



General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, September 15, 2016
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Nataraj (Nat) Kav	Chair (Delegate), Provost and Vice-President (Academic)
Janice Causgrove Dunn	Vice-Chair, Dean or Delegate
Marina Banister	Member, Vice-President (Academic), SU
Fraser Brenneis	Member (Delegate), Dean or Delegate
Dion Brocks	Member, Dean or Delegate (Associate Dean, Undergraduate)
Deborah Burshtyn	Member (Delegate), Dean or Delegate
Jason Carey	Member (Delegate), Dean or Delegate
Sandra Davidson	Member (Delegate), Dean or Delegate
Gerda de Vries	Member (Delegate), Dean or Delegate
Fay Fletcher	Member (Delegate), Dean or Delegate
Elaine Geddes	Member (Delegate), Dean or Delegate
Scott Jeffrey	Member (Delegate), Dean or Delegate
Nathalie Kermoal	Member (Delegate), Dean or Delegate
Radim Barta (Delegate)	Member, Vice-President (Academic), GSA
Bernadette Martin	Member (Delegate), Dean or Delegate
Karsten Mundel	Member (Delegate), Dean or Delegate
Rebecca Nagel	Member (Delegate), Dean or Delegate
Melissa Padfield	Member (Delegate), Vice-Provost and University Registrar
Carla Peck	Member, Academic Staff
Natalie Sharpe	Member, Director (Student Ombudservice)
Kasia Tymczak	Member, Undergraduate Student at-Large (Elected by GFC)

Non-Voting Members:

Sam Stowe	Member, Associate Registrar or Delegate
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Presenter(s):

Nataraj (Nat) Kav	Vice-Provost (Programs) and Chair, GFC Academic Standards Committee
Marion Haggarty-France	University Secretary
Meg Brolley	Secretary to GFC and Manager of GFC Services
Deborah Burshtyn	Faculty of Graduate Studies and Research
Rebecca Nagel	Faculty of Arts
Fraser Brenneis	Faculty of Medicine and Dentistry
Anne Naeth	Faculty of Agricultural, Life and Environmental Sciences
Glen Loppnow	Faculty of Science
Sean Robertson	Faculty of Native Studies
Lisa Collins	Vice-Provost and University Registrar

Staff:

Meg Brolley, Coordinator, GFC Academic Standards Committee

Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Mundel/Fletcher

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of June 16, 2016

Materials before members are contained in the official meeting file.

Motion: Brocks/Burshtyn

THAT the GFC Academic Standards Committee approve the Minutes of June 16, 2016.

CARRIED

3. Comments from the Chair

The Chair welcomed new and returning members to the 2016-2017 academic year. He reported that the new institutional strategic plan, *For the Public Good*, had been unanimously passed by the Board of Governors at the June 2016 meeting and the performance indicators were currently being developed.

He reminded members about the Celebrate!Teaching.Learning.Research event.

Ms Banister reported on the upcoming Gov Week hosted by the Students' Union (SU).

4. Welcome and Committee Member Development and Orientation

There were no documents.

Presenter(s): Marion Haggarty-France; Meg Brolley

Purpose of the Proposal: To provide members with an overview of the Committee's mandate and an update in regards to the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority.

Discussion:

Ms Haggarty-France welcomed new and returning members to the new academic year. Along with Ms Brolley, she provided an overview of the Committee's role and mandate, availability of resource materials, and updated the Committee on items related academic governance including the GFC *Ad Doc* Committee on Academic Governance Including Delegated Authority.

ACTION ITEMS

5. Items Deemed Minor/Editorial

The Following Proposal(s) are Deemed Minor/Editorial (GFC ASC's Terms of Reference (Mandate)(3.A.i and iii) by the Vice-Provost (Programs) and Chair, GFC ASC, and are APPROVED UNDER DELEGATED AUTHORITY FROM GFC IN A SINGLE OMNIBUS MOTION.

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Jeffrey/Brenneis

5A. Office of the Registrar: Proposed Approval of Transfer Credit for September 2016

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the proposed approval of Transfer Credit for September 2016, as submitted by the Office of the Registrar.

CARRIED

5B. Faculty of Nursing: Changes to Admission Requirements for High School Applicants for BSc Nursing - Collaborative Program

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the proposed changes to Admission Requirements from high school applicants for the BSc Nursing - Collaborative Program, as submitted by the Faculty of Nursing.

CARRIED

5C. Faculty of Graduate Studies and Research: Changes to Admission Requirements for Master of Agriculture (Resource Economics and Environmental Sociology) in the Faculty of Agricultural, Life and Environmental Sciences

THAT the GFC Academic Standard Committee, with delegated authority from General Faculties Council, approve the proposed changes to Admission Requirements for MAg (Resource Economics and Environmental Sociology) in the Faculty of Agricultural, Life and Environmental Sciences, as submitted by the Faculty of Graduate Studies and Research.

CARRIED

5D. Faculty of Graduate Studies and Research: Changes to Admission Requirements for Department of East Asian Studies

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the proposed changes to Admission Requirements for the Department of East Asian Studies, as submitted by the Faculty of Graduate Studies and Research.

CARRIED

5E. Faculty of Medicine and Dentistry: Changes to Admission Requirements for DDS Advanced Placement Program

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed changes to Admissions Requirements for DDS Advanced Placement Program, Faculty of Medicine and Dentistry.

CARRIED

5F. Faculty of Arts: Changes to Admission and Readmission Deadlines

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed changes to Admission and Readmission Deadlines, as submitted by the Faculty of Arts.

CARRIED

6. Proposal for an Embedded Certificate in Engaged Leadership and Citizenship in Arts and Science, Faculty of Arts and Faculty of Science

Materials before members are contained in the official meeting file.

Presenter(s): Glen Loppnow; Rebecca Nagel

Purpose of the Proposal: To establish an embedded credit certificate: Certificate in Engaged Leadership and Citizenship in Arts and Science, offered jointly by the Faculty of Arts and the Faculty of Science.

Discussion:

Dr Loppnow explained that this 12 credit embedded certificate was developed jointly by the Faculties of Science and Arts. He added that the certificate would foster a vision of leadership which represents the competencies and attributes expected from the two Faculties including communication, collaboration, broad perspectives, depth of understanding, engagement and advocacy, autonomy and initiative, responsibility, and putting ideas into practice. He noted that the certificate includes experiential learning as well as a focus on social engagement and leadership.

Members discussed this certificate's interest to high school students entering the University as a recruitment tool and whether the language related on community was one directional. Members also discussed suggested changes to wording within the proposal.

Motion: Geddes/Banister

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed embedded Credit Certificate in Engaged Leadership and Citizenship in Arts and Science, as submitted by the Faculty of Arts and the Faculty of Science, and as set forth in Attachment 1 as amended, to take effect Fall 2017.

CARRIED

7. Proposal for an Embedded Research Certificate in Arts (Psychology), Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Rebecca Nagel

Purpose of the Proposal: To establish an embedded credit Research Certificate in Arts (Psychology) offered by the Faculty of Arts to Arts students in Psychology

Discussion:

Dr Nagel explained that Psychology resides in both the Faculty of Arts and the Faculty of Science, and that this certificate mirrors the one recently proposed by Science and approved by ASC. She noted that the Faculty of Arts is committed to encouraging undergraduate research.

There was no further discussion.

Motion: Jeffrey/Mundel

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed embedded Credit Certificate: Research Certificate in Arts (Psychology), as submitted by the Faculty of Arts, and as set forth in Attachment 1, to take effect Fall 2017.

CARRIED

8. Proposal to Suspend Admission to the Master of Engineering in Agricultural, Food and Nutritional Sciences, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn; Anne Naeth

Purpose of the Proposal: To suspend admission to the Master of Engineering in Agricultural, Food and Nutritional Sciences

Discussion:

Dr Naeth reported that the current Master of Engineering offered by the Department of Agricultural, Food and Nutritional Sciences is being suspended due to low enrolment and concerns about having a MEng outside of the Faculty of Engineering including APEGA accreditation. She added that there is one student currently enrolled the program, and that the intention is to terminate the program once that student has completed. She further noted that an MSc in Food Science is the typical program of choice for prospective students in this area.

Motion: Carey/Jeffrey

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the suspension of admission to the Master of Engineering program in Agricultural, Food and Nutritional Sciences as set forth in Attachment 1 to take effect immediately.

CARRIED

9. Proposed Changes to Admission Requirements, Bachelor Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Fraser Brenneis

Purpose of the Proposal: To clarify that all applicants, both University of Alberta graduates and others, to the BSc (Dental Hygiene Specialization) Post Diploma Degree Completion Program must have completed *30 university transferable course weight in addition to a minimum two year diploma.

Discussion:

There was no discussion.

Motion: Burshtyn/Fletcher

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, approve the proposed changes to the Admission Requirements, BSc (Dental Hygiene Specialization) Post Diploma Degree Completion Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect Fall 2017.

CARRIED

10. Proposed Changes to Entrance and Academic Standing Requirements, Master of Science Program in the Department of Physical Therapy, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn; Bernadette Martin

Purpose of the Proposal: The Department of Physical Therapy is outlining the expectations for the Entrance Requirements with additional weight given to anatomy pre-requisite courses in the admission GPA calculation. The General Academic Standing Requirements have been added to the Calendar with a minimum cumulative GPA of 3.0 and the allowance of only one failed course.

Discussion:

A number of comments and questions arose from the committee on the proposal. In light of these concerns and questions, the Chair suggested that the proposal could be brought back to the Committee after additional development.

Motion: Brenneis/Sharpe

THAT the GFC Academic Standards Committee table the proposal submitted by the Faculty of Rehabilitation Medicine and the Faculty of Graduate Studies and Research.

CARRIED

11. Proposal from the Faculty of Graduate Studies and Research regarding laddering of Post Baccalaureate Certificates and Diplomas into Course-based Master's programs

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn

Purpose of the Proposal: To recognize the graduate courses taken in the certificates and/or diplomas as advanced standing toward the Master's degree.

Discussion:

Dr Burshtyn reported that, after the committee made revisions and approved the proposal in June 2016, it was determined that some of the new wording would be problematic. She then presented the new proposal.

Motion I: Jeffrey/Brocks

THAT the GFC Academic Standards Committee rescind, with delegated authority from General Faculties Council, the following motion of June 16, 2016:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the policy for laddering of Post Baccalaureate Certificates and Diplomas into Course-based Master's programs as proposed by the Faculty of Graduate Studies and Research, and as set forth in Attachment 1, as amended at the June 16, 2016 meeting, to be effective immediately upon approval.

CARRIED

Motion II: Jeffrey/Brocks

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the final revisions to the policy for laddering of Post Baccalaureate Certificates and Diplomas into Course-based Master's programs as proposed by the Faculty of Graduate Studies and Research, and as set for in Attachment 1, to be effective immediately upon approval.

CARRIED

12. Proposed Changes to the Statement on Equity in Student Affairs

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Collins

Purpose of the Proposal: The Student Statement on Equity is being revised to reflect changes to Alberta Human Rights Legislation and changing norms in diversity and equity within the academy.

Discussion:

Ms Collins noted that the proposed changes were prompted by revisions to the Alberta Human Rights Act and were developed by a Working Group.

Motion: Banister/Nagel

THAT the GFC Academic Standards Committee, with delegated authority from General Faculties Council, recommend to the GFC Academic Planning Committee, proposed changes to the Statement of Equity in Student Affairs found in the section University Regulations and Information for Students/General University Policies/Statement on Equity in Student Affairs of the University Calendar as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon final approval.

CARRIED

13. Proposed changes to Existing Admission Requirements, Master of Arts program in the Faculty of Native Studies, Faculty of Graduate Studies & Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn; Sean Robertson

Purpose of the Proposal: The Faculty of Native Studies is proposing a change to admission requirement for Native Studies content in undergraduate courses from *30 to *12, and are clarifying the requirements for the statement of research and letters of recommendation.

Discussion:

Dr Robertson gave an overview of the proposal. Members, during the ensuing discussion, provided several questions, comments and suggested that some of the details around financial support and letters of reference would be more appropriately located on the Faculty's website. Dr Robertson accepted these friendly edits.

Motion: Barta/Jeffrey

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to Existing Admission Requirements, Master of Arts in the Faculty of Native Studies, as submitted by the Faculty of Graduate Studies and Research, and as set forth in Attachment 1 as amended, to be effective upon approval.

CARRIED

DISCUSSION ITEMS

14. External Programs for Review and Programs in Progress on Campus: Standing Items

There were no documents.

Presenter(s): Nataraj (Nat) Kav; Kate Peters

Purpose of the Proposal: To provide an update to the Committee in regards to current proposals being considered by the Provincial Government.

Discussion:

Ms Peters updated members on the progress of recent proposals being considered by the Provincial Government:

To be Proposed to Government:

- Suspension of the Master of Engineering in Nutrition and Foods from the Faculty of Engineering and the Faculty of ALES

Currently with AE undergoing System Coordination Review:

- (New) PBC Bridging to Canadian Physical Therapy Practice
- (New) PBC Indigenous Sport and Recreation
- (New) Major in Fashion Business Management in the Bachelor of Science
- Load Change to the Post Baccalaureate Certificate in Sexual Health
- (New) PhD in Indigenous Studies
- (New) University Certificate in Digital Learning
- (New) University Certificate in Adolescent Literacy

External reviews Requested:

- Bachelor of Design with a Specialization in Fashion from the Alberta College of Art and Design (ACAD)
- Bachelor of Design from MacEwan University

Referred to CAQC for Review:

- (New) Program Proposal for MSc in Urban and Regional Planning

Recently Approved:

- Suspension to Admission in the Adult Education Route of the Bachelor of Education
- (New) PharmD Program
- (New) University Certificate in Early Learning and Childhood Education
- Suspension proposal for Diploma in Dental Hygiene (after July 1, 2016)

15. Question Period

There were no questions.

INFORMATION REPORTS

16. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

17. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

18. Adjournment

The Chair adjourned the meeting at 12:00 p.m.