



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, June 20, 2019
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Tammy Hopper, Chair
Joel Agarwal
Radim Barta
Angela Bayduza
Dion Brocks
Gerda de Vries
Bill Dunn
Rebecca Gokiart
Mohamad Jamaledine
Jeff Johnson
Nathalie Kermaal

Jane Lee (delegate)
Bernadette Martin
Karsten Mündel
Rebecca Nagel
Shannon O'Byrne
Tracy Raivio
Victoria Ruetalo
Remonia Stoddart-Morrison
(delegate)

REGRETS:
Jason Carey

Amy Dambrowitz
Scott Jeffrey
Andras Marosi
Paulin Mulatris
Tanya Park
Norma Rodenburg
Shirley Schipper
Natalie Sharpe

Staff:

Heather Richholt, Coordinator
Meg Brolly, GFC Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Mündel/Agarwal

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 16, 2019

Materials before members are contained in the official meeting file.

Motion: Mündel/Nagel

THAT the GFC Academic Standards Committee approve the Open Session Minutes of May 16, 2019.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Tammy Hopper, Vice-Provost (Programs) and Chair, GFC ASC

Discussion:

The Chair had no comments.

ACTION ITEMS

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Johnson/Agarwal

4A. Transfer Credit Approvals for June 2019, Office of the Registrar

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals for June 2019.

CARRIED

4B. Proposed Changes to Entrance Requirements for Criminology, Faculty of Arts

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for Criminology, Faculty of Arts.

CARRIED

5. Proposed Changes to Existing Entrance Requirements for Graduate Programs in Law, Faculty of Law, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Matthew Lewans, Associate Dean, Faculty of Law

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

Dr Raivio noted that items 5 through 15 were part of the FGSR Calendar compliance project to ensure that all the appropriate information was included in the university *Calendar*.

There was no discussion.

Motion: Ruetalo/Nagel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, proposed changes to existing Entrance Requirements for the LLM and PhD programs in the Faculty of Law, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Law, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

6. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Pharmacy and Pharmaceutical Sciences, Faculty of Pharmacy and Pharmaceutical Sciences, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Scott Simpson, Associate Dean, Faculty of Pharmacy and Pharmaceutical Sciences

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

Members discussed entrance requirements and the preference for applicants to have an undergraduate degree in Pharmacy.

Motion: Brocks/Ruetalo

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Faculty of Pharmacy and Pharmaceutical Sciences, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Pharmacy and Pharmaceutical Sciences, and as set forth in Attachment 1, as amended, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

7. Proposed Changes to Existing Entrance Requirements for the MSc Program in Internetworking, Faculty of Science, Faculty of Engineering, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Janelle Harms, Associate Chair, Department of Computing Science, Faculty of Science

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

There was no discussion.

Motion: Johnson/Mündel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc program in Internetworking, as submitted by the Faculty of Graduate Studies and Research, the Faculty of Science, and the Faculty of Engineering, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

8. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Chemistry, Faculty of Science, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Michael Serpe, Associate Chair, Department of Chemistry, Faculty of Science

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

There was no discussion.

Motion: Johnson/Mündel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Chemistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Science, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

9. Proposed Changes to Existing Entrance Requirements for the Master of Library and Information Studies (MLIS) Programs, School of Library and Information Studies (SLIS), and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research;

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

There was no discussion.

Motion: Brocks/Barta

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MLIS programs, as submitted by the Faculty of Graduate Studies and Research and the School of Library and Information Studies, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

10. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Rehabilitation Science, Faculty of Rehabilitation Medicine, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Patricia Manns, Associate Dean, Faculty of Rehabilitation Medicine

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

Members discussed allowing letters of recommendation from non-academic referees.

Motion: Ruetalo/Mundel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs with a specialization in Rehabilitation Science, Faculty of Rehabilitation Medicine, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Rehabilitation Medicine, and as

set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

11. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the MSc Program in the Department of Occupational Therapy, Faculty of Rehabilitation Medicine, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Shaniff Esmail, Associate Chair, Faculty of Rehabilitation Medicine, Occupational Therapy; Dawn MacRitchie, APO, Department of Occupational Therapy

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:
There was no discussion.

Motion: Barta/Johnson

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Requirements for the MSc program in the Department of Occupational Therapy, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Rehabilitation Medicine, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

12. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Medical Microbiology and Immunology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Rob Ingham, Associate Professor, Department of Medical Microbiology and Immunology, Faculty of Medicine and Dentistry

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:
There was no discussion.

Motion: Ruetalo/Nagel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Medical Microbiology and Immunology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

13. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Pharmacology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Amy Tse, Associate Chair (Graduate Studies) Department of Pharmacology

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:
There was no discussion.

Motion: Mundel/Ruetalo

THAT the GFC Academic Standards Committee approve, with delegates authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Pharmacology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

14. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Physiology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Gregory Funk, Associate Chair (Graduate Studies) Department of Physiology

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:
Members discussed application dates and deadlines for international applicants and deferred admission options for those who were unable to secure visas in time.

Motion: Gokiert/Johnson

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Physiology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

15. Proposed Changes to Existing Entrance Requirements for Graduate Programs in the Department of Medicine, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research; Gopinath Sutendra, Associate Chair Graduate Studies, Department of Medicine

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, program requirements) for this program are listed in the Calendar.

Discussion:

Members discussed alignment of requirements across programs, and GPA standards.

Motion: Mündel/Brocks

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in the Department of Medicine, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

16. Proposed Changes to Existing Academic Standing Regulations, Augustana Faculty

Materials before members are contained in the official meeting file.

Presenter(s): Karsten Mündel, Associate Dean, Academic, Augustana Faculty

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations related to academic standing requirements for this program are listed in the Calendar, with precision, clarity, and consistency.

Discussion:

Dr Mündel noted that the Faculty had made some amendments in response to suggestions from the ASC Subcommittee on Standards.

Members discussed implementation in fall 2019, and that "other requirements" for students on academic probation may include student success workshops, student accessibility, or other supports tailored to the needs of the individual student.

Motion: Nagel/Raivio

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Academic Standing Regulations for the Bachelor of Arts, Bachelor of Management in Business Economics, Bachelor of Music, Bachelor of Science, and Bachelor of Science/Bachelor of Education (Secondary) Combined Programs, as submitted by Augustana Faculty, and as set forth in Attachment 1, to take effect beginning in Fall 2019 and to be published in the 2020-2021 Calendar

CARRIED

17. Proposed Suspension of Nine Bachelor of Arts Majors and Significant Program Changes in the Bachelor of Arts and Bachelor of Science Programs, Augustana Faculty

Materials before members are contained in the official meeting file.

Presenter(s): Karsten Mündel, Associate Dean, Academic, Augustana Faculty

Purpose of the Proposal: To approve the suspension of nine current majors in the Bachelor of Arts program at Augustana Faculty (Visual Arts, Drama, Economics, English, History, Modern Languages, Music, Philosophy and Religion, and Political Studies), and to consider proposals by Augustana Faculty for the adoption of a new Liberal Arts and Sciences project-based Core, and the creation of new multi-disciplinary fields of study as second-level specializations within the Augustana Bachelor of Arts in Interdisciplinary Studies program, and to recommend these proposals for approval to the GFC Academic Planning Committee.

Discussion:

Dr Mündel explained that Augustana Faculty was in the process of instituting curricular reform that had been developed over the past 6 years and was intended to make Augustana Faculty more sustainable and viable.

The Chair noted that as of July 1, 2019, the new terms of reference for ASC would include reviewing program proposals and providing advice to the Academic Planning Committee.

Ms Brolley noted that the new terms of reference would also see a change to ASC's authority regarding program suspensions. She explained that, for now, ASC had the authority to approve program suspensions and the Board approved terminations but that as of July 1, that authority would switch around to allow the Board to decide suspensions rather than terminations. She noted that programs suspended by ASC before the change would continue to go forward to the Board for termination so that all of the concerned bodies would be informed.

Members discussed Augustana's student support and consultation with the proposed changes, the emphasis on experiential learning, the unique experience at Augustana campus, and the option for current students to change to the new structure or remain and graduate in their current program.

Motion: Nagel/Barta

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the suspension of admissions to the Bachelor of Arts in Visual Art, Drama, Economics, English, History, Modern Languages, Music, Philosophy and Religion, and Political Studies programs, as submitted by Augustana Faculty and as set forth in Attachment 1, to take effect October 1, 2019.

CARRIED

Motion: Johnson/Gokiert

THAT the GFC Academic Standards Committee recommend that the General Faculties Council Academic Planning Committee approve the proposed adoption of a new liberal arts and sciences project-based Core, and the proposal to create new second-level specializations in the Bachelor of Arts Interdisciplinary Studies major in Augustana Faculty, as set forth in Attachment 3, to take effect in Fall 2020.

CARRIED

DISCUSSION ITEMS

18. Election of Vice Chair (no documents)

Presenter(s): Tammy Hopper, Vice-Provost (Programs) and Chair, GFC ASC

Discussion:

Scott Jeffrey was elected as Vice-Chair of ASC by acclimation.

19. External Programs for Review and Programs in Progress on Campus: Standing Item (no documents)

Presenter(s): Andrea Patrick, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

Discussion:

Ms Patrick presented the following report:

Recently approved:

- Termination of the Cultural and Managerial Study of Sport and Leisure and the Activity and Nutrition specializations in the Bachelor of Kinesiology program

Proposed to Government:

- Thesis-based Masters of Library Information Studies load changes
- Graduate Certificate in School Leadership and Administration - FGSR and FSJ
- Graduate Certificate in School Leadership, FGSR and Faculty of Education
- Augustana Bachelor of Management Name Change
- Augustana suspensions

Finished CAQC Quality Review, back with the Ministry:

- New major in Media Studies - approved at APC June 20, 2018

20. Question Period

Presenter(s): Tammy Hopper, Vice-Provost (Programs) and Chair, GFC ASC; Radim Barta, Graduate Student Member, GFC ASC

Discussion:

Mr Barta reported on the work of the GFC Executive's ad hoc Committee on Program Approval Pathways, which was established to address the ad hoc Committee on Academic Governance Including Delegated Authority's recommendations related to program approvals. He informed members that the committee had met over a day and a half and discussed how the university could best support new and innovative proposals and streamline and clarify the entire process. Mr Barta noted that recommendations would come forward to ASC and other stakeholders in the fall for discussion, feedback and advice.

A member noted that central program approval guidelines, including templates and standard wording would be helpful.

INFORMATION REPORTS

21. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

22. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

23. Adjournment

The Chair welcomed the new GFC undergraduate student representative, Mohamad Jamaledine, to the committee.

The Chair adjourned the meeting at 11:03 a.m.