



The following Motions and Documents were considered by the GFC Academic Planning Committee at its Wednesday, October 07, 2020 meeting:

Agenda Title: **Proposed Direct Entry from High School to the Bachelor of Commerce (BCom) Degree Program at Faculty of Business**

CARRIED MOTION:

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, and as recommended by the GFC Programs Committee, approve the proposed changes to general program information and course sequencing for undergraduate programs in the Faculty of Business, as set forth in attachments 2, and 3 for publication in the 2021-2022 University Calendar.

FINAL Item 4

Governance Executive Summary
Action Item

Agenda Title	Proposed Direct Entry from High School to the Bachelor of Commerce (BCom) Degree Program, Faculty of Business
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Motion I

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, and as recommended by the GFC Programs Committee, approve the proposed changes to general program information and course sequencing for undergraduate programs in the Faculty of Business, as set forth in attachments 2, and 3 for publication in the 2021-2022 University Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Faculty of Business
Presenter(s)	Joseph Doucet, Dean, Faculty of Business Leo Wong, Associate Dean, Undergraduate, Faculty of Business

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	To Introduce Direct High School Entry to the Bachelor of Commerce (BCom) Degree Program
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Background</p> <p>Direct entry will allow the School to more effectively compete with other top-ranked undergraduate business programs (most of whom offer direct entry) and will give us greater control over the four-year student experience leading to the BCom degree.</p> <p>Direct entry will allow the School to improve recruitment (directly appealing to graduating high school students), more effectively compete with other top-ranked undergraduate business programs (most of whom offer direct entry) and enhance our overall learning environment (curricular and non-curricular), including the student experience throughout the entire four years of the degree. This will help the School continue to build a diverse, inclusive community of exceptional undergraduate students from Edmonton, Alberta, Canada and the world.</p> <p>Increasingly, risk-averse applicants tend to choose programs that offer direct entry because they want to reduce the uncertainty about their admission to business school. The vast majority of our Canadian peers (UBC Sauder School of Business in Vancouver, etc.) and all business bachelors programs within the province (U of C Haskayne School of Business in Calgary, etc.) offer direct-from-high school admissions. Direct entry is an essential part of our adjustment to the competitive environment the Alberta BCom program faces within the province and beyond.</p> <p>Direct entry is a natural extension of our current Alberta Guaranteed Admission (AGA) program, which has existed since 2013. AGA offers grade 12 high school students in Canada with an average of 80% or higher a guaranteed space in the Bachelor of Commerce program after completing their pre-professional studies at the University of Alberta</p>

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(subject to requirements such as a minimum GPA and successful completion of six pre-professional courses). The numbers of AGA offers have been increasing each year (240 in Fall 2019; 278 in Fall 2020) while maintaining a high competitive average (~87%).

Direct entry will give students an early introduction to the business curriculum and the culture of the School. It will give the School a greater (and earlier) ability to steer students towards classes in their first year that will serve them well during their degree and beyond. Completing four years with the School will give students more flexibility in planning their degree and will help their professional development because of earlier contact with our Career Services office as well as potential employers. The additional year will be available for students to prepare for and take advantage of both academic opportunities such as student exchanges and co-operative education; and extracurricular opportunities such as case competitions, community engagement, student clubs, etc.

Enrolment Targets and Admissions

The direct entry target for Fall 2022 is 570 FLE's, equivalent to 746 students (headcount). This is further outlined in Attachment 4 - Enrolment Table.

The yield of high school applicants will be significantly higher than that of transfers from other faculties. Based on statistics provided by the Office of the Registrar regarding students we admit from the University of Alberta after completing their pre-professional year requirements there is a pool of high school students that we could target with a goal of admitting 746 students from high school in our first year of direct entry (some of these will be students who would have applied to the AGA). We plan to maintain the size of the direct entry cohort at 746 for Fall 2023.

Direct high school entry will reduce post-secondary transfers and after-degree program admissions. Although we will continue to admit transfer students (from other University of Alberta programs as well as from other institutions), we will have more flexibility to adapt to any demographic changes. We will adjust transfer student admissions based on direct entry admissions in the previous year: the number of transfer students will start to decline in Fall 2023 as direct entry students who entered in Fall 2022 progress to their 2nd year of Business. Our long-term total undergraduate enrolment target is 3,000-3,300 students (headcount) in the next 3-5 years.

Direct entry is expected to benefit both Indigenous students and students from underrepresented groups at the University. The requirement to complete the pre-professional year in another Faculty or institution inhibits our ability to interact with and support students early in their academic careers. We can better recruit and assist students in their first year through direct entry.

Admissions from high school will be based on five subjects. For Alberta students, these would be English Language Arts 30-1, Mathematics 30-1, and three additional subjects (similar to the U of C Haskayne School of Business and UBC Sauder School of Business). If we were to

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introduce direct entry for Fall 2022 admissions, students would start applying on October 1, 2021 based on their Grade 11 marks. (We can offer admission based on final grade 11 marks, admission based on a combination of final grade 11 and interim or final grade 12 grades or admission based on final grade 12 grades. There would be a different average set for each).

We will set a higher high school average requirement for foreign applicants and manage the foreign and domestic applicant pools separately.

Support for Direct Entry

We are prepared to support the effective implementation of direct entry, to achieve the best results possible. The most significant direct cost of direct entry will be associated with recruitment and the services provided to first-year students for both program advising and the first year experience, academic standing and academic discipline. The Undergraduate Office will hire additional staff in support of services needed by first-year students, starting with the hiring of two new Student Advisors and one new Recruiter, as well as significantly increasing our annual marketing and recruitment budget to a total combined budget of approximately \$250,000. We will also add \$200,000 for new scholarships and \$200,000 for marketing of the initial direct-entry rollout. Currently, our recruitment team is working on the development of a strategic recruitment plan, to effectively target our applicant pools and a communications plan with key messages for internal and external stakeholders. A videographer will be hired on a short-term contract (3-4 months Fall 2020) to create content for recruiting. The availability of funds to cover the costs associated with direct entry has been confirmed by Vice Dean Kyle Murray and Senior Financial Officer Trevor Mireau.

We have conducted extensive consultations both with our external partners and internal stakeholders.

The Faculty of Arts is supportive of our plans. At present for our Fall 2020 intake, 381 (or 50%) of our incoming students transferred from the Faculty of Arts. Students admitted to the Faculty of Business directly from high school will continue to take four pre-professional courses, ENGLISH (★6) and ECON 101 & 102 (★3 each), within the Faculty of Arts. We are also working closely with the Faculty of Arts to develop mutually beneficial programs for students in both programs, for example by developing a Business Minor for Arts students.

We also received a support letter from the Faculty of Science. At present for our Fall 2020 intake, 106 (or 18%) of our incoming students transfer from the Faculty of Science. Students admitted to the Faculty of Business directly from high school will continue to take two pre-professional courses, MATHEMATICS 154 (★3) and STATISTICS 161 (★3), within the Faculty of Science. Both courses are new and were developed in consultation with our Faculty. Consultations with the Faculty of Science are ongoing and continue.

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We have held discussions with Agricultural, Life & Environmental Sciences, Augustana and Campus Saint-Jean. These faculties are supportive of our direct entry plans (letters attached). In addition, we have consulted with and received helpful information from the Office of the Registrar and others in the University's Central Administration.

Business Career Services and Co-op (our main connection to employers) welcomes direct entry as they will have more time to prepare students for their future careers and engage in experiential learning opportunities.

A presentation on direct entry to the Business Advisory Council on March 28, 2018 was well received. The original proposal was approved by our Undergraduate Studies Program Committee (USPC) on September 16, 2019 and by our Business Council (BC) on September 23, 2019. The Undergraduate Program Office devoted multiple meetings to direct entry. The revisions to our proposal updating our enrolment target to 746 will be presented to the USPC on August 24, 2020 and to the BC on September 10, 2020.

Both informal and formal surveys of students suggest that the majority of students prefer direct entry (in April 2019 for example, the Business Student Association's Advocacy Survey found that 74% of students were in favour of direct entry). Based on the Advocacy Survey, the students' main concern is that the Alberta School of Business maintain our strong sense of community (including the cohort system) and avoid diluting the prestige of the degree and the quality of the education students receive. Our plan is to preserve the cohort system and we will ensure that our admission criteria will set the same rigorous standards for both high school and transfer applicants.

Academic Standing

Our Academic Standing rules need to be updated to provide clarity for continuing students and to assess students admitted directly from high school.

As a result of updating our Academic Standing rules to include students admitted directly from high school, we have updated our Readmission rules to reflect the categories of students who will be required to withdraw and will then seek readmission to our program.

We have also updated formatting and have looked to calendar entries from other Faculties to introduce consistency where we can.

The changes proposed reflect the differences between a first-year student entering the Faculty from high school and a post-secondary transfer who has demonstrated that they can succeed in a post-secondary environment.

We wish to provide the first-year student the opportunity to participate in the Fresh Start program so that they can learn the skills needed to be successful. Alternatively, students who have completed their first year with us, have the opportunity to take time away from post-secondary life

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	<p>and rejoin the program when they are able to demonstrate that they can be successful. Normally the post-secondary transfers we admit have the skills needed to succeed are otherwise derailed.</p> <p>In developing our new Academic Standing and Readmission rules, we attempted to follow the best practices of the Faculty of Arts and the Faculty of Science. We have received helpful advice from both Faculties already and we are open to suggestions from all Faculties with direct entry experience.</p>
Supplementary Notes and context	<p><i>At its meeting of September 17, 2020, the GFC Programs Committee approved the admission requirements and academic standing regulations as set forth in attachments 1, 5, and 6.</i></p>

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> Undergraduate Program Office, Faculty of Business <p><u>Those who have been consulted:</u></p> <p>Students:</p> <ul style="list-style-type: none"> April 30, 2019: Business Student Association Advocacy Survey: 74% voted in favour of direct entry (179 respondents) August 26, 2019: Direct Entry presentation by the Associate Dean to Business Clubs Council (student clubs) November 13, 2019: Direct Entry meeting with Joel Agarwal, Vice President Academic, University of Alberta Students' Union <p>Faculties:</p> <ul style="list-style-type: none"> The Associate Dean, Undergraduate, Faculty of Business is a member of the Business Management Committee at Faculty of Agricultural, Life & Environmental Sciences. The committee meets regularly and discussed direct entry. March 1, 2018: Dean Joseph Doucet (Faculty of Business) informed Dean Lesley Cormack (Faculty of Arts) and Dean Jonathan Schaeffer (Faculty of Science) that the Faculty of Business is looking to change its admission process to include direct entry. October 11, 2018: Initial meeting with Associate Dean Rebecca Nagel, Faculty of Arts January 4, 2019: Dean Doucet confirmed with Dean Cormack that the Faculty of Business will work with the Faculty of Arts to develop a Business Minor for students in the Faculty of Arts January 31, 2019: Meeting with representatives from the University of Alberta Augustana Campus to discuss direct entry August 23, 2019: Follow up discussion about the Business Minor for Arts students with Associate Dean Rebecca Nagel, Faculty of Arts September 6, 2019: Nicole Lazorek, Academic Officer, discussed calendar changes for the BCom Admission requirements with the Amy Dambrowitz, Assistant Registrar
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	<ul style="list-style-type: none"> • September 23, 2019: Detailed Proposal shared with Associate Deans in Arts and Science • November 18, 2019: Meeting with representatives from Campus Saint-Jean to discuss direct entry • February 11, 2020: Vice Dean Kyle Murray (Business) met Dean Lesley Cormack (Arts) to discuss direct entry and enrolment. • Dean Doucet and Vice Dean Murray discussed direct entry with Faculty of Science Dean Matina Kalcounis-Rueppell via email. • February 12, 2020: Meeting to discuss the size of the first BCom direct entry cohort and its impact on the Faculty of Arts and the Faculty of Science (participants: Associate Dean Rebecca Nagel, and Senior Officer Kristy Wuetherick from the Faculty of Arts, Associate Dean Gerda de Vries and Assistant Dean Julie Naylor from the Faculty of Science, and Vice Dean Kyle Murray, Associate Dean Andras Marosi and Academic Officer Nicole Lazorek from the Faculty of Business). • February 13, 2020: Meeting with Dr. Mebbie Bell from Fresh Start • February 18, 2020: Preliminary discussion with Thomas Hidson about Fresh Start • February 19, 2020: Recruitment Officer Sarah Peterson from the Faculty of Business and Kelty Heck, Assistant Registrar Student Recruitment & Engagement discussed expanding domestic recruitment activities (there was a similar preliminary discussion with John Gregory, Director International Recruitment and Transnational Program in UAI). • February 20, 2020: Discussion with Augustana Associate Dean Karsten Mundel to confirm that the Faculty of Business and the Augustana Faculty will coordinate recruitment activities (Business Recruitment Officer Sarah Peterson and Augustana Advising Supervisor Alexis Anderson are scheduled to meet on March 2, 2020). • Nicole Lazorek, Academic Officer, has had preliminary discussions with both the Faculty of Arts and the Faculty of Science related to Academic Standing and Readmission Requirements. • Mebbie Bell from the Academic Success Centre provided background information on the Fresh Start Program. • April 16, 2020: Academic Standing and Re-Admission were discussion items at ASC-SOS • June 19, 2020: Dean Doucet and Vice Dean Murray (Business) discussed with Dean Lesley Cormack and Senior Officer Kristy Wuetherick (Arts) to confirm support and request a new letter of support, based on updates related to a new target of Fall 2022 for direct entry and that there will be no transfer of operating dollars attached to FLEs. • June 29, 2020: Dean Doucet received updated letter of support from Faculty of Science Dean Matina Kalcounis-Rueppell via email, based on updates to our proposal for direct entry. • July 9, 2020: Meeting to update the size of the first BCom direct entry cohort with Faculty of Arts (participants: Faculty of Arts Interim Dean Steve Patten, Associate Dean Eddy Kent, Senior
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	<p>Officer Kristy Wuetherick, Director Jennifer Hibbert, and Faculty of Business Dean Joseph Doucet, Vice Dean Kyle Murray and Associate Dean Leo Wong).</p> <ul style="list-style-type: none"> • July 9, 2020: Meeting to update the size of the first BCom direct entry cohort with Faculty of Science (participants: Faculty of Science Dean Matina Kalcounis-Rueppell, Assistant Dean Julie Naylor, Professor in Computing Science J Nelson Amaral, and Faculty of Business Dean Joseph Doucet, Vice Dean Kyle Murray and Associate Dean Leo Wong). • July 9, 2020: Dean Doucet provides email update to our proposal for direct entry to Faculty of Agriculture, Life & Environmental Sciences Dean Stanford Blade, Augustana Faculty Dean Demetres Tryphonopoulos, and Faculté Saint-Jean Dean Pierre-Yves Mocquais. • July 10, 2020: Dean Doucet received updated letter of support from Faculty of Agriculture, Life & Environmental Sciences Dean Stanford Blade via email. • July 13, 2020: Dean Doucet received updated letter of support from Augustana Faculty Dean Demetres Tryphonopoulos via email. • August 12, 2020: Dean Doucet received updated letter of support from Faculté Saint-Jean Dean Pierre-Yves Mocquais via email. <p><i>Business Faculty and Staff:</i></p> <ul style="list-style-type: none"> • February 6, 2019: First of several Undergraduate Office Staff meetings devoted to direct entry • October 11, 2019: Dean, Vice Dean and Associate Dean meet each Department to discuss the impact of direct entry and curriculum changes • June 22, 2020: Senior administrators and department chairs discuss revisions to direct entry proposal during leadership retreat. <p><i>Those who have been informed:</i></p> <ul style="list-style-type: none"> • March 16, 2018: Dean's email message to all Business Staff mentions the plan to introduce direct entry
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Undergraduate Studies Policy Committee, August 24, 2020 Program Support Team, August 27, 2020 Business Council, September 10, 2020 GFC Programs Committee, September 17, 2020 GFC Academic Planning Committee, October 7, 2020</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>Build: Objective 1, Strategy i: Develop and implement an undergraduate and graduate recruitment strategy to attract top students from across the diverse communities in Alberta and Canada, leveraging our strengths as a comprehensive research-intensive, multi-campus university with options for francophone and rural liberal arts education.</p> <p>Sustain: Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
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<p>Alignment with Core Risk Area</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td data-bbox="581 331 1089 537"> <input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1089 331 1529 537"> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success		
<p>Legislative Compliance and jurisdiction</p>	<ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the PSLA gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC. 2. PSLA: The PSLA give Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)) 3. UAPPOL Admissions Policy 4. UAPPOL Undergraduate Admissions Procedure 5. GFC Programs Committee (PC): GFC delegated the following authority to GFC PC: Approval of the modification of academic programs and the approval of routine changes to admission/transfer, and academic standing regulations. Further, PC’s Terms of Reference state that “Proposals which involve new space or resources or affect long-range planning shall be referred to the GFC Academic Planning Committee” 6. GFC Academic Planning Committee (APC): GFC delegated the following authority to GFC APC: Approval of proposals for academic and non-academic programs which involve new space or resources or affect long-range planning, as recommended by the GFC Programs Committee 		

Attachments:

1. Direct Entry to the Bachelor of Commerce (BCom) Degree Program: Proposed Calendar Change, Admission Requirements (Pages 1 - 6)
2. Direct Entry to the Bachelor of Commerce (BCom) Degree Program: Proposed Calendar Change, General Program Information (Pages 1 - 4)
3. Direct Entry to the Bachelor of Commerce (BCom) Degree Program: Proposed Calendar Change, Major Information, Course Sequencing (Page 1 - 1)
4. Enrolment Table (Page 1 - 1)
5. Academic Standing (BCom): Proposed Calendar Change, (Pages 1 - 5)
6. Readmission of Previous BCom Students: Proposed Calendar Change, (Pages 1 - 2)
7. Letters of Support (Pages 1 - 4)

Prepared by: Leo Wong, Associate Dean, Undergraduate, leo.wong@ualberta.ca

*Faculty of Business
Bachelor of Commerce
Calendar Change Request Form*

Department:	<i>Undergraduate Program Office</i>		
Implementation:	<i>2021/22 Calendar</i>		
Type of Change:	<i>Course Deletion:</i>	<i>Course Change:</i>	<i>New Program:</i>
	<i>New Course:</i>	<i>Program Change:</i>	<i>Other: X</i>

CURRENT:	PROPOSED:
<p>Bachelor of Commerce (BCom)</p> <p>I. Academic Requirements The minimum requirement for admission is the successful completion of ★24 University transferable including the following or their equivalents: ★6 in junior level English which includes any 100 level ENGL and a maximum of ★3 in WRS; ECON 101, ECON 102; MATH 114 or equivalent; STAT 151.</p> <p>Students must present a minimum GPA of 2.3.</p> <p>Students taking their preprofessional year in another Faculty or program are expected to choose courses consistent with the program in which they are enrolled. Students should also consult the Business section of the Calendar (Programs of Study) for information concerning courses to be taken in the preprofessional year as part of the requirements for particular majors.</p> <p>H. Cohort Program The Faculty of Business admits students in two categories, cohort students and non-cohort students. The cohort group consists of students entering directly into second year who are required to take all their primary core courses (see Courses in the Faculty of Business) together in cohort groups of approximately 64. There are a number of cohort schedules from which to choose. The purpose of the cohort program is to provide students with opportunities to develop leadership, communication and teamwork skills, and to better integrate them into the Faculty of Business, both personally and academically (see General Information). Cohort applicants and non-cohort applicants will be ranked separately for admission purposes (see Selection Process). Registration in cohort sections will normally be restricted to cohort students.</p> <p>III. Selection Process</p> <ol style="list-style-type: none"> The Faculty of Business is a limited-enrolment Faculty. Admission is not guaranteed to all qualified applicants. <p>Qualified applicants are ranked according to their grade point average in the most recent Fall/Winter</p>	<p>Bachelor of Commerce (BCom)</p> <p>Introduction For admission purposes, new applicants for degree programs are placed into one of four categories:</p> <ol style="list-style-type: none"> I. High School: Applicants applying directly from high school. II. Nonmatriculated: Applicants applying with high school course work who are at least 21 years of age and have not attended any postsecondary institution. III. Postsecondary Transfer: Applicants who have attended any postsecondary institution but have not received a four-year undergraduate degree. IV. After Degree: Applicants with a recognized four-year degree from an approved post-secondary institution. <p>Admission to the Faculty of Business is competitive and is based on Residence Requirements. The number of students admitted to the Faculty is limited. Presentation of the minimum admission requirements and average where noted does not guarantee admission.</p> <p>Applicants will be assessed on the basis of their academic records as described below.</p> <p>I. High School Applicants High school applicants will be considered for admission based on their average on the required five admission subjects outlined below. The high school average is competitive and will vary by year.</p> <p>Grade 12 courses listed below are based on the Alberta Education curriculum. See High School Applicants for non-Alberta curriculum.</p> <p>Required Grade 12 Admission Subjects</p> <ol style="list-style-type: none"> 1. English Language Arts 30-1 2. Mathematics 30-1 3. A combination of three subjects from Group A, B and/or C. A maximum of one subject from Group B will be used for the high school average. MATH 30-2 will not be used as one of the three

consisting of at least ★15.

2. Qualified applicants will have completed their preprofessional year with all required preprofessional courses and a minimum of ★24 University transferable courses, with ★15 completed in one Fall/Winter. For ranking purposes, qualified applicants will be separated into two pools:

a. Cohort Applicant Pool includes applicants with a minimum of ★24 and a maximum of ★39 University transferable coursework, with credit in no more than one of the primary core courses (see Courses in the Faculty of Business) in the Faculty of Business; and

b. Non-cohort Applicant Pool includes applicants

1. with more than ★39 University transferable, or
2. credit in two or more of the primary core courses (see Courses in the Faculty of Business) in the Faculty of Business, or
3. with a non-Business degree from an approved postsecondary institution.

Applicants will be ranked within their respective pools and offers of admission made based upon this ranking within residency categories (see Residence Requirements).

Applicants who do not possess all of the required preprofessional courses, but are otherwise admissible, may be considered for admission where space exists within one of the two applicant pools. Such applicants will be normally required to present a higher grade point average than those admitted under Selection Process (1). Offers of admission will be based upon the grade point average in the most recent Fall/Winter, consisting of a minimum of ★15. Missing prerequisite courses are required to be made up in the first year of the program following admission.

IV. Transfer Applicants

Transfer credit may be granted depending on the nature of the program, applicability of the courses taken, and results achieved to a maximum of ★60, inclusive of the ★24 required for admission. Any courses to be considered for transfer credit to the BCom program must normally have been completed within eight years before admission to the Faculty.

V. Early Admission

Students who have completed or who have in progress all the necessary prerequisite courses are urged to apply to the Faculty of Business early to be eligible for early admission.

subject areas. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Aboriginal students may also qualify for admission under the [Transition Year Program](#).
3. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

II. Nonmatriculated Applicants

[Nonmatriculated applicants](#) are considered for admission based on their average on the three required admission subjects noted below. The high school average is competitive and will vary by year.

Required Grade 12 Admission Subjects

1. English Language Arts 30-1
2. Mathematics 30-1
3. One subject from Group A or C. MATH 30-2 will not be used for admission purposes. See [Classification of High School Courses](#).

Notes

1. Only 5-credit courses will be used for admission purposes.
2. Applicants should be aware that specific Grade 12 courses may be required as prerequisites for University courses. Please refer to [Course Listings](#) for course descriptions.

III. Postsecondary Transfer Applicants

A postsecondary transfer applicant is any applicant who has ever registered at any postsecondary institution.

a. Academic Requirements

The minimum requirement for postsecondary transfer admission is the successful completion of ★24 University transferable including the following foundational courses or their equivalent:

1. ★6 in junior level English which includes any 100 level ENGL and a maximum of ★3 in WRS
2. ECON 101
3. ECON 102
4. MATH 154
5. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of ★15 University transferable. A GPA of

Students are eligible for early admission if they meet the following minimum requirements:

1. ~~three or more of the prerequisite courses completed;~~
2. ~~remaining prerequisite courses, if any, in progress; and~~
3. ~~at least one previous academic term with a minimum ★9 University transferable on which to calculate a GPA.~~

~~Students offered early admission are required to meet the conditions set forth in their offer letter, including:~~

1. ~~submission of final documents by the June 15 deadline;~~
2. ~~satisfaction of all admission requirements; and~~
3. ~~presentation of a competitive final admission GPA.~~

~~Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.~~

~~Early admission cannot be considered until transcripts are received by the Undergraduate office.~~

~~Generally, see Offers of Admission on early admissions.~~

2.3 is not normally competitive.

b. Selection Process

Qualified applicants will have completed a minimum of ★24 in University transferable, all foundational courses and will have completed at least one Fall/Winter period with a minimum of ★15 University transferable.

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of ★15 University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of application are used in calculating the GPA for admission purposes, pre-requisites and transfer credit.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. If required to withdraw from another program or institution, please see [University requirements](#) as additional requirements apply.
4. [Program residency](#) requirements exist that affect eligibility. Transfer credit is granted depending upon the major selected, applicability of the courses taken and results achieved to a maximum of ★60.
5. Applicants who do not possess all of the required foundational courses, but are otherwise eligible for consideration, will be considered for admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.
6. Applicants with less than ★24 who have never been required to withdraw will be considered for admission if space exists and must present the five required high school courses. Applicants will be evaluated on a competitive high school average, an Admission Grade Point Average ([AGPA](#)), and if applicable, a GPA based on the most recent Fall/Winter consisting of at minimum ★15. Such applicants will normally be required to present higher averages than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.

c. Early Admission

Students who have completed or who have in progress all the necessary foundational courses and ★24 in University transferable may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of ★9 University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of ★15 University transferable completed during the Fall/Winter period to calculate a final GPA. All courses completed will be used in the final GPA calculation.

Students offered early admission are required to meet the conditions set forth in their offer letter, including:

1. submission of final transcripts and documents by the appropriate [deadline](#);
2. satisfaction of all admission requirements; and
3. presentation of a competitive final admission GPA.

Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.

IV. After Degree Applicants

An after degree applicant is any applicant with a recognized four-year undergraduate degree (see Note 4) from an approved postsecondary institution.

a. Academic Requirements

The minimum required for after degree admission is a degree (see Note 4) and the successful completion of the following foundational courses or their equivalent:

1. ★6 in junior level English which includes any 100 level ENGL and a maximum of ★3 in WRS
2. ECON 101
3. ECON 102
4. MATH 154
5. STAT 161

Students must present a minimum Grade Point Average (GPA) of 2.3 for consideration based on the most recent Fall/Winter period consisting of a minimum of ★15 University transferable. A GPA of

2.3 is not normally competitive.

b. Selection Process

Qualified applicants will have completed a degree (see Note 4), all foundational courses and will have completed at minimum ★15 in one Fall/Winter period.

The admission GPA is based on the most recent Fall/Winter period consisting of a minimum of ★15 University transferable with all courses completed used in the final GPA calculation. The admission GPA is competitive and will vary by year.

Notes

1. Only graded University transferable courses normally completed within eight years of application are used in calculating the GPA for admission purposes, pre-requisites and course exemptions.
2. Repeated courses, if previously passed, will not be included in the GPA calculation.
3. Applicants who do not possess all of the required foundational courses, but are otherwise eligible for consideration, will be considered for admission if space exists. Such applicants will normally be required to present a higher admission GPA than those admitted under the standard selection process. Missing foundational courses must be made up in the first year of the program following admission.
4. The After-Degree program is not open to students holding a previous degree that is the equivalent of a Business degree, or to students who have completed a sufficient number of Business or related courses so that they could not meet the requirements of [Students in the BCom After-Degree](#) and [Program Information](#).

c. Early Admission

Students who meet the requirements above with courses in progress may be considered for early admission.

Students are eligible for consideration if they present the following requirements:

1. three or more of the foundational courses completed;
2. remaining foundational courses, if any, in progress in the Winter term of application;
3. a minimum of ★9 University transferable completed in the Fall term of application on which to calculate a GPA with a corresponding Winter term in progress; and
4. an overall minimum of ★15 University transferable completed during the Fall/Winter

	<p>period to calculate a final GPA. All courses completed will be used in the final GPA calculation.</p> <p>Students offered early admission are required to meet the conditions set forth in their offer letter, including:</p> <ol style="list-style-type: none">1. submission of final transcripts and documents by the appropriate deadline;2. satisfaction of all admission requirements, including degree completion; and3. presentation of a competitive final admission GPA. <p>Failure to meet the conditions of the early admission offer will result in refusal to the program and cancellation of any course registration.</p>
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Rationale: Inclusion of high school and non-matriculated applications to the Bachelor of Commerce program; inclusion of applicants with less than ★24, removal of the selection process and editorial updates for clarity and consistency.

Submitted by: _____
Leo Wong, Associate Dean, Undergraduate Program

Date: _____

**Faculty of Business
Bachelor of Commerce
Calendar Change Request Form**

Department:	<i>Undergraduate Program Office</i>		
Implementation:	<i>2021/22 Calendar</i>		
Type of Change:	<i>Course Deletion:</i>	<i>Course Change: X</i>	<i>New Program:</i>
	<i>New Course:</i>	<i>Program Change:</i>	<i>Other: X</i>

CURRENT:	PROPOSED:
<p>General Information The Degree of Bachelor of Commerce (General) is a three-year degree program following one year of preprofessional studies at an approved postsecondary institution.</p> <p>Year Two is important for Business students. In this year, students take the six primary core courses, two electives outside the Faculty and two additional electives. The primary core courses are designed to develop a foundation in business knowledge and to develop personal abilities regarding communication, interpersonal skills and computer skills. Learning is enhanced through interaction with peers. The majority of students will take each course with a common cohort of peers. The primary core also provides a basis for selecting a major.</p> <p>The Faculty allows students many free electives during the three years of the program. During Year Two, students must take two external electives. Some majors require specific external electives as part of the prescribed sequence of courses. In choosing external electives, students must consult the specific major and keep these requirements in mind. Students should also consider exploring disciplines that are of interest and are offered outside the Faculty of Business. Basic course work in Year Two may be built on in Years Three and Four to deepen understanding of chosen elective areas. Students should design informal minors in disciplines outside Business, or sample a variety of perspectives by taking courses from different disciplines.</p> <p>The choice of a major area of concentration must be made by the commencement of Year Three, but in practice students may make the choice earlier. Students should carefully examine the course requirements in Majors in Business. Some majors require coursework outside Business that should be commenced in Year Two or as early as the preprofessional year. Several majors rely on introductory courses that are not part of the primary core. (See, for example, the majors in Management Information Systems, Business Economics and Law, or Operations Management.) Students considering one of these majors may facilitate their progress by taking the required introductory prerequisite courses during term two of Year Two. This will give the student an understanding of the proposed field and permit better sequencing of the other</p>	<p>Omit General Information</p>

required courses in Years Three and Four. A major area of concentration gives a student a degree of expertise within a particular field and is, in particular, an excellent preparation for various professional designations. Students seeking broader knowledge of all basic functional areas can select a Business Studies major to obtain exposure to senior courses in all areas.

Program Information

To obtain the Degree of Bachelor of Commerce (General), students must receive credit in ★120 including a minimum of ★24 (taken in the preprofessional year) and a maximum of ★60 in transfer credit. Students entering with less than ★30 in transfer credit must complete the missing credits in courses outside the Faculty of Business. At least ★60 in University of Alberta courses must be successfully completed while the student is registered in the Faculty of Business.

Students may not normally take coursework extra to the ★120 needed to meet the Bachelor of Commerce degree requirements.

The BCom (General) contains a second year core of requirements that are normally taken in a cohort structure. Transfer students with credit in all of the second year core may elect a major area of specialization on admission. Transfer students with credit in some but not all of the second year core should consult the Undergraduate Office for information concerning the completion of second year requirements.

The BCom (After Degree) allows students with a degree from an approved postsecondary institution to obtain a Bachelor of Commerce Degree on completion of between ★45 to ★60 depending on the number of course exemptions and the specific requirements of the chosen Major.

The BCom (Cooperative Education) follows the same course of studies as the BCom (General) with the additional requirement of three work terms of four months each which are taken at any time in Year Three or Year Four.

The BCom Language Studies Programs (East Asian Studies, European Studies, Latin American Studies) combine the BCom (General) program with intensive training in language which is ideally begun in the Preprofessional Year. The programs also require extensive course work outside the Faculty of Business.

Students should be aware that the BCom programs requirements are designed to most easily be fulfilled by students entering Year Two with ★30 in transfer credit, and taking standard full course loads in each subsequent year. Students granted provisional admission, and part time

Program Information

The Bachelor of Commerce Degree (General), the Bilingual Bachelor of Commerce and the Bachelor of Commerce Honors are each four year degree programs that consists of ★120 with specific degree requirements.

Students may not normally take coursework extra to the ★120 needed to meet the degree requirements for each program.

The degree includes a foundational year completed at the Faculty of Business for students admitted directly through high school to the Faculty of Business; or at the University of Alberta or approved postsecondary institution for postsecondary transfer students.

Students transferring into the program after their first year will receive a minimum of ★24 and a maximum of ★60 in transfer credit. At least ★60 in University of Alberta courses must be successfully completed while the student is registered in the Faculty of Business.

The Bachelor of Commerce (After Degree) allows students with a degree from an approved postsecondary institution to obtain a Bachelor of Commerce Degree on completion of between ★45 to ★60 depending on the number of course exemptions and the specific requirements of the chosen Major.

Students participating in Cooperative Education complete an additional requirement of three work terms that add an additional year to the program.

students should consult the Undergraduate Office to ensure that they complete required coursework in Year Two.

Courses in the Faculty of Business fall into six categories:

1. **Preprofessional Requirements:** ECON 101, ECON 102, MATH 114 or equivalent, STAT 151, ★6 in junior level English which includes any 100-level ENGL and a maximum of ★3 in WRS. Completion of these courses or their equivalents is normally a prerequisite to admission to any of the BCom programs. Where a student is deficient in any of these requirements, probationary admission may be granted if the deficient course(s) is/are made up in the first year the student is registered in the Faculty of Business.
2. **Primary Core:** BUS 201, ACCTG 311, SMO 310, MARK 301, FIN 301, MGTSC 312. These courses or their equivalents are required for all BCom students and are normally taken as a cohort in Year Two.
3. **Secondary Core:** ACCTG 322, MIS 311, B LAW 301, OM 352, BUEC 311, BUEC 479, SMO 441. ~~These courses are required by most but not all of the major areas of specialization in the BCom (General) and in the other BCom programs. Students should consult the detailed course requirements under each program and each major.~~
4. **Senior Business Electives:** All courses at the 400-level offered by the Faculty of Business, and courses at the 300-level where these are not part of the Primary core. Secondary core courses not required to fulfil major or program requirements are also acceptable as Senior Business electives. Individual departments may deem other courses acceptable as substitutes for Senior Business courses. ECON 281 is permitted as a substitute for BUEC 311 in many majors. See Policy on Elective Courses (4) below.
5. **Electives Outside Business:** Any course offered by the University of Alberta in any Faculty except Business.
6. **Free Electives:** Any course offered by the University of Alberta in any Faculty including Business.

Policy on Elective Courses

1. Students may receive credit in no more than ★21 of junior-level electives whether taken at the University of Alberta or presented for transfer credit. This total does not include the ~~preprofessional~~ courses or junior courses taken to fulfil specific program or major requirements.
2. ~~All students in the BCom programs must take ★6 in electives outside Business in Year Two. Some programs and majors have specific requirements for electives outside Business including requirements for the preprofessional year. Students should consult the detailed course requirements under each program and each major.~~
3. The Faculty of Business strongly urges students in the BCom programs to choose electives outside Business to complement their major areas of specialization. ~~Courses in the Faculty of Arts, Science and Engineering are particularly recommended. Suggested elective courses and~~

Courses in the Faculty of Business fall into six categories:

1. **Foundational Courses:** ECON 101, ECON 102, MATH 154 or equivalent, STAT 161 or equivalent, ★6 in junior level English which includes any 100-level ENGL and a maximum of ★3 in WRS. For post-secondary transfers, completion of these courses or their equivalents is normally a prerequisite to admission to any of the BCom programs. Where a student is deficient in any of these requirements, probationary admission may be granted if the deficient course(s) is/are made up in the first year the student is registered in the Faculty of Business.
2. **Primary Core:** BUS 101 or equivalent, ACCTG 311, SMO 310, MARK 301, FIN 301, MGTSC 312. These courses or their equivalents are required for all BCom students and are normally taken in Year Two, with the exception of BUS 101 which is normally taken in Year One.
3. **Secondary Core:** ACCTG 322, MIS 311, B LAW 301, OM 352, BUEC 311, BUEC 479, SMO 441.
4. **Senior Business Electives:** All courses at the 400-level offered by the Faculty of Business, and courses at the 300-level where these are not part of the Primary core. Secondary core courses not required to fulfil major or program requirements are also acceptable as Senior Business electives. Individual departments may deem other courses acceptable as substitutes for Senior Business courses. ECON 281 is permitted as a substitute for BUEC 311 in many majors. See Policy on Elective Courses (3) below.
5. **Electives Outside Business:** Any course offered by the University of Alberta in any Faculty except Business.
6. **Free Electives:** Any course offered by the University of Alberta in any Faculty including Business.

Policy on Elective Courses

1. Students may receive credit in no more than ★21 of junior-level electives whether taken at the University of Alberta or presented for transfer credit. This total does not include the **foundational** courses or junior courses taken to fulfil specific program or major requirements.
2. The Faculty of Business strongly urges students in the BCom programs to choose electives outside Business to complement their major areas of specialization.
3. Students in many majors are permitted a choice between BUEC 311 and ECON 281 to satisfy major requirements. Students intending to proceed to senior-level work in Economics should take ECON 281, as BUEC 311 **may not be accepted as a prerequisite for higher level ECON courses.** Please consult with the Department of Economics **directly regarding ECON course prerequisites.** Students who have already received credit for ECON 281 may not take BUEC 311 for credit.

~~course sequences are available from Department Offices, the Undergraduate Office, and this Calendar.~~

4. Students in many majors are permitted a choice between BUEC 311 and ECON 281 to satisfy major requirements. Students intending to proceed to senior-level work in Economics should take ECON 281, as BUEC 311 ~~is not accepted as a prerequisite for ECON 384, ECON 385, ECON 386, ECON 399 or for any 400-level work by the Department of Economics.~~ Students who have already received credit for ECON 281 may not take BUEC 311 for credit.

Rationale: Editorial update of Calendar entry in addition to updates for MATH 154, STAT 161. All sections of the Calendar referencing ‘preprofessional’ will be updated to ‘foundational’ as editorial changes when approved.

Submitted by: _____
Leo Wong, Associate Dean, Undergraduate Program

Date: _____

**Faculty of Business
Bachelor of Commerce
Calendar Change Request Form**

Department:	Undergraduate Program Office		
Implementation:	2021/2022 Calendar		
Type of Change:	Course Deletion:	Course Change:	New Program:
	New Course:	Program Change:	Other: X

CURRENT:	PROPOSED:
<p>Majors in Business</p>	<p>Majors in Business</p> <p>Students in the Bachelor of Commerce Program must declare a major from the selection below and then follow the specific course requirements of the major. All degree requirements must be met within ★120.</p> <p>Sequence of Courses – Year 1 Foundational Year For students admitted directly from High School.</p> <p>★6 in junior level English which includes any 100 level ENGL and a maximum of ★3 in WRS ECON 101 – Introduction to Microeconomics ECON 102 – Introduction to Macroeconomics MATH 154 – Calculus for Business and Economics I or equivalent STAT 161 – Introductory Statistics for Business and Economics or equivalent BUS 101 (See Note 1) or equivalent ★9 in electives outside of Business</p> <p>Notes 1. Students admitted directly from High School will take BUS 101 in their first year in the Faculty of Business and will replace BUS 201 in Year 2 of the major specific sequencing with ★3 in electives outside of Business.</p>

Rationale: Students admitted directly from high school will take the sequence of courses listed. Postsecondary transfer students will take the same courses, with the exception of BUS 101 prior to admission to the program.

Submitted by: _____
 Leo Wong, Associate Dean, Undergraduate Program

Date: _____

Direct Entry Enrolment Table

Category	FLE's: Direct Entry Year 1 Cohort	Headcount: Direct Entry Year 1	BCom Program Total FLE's	BCom Total Headcount
Total Planned Undergraduate Enrolment	570	746	2355	2809
Total Planned Domestic Enrolment	450	588	1824	2175
Total Planned International Enrolment	120	158	531	634

**Faculty of Business
Bachelor of Commerce
Calendar Change Request Form**

Department:	Undergraduate Program Office		
Implementation:	2021/22 Calendar		
Type of Change:	Course Deletion:	Course Change: X	New Program:
	New Course:	Program Change:	Other: X

CURRENT:	PROPOSED:
<p>Academic Standing and Graduation</p> <p>1. Records of academic performance for individual students are maintained in the Undergraduate Office. Students should consult their records from time to time to attest to their accuracy. Academic performance is normally measured by grade point average attained during the academic year. Determination of each student's academic performance will normally occur after the end of the regular academic year based on work during that year. However, no student will be classified as marginal or unsatisfactory on the basis of fewer than ★15 attempted since initial enrolment in the Faculty or since the last year-end evaluation of performance. A student whose academic performance evaluation is deferred under the terms of this provision may be evaluated at either or both of the following mid-year and year-end times, with appropriate classification and possible action as follows.</p>	<p>Academic Standing</p> <p>1. Assessment of Academic Standing</p> <p>Academic standing is used to determine the eligibility of students to continue or graduate from their program. The academic standing of all students in the Faculty of Business is assessed on a Grade Point Average (GPA) calculated on courses normally taken in the Fall/Winter terms and/or Spring/Summer terms. However, academic standing will be assessed at the end of each academic term subject to the following:</p> <ol style="list-style-type: none"> i. Initial assessment of academic standing is based on a student's performance on a minimum of ★15 in the Fall/Winter terms from the point of admission. Subsequent assessments will be based on a minimum of ★15 in the Fall/Winter terms. ii. If a student attempts fewer than ★15 from the point of admission or accumulates less than ★15 since the last assessment, the assessment is deferred and the coursework will be carried forward to the next assessment. The academic standing assigned at the last point of assessment remains in effect until the next assessment. iii. Students who take courses in the Fall term, but do not take courses in the subsequent Winter term, will be assessed at the end of the Fall term if they have accumulated at least ★15 since the last assessment or point of admission. iv. Coursework completed during the Spring/Summer terms will be assessed at the end of the Summer term if a student has accumulated at least ★15 since the last assessment or point of admission. v. Students who take courses in the Spring term, but do not take courses in the subsequent Summer term, will be assessed at the end of the Spring term if they have accumulated ★15 since the last assessment or point of admission. <p>The assessment of students in the BCom Honors programs also takes into consideration the minimum course load requirements of the particular program, as well as any specific grade or GPA requirements.</p>

2. ~~Promotion of the student from year to year depends on satisfactory academic performance.~~
- a. ~~Satisfactory standing: A grade point average of 2.0 or more. Students who maintain satisfactory standing are permitted to continue their studies in the Faculty.~~
 - b. ~~Marginal standing: A grade point average of less than 2.0 but not less than 1.7. Students receiving the assessment of marginal standing for the first time are permitted to continue, under academic warning, until the next assessment of academic standing. At that time, students who obtain a minimum GPA of 2.0 on all courses attempted since the last assessment may continue in satisfactory standing. Students who fail to achieve a minimum GPA of 2.0 on all courses attempted since the last assessment will be required to withdraw. Students receiving the assessment of marginal standing for a second or subsequent time will be required to withdraw.~~
 - e. ~~Unsatisfactory standing: A grade point average of less than 1.7. In such cases, the student must withdraw from the Faculty. Students whose performance has once been classified as either marginal or unsatisfactory must in all subsequent years in the degree program demonstrate satisfactory performance.~~

3. ~~Readmission after a Requirement to Withdraw Refer to Bachelor of Commerce (BCom) for information on the regulations pertaining to readmission to the Faculty of Business after a requirement to withdraw. Students required to withdraw from the Faculty of Business are not normally required to complete coursework elsewhere before being considered for readmission. A student who has been required to withdraw from the Faculty but is subsequently readmitted or allowed to continue in the Faculty due to a successful appeal of their academic standing, must maintain a GPA of 2.0 or again be required to withdraw. Continuation on marginal standing below 2.0 is not permitted in such cases. All students who have previously been required to~~

2. Application of Academic Standing

- i. **Satisfactory Standing** is assigned to students in the BCom programs who achieve a minimum GPA of 2.0 on their most recent academic assessment. Satisfactory Standing is assigned to students in the BCom Honors programs who meet the minimum continuation requirements for their program including Fall/Winter GPA, course load and any course specific grade or GPA requirement ([BCom Honors Program](#)). Students who maintain a satisfactory standing are permitted to continue their studies in the Faculty subject to meeting the specific requirements of their degree and the general requirements of the University of Alberta.
- ii. **Marginal Standing** is assigned to students with a GPA between 1.7 and 1.9 on their most recent academic assessment. Students receiving the assessment of marginal standing for the first time are permitted to continue, under academic warning, until the next assessment of academic standing. At that time, students who obtain a minimum GPA of 2.0 on all courses attempted since the last assessment may continue in satisfactory standing. Students who fail to achieve a minimum GPA of 2.0 on all courses attempted since the last assessment will be required to withdraw. Students receiving the assessment of marginal standing for a second or subsequent time will be required to withdraw.
- iii. **Unsatisfactory Standing** is assigned to students with a GPA below 1.7 on their most recent academic assessment. In such cases, the student must withdraw from the Faculty. Students whose performance has once been classified as either marginal or unsatisfactory must in all subsequent years in the degree program demonstrate satisfactory performance.

3. Requirement to Withdraw and Readmission

Students who are required to withdraw cannot continue or register in subsequent terms beyond the Spring term or as applicable based on when the student is required to withdraw and the Faculty appeal period. If students do not successfully appeal their standing and wish to continue studies in the Faculty of Business, they must choose one of the following mutually exclusive options as applicable.

- i. **Fresh Start Program** is available by recommendation of the Faculty to students whose GPA is between 1.3 and 1.6 who were admitted based on high school courses and have completed no more than ★30 in the Faculty, provided that they have not previously been required to withdraw from any postsecondary program. The Faculty of Business will set minimum course load

~~withdraw from the Faculty of Business are not permitted any subsequent marginal performance.~~

and GPA requirement that must be successfully completed in the Fresh Start program and the Faculty may also specify course requirements to be fulfilled. Students who successfully complete the Fresh Start requirements may apply for readmission to Business or as transfer students to another Faculty subject to the admission requirements of that Faculty.

ii. **Requalify as a Transfer Student:** Students admitted based on high school coursework who are being required to withdraw for the first time from the Faculty may elect to requalify by taking further postsecondary coursework. Subsequent to having been required to withdraw from the Faculty, such applicants must present ★24 transferable to the University of Alberta with a competitive GPA to be considered for readmission. It is recommended that students do not take Business courses as program [Residency Requirements](#) exist that may affect eligibility.

iii. **Discontinue Studies and Reapply:** Transfer students to the Faculty who are being required to withdraw for the first time from the Faculty will be required to discontinue studies for a minimum period of one year and then apply for Fall readmission in a subsequent year. Should any coursework be attempted at any institution during this period, the grades may be taken into consideration for readmission purposes and transfer credit will not be granted unless the Faculty of Business has directed a student to complete specific coursework that cannot be taken at the University of Alberta due to [reregistration course](#) restrictions.

Admission to the Faculty of Business is competitive. The number of readmissions to the Faculty is limited and presentation of the minimum admission requirements does not assure re-admission. Students who are required to withdraw from the Faculty a second time for unsatisfactory academic standing are ineligible for re-admission.

4. Academic Probation:

Students who are required to withdraw from the Faculty of Business for unsatisfactory academic standing who successfully appeal the standing will be placed on Academic Probation and must meet the conditions specified by the Associate Dean or Appeals Committee. Students who fail to meet the conditions will be required to withdraw from the Faculty without appeal.

4. **First-Class Standing, ~~With Distinction~~ and Dean's List** All interpretations of the following sections ~~must be~~ made ensuring that the principles of the Duty to Accommodate under the *Alberta Human Rights Act* are applied. This may include considering a reduced course load as a full course load. In those cases, students are entitled to be

5. **First Class Standing and Dean's List** All interpretations of the following sections are made ensuring that the principles of the Duty to Accommodate under the *Alberta Human Rights Act* are applied. This may include considering a reduced course load as a full course load. In those cases, students are entitled to be considered for First Class Standing and/or Dean's List

considered for First Class Standing, "**With Distinction**" and or Dean's List when they have accumulated the credits required by each category, regardless of the number of terms.

- a. **First-Class Standing** is awarded to each student who achieves a **grade point average** of at least 3.5 on ★27 or more of academic study during a Fall/Winter.
- b. ~~The notation "With Distinction" is inscribed on the permanent record and graduate parchment if the candidate has obtained a grade point average of 3.5 or higher, over the last ★60 of the program, subject to the following:~~
 - i. ~~Students must have completed at least 4 academic terms at the University of Alberta with a minimum of ★12 completed in each term.~~
 - ii. ~~For the purposes of this section "term" means Fall Term, Winter Term or Spring/Summer Terms combined.~~
- e. The **Dean's List** commends the superior academic performance of each student who has completed ★30 during the Fall/Winter with a **grade point average** of 3.7 or more.

when they have accumulated the credits required by each category, regardless of the number of terms.

- i. **First-Class Standing** is awarded to each student who achieves a **GPA** of at least 3.5 on ★27 or more of academic study during a Fall/Winter.
- ii. The **Dean's List** commends the superior academic performance of each student who has completed ★30 during the Fall/Winter with a **GPA** of 3.7 or more.

5. ~~Graduation~~

- a. In order to graduate, students are required to apply for graduation on Bear Tracks (<https://www.beartracks.ualberta.ca>) in their graduating year by the applicable deadline. See the Academic Schedule for application deadlines for Bachelor of Commerce degrees to be awarded at Spring and Fall Convocations.
- b. ~~To qualify for graduation, the student~~ must satisfy all degree requirements as specified in **BCom (General)** and demonstrate satisfactory academic performance (~~as defined in (2) above~~) during the last academic year of the program.
- e. If such final year involved less than ★30, a sufficient number of immediately preceding full terms of study shall be added to the basis of evaluation to provide a minimum of ★30.
- d. Students who have successfully completed all program requirements but are not in satisfactory academic standing, may appeal to be permitted one ~~further Fall/Winter~~ of study to bring their GPA up to the required satisfactory standing. See Appeals and Grievances.

Graduation *separate heading*

Students are required to apply for graduation on Bear Tracks in their graduating year in accordance with the deadlines specified in the Academic Schedule.

To qualify for graduation:

1. Students must satisfy all degree requirements as specified and demonstrate satisfactory academic performance during the last academic year of the program.
2. If such final year involved less than ★30, a sufficient number of immediately preceding full terms of study shall be added to the basis of evaluation to provide a minimum of ★30.
3. Students who have successfully completed all program requirements but are not in satisfactory academic standing may appeal to be permitted one further term of study to bring their GPA up to the required satisfactory standing. See Appeals and Grievances.

Degrees with Distinction *(previously in point 4)*

The notation "With Distinction" is inscribed on the permanent record and graduate parchment if the candidate has obtained a GPA of 3.5 or higher, over the last ★60 of the program, subject to the following:

	<ol style="list-style-type: none"> 1. Students must have completed at least four academic terms in the Faculty with a minimum of ★12 completed in each term. 2. For the purposes of this section "term" means Fall Term, Winter Term or Spring/Summer Terms combined. <p>All interpretations are made ensuring that the principles of the Duty to Accommodate under the <i>Alberta Human Rights Act</i> are applied. This may include considering a reduced course load as a full course load. In those cases, students are entitled to be considered for "With Distinction" when they have accumulated the credits required regardless of the number of terms.</p>
<p>6. Reexaminations: Reexaminations are not normally permitted in the Faculty of Business except in circumstances that would justify the granting of a deferred examination. Students wishing to be considered for a reexamination in a course in the Faculty of Business must, in addition to meeting the requirements set out in Reexaminations, also meet the following conditions:</p> <ol style="list-style-type: none"> a. Students must provide evidence of a medical condition or similarly compelling circumstance existing at the time of the writing of the examination; and b. provide evidence that the student's performance in the final examination was so affected by circumstances as shown in a. that there was a substantial difference between the final examination results and the term work. <p>Students requesting a reexamination in the final term of their graduating year may be granted such reexamination notwithstanding their inability to provide evidence of a. and/or b. above. A maximum of one such reexamination will be granted where the student would otherwise fail to graduate.</p>	<p>Reexaminations separate heading Reexaminations are not normally permitted in the Faculty of Business except in circumstances that would justify the granting of a deferred examination. Students wishing to be considered for a reexamination in a course in the Faculty of Business must, in addition to meeting the requirements set out in Reexaminations, also meet the following conditions:</p> <ol style="list-style-type: none"> 1. Students must provide evidence of a medical condition or similarly compelling circumstance existing at the time of the writing of the examination; and 2. provide evidence that the student's performance in the final examination was so affected by circumstances as shown in 1. that there was a substantial difference between the final examination results and the term work. <p>Students requesting a reexamination in the final term of their graduating year may be granted such reexamination notwithstanding their inability to provide evidence of 1. and/or 2. above. A maximum of one such reexamination will be granted where the student would otherwise fail to graduate.</p>

Rationale

Changes to the academic standing rules have been updated for clarification and to assess students admitted directly from high school. In addition, formatting has been updated for consistency.

Submitted by: _____
Leo Wong, Associate Dean, Undergraduate Program

Date: _____

**Faculty of Business
Bachelor of Commerce
Calendar Change Request Form**

Department:	Undergraduate Program Office		
Implementation:	2020/21 Calendar		
Type of Change:	Course Deletion:	Course Change:	New Program:
	New Course:	Program Change:	Other: X

CURRENT:	PROPOSED:
<p>Readmission of Previous Students</p> <p>Students previously enrolled in the Faculty of Business who have interrupted their studies by as much as an academic year or more must apply for readmission by completing an Application for Admission, Readmission or Internal Transfer form available from the Office of the Registrar.</p> <p>Readmission after being required to withdraw will normally not be approved until at least one year after the withdrawal. Students applying for readmission to the Faculty of Business after being required to withdraw are not normally required to complete a minimum amount of coursework in another institution prior to application. Applicants for all such readmissions must be interviewed by the Undergraduate Admission Committee of the Faculty.</p>	<p>Readmission of Previous BCom Students</p> <ol style="list-style-type: none"> 1. Students previously enrolled in the Faculty of Business who have interrupted their studies with permission by as much as an academic year and who were in satisfactory academic standing when last in attendance, may apply to resume their studies by the appropriate deadlines. 2. Students previously enrolled in the Faculty of Business who have interrupted their studies with permission by as much as an academic year and had a marginal academic standing when last in attendance, may apply to resume their studies for Fall readmission by the application deadline of March 1. Students will be required to submit a letter that addresses their previously poor record and outlines an academic plan and may be placed on Probation if readmitted. 3. Students who have been required to withdraw from the Faculty of Business will be considered for Fall readmission after at least one year after the withdrawal. (See Requirement to Withdraw and Readmission) The application deadline is March 1 and is subject to the following: <ol style="list-style-type: none"> i. Students admitted to the Fresh Start Program from the Faculty of Business seeking to continue in Business must meet the Fresh Start conditions of readmission and will be placed on Probation. ii. Students requalifying as a Transfer Student, must present ★24 transferable to the University of Alberta with a competitive GPA (based on a minimum of ★15 completed Fall/Winter) to be considered for readmission. Coursework must include any missing foundational requirements. Students will be required to submit a letter that addresses their previously poor record and outlines an academic plan and will be placed on Probation if readmitted. iii. Transfer students who have discontinued studies are required to submit a letter that addresses their previously poor record and outlines an academic plan. Students will be placed on Probation if readmitted.

In the case of ii. and iii. admission is not automatic and will be considered on an individual basis. Should readmission be granted it will be subject to conditions specified by the Associate Dean, Undergraduate.

Applicants who have been required to withdraw twice from the Faculty of Business are ineligible for readmission.

All students have eight consecutive years to complete program requirements, starting with the year of original admission to the program. The number of readmissions is limited, notwithstanding eligibility.

Rationale:

New academic standing requirements are required for students admitted directly from high school. Changes reflect participation in Fresh Start program and students who need to demonstrate that they can successfully continue in a degree program.

Submitted by: _____
Leo Wong, Associate Dean, Undergraduate Program

Date: _____

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August 26, 2020

Dr. Joseph Doucet
Dean, Alberta School of Business
4-40G Business Building
University of Alberta

Dear Dean Doucet,

The Faculty of Arts is pleased to support the proposal by the Alberta School of Business to admit high school applicants directly into the Bachelor of Commerce. The Faculty of Arts recently made the same change for the BA Honors program with the same rationale: more effective recruiting and an improved experience for new students.

Business students have always been welcome in Faculty of Arts courses. Arts will continue to offer the courses currently required in the preprofessional year (*6 junior English/WRS, ECON 101, and ECON 102). We also offer many other courses that we hope are attractive and useful for fulfilling BCom program electives outside of the School of Business.

The proposed Business minor also remains an exciting opportunity for Arts students and an important piece in the ongoing collaboration between the Faculty of Arts and Alberta School of Business. Arts' Acting Associate Dean (Student Programs), Eddy Kent, is ready to work with your office on this proposal, and I remain keen to advance this and other possible cross-faculty initiatives.

I have no hesitation in supporting the introduction of direct entry to the BCom.

Sincerely,



Steve Patten
Interim Dean, Faculty of Art
University of Alberta

Faculty of Science
Office of the Dean
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Date: 26 June 2020

To: Joseph Doucet, Stanley A Milner Professor and Dean, Alberta School of Business

From: Matina Kalcounis-Rueppell, Dean, Faculty of Science

Cc: Gerda de Vries, Associate Dean (Undergraduate), Faculty of Science
Julie Naylor, Assistant Dean, Programs and Operations, Faculty of Science

Re: Direct Entry to the Alberta School of Business

Dear Joe:

Thank you for sending me the information on your proposed program change towards direct high school entry for the Bachelor of Commerce program. Science has discussed these changes and the potential impacts on Science students. We foresee no major problems. We may work behind the scenes with you in the coming years to determine if/how we should admit Business Minor and Math Finance students in Year 1. This will be easy to collaborate on as you move forward.

We have also given considerable thought to the matter of FLEs needed for the Alberta School of Business to support growth that will inevitably come with direct entry. We hope that in all deliberations about where the additional FLEs will come from, there will be considerations of supply and demand for all of our programs at the University of Alberta. The FLEs that go to Alberta School of Business need to come from faculties that are not meeting their targets or that do not have demonstrated enrolment pressures. This is both a supply and demand issue but also an EDI issue. For example, we are working towards increasing our capacity to provide access to the Faculty of Science from an access to, and representation in, science perspective. Direct entry into the Alberta School of Business should not take away from access to students in programs with high enrolment demand in faculties that are meeting their targets. From this standpoint there will need to be careful enrolment management from the Office of the Registrar.

The Faculty of Science fully supports your proposal and wishes the Alberta School of Business all the best as it considers important curricular changes that are in the best interest of students. Direct entry from high school is a very good idea.



Matina Kalcounis-Rueppell
MK-R/gdv/jn/rb

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Dr. Joseph Doucet
Stanley A Milner Professor and Dean
Alberta School of Business
University of Alberta

Dear Dean Doucet:

Thank you for contacting the Faculty of Agricultural, Life & Environmental Sciences (ALES) about the proposed move to direct high school entry for the Bachelor of Commerce (BComm) program, effective Fall 2022. The Faculty of ALES is supportive of this proposed change. As noted in the executive summary for the proposal, direct high school entry should enhance the School's ability to recruit high quality students to the BComm program.

As you are aware the Faculty of ALES has received GFC approval for a similar proposal (based on similar motivations) to move to allow direct high school entry for our suite of undergraduate business management programs. All three of these programs, the BSc in Agricultural/Food Business Management, BSc in Fashion Business Management, and BSc in Forest Business Management, are jointly offered with the School of Business. This change will take effect for Fall 2021 admissions. We therefore see the proposal from the School of Business as being complementary to our initiative.

Sincerely,



Stanford F. Blade, PhD, P.Ag.
Dean

Dr. Joseph Doucet

Stanley A Milner Professor and Dean
Alberta School of Business
4-40G Business Building
University of Alberta
Edmonton, Alberta, T6G 2R6

August 12, 2020

Dear Dr. Doucet,

Subsequent to my letter dated November 26, 2019 expressing the support of Faculté Saint-Jean to the School of Business' move to direct entry, I am pleased to confirm the support of Faculté Saint-Jean for the Alberta School of Business' plan for direct entry now planned for the fall of 2022.

I am confident that our respective teams will continue to work together to strengthen the BAA program as you and I had discussed previously and ensure that it remains a program that attracts more and more students wishing to obtain a degree from the University of Alberta School of Business and Faculté Saint-Jean. I have particularly noted, among others, your concern that the level of English proficiency of students entering the School of Business be raised and that we establish an advisory committee to the program composed of personalities from the Francophone and Francophile business milieu. I appreciate that you have acknowledged the desire of FSJ to strengthen not only the program, but also its governance and that we will work together toward these various objectives.

I look forward to our ongoing collaboration.

Sincerely,



Pierre-Yves Mocquais

c.c. Dr. Kyle Murray, Vice-Dean, Alberta School of Business
Dr. Leo Wong, Associate Dean, Undergraduate Programs, Alberta School of Business
Dr. Paulin Mulatris, Vice-Dean, Campus Saint-Jean
Dr. Donia Mounsef Associate Dean, Arts and Science, Faculté Saint-Jean
Mr. Denis Fontaine, Assistant Dean, Academic Administration, Campus Saint-Jean

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Dr. Joseph Doucet
Stanley A. Milner Professor and Dean
Alberta School of Business – Dean's Office
4-40G Business Building
11203 Saskatchewan Drive NW
Edmonton, AB T6G 2R3

13 July 2020

Dear Dean Doucet,

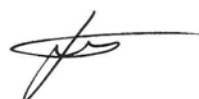
Thank you for re-opening the discussion about the decision of the Alberta School of Business to move to a system of first-year, direct entry to the Bachelor of Commerce program to commence in the 2022-23 academic year. This is a significant change to your program and it is a decision that I support in the strongest term. I believe that this change will impact positively, both the School of Business, but also Augustana.

In particular, this change is an opportunity for Augustana and the School of Business to work towards a coordinated approach to recruitment and enrolment of students. The Bachelor of Management program at Augustana, although similar to the Bachelor of Commerce program, is unique in many important ways. As high school graduates explore their post-secondary opportunities, it will be important to ensure that both faculties are able to communicate the strengths of both programs so they can steer prospective students towards the opportunities that best suit their strengths and needs. In so doing, we can guarantee that students see the University of Alberta as the primary choice for a business education in Alberta.

Once again, I will reiterate my strong support for the proposed changes to the Bachelor of Commerce program at the School of Business. I feel that the changes will not only benefit both campuses but also the University as a whole.

If you should require any further information, please feel free to contact me at any time.

Sincerely yours,



Demetres P. Tryphonopoulos
Dean, Augustana Faculty & Executive Officer, Augustana Campus
University of Alberta