Service-Learning: available to all students, regardless of program or Faculty.</p> <p>...</p> <p>45 Certificates</p> <p>The Faculty of Arts offers a number of certificates to graduating students which acknowledge formally that students have studied particular themes, within one discipline, or across disciplines. Normally the requirements for the certificates can be completed as part of the requirements for the degree; however, in some cases, a student may need to take more than the minimum required for his or her degree program in order to qualify for both the degree and the certificate. The following certificates are available:</p> <p>Certificate in Community Engagement and Service-Learning: available to students across the University, regardless of Faculty or program (see §).</p> <p>45.1 CERTIFICATE IN COMMUNITY ENGAGEMENT AND SERVICE-LEARNING</p> <p>See §43.3(10) for general information about the Community Service-Learning Program. See §231 for information about CSL-designated courses.</p> <p>Students who take part in community-based learning experiences gain specialized expertise in understanding community-based practices, combining academic and non-academic knowledge bases, linking theory and practice, honing research and leadership skills, and activating various forms of citizenship and social change. The Certificate in Community Engagement and Service-Learning formally designates that a student has significantly integrated community service-learning (CSL) into his or her postsecondary education. The knowledge and experience gained through engagement and service-learning are applicable to a wide range of careers,</p>
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Students wishing to pursue the Certificate in Community Service-Learning must apply through Undergraduate Student Services in the Faculty of Arts by the application deadline for convocation (see §11). The Certificate is granted on the recommendation of the Director of the CSL Program.

Students may pursue the Certificate in Community Service-Learning by fulfilling existing requirements for majors, minors, or honors in their respective disciplines and by completing a minimum of *12 credits and one non-credit opportunity as follows:

- (1) At least *3 credits in a CSL-designated course, such as CSL 300 (see §231)
- (2) *9 credits from the list of academic courses approved each year by the CSL Program Office [list of courses available on the CSL website (www.csl.ualberta.ca) or from the CSL Program Office]. Students must satisfactorily meet the CSL requirements of each course.
- (3) Successful completion of one non-credit opportunity. Information about non-credit opportunities that count toward the certificate is available from the CSL Program Office.

Note: No more than *6 of the *12 credits may be transfer credits from other postsecondary institutions.

including those in non-governmental organizations, the volunteer sector, business and government, and academic institutions

Students wishing to pursue the Certificate in Community **Engagement and** Service-Learning must apply through Undergraduate Student Services in the Faculty of Arts by the application deadline for convocation (see §). The Certificate is granted on the recommendation of the Director of the CSL Program **or the Director of Augustana's Learning and Beyond office.**

Students may pursue the Certificate in Community Service-Learning by fulfilling existing requirements for majors, minors, or honors in their respective disciplines and by completing a minimum of *12 credits and one non-credit opportunity as follows:

- (1) At least *3 credits in a CSL-designated course, such as CSL 300 **or AUCSL 300** (see §231)
- (2) *9 credits from the list of academic courses approved each year by the CSL Program Office [list of courses available on the CSL website (www.csl.ualberta.ca **or** www.augustana.ualberta.ca/csl) or from the CSL Program Office]. Students must satisfactorily meet the CSL requirements of each course.
- (3) Successful completion of one non-credit opportunity. Information about non-credit opportunities that count toward the certificate is available from the CSL Program Office.

Note: No more than *6 of the *12 credits may be transfer credits from other postsecondary institutions.

OR

by fulfilling existing requirements for majors, minors, or honors in their respective disciplines and by completing a minimum of *15 credits as follows:

- (1) **At least *3 credits in a CSL-designated course, such as CSL 300 or AUCSL 300 (see §231)**
- (2) **At least *12 credits from the list of academic courses approved each year by the CSL Program Office [list of courses available on the CSL website (www.csl.ualberta.ca or augustana.ualberta.ca/csl) or from the CSL Program Office]. Students must satisfactorily meet the CSL requirements of each course.**

Note: No more than *6 of the *15 credits may be transfer credits from other postsecondary institutions.

**University of Alberta: Office of the Registrar and Student Awards
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on April 21, 2011**

Agenda Title: **Office of the Registrar and Student Awards Transfer Course Approvals and Denials for April, 2011**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of courses for transfer credit, as submitted by the Office of the Registrar and Student Awards.

Proposal ID # and Sending Institution	Sending Institution Course	U of A Course	Transfer Guide Footnotes	Comments
AMBROSE UNIVERSITY COLLEGE				
126664	CHE 253 (3)	CHEM 2XX (3)	Student will not also receive credit for CHEM 263 at UofA. This course will not fulfill CHEM 361 prerequisite requirements at UofA. Students wishing to take CHEM 361, must take CHEM 263 at UofA and will not receive credit for CHE 253.	
126957	HI 343 (3)	HIST 2XX (3) OR AUHIS 2XX (3)	Student will not also receive credit for HIST 243 or 249 at UofA.	
126915	REL 261 (3)	CHRT 2XX (3) OR AUREL 2XX (3)		
126910	REL 281 (3)	RELIG 220 (3) OR AUREL 2XX (3)		
126913	REL 367 (3)	CHRT 3XX (3) OR AUREL 348 (3)		
ATHABASCA UNIVERSITY				
127949	ADMN 205 (3)	BUS 2XX (3)		
128137	EDPY 200 (3)	EDPY 200 (3)		
128035	EDPY 470 (3)	EDPY 456 (3)	Credit allowed for only one of Athabasca's EDPY 470 or PSYC 470 at UofA.	
128036	EDPY 471 (3)	EDPY 454 (3)	Credit allowed for only one of Athabasca's EDPY 471 or PSYC 471 at UofA.	
CANADIAN UNIVERSITY COLLEGE				

**University of Alberta: Office of the Registrar and Student Awards
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on April 21, 2011**

111879	RELB 334 (3)	Option 2XX [Arts] (3)		A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: RELB 334 (3) = Option 2xx [Arts] (3) OR AUREL 216 (3).
CONCORDIA UNIVERSITY COLLEGE OF ALBERTA				
111897	CMPT 112 (3)	CMPUT 114 (3)		A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: CMPT 112 (3) = CMPUT 114 (3) OR AUCSC 120 (3).
111902	IT 102 (3)	CMPUT 1XX (3)		A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: IT 102 (3) = CMPUT 1xx (3) OR AUCSC 1xx (3).
GRANDE PRAIRIE REGIONAL COLLEGE				
127998	EN 1210 (3)	ENGL 121 (3)		
127991	EN 1220 (3)	ENGL 122 (3)		
128005	EN 1230 (3)	ENGL 123 (3)		
128012	EN 1240 (3)	ENGL 124 (3)		
127987	MU 2830 (3)	MUSIC 283 (3)		
GRANT MACEWAN UNIVERSITY				
122579	ANTH 318 (3)	ANTHR 318 (3)		
122641	BIOL 337 (3)	BIOL 330 (3)		
118166	CMPT 305 (3)	CMPUT 3XX (3)		
118172	CMPT 310 (3)	CMPUT 300 (3)		
124031	CMPT 330 (3)	CMPUT 3XX (3)		
118184	CMPT 350 (3)	CMPUT 3XX (3)		
118187	CMPT 370 (3)	CMPUT 411 (3)		

University of Alberta: Office of the Registrar and Student Awards
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on April 21, 2011

124663	EASC 324 (3)	EAS 3XX [Science] (3)		
123089	ENGL 496 (3)	ENGL 4XX (3)		
123046	GENE 370 (3)	GENET 2XX (3)		
122651	PEDS 245 (3)	PEDS 245 (3)		
123040	PHYS 391 (3)	PHYS 297 (3)		
KING'S UNIVERSITY COLLEGE, THE				
127692	CMPT 315 (3)	CMPUT 3XX (3)		
LETHBRIDGE COLLEGE				
116083	MKT 188 (5)	MARK 1XX (3)		A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: MKT 188 (5) = MARK 1xx (3) OR AUMGT 330 (3).
111687	MTH 156 (5)	MATH 1XX (3)	Student will not also receive credit for MATH 113 or 114 at UofA. Students may be allowed to take MATH 115 with permission of the Department.	A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: MTH 156 (5) = MATH 1xx (3) OR AUMAT 110 (3).
111692	PSC 150 (3)	POL S 1XX (3)	Student will not also receive credit for POL S 101 or 223 at UofA.	A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: PSC 150 (3) = POL S 1xx (3) OR AUPOL 1xx (3). Student will not also receive credit for POL S 101 or 223 at UofA.
111696	PSC 165 (3)	POL S 1XX (3)	Student will not also receive credit for POL S 101 or 221 at UofA.	A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: PSC 165 (3) = POL S 1xx (3) OR AUPOL 1xx (3). Student will not also receive credit for POL S 101 or 221 at UofA.
127563	PSY 250 (3)	EDPY 200 (3) OR AUEPS 258 (3)		
MEDICINE HAT COLLEGE				
111637	DRAM 321	DRAMA 2XX (3)		A grandfathered merger agreement exists with Augustana Faculty. The new agreement will be: DRAM 321 (3) = DRAMA 2xx (3) OR

University of Alberta: Office of the Registrar and Student Awards
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on April 21, 2011

				AUDRA 2xx (3).
127784	PHIL 319 (3)	PHIL 2XX (3)	Student will not also receive credit for PHIL 382 at UofA.	
MOUNT ROYAL UNIVERSITY				
127363	ARTH 3317 (3)	ART H 3XX (3) OR AUART 2XX (3)		
127296	ARTH 3401 (3)	ART H 2XX (3) OR AUART 261 (3)		
127405	ARTH 4850 (3)	ART H 4XX (3)		
127789	BCEM 3202 (3)	BIOCH 3XX (3)		
127243	HIST 3802 (3)	AUHIS 3XX (3)		MRU's HIST 3802 (3) was previously approved for HIST 3xx (3). The new agreement will be: HIST 3802 (3) = HIST 3xx (3) OR AUHIS 3xx (3).
127111	PHED 2003 (3)	PEDS 307 (3) OR AUPED 220 (3)		
127225	PSYC 4465 (3)	PSYCO 458 (3)		
127235	RELS 2255 (3)	RELIG 205 (3)		
127231	WMST 3309 (3)	W ST 2XX (3)		
127227	WMST 3850 (3)	W ST 3XX (3)		
ST MARY'S UNIVERSITY COLLEGE				
126895	THEO 561 (3)	CHRTC 4XX (3)		
TAYLOR COLLEGE AND SEMINARY				
128023	HIS 290 (3)	HIST 2XX (3)	Student will not also receive credit for HIST 297 at UofA.	
127793	SSC 110 (3)	INT D 1XX [Arts] (3)		

FOR INFORMATION

University of Alberta: Office of the Registrar and Student Awards
Summary of Transfer Credit Proposals DENIED
Circulated for Information Only at the Academic Standards Committee Meeting in April 21, 2011

Proposal ID # and Sending Institution	Sending Institution Course	U of A Course Requested	Denial Date	Reason for Denial
LETHBRIDGE COLLEGE				
127468	TRG 264 (3)	RLS 2XX (3)	March 1, 2011	Minimum instructor qualification of Masters degree has not been met.

Agenda Title: **Augustana Faculty and the Addition of the ‘Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)’ to Section 12.7 (Admission and Readmission Deadlines) of the University Calendar**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the addition of the ‘Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)’ to Section 12.7 (*Admission and Readmission Deadlines*) of the University Calendar, as submitted by Augustana Faculty and as set out in Attachment 4C of the documentation , to be effective in 2011-2012.

Current
Section 12.7

Augustana					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
Bachelor of Arts, Bachelor of Management in Business Economics, Bachelor of Science					
Fall Term	May 1	External transfer - June 15	May 1	June 15	Residence Application – August 1 Music Questionnaire—BA major and minor in Music, BMgt minor in Music, and BSc minor in Music contact Augustana Department of Music by April 15 (see §§15.3.1 and 15.3.4)
		High School - August 1			
Winter Term	November 15	November 15	November 15	November 15	Residence Application – December 1 Music Questionnaire —BA major and minor in Music, BMgt minor in Music, and BSc minor in Music contact Augustana Department of Music by December 15. (see §15.3.1, §15.3.4)
Bachelor of Music					
Fall Term	May 1	External transfer - June 15	May 1	June 15	Residence Application – August 1
		High School - August 1			Audition – contact Augustana Department of Music by April 15. (see §15.3.3)
Winter Term	No admission		No admission		Residence Application – December 1 Music Questionnaire —BA major and minor in Music, BMgt minor in Music, and BSc minor in Music contact Augustana Department of Music by December 15. (see §15.3.1, §15.3.4)
Special/Visiting					
Fall Term	August 1	August 15	August 1	August 15	
Winter Term	December 1	December 15	December 1	December 15	

Augustana					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
Bachelor of Arts, Bachelor of Management in Business Economics, Bachelor of Science Bachelor of Science/Bachelor of Education (Secondary) Combined Program (Augustana)					
Fall Term	May 1	External transfer - June 15	May 1	June 15	Residence Application – August 1 Music Questionnaire—BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEd minor in Music: Chora contact Augustana Department of Music by April 15 (see §§15.3.1 and 15.3.4)
		High School - August 1			
Winter Term	November 15	November 15	November 15	November 15	Residence Application – August 1 Music Questionnaire—BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEd minor in Music: Chora contact Augustana Department of Music by December 15. (see §15.3.1, §15.3.4)
Bachelor of Music					
Fall Term	May 1	External transfer - June 15	May 1	June 15	Residence Application – August 1 Audition, Music Questionnaire – contact Augustana Department of Music by April 15. (see §15.3.3)
		High School - August 1			
Winter Term	No admission		No admission		
Special/Visiting					
Fall Term	August 1	August 15	August 1	August 15	
Winter Term	December 1	December 15	December 1	December 15	

Agenda Title: **Augustana Faculty and Changes to Admission/Readmission Requirements for the Bachelor of Music and the Bachelor of Science /Bachelor of Education (Secondary) Combined Degrees (Augustana) Degree Programs**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/readmission requirements for the Bachelor of Music and the Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees (Augustana) Degree Programs, as submitted by Augustana Faculty and as set out in Attachment 4D of the documentation, to be effective in 2011-2012.

Current	Proposed
<p>15.3.3 Bachelor of Music I. High School Requirements Subject Requirements (1) English Language Arts 30-1 (2) Three subjects from Group A or C (3) A subject from A, B, C or Physical Education 30, Aboriginal Studies 30, or other approved 30-level subject. A maximum of two 30-level Language other than English subjects may be presented for admission.</p> <p>For other approved 30-level subjects contact Augustana Faculty Prospective Student Office at www.augustana.ca/admissions/ or phone 1-800-661-8714.</p> <p>Additional Requirements An audition is required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term.</p> <p>II. Transfer Applicants Refer to §§14.2, 15.3.3 and 15.3.6</p> <p>III. Nonmatriculated Applicants Subject Requirements (1) English Language Arts 30-1</p> <p>Additional Requirements An audition is required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term.</p>	<p>15.3.3 Bachelor of Music I. High School Requirements Subject Requirements (1) English Language Arts 30-1 (2) Three subjects from Group A or C (3) A subject from A, B, C or Physical Education 30, Aboriginal Studies 30, or other approved 30-level subject. A maximum of two 30-level Language other than English subjects may be presented for admission.</p> <p>For other approved 30-level subjects contact Augustana Faculty Prospective Student Office at www.augustana.ca/admissions/ or phone 1-800-661-8714.</p> <p>Additional Requirements An audition and completion of music questionnaire are required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term.</p> <p>II. Transfer Applicants Refer to §§14.2, 15.3.3 and 15.3.6</p> <p>III. Nonmatriculated Applicants Subject Requirements (1) English Language Arts 30-1</p> <p>Additional Requirements An audition and completion of music questionnaire are required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term.</p>
<p>15.3.5 Bachelor of Science (Science Education)/Bachelor of Education (Secondary) Degrees</p> <p>This program consists of ★150, normally completed in five years, to fulfill both degree</p>	<p>15.3.5 Bachelor of Science /Bachelor of Education (Secondary) Combined Degrees (Augustana)</p> <p>This program consists of ★150, normally completed in five years, to fulfill both degree</p>

requirements.

To gain admission to the Degrees program, students apply for admission to the Augustana Faculty, and are registered in that Faculty for the first three years of the program.

I. High School Requirements

Subject Requirements

- (1) English Language Arts 30-1.
- (2) Pure Mathematics 30 or Mathematics 30-1.
- (3) Two subjects from Group C (see additional requirements below for specific majors and minors).
- (4) One subject from Group A, B, C or Physical Education 30, Aboriginal Studies 30 or other approved 30-level subject.

For other approved 30-level subjects, contact Augustana Faculty Prospective Student Office at: www.augustana.ualberta.ca/admissions/ or phone 1-800-661-8714.

Additional Requirements

- (1) For a major or minor in **Biology**, Biology 30 and Chemistry 30 are required.
- (2) For a major or minor in **Chemistry**, Chemistry 30 is required.
- (3) For a major or minor in **General Sciences**, Biology 30, Chemistry 30, and Physics 30 are required.
- (4) For a major or minor in **Mathematics and Physics**, Physics 30 is required.
- (5) For a major or minor in **Physical Sciences**, Chemistry 30 and Physics 30 are required.
- (6) For a major or minor in **Physics**, Physics 30 is required.
- (7) For a minor in **Second Languages: French**, French 30 is recommended.
- (8) For a minor in **Second Languages: German**, German 30 is recommended.

II. Transfer Requirements

Refer to §§14.2 and 15.3.7.

Note: An admission grade point average of at least 2.3 is required.

III. Nonmatriculated Applicants

requirements.

To gain admission to the Degrees program, students apply for admission to the Augustana Faculty, and are registered in that Faculty for the first three years of the program.

I. High School Requirements

Subject Requirements

- (1) English Language Arts 30-1.
- (2) Pure Mathematics 30 or Mathematics 30-1.
- (3) Two subjects from Group C (see additional requirements below for specific majors and minors).
- (4) One subject from Group A, B, C or Physical Education 30, Aboriginal Studies 30 or other approved 30-level subject.

For other approved 30-level subjects, contact Augustana Faculty Prospective Student Office at: www.augustana.ualberta.ca/admissions/ or phone 1-800-661-8714.

Additional Requirements

- (1) For a major or minor in **Biology**, Biology 30 and Chemistry 30 are required.
- (2) For a major or minor in **Chemistry**, Chemistry 30 is required.
- (3) For a major or minor in **General Sciences**, Biology 30, Chemistry 30, and Physics 30 are required.
- (4) For a major or minor in **Mathematics and Physics**, Physics 30 is required.
- (5) For a minor in **Music: Choral**, completion of a music questionnaire is required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term and December 15 for Winter Term.
- (6) For a major or minor in **Physical Sciences**, Chemistry 30 and Physics 30 are required.
- (7) For a major or minor in **Physics**, Physics 30 is required.
- (8) For a minor in **Second Languages: French**, French 30 is recommended.
- (9) For a minor in **Second Languages: German**, German 30 is recommended.

II. Transfer Requirements

Refer to §§14.2 and 15.3.7.

Note: An admission grade point average of at least 2.3 is required.

III. Nonmatriculated Applicants

Subject Requirements

- (1) English Language Arts 30-1.
- (2) Pure Mathematics 30 or Mathematics 30-1.
See additional requirements below for specific majors and minors.

Additional Requirements

- (1) For a major or minor in **Biology**, Biology 30 and Chemistry 30 are required.
- (2) For a major or minor in **Chemistry**, Chemistry 30 is required.
- (3) For a major or minor in **General Sciences**, Biology 30, Chemistry 30, and Physics 30 are required.
- (4) For a major or minor in **Mathematics and Physics**, Physics 30 is required.
- (5) For a major or minor in **Physical Sciences**, Chemistry 30 and Physics 30 are required.
- (6) For a major or minor in **Physics**, Physics 30 is required.
- (7) For a minor in **Second Languages: French**, French 30 is recommended.
- (8) For a minor in **Second Languages: German**, German 30 is recommended.

IV. Admission to Year 4 in the Faculty of Education

All qualified Year 3 BSc (Science Education)/BEEd (Secondary) Degrees program students will be promoted to Year 4 in the Faculty of Education provided that:

- (1) A minimum of ★90 applicable to this program has been successfully completed.
- (2) An AGPA of at least 2.3 has been achieved. (See §14.2.1(1) regarding the definition and calculation of the AGPA.)
- (3) A Major GPA of at least 2.3 has been achieved, calculated over all courses in the Major Subject (but not including prerequisite and supporting courses).
- (4) Test of Spoken English (TSE): Applicants who are normally required to submit a satisfactory TOEFL score must also submit a minimum Test of Spoken English (TSE) score. See §13.3 "English Language Proficiency" for specific score requirements.

Subject Requirements

- (1) English Language Arts 30-1.
- (2) Pure Mathematics 30 or Mathematics 30-1.
See additional requirements below for specific majors and minors.

Additional Requirements

- (1) For a major or minor in **Biology**, Biology 30 and Chemistry 30 are required.
- (2) For a major or minor in **Chemistry**, Chemistry 30 is required.
- (3) For a major or minor in **General Sciences**, Biology 30, Chemistry 30, and Physics 30 are required.
- (4) For a major or minor in **Mathematics and Physics**, Physics 30 is required.
- (5) For a minor in **Music: Choral**, completion of a music questionnaire is required. Contact the Augustana Faculty Department of Music at (780) 679-1503 by April 15 for Fall Term and December 15 for Winter Term.
- (6) For a major or minor in **Physical Sciences**, Chemistry 30 and Physics 30 are required.
- (7) For a major or minor in **Physics**, Physics 30 is required.
- (8) For a minor in **Second Languages: French**, French 30 is recommended.
- (9) For a minor in **Second Languages: German**, German 30 is recommended.

IV. Admission to Year 4 in the Faculty of Education

All qualified Year 3 BSc (Science Education)/BEEd (Secondary) Degrees program students will be promoted to Year 4 in the Faculty of Education provided that:

- (1) A minimum of ★90 applicable to this program has been successfully completed.
- (2) An AGPA of at least 2.3 has been achieved. (See §14.2.1(1) regarding the definition and calculation of the AGPA.)
- (3) A Major GPA of at least 2.3 has been achieved, calculated over all courses in the Major Subject (but not including prerequisite and supporting courses).
- (4) Test of Spoken English (TSE): Applicants who are normally required to submit a satisfactory TOEFL score must also submit a minimum Test of Spoken English (TSE) score. See §13.3 "English Language Proficiency" for specific score requirements.

Students in Year 3 must submit an *Application for Admission, Readmission or Internal Transfer* form to the Faculty of Education by March 1.

Students in Year 3 who have completed less than ★90 toward the BSc/BEEd Degrees program but who have an AGPA and major GPA of at least 2.3 may: (1) remain in Year 3 of the BSc/BEEd Degrees program in the Augustana Faculty for one additional year, or (2) apply to enter the Augustana BA or BSc degree program.

Students in Year 3 who have completed less than ★90 toward the BSc/BEEd Degrees program but who have an AGPA and major GPA of at least 2.3 may: (1) remain in Year 3 of the BSc/BEEd Degrees program in the Augustana Faculty for one additional year, or (2) apply to enter the Augustana BA or BSc degree program.

Agenda Title: **Faculty of Education and Changes to Admission/Readmission Deadlines**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/readmission requirements, as submitted by the Faculty of Education and as set out in Attachment 4E of the documentation, to be effective in 2012-2013.

12.7 Admission and Readmission Deadlines					
Education					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BEd (Elementary, Secondary Routes)					
Fall Term	March 1	June 15	March 1	June 15	
	After Degree - March 1		After Degree - March 1		
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	
			Previous students contact Faculty office prior to applying.		

12.7 Admission and Readmission Deadlines					
Education					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BEd (Elementary, Secondary Routes)					
Fall Term	<u>May 1</u>	June 15	<u>May 1</u>	June 15	
	After Degree - <u>May 1</u>		After Degree - <u>May 1</u>		
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	
			Previous students contact Faculty office prior to applying.		

Agenda Title: **Faculty of Science and Changes to Admission/Transfer Requirements for Psychology Programs**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for Psychology programs, as submitted by the Faculty of Science and as set out in Attachment 4F of the documentation, to be effective in 2011-2012.

Current	Proposed
<p data-bbox="224 531 480 596">Admissions Chart 5 Psychology</p> <p data-bbox="224 632 768 1167">Transfer – a minimum 3.3 GPA on *30 in each preceding Fall/Winter and a minimum 3.3 GPA on required Psychology and Statistics courses. Admission may take place only at the end of the second year (after completion of *60). Students must complete PSYCO 104, 105, 212; STAT 151; two of PSYCO 223, 233, 241, 258, and two of PSYCO 267, 275, 281; prior to application for admission. Acceptance is dependent upon obtaining approval from a potential research supervisor by August 7. Students planning to apply for admission should consult the Departmental Honors advisor.</p>	<p data-bbox="797 531 1053 596">Admissions Chart 5 Psychology</p> <p data-bbox="797 632 1369 1167">Transfer – a minimum 3.0 GPA on *24 in each preceding Fall/Winter and a minimum 3.3 GPA on attempted or completed Psychology and required Statistics courses. Admission may take place only at the end of the second year (after completion of a minimum of *48). Students must complete PSYCO 104 or SCI 100, 105, 212; STAT 151; two of PSYCO 223, 233, 241, 258, and two of PSYCO 267, 275, 281; prior to application for admission. Acceptance is dependent upon obtaining approval from a potential research supervisor by August 7. Students planning to apply for admission should consult the Departmental Honors advisor.</p>

OUTLINE OF ISSUE

Agenda Title: **Faculty of Business (New) Doctor of Medicine/Master of Business Administration (MD/MBA) Combined Degrees Program**

Motion: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee, admission/transfer and academic standing/promotion requirements for a (new) doctor of Medicine/Master of Business Administration (MD/MBA) Combined Degrees Program, as submitted by the Faculty of Business and as set out in Attachment 5 of the documentation, to be effective in 2011.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research; Tom Scott, Vice-Dean and Joan White, Associate Dean, School of Business; Kent Stobart, Associate Dean, Faculty of Medicine and Dentistry
Presenter	Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research; Tom Scott, Vice-Dean and Joan White, Associate Dean; School of Business; Kent Stobart, Associate Dean, Faculty of Medicine and Dentistry
Subject	MD/MBA Combined Degrees Program

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To offer an MD/MBA Combined Degrees Program (based on the existing MD and MBA programs) to excellent medical students recognizing the value of combining medical studies with advanced management skills and expertise.
The Impact of the Proposal is	To develop physician managers capable of pursuing careers that balance clinical care with managing change in a healthcare environment.
Replaces/Revises (eg, policies, resolutions)	n/a
Timeline/Implementation Date	September 2011
Estimated Cost	n/a
Sources of Funding	n/a
Notes	Alberta Advanced Education and Technology will be notified of the program.

Alignment/Compliance

Alignment with Guiding Documents	Aligns with <i>Dare to Deliver; Dare to Discover</i> values (enrich the student experience; foster new combined degree programs that unite academic units/professional schools; promote interdisciplinary collaboration, create learning opportunities for students and creative collaborations to address global challenges and initiatives; provide an intellectually superior educational environment for students; diverse, yet inclusive, dynamic collegial community that welcomes change)
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section)	1. Post-Secondary Learning Act (PSLA): The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)). Further, the PSLA gives the Board of Governors authority over certain admission requirements and rules respecting enrolment (Section 60(1)(c) and (d)). The Board has



<p>numbers)</p>	<p>delegated its authority over admissions requirements and rules respecting enrolment to GFC. GFC has thus established an Academic Standards Committee (ASC).</p> <p>2. PSLA: GFC may make recommendations to the Board of Governors on a number of matters including the budget and academic planning (Section 26(1)(o)). GFC delegates its power to recommend to the Board on the budget and on new or revised academic programs to the GFC Academic Planning Committee (APC).</p> <p>3. PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>4. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine the programs of study for which the faculty is established” (Section 29(1)(a)); to “provide for the admission of students to the faculty” (Section 29(1)(c)); and to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).</p> <p>5. UAPPOL Admissions Policy: “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)</p> <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”</p> <p>6. UAPPOL Admissions Procedure: “PROCEDURE</p> <p>1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS</p> <p>Following approval by GFC:</p> <p>a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the <i>University Calendar</i> for one full year (i.e., effective the second year that the information is published in the <i>University Calendar</i>).</p> <p>7. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine</p>
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the conditions under which a student must withdraw from or may continue the student's program of studies in a faculty" (Section 29(1)(d)).

8. UAPPOL Academic Standing Policy: All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the University Calendar.

9. UAPPOL Academic Standing Regulations Procedures: All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar.

10. GFC ASC's Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. ASC's terms of reference provide that "the term 'substantial' refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept" (3.A.ii).

Further, "ASC provides advice or recommends to the GFC Academic Planning Committee (APC) on proposals which involve substantial change to admission/transfer regulations or academic standing." (3.B.iv)

11. GFC APC's Terms of Reference (Mandate): GFC delegated the following to GFC APC, the Provost and Vice-President (Academic) and the Dean of FGSR:

"Existing Undergraduate and Graduate Programs:

- **Extension and/or Substantive Revision of Existing Programs**
- **Revisions to or Extension of Existing Degree Designations**

All proposals for major changes to existing undergraduate and graduate programs (eg, new degree designation, new curriculum) shall be submitted to the Provost and Vice-President (Academic).

[...]



	<p>The Provost and Vice-President (Academic), after consultation with relevant Offices, committees or advisors[,] will place the proposal before APC. APC has the final authority to approve such proposals unless, in the opinion of the Provost and Vice-President (Academic), the proposal should be forwarded to GFC with an attendant recommendation from APC. [...]” (3.13.)</p> <p>12. PSLA: “The Campus Alberta Quality Council may inquire into and review any matter relating to a proposal to offer a program of study leading to the granting of an applied, baccalaureate, master’s or doctoral degree other than a degree in divinity.” (Section 109(1))</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	School of Business; Faculty of Medicine and Dentistry; Approved: Faculty of Graduate Studies and Research Council February 16, 2011; GFC ASC SOS (for discussion);
Approval Route (Governance) (including meeting dates)	GFC ASC (recommendation of admission/transfer and academic standing/graduation requirements), GFC APC (approval of program)
Final Approver	GFC Academic Planning Committee

Attachments

- Attachment 1 (pages 1 - 6)

Prepared by: Heather Hogg, Assistant Dean, Faculty of Graduate Studies and Research, heather.hogg@ualberta.ca; Joan White, Associate Dean, School of Business, jwhite@ualberta.ca

Program Approval Template A

Program changes are essential to program viability and maintenance of program quality and service to both the student and society. They flow from institutional vigilance and continued review of the needs of society and students. They are also carefully monitored for quality through established institutional processes (see *Quality Assurance at Alberta's Universities*).

This template is a common form that will be used for central vetting and approval at Alberta's public universities, and then submitted to Alberta Advanced Education for approval, in some cases after consultation with the Campus Alberta Quality Council (CAQC). Both reserve the right to ask for further information or clarification. (Note that individual universities have been permitted to develop their own version of the Template, which may list additional questions after the set of common ones.)

This Template applies to

- Program requirement FLE (full-load equivalents) and load weight changes above 5%
- Major/specialization title changes (eg, History to Historical Studies)
- Minor degree title changes (eg, BSc Nutrition to BSc Nutritional Science)
- Short-term suspensions (note: add an enrolment projection table)
- Terminations (note: add an enrolment projection table)
- For-credit certificate and diploma changes

Basic Information

1. Title of the program: The existing Doctor of Medicine (MD) and Master of Business Administration (MBA) programs will be offered as a combined program and will be referred to as the *MD/MBA Combined Degrees Program*.
2. Proposed start date: Fall 2011
3. Length of the program (years): Five years
4. University and academic unit:
University of Alberta
 - a) Faculty of Medicine and Dentistry; and
 - b) Faculty of Graduate Studies and Research, Department: Alberta School of Business
5. Collaborating partners at other institutions: N/A
6. Contact person, with telephone number and e-mail address:
 - a) Faculty of Medicine and Dentistry:
Dr. Philip Baker, Dean, 780-492-9728, philip.baker@ualberta.ca
Dr. Kent Stobart, Associate Dean, 780 492-9531, kent.stobart@ualberta.ca
 - b) Alberta School of Business:
Dr. Michael Percy, Dean, 780 492-7644, mike.percy@ualberta.ca
Dr. Tom Scott, Vice Dean, 780 492-2350, tom.scott@ualberta.ca
Dr. Joan White, Associate Dean, 780 492-5412, jwhite@ualberta.ca

Completed/proposed approval path: 1) School of Business; 2) Faculty of Medicine and Dentistry; 3) Faculty of Graduate Studies and Research; 4) Academic Standards Committee (ASC); 5) Academic Planning Committee (APC) on delegated authority of the General Faculties Council; 5) For notification: Alberta Advanced Education and Technology

7. Attach proposed program and course University Calendar changes and other supporting documentation. Appendix B.

Program Impact and Rationale

8. Describe the nature of the change.
The MD/MBA program recognizes that there is an increasing demand for physicians with management skills and expertise. The combined program combines the four-year Doctor of Medicine degree with the Master of Business Administration degree. The combined degree program requires five years of study. Upon

successful completion of the combined program, graduates will receive both an MBA and MD degree at the conclusion of the five-year period. There are no changes to the MD degree requirements other than adding an extra year to the overall requirements and allowing a break between the pre-clinical and clinical years (between year two and year three) of medical studies to allow the student to complete the requirements for the MBA. As with other combined MBA programs (e.g., MBA/LLB), the MBA requirements are reduced from 57 credits to 42 credits.

9. What is the rationale for the proposed change?

The MD/MBA program targets a select group of medical students who recognize the value of combining medical studies with management skills and expertise. The combined degree program develops physician managers capable of pursuing careers that balance clinical care with managing change in a healthcare environment. Graduates will have the ability to pursue careers in a wide range of healthcare areas, from the small clinics to large tertiary healthcare facilities.

There are no changes to the degree requirements for the MD program. However, by formalizing the combined MD/MBA Program, medical students are able to hold their spot to continue their medical studies. Otherwise, medical students who take a leave from their medical studies between year two and year three to pursue the MBA are not guaranteed that they can continue with their medical studies in years three and four.

The requirements for the MBA degree are reduced from 57 credits to 42 credits. This reduction in credit requirements is already in place for other MBA combined degrees (e.g. MBA/LLB). Currently, under existing Faculty of Graduate Studies and Research policy, there is the option to request, on a case-by-case basis, a credit load reduction. "Up to ½ of the total units of course weight for the program may be met through transfer credit and/or course exemption" (Calendar §203.5I). However, it is difficult to market the credit reduction due to the case-by-case nature of this option and inefficient to manage.

The MBA degree requirements would include the core business foundations, the MBA capstone and three elective courses.

Each year, one or two students are admitted to the MBA Program who have recently completed their medical studies. A number of inquiries are received each year by both the Faculty of Medicine and Dentistry and the School of Business about the possibility of a combined MD/MBA program. Students interested in the combined degree are typically stronger students and would allow the Faculty of Medicine and Dentistry to be more competitive in attracting these exceptional students.

Many institutions have recognized the need for healthcare leaders who are educated in medicine and management. McGill University and the University of Calgary are among the more than 50 institutions in North America, including Harvard, Stanford and Yale, with combined MD/MBA programs.

Formalizing the MD/MBA program will make it easier to market the program to potential students. We anticipate no growth overall in the MD or MBA programs. Our primary goal is to meet the needs of these students and to attract outstanding students to the programs.

10. Provide the expected enrolment (or other) impact on the academic unit(s) offering the program and other affected units if applicable. Include current enrolment.

No growth is projected in either the MD or MBA program. Medical students are reluctant to take a leave from the MD program to complete the MBA due to the uncertainty in being able to re-join the MD program. In the MBA program, students have typically completed their MD prior to entering the MBA Program.

11. Do you anticipate an enrolment (or other) impact on programs at other institutions or regulatory bodies? Describe any consultations that have occurred with other institutions and professional organizations.

N/A

12. Are there any resource implications (budget, information technology (IT), library (Library Impact Statement), laboratory, space, student services, administrative services (e.g. Registrar's Office) as applicable) for the proposed change? If so, please provide detail and evidence of consultation with affected unit(s) and/or appropriate University officers/committees.

There is no projected increase in enrolment in either the MD or MBA program and, therefore, no changes to resource requirements. A Library Impact Statement is attached (Appendix C - *Note: Subsequent to the preparation*

of the library impact statement, the proposed MD/MBA program was revised and the Public Health courses referred to in the library impact statement may be taken as optional course (not required courses), subject to availability.)

Appendix A – Enrolment Table

Proposed Enrolment	2011-12	2012-13	2013-14	2014-15	Annual Ongoing
• Total Full-Time head count	2	4	5	5	5
• Full-Time Year 1					
• Full-Time Year 2					
• Full-Time Year 3					
• Full-Time Year 4					
• Total Part-Time head count	0	0	0	0	0
• Part-Time Year 1					
• Part-Time Year 2					
• Part-Time Year 3					
• Part-Time Year 4					
• Total Work Experience hc	0	0	0	0	0
• Work Experience Year 1					
• Work Experience Year 2					
• Work Experience Year 3					
• Work Experience Year 4					
• Total FLE	0	0	0	0	0
• FLE Year 1					
• FLE Year 2					
• FLE Year 3					
• FLE Year 4					
• Anticipated Number of Graduates	0	0	2	4	5

Appendix B – University Calendar

Calendar Current	Calendar Proposed
<p>205.9 Business 205.9.1 General Information ... Entrance Requirements</p> <p>The minimum admission requirements of the Faculty of Business are those of the Faculty of Graduate Studies and Research; namely, an undergraduate degree with an average of at least 3.0 in the last two years of undergraduate work (or graduate work) at the University of Alberta, or an equivalent qualification from a recognized institution.</p> <p>All applicants are required to write the Graduate Management Admission Test, and have their scores forwarded to the appropriate individual (i.e., Associate Dean – MBA Programs; or the Director – PhD Program; Faculty of Business).. For the latest GMAT information visit www.mba.com. Although no arbitrary standard is employed, a score above 550 is desirable for the MBA program and a score above the 90th percentile is desirable for the PhD program.</p> <p>In addition to the above requirements, all students must demonstrate English language proficiency prior to admission as described in §203.2.4.</p> <p>Additional entrance requirements are listed below, under the heading of the specific degree program.</p> <p>205.9.2 The Degree of MBA ... 205.9.3 The MBA/LLB Joint Program ... 205.9.4 The MBA/MAg Joint Program ... 205.9.5 The MBA/MEng Joint Program ... 205.9.6 The MBA/MF Joint Program</p>	<p><i>No Change...</i></p> <p>205.9. 7 The MD/MBA Combined Degrees Program <u>The Faculty of Medicine and Dentistry and the School of Business offer a program of combined study which permits highly qualified students to earn both the MD and MBA degrees in five years.</u> <u>Each student must apply separately to the Faculty of Medicine and Dentistry (for admission into the MD program) and to the Faculty of Graduate Studies and Research (for admission into the MBA program).</u></p>

Calendar Current	Calendar Proposed
	<p data-bbox="748 247 1382 338"><u>In addition, students must indicate on their online graduate application that they are applying to the combined MD/MBA program.</u></p> <p data-bbox="748 344 1382 434"><u>In addition to new entrants, students in the first or second year of the regular MD program are eligible to apply for the combined program.</u></p> <p data-bbox="748 474 1078 506"><u>Entrance Requirements</u></p> <p data-bbox="748 512 1382 936"><u>Acceptance by the Faculty of Graduate Studies and Research (for admission into the MBA program) and by the Faculty of Medicine and Dentistry (for admission into the MD program) separately, are prerequisites for admission into the MD/MBA program. Admission into each Faculty will be determined by the same selection process and criteria as for other students. In addition, each student must be admitted into the combined program; in this case admission will be determined by a selection committee composed of representatives of the Faculty of Medicine and Dentistry and the School of Business. Since this is a special program, particular attention in the selection process will be given to:</u></p> <p data-bbox="748 942 1382 1098"> <u>(1) the student's past academic achievement; and</u> <u>(2) the student's maturity, interest and a rationale of how such a combined program will enhance the student's career and professional skills.</u> </p> <p data-bbox="748 1138 1073 1169"><u>Program Requirements</u></p> <p data-bbox="748 1176 1382 1381"><u>The first two years are taken entirely within the MD program, the third year entirely within the MBA program, the fourth year and fifth year (final year) will be completed entirely in the MD program. The MD portion of the program consists of the normal requirements of the MD program while the Business portion of the program consists of *42.</u></p> <p data-bbox="748 1388 1382 1692"><u>MBA courses:</u> <u>students who obtain a grade of less than C+ or who fail to complete one of the MBA courses may, upon the recommendation of the Associate Dean (MBA), with the approval of the Faculty of Graduate Studies and Research, retake the course(s) or take an alternate course(s). Students repeating or taking an alternate course(s) must obtain a minimum grade of C+ and must maintain a cumulative grade point average of 2.7 (U of A Calendar, §203.8.2).</u></p> <p data-bbox="748 1698 1110 1730"><u>MD residency is pass/fail.</u></p> <p data-bbox="748 1736 1382 1824"><u>Upon the successful completion of the five-year program, candidates will receive both the MD and the MBA degrees.</u></p> <p data-bbox="748 1831 1382 1976"><u>Inquiries regarding the combined MD/MBA degrees program may be directed to the Undergraduate Medical Education Office in the Faculty of Medicine and Dentistry or the MBA Office in the School of Business.</u></p>

Calendar Current	Calendar Proposed
...	<p><u>Academic Standing</u></p> <p><u>A student is subject to the academic standing regulations and routes of appeal for grades and for academic standing of the Faculty in which the student is registered.</u></p> <p><u>Therefore, during the first, second, fourth and fifth year of the combined program, the student shall refer to the Faculty of Medicine and Dentistry's academic standing regulations and right of appeal procedures.</u></p> <p><u>In the third year of the combined program, a student is subject to the academic standing regulations and routes of appeal for grades and for academic standing of the Faculty of Graduate Studies and Research.</u></p> <p><u>If a student withdraws from one of the degree programs or is required to withdraw because of unsatisfactory academic standing, but wishes to remain in the other degree program, the student may be permitted to continue the program of study in the Faculty in which the student retains good academic standing.</u></p> <p><u>Length of Program</u></p> <p><u>Students enrolled in the combined program on a full-time basis can complete the program in five calendar years. The duration of the total program must not exceed six consecutive calendar years</u></p>

OUTLINE OF ISSUE

Agenda Title: **Faculty of Business Changes to Early Admission, Discontinuance of Attendance, Academic Standing/Graduation, Readmission after a Requirement to Withdraw and “With Distinction” Requirements**

MOTION I: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for early admission to the Bachelor of Commerce degree program (Section 15.4.1 of the University Calendar), as submitted by the Faculty of Business and as set out in Attachment 1 of the documentation, to be effective in 2012-2013.

MOTION II: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to Faculty regulations regarding discontinuance of attendance, academic standing/graduation, readmission after a requirement to withdraw and ‘with distinction’ requirements (Sections 63.3.1, 63.3.5, 63.3.9 of the University Calendar), as submitted by the Faculty of Business and as set out in Attachment 1 of the documentation, to be effective in 2011-2012.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Elaine Geddes, Associate Dean, Faculty of Business
Presenter	N/A
Subject	

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	
The Impact of the Proposal is	
Replaces/Revises (eg, policies, resolutions)	Sections 15.4.1, 63.3.1, 63.5, 63.9 of the University Calendar
Timeline/Implementation Date	Section 15.4.1 inclusion in the 2012-2013 Calendar, and for implementation in 202013-2014 Remainder of the sections for implementation in 2012-2013 and for inclusion in the 2012-2013 Calendar
Estimated Cost	n/a
Sources of Funding	
Notes	

Alignment/Compliance

Alignment with Guiding Documents	
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)). Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment (Section 60(1)l and (d)). The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC. GFC has thus established an Academic Standards Committee (ASC).



2. **PSLA:** The *PSLA* gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)l).

3. **PSLA:** The *PSLA* gives Faculty Councils the authority to “determine the programs of study for which the faculty is established” (Section 29(1)(a)); to “provide for the admission of students to the faculty” (Section 29(1)(c)).

4. **UAPPOL Admissions Policy:** “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

5. **UAPPOL Admissions Procedure:**

“PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be “advantageous to students”, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.

	<p>6. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).</p> <p>7. UAPPOL Academic Standing Policy: All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the University Calendar.</p> <p>8. UAPPOL Academic Standing Regulations Procedures: All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.</p> <p>If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.</p> <p>Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar</p> <p>9. GFC ASC’s Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature. ASC’s terms of reference provide that “the term ‘routine and/or editorial’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).</p> <p>Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic), Associate Registrar and Director of Records, Associate Registrar and Director of Enrolment (April 7, 2011)
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee – April 21, 2011 (for approval)
Final Approver	GFC Academic Standards Committee – April 21, 2011 (for approval)

Attachments

1. Attachment 1 (pages 1-5)

Prepared by: Marlene Lewis, Coordinator, GFC ASC, marlene.lewis@ualberta.ca

To be Effective 2012-2013

CURRENT	PROPOSED
<p>15.4.1 Bachelor of Commerce Admission Requirements</p> <p>V. Early Admission</p> <p>Students who have completed or who have in progress all the necessary prerequisite courses are urged to apply to the Faculty of Business early to be eligible for early admission. Students are eligible for early admission if they meet the following minimum requirements:</p> <p>(1) two or more of the prerequisite courses completed;</p> <p>(2) remaining prerequisite courses, if any, in progress; and</p> <p>(3) at least one previous academic term with a minimum *9 University transferable on which to calculate a GPA.</p>	<p>15.4.1 Bachelor of Commerce Admission Requirements</p> <p>V. Early Admission</p> <p>Students who have completed or who have in progress all the necessary prerequisite courses are urged to apply to the Faculty of Business early to be eligible for early admission. Students are eligible for early admission if they meet the following minimum requirements:</p> <p>(1) three or more of the prerequisite courses completed;</p> <p>(2) remaining prerequisite courses, if any, in progress; and</p> <p>(3) at least one previous academic term with a minimum *9 University transferable on which to calculate a GPA.</p>
<p>63.3.1 Discontinuance of Attendance</p> <p>Students must apply for permission before discontinuing their registration. The consequence of unapproved discontinuances is the loss of registration privileges in the Faculty except by reapplication and consideration with all other applicants under the quota provisions in force at the time of reapplication.</p> <p>(1) Individuals registered as students in the Faculty of Business must have the permission of the Assistant Dean, Undergraduate Program, if they wish to discontinue their attendance and retain their status in good standing in the Faculty.</p> <p>(2) Discontinuance is defined to be no course completions for a full Fall/Winter (September-April).</p> <p>(3) Normally, discontinuance will be allowed for many reasons related to an individual's well-being. These may include health reasons, the necessity for personal reflection or other similar reasons, and they may or may not relate to employment. It is expected that a date of recommencement and expression of commitment to degree completion are established at the time discontinuance is allowed.</p> <p>(4) Normally, discontinuance will not be allowed for pursuit of other normal academic programs or degrees. It would be deemed unusual to provide a commitment for a place in the BCom Quota Program when discontinuance is directed to pursuing other academic studies.</p>	<p>63.3.1 Discontinuance of Attendance</p> <p>Students must apply for permission before discontinuing their registration <u>if they wish to retain their place in the program and not be required to re-qualify. The consequence of unapproved discontinuances is the requirement to re-qualify in accordance with</u> provisions in force at the time of reapplication.</p> <p>(1) Individuals registered as students in the Faculty of Business must have the permission of the <u>Associate</u> Dean, Undergraduate Program, if they wish to discontinue their attendance and retain their status in good standing in the Faculty.</p> <p><u>(2) Students given permission to discontinue their program may not take academic coursework elsewhere unless explicitly permitted to do so in writing.</u></p> <p><u>(3) Students mentioned in (1) above are still required to submit an application for readmission when they choose to return to the program.</u></p> <p>(4) Discontinuance is defined to be no course completions for a full Fall/Winter (September-April).</p> <p>(5) Normally, discontinuance will be allowed for many reasons related to an individual's well-being. These may include health reasons, the necessity for personal reflection or other similar reasons, and they may or may not relate to employment. It is expected that a date of recommencement and expression of commitment to degree completion are established at the time discontinuance is allowed.</p> <p><u>(6) Discontinuance is not permitted to enable the student to pursue another academic degree or program at the University of Alberta or elsewhere.</u></p>

<p>63.5 Academic Standing and Graduation</p> <p>(1) Records of academic performance for individual students are maintained in the Undergraduate Office. Students should consult their records from time to time to attest to their accuracy. Academic performance is normally measured by grade point average attained during the academic year. Determination of each student's academic performance will normally occur after the end of the regular academic year based on work during that year. However, no student will be classified as marginal or unsatisfactory on the basis of fewer than *15 attempted since initial enrolment in the Faculty or since the last year-end evaluation of performance. A student whose academic performance evaluation is deferred under the terms of this provision may be evaluated at either or both of the following mid-year and year-end times, with appropriate classification and possible action as follows.</p>	<p>63.5 Academic Standing and Graduation</p> <p>(1) Records of academic performance for individual students are maintained in the Undergraduate Office. Students should consult their records from time to time to attest to their accuracy. Academic performance is normally measured by grade point average attained during the academic year. Determination of each student's academic performance will normally occur after the end of the regular academic year based on work during that year. However, no student will be classified as marginal or unsatisfactory on the basis of fewer than *15 attempted since initial enrolment in the Faculty or since the last year-end evaluation of performance. A student whose academic performance evaluation is deferred under the terms of this provision may be evaluated at either or both of the following mid-year and year-end times, with appropriate classification and possible action as follows.</p>
<p>(2) Promotion of the student from year to year depends on satisfactory academic performance.</p> <p>Satisfactory standing: A grade point average of 2.0 or more.</p> <p>Marginal standing: A grade point average of less than 2.0 but not less than 1.7. <u>The student is on academic warning.</u></p> <p>Unsatisfactory standing: A grade point average of less than 1.7. In such cases, the student must withdraw from the Faculty. Students whose performance has once been classified as either marginal or unsatisfactory must in all subsequent years in the degree program demonstrate satisfactory performance.</p>	<p>(2) Promotion of the student from year to year depends on satisfactory academic performance.</p> <p>a. Satisfactory standing: A grade point average of 2.0 or more. <u>Students who maintain satisfactory standing are permitted to continue their studies in the Faculty.</u></p> <p>b. Marginal standing: A grade point average of less than 2.0 but not less than 1.7. <u>Students receiving the assessment of marginal standing for the first time are permitted to continue, under academic warning, until the next assessment of academic standing. At that time, students who obtain a minimum GPA of 2.0 on all courses attempted since the last assessment may continue in satisfactory standing. Students who fail to achieve a minimum GPA of 2.0 on all courses attempted since the last assessment will be required to withdraw. Students receiving the assessment of marginal standing for a second or subsequent time will be required to withdraw.</u></p> <p>c. Unsatisfactory standing: A grade point average of less than 1.7. In such cases, the student must withdraw from the Faculty.</p> <p>Students whose performance has once been classified as either marginal or unsatisfactory must in all subsequent years in the degree program demonstrate satisfactory performance.</p>
	<p><u>(3) Readmission after a Requirement to Withdraw: Refer to s. 15.4.1.VII for information on the regulations pertaining to readmission to the Faculty of Business after a requirement to withdraw. Students required to withdraw from the Faculty of Business are not normally required to complete coursework elsewhere before being considered for readmission. A student who has been required to withdraw from the Faculty but is subsequently readmitted</u></p>

	<p>or allowed to continue in the Faculty due to a successful appeal of their academic standing, must maintain a GPA of 2.0 or again be required to withdraw. Continuation on marginal standing below 2.0 is not permitted in such cases. All students who have previously been required to withdraw from the Faculty of Business are not permitted any subsequent marginal performance.</p>
<p>(3) First-Class Standing is awarded to each student who achieves a grade point average of at least 3.5 on *27 or more of academic study during a Fall/Winter.</p>	<p>(4) First-Class Standing is awarded to each student who achieves a grade point average of at least 3.5 on *27 or more of academic study during a Fall/Winter.</p>
<p>(4) The notation "With Distinction" is inscribed on the permanent record and graduate parchment if the candidate has obtained a grade point average of 3.5 or higher, normally averaged over the last *60 of the program.</p>	<p>(5) The notation "With Distinction" is inscribed on the permanent record and graduate parchment if the candidate has obtained a grade point average of 3.5 or higher, over the last *60 of the program, subject to the following: a. Students must have completed at least 4 academic terms at the University of Alberta with a minimum of *12 completed in each term. b. For the purposes of this section "term" means Fall term, Winter term or Spring/Summer terms combined.</p>
<p>(5) The Dean's List commends the superior academic performance of each student who has completed *30 during the Fall/Winter with a grade point average of 3.7 or more.</p>	<p>(6) The Dean's List commends the superior academic performance of each student who has completed *30 during the Fall/Winter with a grade point average of 3.7 or more.</p>
<p>(6) Graduation a. In order to graduate, students are required to apply for graduation on Bear Tracks (https://www.beartracks.ualberta.ca) in their graduating year by the applicable deadline. See the Academic Schedule (s.11) for application deadlines for Bachelor of Commerce degrees to be awarded at Spring and Fall Convocations. b. To qualify for graduation, the student must satisfy all degree requirements as specified in s.64.1 and demonstrate satisfactory academic performance (as defined in (2) above) during the last academic year of the program. c. If such final year involved less than *15, a sufficient number of immediately preceding full terms of study shall be added to the basis of evaluation to provide a minimum of *15.</p>	<p>(7) Graduation a. In order to graduate, students are required to apply for graduation on Bear Tracks (https://www.beartracks.ualberta.ca) in their graduating year by the applicable deadline. See the Academic Schedule (s.11) for application deadlines for Bachelor of Commerce degrees to be awarded at Spring and Fall Convocations. b. To qualify for graduation, the student must satisfy all degree requirements as specified in s.64.1 and demonstrate satisfactory academic performance (as defined in (2) above) during the last academic year of the program. c. If such final year involved less than *30, a sufficient number of immediately preceding full terms of study shall be added to the basis of evaluation to provide a minimum of *30. d. Students who have successfully completed all program requirements but are not in satisfactory academic standing, may appeal to be permitted one further Fall/Winter of study to bring their GPA up to the required satisfactory standing. See s. 63.9.</p>
<p>63.9 Appeals and Grievances There are four major areas in which appeals may be made in the Faculty of Business. Policies and procedure may vary according to the reasons for appeal. Detailed</p>	<p>63.9 Appeals and Grievances There are four major areas in which appeals may be made in the Faculty of Business. Policies and procedure may vary according to the reasons for appeal. Detailed formal</p>

<p>formal policies of the Faculty in these areas are available from the Undergraduate Office, 2-20 Business Building. Students are advised to consult the Undergraduate Office early with respect to deadlines for appeals. A student may submit an informal appeal/petition to the Assistant Dean, Undergraduate. Regardless of whether or not a student initiates an appeal, however, the Assistant Dean, Undergraduate, may issue any remedy that waives the Faculty's academic stand regulations as approved by GFC and published in the University Calendar. This informal process is meant to precede and to avoid formal appeal, but does not preclude formal appeal to the Faculty Academic Appeals Committee. The following are general rules to be followed for various classes of appeals.</p>	<p>policies of the Faculty in these areas are available from the Undergraduate Office, 2-20 Business Building. Students are advised to consult the Undergraduate Office early with respect to deadlines for appeals. A student may submit an informal appeal/petition to the Associate Dean, Undergraduate. Regardless of whether or not a student initiates an appeal, however, the Associate Dean, Undergraduate, may issue any remedy that waives the Faculty's academic standing regulations as approved by GFC and published in the University Calendar. This informal process is meant to precede and to avoid formal appeal, but does not preclude formal appeal to the Faculty Academic Appeals Committee. The following are general rules to be followed for various classes of appeals.</p>
<p>(1) Academic standing appeals: These include appeals from decision involving promotion, graduation and the requirement to withdraw. Such appeals are heard in the first instance by the Faculty of Business Academic Appeals Committee. A student may have a further right of appeal to the GFC Academic Appeals Committee. The GFC Academic Appeals Committee may only entertain and uphold an appeal if a miscarriage of justice has occurred. See s. 23.8.</p>	<p>(1) Academic standing appeals: These include appeals from decision involving promotion, graduation and the requirement to withdraw. Such appeals are heard in the first instance by the Faculty of Business Academic Appeals Committee. A student may have a further right of appeal to the GFC Academic Appeals Committee. The GFC Academic Appeals Committee may only entertain and uphold an appeal if a miscarriage of justice has occurred. See s. 23.8.</p>
<p>(2) Grades: Appeals concerning marks or grades must be first referred to the relevant instructor for resolution. Where the dispute cannot be resolved with the instructor, the student must discuss the matter with the relevant Department Chairman and then with the Assistant Dean (Undergraduate). Where no resolution occurs, the student may have a right to appeal to the Faculty Appeals Committee. The Faculty decision is final and may not be appealed.</p>	<p>(2) Grades: Appeals concerning marks or grades must be first referred to the relevant instructor for resolution. Where the dispute cannot be resolved with the instructor, the student must discuss the matter with the relevant Department Chairman and then with the Associate Dean, Undergraduate Program. Where no resolution occurs, the student may have a right to appeal to the Faculty Appeals Committee. The Faculty decision is final and may not be appealed.</p>
<p>(3) Residency: Appeals relating to residency requirements may be permitted where these requirements differ from general University policy. The student may appeal to the Faculty Appeals Committee. The Faculty decision is final and may not be appealed.</p>	<p>(3) Residency: Appeals relating to residency requirements may be permitted where these requirements differ from general University policy. The student may appeal to the Faculty Appeals Committee. The Faculty decision is final and may not be appealed.</p>
<p>(4) Cooperative Education program: Failure in a work term or removal from the Cooperative Education program may be appealed to the Faculty Appeals Committee. Appeals concerning such decisions must first be discussed with the Director of the Cooperative Education program, and then with the Assistant Dean (Undergraduate). If the dispute cannot be resolved, and the dispute concerns the student's failure to fulfill the academic requirements of the Cooperative Education program or any part of them, an appeal may be made to the Faculty of Business Appeals Committee. The</p>	<p>(4) Cooperative Education program: Failure in a work term or removal from the Cooperative Education program may be appealed to the Faculty Appeals Committee. Appeals concerning such decisions must first be discussed with the Director of Business Career Services, and then with the Associate Dean, Undergraduate Program. a. If the dispute cannot be resolved, and the dispute concerns the student's failure to fulfill the academic requirements of the Cooperative Education program or any part of them, an appeal may be made to the Faculty of Business Appeals Committee. The Faculty decision in this</p>

Faculty decision is final and may not be appealed. Where withdrawal or denial of a cooperative work placement by the Faculty has occurred because of concerns relating to safe, ethical and competent professional practice, a student may have a right of appeal to the GFC Practice Review Board. Students should contact University Governance (www.ualberta.ca/governance) for information concerning such an appeal.

case is final and may not be appealed.
b. Where withdrawal or denial of a cooperative work placement by the Faculty has occurred because of concerns relating to safe, ethical and competent professional practice, an appeal may be made to the Faculty of Business Appeals Committee. A student may have a further right of appeal to the GFC Practice Review Board in some cases. Students should contact University Governance (www.governance.ualberta.ca/) for information concerning such an appeal. See the University of Alberta Practicum Intervention Policy.

OUTLINE OF ISSUE

Agenda Title: **Faculty of Arts Admission/Transfer Requirements for Post-Secondary Applicants and Faculty Academic Standing/Graduation Requirements**

Motion I: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to admission/transfer requirements for post-secondary applicants (Section 15.2.12 of the University Calendar), as submitted by the Faculty of Arts and as set out in Attachment 1 of the documentation, to be effective in September, 2011.

Motion II: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to Faculty academic standing/graduation requirements (Section 42.6 of the University Calendar), as submitted by the Faculty of Arts and as set out in Attachment 2 of the documentation, to be effective in 2012-2013.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Faculty of Arts
Presenter	Bill Street, Associate Dean, Faculty of Arts, Robin Cowan, Assistant Dean (Student Services and Community Affairs)
Subject	

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	
The Impact of the Proposal is	
Replaces/Revises (eg, policies, resolutions)	Section(s) 15.2.12, 42.6 of the University Calendar
Timeline/Implementation Date	15.2.12 for early implementation, September 2011 and for the 2012-13 Calendar 42.6 for implementation in 2012-2013 and for the 2012-2013 Calendar
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC. (Sections 26(1), 60(1)(c) and (d)). 2. PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).

3. **UAPPOL Admissions Policy:** “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. **UAPPOL Admissions Procedure:**

PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS
Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be “advantageous to students”, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.

5. **PSLA:** The *PSLA* gives Faculty Councils the authority to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).

6. **UAPPOL Academic Standing Policy:** All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be

	<p>those prescribed by Faculty Councils and GFC as set forth in the University Calendar.</p> <p>7. UAPPOL Academic Standing Regulations Procedures: All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.</p> <p>If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.</p> <p>Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar.</p> <p>8. GFC ASC’s Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature. GFC policy provides that “the term ‘routine and/or editorial’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (Section 12.1.2.1).</p> <p>Further, GFC policy allows for ASC “to act for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 12.1.3.1).</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	GFC ASC Subcommittee on Standards, April 7, 2011 (for discussion)
Approval Route (Governance) (including meeting dates)	Faculty Council, GFC Academic Standards Committee
Final Approver	GFC Academic Standards Committee

1. Attachment 1 (page(s) 1-2)
2. Attachment 2 (

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Current	Proposed
<p>15.2.12 POSTSECONDARY APPLICANTS</p> <p><i>No changes until</i></p> <p>(3) Applicants who have previously been required to withdraw and/or failed probation:</p> <p>a. Applicants who have previously been required to withdraw only once from any program at the University of Alberta or other postsecondary institution may be considered for admission or readmission. Following the requirement to withdraw, applicants in this category must either</p> <p>1) successfully complete *24 elsewhere transferable to the Faculty of Arts with a competitive AGPA (minimum 2.0) or</p> <p>2) successfully complete *18 elsewhere transferable to the Faculty of Arts with an AGPA of at least 2.7. Students are not permitted to repeat courses previously passed at this or any other university.</p> <p>New</p> <p>b. Applicants whose previous postsecondary records indicate they have been required to withdraw more than once will not be admitted, nor will applicants whose previous postsecondary records indicate they have failed probation.</p>	<p>15.2.13 POSTSECONDARY APPLICANTS</p> <p><i>No changes until</i></p> <p>(3) Applicants who have previously been required to withdraw (or equivalent by the standards of the Faculty of Arts see ' 42.6(2) for details)</p> <p>Internal Transfer Students</p> <p>a. Applicants who have previously been required to withdraw once from any Faculty at the University of Alberta may be considered for admission or readmission to the Faculty of Arts. Following the requirement to withdraw:</p> <p>1) Applicants must normally discontinue studies for at least 12 months and apply for admission or readmission for a future term by the published deadline. Students who are admitted under these guidelines must maintain satisfactory academic standing for the duration of their studies in the Faculty of Arts or they will be required to withdraw.</p> <p>2) Applicants who choose to take one or more course(s) through Open Studies or another institution after being required to withdraw from any University of Alberta Faculty and before admission to the Faculty of Arts must present a competitive average on those courses. The minimum average is 2.0; however, presentation of the minimum average does not guarantee admission.</p> <p>Transfer Students from other Post-Secondary Institutions</p> <p>b. Applicants who have previously been required to withdraw once (or equivalent by the standards of the Faculty of Arts see ' 42.6(2) for details) from any other post-secondary institution will be considered for admission on the basis of the AGPA as described in §14.2.1. Such applicants must either:</p> <p>1. have completed *18 of postsecondary courses transferable to the Faculty of Arts subsequent to the requirement to withdraw with a GPA of at least 2.7 or</p> <p>2. have completed *24 of postsecondary courses transferable to the Faculty of Arts subsequent to the requirement to withdraw with an AGPA of at least 2.0.</p>

New

Applicants from any Post-Secondary Institution, including the University of Alberta, who have been Required to Withdraw twice

c. Applicants whose previous postsecondary records indicate they have been required to withdraw twice (or equivalent by the standards of the Faculty of Arts see ' 42.6(2) for details) or who have failed probation from any post-secondary institution will be considered for admission

1) Five Years after the last requirement to withdraw or
2) Three years after the last requirement to withdraw if the applicant has also completed

*18 transferable to the Faculty of Arts with a GPA of at least 2.7 subsequent to the last requirement to withdraw or

*24 transferable to the Faculty of Arts with a competitive average subsequent to the last requirement to withdraw. The minimum average is 2.0; however, presentation of the minimum average does not guarantee admission

d. All applicants whose previous post-secondary records indicate they have been required to withdraw and/or failed probation more than twice (or equivalent by the standards of the Faculty of Arts see ' 42.6(2) for details) will not be considered for admission.

(4) Transfer credit: Transfer credit may be granted for course work completed at a recognized postsecondary institution provided:

- a. the course is applicable to the degree program to which the student is being admitted and
- b. a minimum final grade of C- (or equivalent) is presented.

Credit will not normally be given for course work of a professional nature.

(4) Transfer credit: Transfer credit may be granted for course work completed at a recognized postsecondary institution provided:

- a. the course is applicable to the degree program to which the student is being admitted and
- b. a minimum final grade of C- (or equivalent) is presented.

c. credit will not normally be given for course work of a professional nature.

42.6 ACADEMIC STANDING AND GRADUATION

(1) Academic Standing for all students registered in the Faculty of Arts, ~~except those registered in the BA (Criminology), BDesign, BFA Art and Design, BFA Drama, BMusic, BMusic/BEd and BA Honors programs,~~ is assessed on the basis of a ~~Faculty grade point average (FGPA).~~ See §§23.4(7) and 23.9.2 for information on calculation of ~~F~~GPA's and the academic record. ~~For the above programs which do not use the Faculty grade point average as the basis for assessing academic standing, the academic standing, promotion and graduation regulations will be found in the program descriptions in §§43.4 to 43.12.~~

Initial assessment and subsequent reassessment of academic standing is based on students' performance in a minimum of *9. ~~If, at the time of review, students have attempted fewer than *9 since the last assessment, the review is deferred and the academic standing assigned at the last review remains in effect until the next review.~~

~~Assessment of academic performance is conducted at the end of each student's registration in both Fall/Winter and Spring/Summer provided that *9 have been attempted since the last review. As well, academic standing is assessed at the end of each student's program even if less than *9 have been taken since the last review. The GPA is printed on the University of Alberta transcript. Both averages, GPA and FGPA, are included on the Bear Tracks record that students are responsible to review (<https://www.beartracks.ualberta.ca>) at the end of each Fall/Winter and Spring/Summer.~~

(2) Assessment of Academic standing

a. Satisfactory Standing (~~F~~GPA 2.0 and above): Students who maintain a satisfactory standing are permitted to continue their studies in the Faculty of Arts.

b. Marginal Standing (~~F~~GPA 1.7 to 1.9 inclusive): Students receiving the first assessment of marginal standing are permitted to continue, under academic warning, ~~until the next assessment of academic standing in order to raise the FGPA to 2.0 or higher. At the time of the next assignment of academic standing, such students:~~

~~1) who raise their FGPA to at least 2.0 may continue their studies with satisfactory standing;~~

~~2) whose FGPA is less than 2.0, and whose average on the courses taken since the last review is less than~~

42.6 ACADEMIC STANDING AND GRADUATION

(1) Academic Standing for all students registered in the Faculty of Arts is assessed on the basis of a Grade Point Average (GPA) calculated on courses taken in Fall/Winter terms. See §§23.4(7) and 23.9.2 for information on calculation of GPA's and the academic record. See sections §§43.4 to 43.12 for detailed academic standing, promotion and graduation regulations for the following programs: BA (Criminology), BDesign, BFA, BMusic, BMusic/BEd, BA(Drama)/BEd Combined program, and BA Honors programs.

Initial assessment and subsequent reassessment of academic standing is based on students' performance in a minimum of *9 in Fall/Winter terms. Students who take courses only in Fall or only in Winter terms are subject to assessment. Courses taken in Spring/Summer terms are excluded from the assessment. If a student attempts fewer than *9 the review is deferred and the academic standing assigned at the last review remains in effect until the next Fall/Winter review.

Academic standing is assessed at the end of each student's program even if less than *9 have been taken since the last review. The GPA is printed on the University of Alberta transcript and final grades are available on the Bear Tracks record that students are responsible to review at the end of each term.

(2) Assessment of Academic standing

a. Satisfactory Standing (GPA 2.0 and above): Students who maintain a satisfactory standing are permitted to continue their studies in the Faculty of Arts.

b. Marginal Standing (GPA 1.7 to 1.9 inclusive): Students receiving the first assessment of marginal standing are permitted to continue, under academic warning. Only one period of attendance on Academic Warning will be permitted while registered in the Faculty of Arts. Any subsequent assessment of Marginal Standing will result in a requirement to withdraw.

Note: Students under academic warning are only

2.0 will be required to withdraw.

3) whose FGPA is less than 2.0 but who have, during the period since the last review, achieved an average of at least 2.0 on all courses

attempted, will be permitted one further registration (under academic warning) in order to raise the FGPA to 2.0. If the FGPA is not raised

to 2.0 at the next assessment, the student will be required to withdraw.

Note: Students under academic warning are only permitted to interrupt their programs with the prior, written permission from the Associate Dean, Student Programs. If students on academic warning interrupt their programs for more than 12 months without prior approval, readmission will normally not be granted unless the student meets the current readmission criteria.

c. Unsatisfactory Standing (FGPA 1.6 and below): Students receiving an unsatisfactory standing are normally required to withdraw from

the Faculty of Arts. See §42.7 for information on academic appeal regulations.

Students who are required to withdraw from the Faculty at the end of Fall/Winter cannot register for the following Spring/Summer.

Students who register for the Summer Term of Spring/Summer prior to the requirement to withdraw will have their registration cancelled

without penalty. Those students who have already registered in Spring Term of Spring/Summer prior to receiving notification of the requirement to withdraw will be permitted to continue until the end of Spring Term, or may choose to withdraw from those Spring/Summer courses.

(3) Fresh Start Program: Year 1 and 2 students who have achieved a FGPA between 1.3 and 1.6 may be eligible for admission to the Fresh Start program.

Students must be recommended by the Faculty for participation in the Fresh Start program. Further information can be found in §§14.5, 23.6.2 and 220.5.

(4) Readmission after a Requirement to Withdraw: Refer to §15.2.12 for information on the regulations pertaining to readmission to the Faculty of Arts after a requirement to withdraw.

A student who has been required to withdraw from the Faculty but is subsequently allowed to continue in the Faculty, due to either the successful completion of

permitted to interrupt their programs with the prior, written permission from the Associate Dean (Student Programs). If students on academic warning interrupt their programs for more than 12 months without prior approval, readmission will normally not be granted unless the student meets the current readmission criteria.

c. Unsatisfactory Standing (GPA 1.6 and below): Students receiving an unsatisfactory standing are required to withdraw from the Faculty of Arts. See §42.7 for information on academic appeal regulations.

Students who are required to withdraw from the Faculty at the end of Fall/Winter cannot register for subsequent terms. Registrations for students who register for Summer Term prior to the requirement to withdraw will be cancelled without penalty. Students who have already registered in Spring Term prior to receiving notification of the requirement to withdraw will be permitted to continue until the end of Spring Term, or may choose to withdraw from Spring courses.

(3) Fresh Start Program: Students who have attempted fewer than *60 and who have earned a GPA between 1.3 and 1.6 may be eligible for admission to the Fresh Start program.

Students must be recommended by the Faculty for participation in the Fresh Start program. Further information can be found in §§14.5, 23.6.2 and 220.5.

(4) Readmission after a Requirement to Withdraw: Refer to §15.2.13 for information on the regulations pertaining to readmission to the Faculty of Arts after a requirement to withdraw.

(5) Probation

Students who have been required to withdraw and who have successfully appealed that decision will be

postsecondary courses at another institution (described in §15.2.12), or successful appeal of their academic standing described in §42.7, will have the FGPA calculated from the Fall/Winter or Spring/Summer in which readmission or continuation is first granted, not the date of first admission to the Faculty. Such a restart of the FGPA is permitted only once for any student. Thereafter, such students must maintain a FGPA of 2.0 or again be required to withdraw. Continuation on marginal standing below 2.0 is not permitted in such cases. All students who have previously been required to withdraw from the Faculty of Arts are not permitted any subsequent marginal performance.

5) Extension to the Graduating Year: Students who have successfully completed at least *120 but who do not meet program requirements for graduation, and who are otherwise eligible to continue in their program of study, may continue to register until graduation requirements are met.

Students who have successfully completed at least *120 but who have Unsatisfactory standing (i.e., Required to Withdraw), may appeal to be allowed to complete one further Fall/Winter of study in order to meet graduation requirements. If graduation requirements are not met within that Fall/Winter, such students must withdraw and will not be readmitted.

6) First-Class Standing: First-class standing is awarded to any student, regardless of program, who obtains a GPA of at least 3.5 while enrolled in a full, normal academic load (minimum *30) during the Fall/Winter terms.

This is also referred to as the Dean's Honors List.

placed on Probation (See also §23.6.2.).

- a) Probationary students complete a minimum of *24 with a GPA of 2.0 or higher.
- b) Probationary students may not take any more than *12 in each of Fall and Winter terms.
- c) Probationary students may take more than one set of Fall/Winter terms to complete probation, but courses taken in Spring and Summer are excluded from the assessment.
- d) Probationary students may also be subject to other requirements as specified by the Associate Dean (Student Programs)

Note: The probationary GPA for students who take longer than one Fall/Winter to complete probationary requirements and who take more than *24 during the period of probation may be based on more than *24. Grades for all courses completed in Fall/Winter terms during the probationary period are used.

Probationary students who fail to attain the GPA and other requirements for probation as specified by the Associate Dean will fail Probation and will be required to withdraw from the Faculty of Arts without appeal. Only one period of Probation is allowed while registered in the Faculty of Arts. Students who have cleared Probation and whose GPA at the end of a subsequent Fall/Winter falls below 2.0 will not be permitted to continue on Academic Warning, nor will they be allowed a second period of Probation. Such students are required to withdraw from the Faculty of Arts.

6) Extension to the Graduating Year: Students who have successfully completed at least *120 but who do not meet program requirements for graduation, and who are otherwise eligible to continue in their program of study, may continue to register until graduation requirements are met.

Students who have successfully completed at least *120 but who have Unsatisfactory standing (i.e., Required to Withdraw) for the first time, may appeal to be allowed to complete additional classes in order to meet graduation requirements. Probationary requirements will be set by the Associate Dean.

7) First-Class Standing: First-class standing is awarded to any student, regardless of program, who earns a GPA of at least 3.5 either while enrolled in a full, normal academic load (minimum *30) during the Fall/Winter terms OR on a minimum of *15 in Fall term (if not enrolled in

Winter term) or in Winter term (if not enrolled in Fall).

This is also referred to as the Dean's Honors List.