



The following Motions and Documents were considered by the GFC Academic Planning Committee at its Wednesday, November 13, 2013 meeting:

Agenda Title: **University of Alberta 2014-2015 General Tuition Fee Proposal**

CARRIED MOTION: THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for a general tuition fee increase of 1.0%, effective September 1, 2014 and as illustrated in the table below.

Undergraduate (Arts and Science) <sup>a, b</sup>	2013-14	2014-15	Change <sup>c</sup>	
			(\$)	(%)
Domestic (Arts and Science)	\$5,269.20	\$5,320.80	\$ 51.60	0.98%
Domestic Graduate Fees <sup>a, b</sup>	2013-14	2014-15	Change <sup>c</sup>	
			\$	%
Course Based Masters	\$3,708.00	\$3,744.72	\$36.72	0.99%
Thesis 919 <sup>d</sup>	\$2,312.80	\$2,335.92	\$ 23.12	1.0%
Thesis Based (Masters and PhD) <sup>b, e</sup>	\$2,778.00	\$2,805.72	\$ 27.72	1.0%

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

Final Recommended Item: 4

Agenda Title: **University of Alberta 2014-2015 Program/Course Differential Fee and Market Modifier Fee Proposal**

CARRIED MOTION: THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for a fee increase to program differentials, course differentials, and market modifiers of 1.0%, effective September 1, 2014, for:

- a) Faculty of Law, Juris Doctor (JD) program;
- b) Faculty of Business, Master of Business Administration (MBA) program;
- c) Faculty of Medicine and Dentistry, Doctor of Medicine (MD) program;
- d) Faculty of Business, Undergraduate Business courses;
- e) Faculty of Engineering, Undergraduate Engineering courses;
- f) Faculty of Pharmaceutical Sciences, Pharmacy program; and,

g) Graduate Studies, Thesis Based.  
as set out in the table below.

Program Differential <sup>c</sup>	2013-14	2014-15	Change <sup>a</sup>	
			\$	%
Juris Doctor (JD) Program <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.0%
Master of Business Administration (MBA) Program	\$591.96	\$597.84	\$5.88	0.99%
Doctor of Medicine (MD) Program <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.0%
Market Modifier <sup>c, d</sup>	2013-14	2014-15	Change <sup>a</sup>	
			\$	%
Undergraduate Business	\$207.72	\$209.78	\$2.06	0.99%
Undergraduate Engineering	\$175.64	\$177.36	\$1.72	0.98%
Undergraduate Pharmacy	\$400.20	\$404.16	\$3.96	0.99%
Graduate, Thesis Based <sup>e</sup>	\$848.28	\$856.68	\$8.40	0.99%

- (a) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (b) Program Fees - values are based on a full-time per term and full-time per year.
- (c) Values listed are per course, unless otherwise stated (assumes 3 units course weight)
- (d) A grand-parenting structure applies in each case to allow for the exemption of these fees, under specific conditions, for students registered prior to September 2011.
- (e) Graduate market modifier applies only to thesis students beginning their program of study in Fall 2011 or later, and is based on an annual fee assessment (including spring/summer).

Final Recommended Item: 5

Agenda Title: **University of Alberta 2014-2015 International Tuition Fee Proposal**

CARRIED MOTION: THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for an increase to international tuition fees of 5.0%, effective September 1, 2014 and as illustrated in the table below.

*[continued, next page]*

**General Tuition Fees:**

<b>Undergraduate (Arts and Science) <sup>a, b</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change <sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base	\$5,269.20	\$5,320.80	\$51.60	0.98%
International, Differential	<u>\$13,441.20</u>	<u>\$14,324.40</u>	<u>\$883.20</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$18,710.40</b>	<b>\$19,645.20</b>	<b>\$934.80</b>	<b>5.00%</b>
<b>Course Based Masters <sup>a</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change <sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$3,708.00	\$ 3,744.72	\$36.72	0.99%
International, Differential	<u>\$3,866.40</u>	<u>\$ 4,208.40</u>	<u>\$342.00</u>	<u>8.85%</u>
<b>Total, International</b>	<b>\$7,574.40</b>	<b>\$ 7,953.12</b>	<b>\$378.72</b>	<b>5.00%</b>
<b>Thesis 919 <sup>a, e</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change <sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$2,312.80	\$ 2,335.92	\$23.12	1.00%
International, Differential	<u>\$2,412.24</u>	<u>\$ 2,625.36</u>	<u>\$213.12</u>	<u>8.83%</u>
<b>Total, International</b>	<b>\$4,725.04</b>	<b>\$ 4,961.28</b>	<b>\$236.24</b>	<b>5.00%</b>
<b>Thesis Based Masters/PhD <sup>a, b, d</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change <sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$2,778.00	\$2,805.72	\$27.72	1.00%
Graduate Thesis Market Modifier	\$848.28	\$856.68	\$8.40	0.99%
International, Differential	<u>\$2,906.76</u>	<u>\$3,197.28</u>	<u>\$290.52</u>	<u>9.99%</u>
<b>Total, International</b>	<b>\$6,533.04</b>	<b>\$6,859.68</b>	<b>\$326.64</b>	<b>5.00%</b>

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees, except for the graduate thesis market modifier, which is included above.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0/5.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

**Program Differential and Market Modifier Fees:**

<b>Program Differential <sup>a</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change</b>	
			<b>\$</b>	<b>%</b>
Juris Doctor (JD), base <sup>b</sup>	\$4,500.60	\$4,545.60	\$ 45.00	1.00%
Juris Doctor (JD), IDF on base <sup>b</sup>	<u>\$4,694.12</u>	<u>\$5,108.84</u>	<u>\$ 414.72</u>	<u>8.83%</u>
<b>Total International JD Program Fee <sup>b</sup></b>	<b>\$9,194.72</b>	<b>\$9,654.44</b>	<b>\$ 459.72</b>	<b>5.00%</b>
Master of Business Administration, Base	\$591.96	\$597.84	\$5.88	0.99%
MBA, IDF on Base	<u>\$617.40</u>	<u>\$671.88</u>	<u>\$54.48</u>	<u>8.82%</u>
<b>Total International MBA Program Fee</b>	<b>\$1,209.36</b>	<b>\$1,269.72</b>	<b>\$60.36</b>	<b>5.00%</b>
<b>Market Modifier <sup>a</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change</b>	

			(\$)	(%)
Business, Base Market Modifier	\$207.72	\$209.78	\$2.06	0.99%
Business, IDF on Market Modifier	<u>\$529.84</u>	<u>\$564.64</u>	<u>\$34.80</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$737.56</b>	<b>\$774.42</b>	<b>\$36.86</b>	<b>5.00%</b>
Engineering, Base Market Modifier	\$175.64	\$177.36	\$1.72	0.98%
Engineering, IDF on Market Modifier	<u>\$448.04</u>	<u>\$477.48</u>	<u>\$29.44</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$623.68</b>	<b>\$654.84</b>	<b>\$31.16</b>	<b>5.00%</b>
Pharmacy, Base Market Modifier	\$400.20	\$404.16	\$3.96	0.99%
Pharmacy, IDF Market Modifier	<u>\$1,020.84</u>	<u>\$1,087.92</u>	<u>\$67.08</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$1,421.04</b>	<b>\$1,492.08</b>	<b>\$71.04</b>	<b>5.00%</b>

(a) Values listed are per course, unless otherwise stated (assumes 3 units course weight).

(b) Program Fees - values are based on a full-time per term and full-time per year.

Final Recommended Item: 6

**OUTLINE OF ISSUE**

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**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic)
Presenters	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
Subject	Tuition for 2014-2015

**Details**

Responsibility	Provost and Vice-President (Academic).
The Purpose of the Proposal is (please be specific)	To set tuition fees for the 2014-2015 academic year.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Tuition proposal set by the Board of Governors on December 14, 2012 for September, 2013.
Timeline/Implementation Date	September, 2014.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

**Alignment/Compliance**

Alignment with Guiding Documents	Comprehensive Institutional Plan; <i>Dare to Discover, Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure	1. <b>Ministerial Letter Regarding the New Tuition Fees Regulation:</b> A letter to the President, University of Alberta, dated September 17,

<p>Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>2013, from the Ministry of Enterprise and Advanced Education (EAE) states that: “As per the Public Post-secondary Institutions’ Tuition Fee Regulation, the maximum allowable weighted average tuition fee increase across the entire institution shall not exceed 1.0 per cent.”</p> <p><b>2. <i>Post-Secondary Learning Act (PSLA)</i>, Sections 61(1) and 61(2)(a):</b></p> <p>“<b>61(1)</b> The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.</p> <p><b>61(2)</b> The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre (a) must be set in accordance with the regulations[.] [...]”</p> <p><b>3. <i>PSLA Section 26(1)(o)</i> states:</b></p> <p>“Powers of general faculties council</p> <p>26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to</p> <p>(o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university [...]”</p> <p>On the line-by-line <u>budget</u>, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.</p> <p><b>4. <i>GFC Academic Planning Committee (APC) Terms of Reference (Mandate - Section 3.4(b)):</i></b></p> <p>“APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [ . . . ]</p> <p><b>4. <i>Budget Matters</i></b></p> <p>To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...]”</p> <p><b>5. <i>Board Finance and Property (BFPC) Terms of Reference (Section 3(d)):</i></b></p> <p>“3. Without limiting the generality of the foregoing, the Committee shall: [...]</p> <p>d) review and recommend to the Board tuition and other like fees[.]”</p>
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**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	President's Executive Committee (Operations) – October 31, 2013 (for endorsement)
Approval Route (Governance) (including meeting dates)	GFC Academic Planning Committee – November 13, 2013 (for recommendation); Board Finance and Property Committee – November 26, 2013 (for recommendation); Board of Governors – December 13, 2013 (for final approval)
Final Approver	Board of Governors

## Attachments:

1. Attachment 1 (pages 1 – 4) - University of Alberta Tuition Proposal, 2014-2015
2. Attachment 2 (page 1) - Letter from the Ministry of Enterprise and Advanced Education (EAE) to the President, University of Alberta

*Prepared by:* Ray Wong, Director, Resource Planning, [ray.wong@ualberta.ca](mailto:ray.wong@ualberta.ca), with assistance from University Governance



University of Alberta  
Tuition Proposal, 2014-15



## **TUITION POLICY**

Under the provincial *Public Post-Secondary Institutions' Tuition Fees Regulation*, annual tuition increases are tied to the Alberta Consumer Price Index (CPI) based on average monthly increases from July to June. For 2014-15, Alberta Ministry of Enterprise and Advanced Education calculated the maximum allowable tuition increase to be 1.0 percent. The regulation does not apply to international differential fees or surcharges assessed to individuals who are not Canadian citizens or permanent residents of Canada.

## **THE BUDGET CONTEXT**

Tuition fee revenue is integral to the University's continued vitality and success. It is the second largest source of unrestricted operating funds and represents approximately 30 percent of total operating revenues.

With limited improvements in the fiscal environment the university continues to face significant budget pressures. In 2013-14, the province suspended the allowable tuition increase (2.15 percent) and reduced the University of Alberta's campus Alberta grant by 7.2 percent. Similarly, the university is anticipating a 0 percent grant increase in 2014-15.

Despite consecutive years of budget re-allocations the university continues to face challenges in balancing limited growth in operating revenue against rising investment costs for teaching and research (faculty, staff and facilities). With limited grant funding and a stagnant investment climate, the university must continue to maximize all revenue opportunities.

## **TUITION PROPOSAL**

It is recommended that the following tuition fees be increased effective September 1, 2014.

- Instructional tuition fees increase by 1.0 percent.
- Market modifiers and program differential fees increase by 1.0 percent.
- International student tuition fees increase by an effective rate of 5.0 percent.

For illustrative purposes, the details of the proposal are outlined below.

### **1) General Tuition Fee Proposal**

<b>Undergraduate (Arts and Science) <sup>a, b</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change <sup>c</sup></b>	
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- (a) Values are based on a full-time per term and full-time per year.
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- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

## 2) Program Differential and Market Modifier Fee Proposal

Program Differential <sup>c</sup>	2013-14	2014-15	Change <sup>a</sup>	
			\$	%
Juris Doctor (JD) Program <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.0%
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Undergraduate Pharmacy	\$400.20	\$404.16	\$3.96	0.99%
Graduate, Thesis Based <sup>e</sup>	\$848.28	\$856.68	\$8.40	0.99%

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- (b) Program Fees - values are based on a full-time per term and full-time per year.
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- (d) A grand-parenting structure applies in each case to allow for the exemption of these fees, under specific conditions, for students registered prior to September 2011.
- (e) Graduate market modifier applies only to thesis students beginning their program of study in Fall 2011 or later, and is based on an annual fee assessment (including spring/summer).

## 3) International Fees

### a. International Fees: General Tuition Fee Proposal

Undergraduate (Arts and Science) <sup>a, b</sup>	2013-14	2014-15	Change <sup>c</sup>	
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International, Differential	<u>\$13,441.20</u>	<u>\$14,324.40</u>	<u>\$883.20</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$18,710.40</b>	<b>\$19,645.20</b>	<b>\$934.80</b>	<b>5.00%</b>
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<b>Total, International</b>	<b>\$4,725.04</b>	<b>\$ 4,961.28</b>	<b>\$236.24</b>	<b>5.00%</b>
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**b. International Fees: Program Differential and Market Modifier Fee Proposal**

Program Differential <sup>a</sup>	2013-14	2014-15	Change	
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Juris Doctor (JD), base <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.00%
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<b>Total International JD Program Fee <sup>b</sup></b>	<b>\$9,194.72</b>	<b>\$9,654.44</b>	<b>\$459.72</b>	<b>5.00%</b>
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Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L5  
Canada



September 17, 2013

Dr. Indira V. Samarasekera, O.C.  
President and Vice-Chancellor  
University of Alberta  
2-24 South Academic Building  
Edmonton, AB T6G 2G7

Dear Dr. ~~Samarasekera~~ *INDIRA*:

I am writing to advise on tuition fees for the 2014/2015 academic year. As per the Public Post-secondary Institutions' Tuition Fee Regulation, the maximum allowable weighted average tuition fee increase across the entire institution shall not exceed 1.0 per cent. This allowable increase is based on the change of the average monthly Alberta Consumer Price Index for the 12-month period ending June 30, 2013.

It is anticipated that the draft 2014/2015 Tuition Fee Compliance template will be sent out for processing by the end of September 2013. I am requesting that you complete these templates and submit your initial draft for review by December 2, 2013. Once the review is complete and all issues are addressed, your board's formal approval of the 2014/2015 tuition fees and your Vice-President's final sign off of the template is to be submitted by March 15, 2014.

If you have questions with regard to the above, please contact Mr. Tom Roach, Director, Accountability/Outcomes Reporting by telephone at 780-638-3810 or by email at [Tom.Roach@gov.ab.ca](mailto:Tom.Roach@gov.ab.ca).

Thank you for your assistance in this matter.

Sincerely,



Gord Johnston  
Assistant Deputy Minister  
Advanced Learning and Community Partnerships

cc: Ms. Phyllis Clark, Vice-President, Finance and Administration and Chief Financial Officer  
Dr. Martin Ferguson-Pell, Acting Provost and Vice-President (Academic)

**OUTLINE OF ISSUE**
**Agenda Title: University of Alberta 2014-2015 Program/Course Differential Fee and Market Modifier Fee Proposal**

**Motion:** THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for a fee increase to program differentials, course differentials, and market modifiers of 1.0%, effective September 1, 2014, for:

- a) Faculty of Law, Juris Doctor (JD) program;
- b) Faculty of Business, Master of Business Administration (MBA) program;
- c) Faculty of Medicine and Dentistry, Doctor of Medicine (MD) program;
- d) Faculty of Business, Undergraduate Business courses;
- e) Faculty of Engineering, Undergraduate Engineering courses;
- f) Faculty of Pharmaceutical Sciences, Pharmacy program; and,
- g) Graduate Studies, Thesis Based.

as set out in the table below.

Program Differential <sup>c</sup>	2013-14	2014-15	Change <sup>a</sup>	
			\$	%
Juris Doctor (JD) Program <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.0%
Master of Business Administration (MBA) Program	\$591.96	\$597.84	\$5.88	0.99%
Doctor of Medicine (MD) Program <sup>b</sup>	\$4,500.60	\$4,545.60	\$45.00	1.0%
Market Modifier <sup>c, d</sup>	2013-14	2014-15	Change <sup>a</sup>	
			\$	%
Undergraduate Business	\$207.72	\$209.78	\$2.06	0.99%
Undergraduate Engineering	\$175.64	\$177.36	\$1.72	0.98%
Undergraduate Pharmacy	\$400.20	\$404.16	\$3.96	0.99%
Graduate, Thesis Based <sup>e</sup>	\$848.28	\$856.68	\$8.40	0.99%

- (a) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (b) Program Fees - values are based on a full-time per term and full-time per year.
- (c) Values listed are per course, unless otherwise stated (assumes 3 units course weight)
- (d) A grand-parenting structure applies in each case to allow for the exemption of these fees, under specific conditions, for students registered prior to September 2011.
- (e) Graduate market modifier applies only to thesis students beginning their program of study in Fall 2011 or later, and is based on an annual fee assessment (including spring/summer).

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic)
Presenters	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
Subject	Program Differential and Market Modifier Fees for 2014-2015

**Details**

Responsibility	Provost and Vice-President (Academic).
The Purpose of the Proposal is (please be specific)	To set differential/market modifier fees for the 2014-2015 academic year.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Program differential fees set by the Board of Governors on December 14, 2012 for September, 2013.
Timeline/Implementation Date	September, 2014.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

**Alignment/Compliance**

Alignment with Guiding Documents	Comprehensive Institutional Plan; <i>Dare to Discover, Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <b>Ministerial Letter Regarding the New Tuition Fees Regulation:</b>          A letter to the President, University of Alberta, dated September 17, 2013, from the Ministry of Enterprise and Advanced Education (EAE) states that: "As per the Public Post-secondary Institutions' Tuition Fee Regulation, the maximum allowable weighted average tuition fee increase across the entire institution shall not exceed 1.0 per cent."</p> <p>2. <b>Post-Secondary Learning Act (PSLA), Sections 61(1) and 61(2)(a):</b>  <b>61(1)</b> The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.  <b>61(2)</b> The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre          (a) must be set in accordance with the regulations[.] [...]"</p> <p>3. <b>PSLA Section 26(1)(o)</b> states:          "Powers of general faculties council</p> <p>26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to</p> <p>(o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university [...]"</p> <p>On the line-by-line <u>budget</u>, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.</p>

	<p><b>4. GFC Academic Planning Committee (APC) Terms of Reference (Mandate - Section 3.4(b)):</b></p> <p>“APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [ . . . ]</p> <p><b>4. Budget Matters</b> To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...].”</p> <p><b>5. Board Finance and Property (BFPC) Terms of Reference (Section 3(d)):</b></p> <p>“3. Without limiting the generality of the foregoing, the Committee shall: [...]</p> <p>d) review and recommend to the Board tuition and other like fees[.]”</p>
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**Routing (Include meeting dates)**

Consultative Route (parties who have seen the proposal and in what capacity)	President’s Executive Committee (Operations) – October 31, 2013 (for endorsement)
Approval Route (Governance) (including meeting dates)	GFC Academic Planning Committee (APC) – November 13, 2013 (for recommendation); Board Finance and Property Committee (BFPC) – November 26, 2013 (for recommendation); Board of Governors – December 13, 2013 (for final approval)
Final Approver	Board of Governors

Attachments: *The Attachments for this item are exactly the same as those included with Agenda Item #4.*

- Attachment 1 (pages 1 – 4) - University of Alberta Tuition Proposal, 2014-2015
- Attachment 2 (page 1) - Letter from the Ministry of Enterprise and Advanced Education (EAE) to the President, University of Alberta

Prepared by: Ray Wong, Director, Resource Planning, [ray.wong@ualberta.ca](mailto:ray.wong@ualberta.ca), with assistance from University Governance

**OUTLINE OF ISSUE**

 Agenda Title: **University of Alberta 2014-2015 International Tuition Fee Proposal**

**Motion:** THAT the GFC Academic Planning Committee, under delegated authority from General Faculties Council, recommend to the Board Finance and Property Committee that the Board of Governors approve a proposal from the University Administration for an increase to international tuition fees of 5.0%, effective September 1, 2014 and as illustrated in the table below.

**General Tuition Fees:**

<b>Undergraduate (Arts and Science)<sup>a, b</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change<sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base	\$5,269.20	\$5,320.80	\$51.60	0.98%
International, Differential	<u>\$13,441.20</u>	<u>\$14,324.40</u>	<u>\$883.20</u>	<u>6.57%</u>
<b>Total, International</b>	<b>\$18,710.40</b>	<b>\$19,645.20</b>	<b>\$934.80</b>	<b>5.00%</b>
<b>Course Based Masters<sup>a</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change<sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$3,708.00	\$ 3,744.72	\$36.72	0.99%
International, Differential	<u>\$3,866.40</u>	<u>\$ 4,208.40</u>	<u>\$342.00</u>	<u>8.85%</u>
<b>Total, International</b>	<b>\$7,574.40</b>	<b>\$ 7,953.12</b>	<b>\$378.72</b>	<b>5.00%</b>
<b>Thesis 919<sup>a, e</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change<sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$2,312.80	\$ 2,335.92	\$23.12	1.00%
International, Differential	<u>\$2,412.24</u>	<u>\$ 2,625.36</u>	<u>\$213.12</u>	<u>8.83%</u>
<b>Total, International</b>	<b>\$4,725.04</b>	<b>\$ 4,961.28</b>	<b>\$236.24</b>	<b>5.00%</b>
<b>Thesis Based Masters/PhD<sup>a, b, d</sup></b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change<sup>c</sup></b>	
			<b>(\$)</b>	<b>(%)</b>
International, Base Tuition	\$2,778.00	\$2,805.72	\$27.72	1.00%
Graduate Thesis Market Modifier	\$848.28	\$856.68	\$8.40	0.99%
International, Differential	<u>\$2,906.76</u>	<u>\$3,197.28</u>	<u>\$290.52</u>	<u>9.99%</u>
<b>Total, International</b>	<b>\$6,533.04</b>	<b>\$6,859.68</b>	<b>\$326.64</b>	<b>5.00%</b>

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees, except for the graduate thesis market modifier, which is included above.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0/5.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).



**Program Differential and Market Modifier Fees:**

Program Differential <sup>a</sup>	2013-14	2014-15	Change	
			\$	%
Juris Doctor (JD), base <sup>b</sup>	\$4,500.60	\$4,545.60	\$ 45.00	1.00%
Juris Doctor (JD), IDF on base <sup>b</sup>	\$4,694.12	\$5,108.84	\$ 414.72	8.83%
<b>Total International JD Program Fee <sup>b</sup></b>	<b>\$9,194.72</b>	<b>\$9,654.44</b>	<b>\$ 459.72</b>	<b>5.00%</b>
Master of Business Administration, Base	\$591.96	\$597.84	\$5.88	0.99%
MBA, IDF on Base	\$617.40	\$671.88	\$54.48	8.82%
<b>Total International MBA Program Fee</b>	<b>\$1,209.36</b>	<b>\$1,269.72</b>	<b>\$60.36</b>	<b>5.00%</b>
Market Modifier <sup>a</sup>	2013-14	2014-15	Change	
			(\$)	(%)
Business, Base Market Modifier	\$207.72	\$209.78	\$2.06	0.99%
Business, IDF on Market Modifier	\$529.84	\$564.64	\$34.80	6.57%
<b>Total, International</b>	<b>\$737.56</b>	<b>\$774.42</b>	<b>\$36.86</b>	<b>5.00%</b>
Engineering, Base Market Modifier	\$175.64	\$177.36	\$1.72	0.98%
Engineering, IDF on Market Modifier	\$448.04	\$477.48	\$29.44	6.57%
<b>Total, International</b>	<b>\$623.68</b>	<b>\$654.84</b>	<b>\$31.16</b>	<b>5.00%</b>
Pharmacy, Base Market Modifier	\$400.20	\$404.16	\$3.96	0.99%
Pharmacy, IDF Market Modifier	\$1,020.84	\$1,087.92	\$67.08	6.57%
<b>Total, International</b>	<b>\$1,421.04</b>	<b>\$1,492.08</b>	<b>\$71.04</b>	<b>5.00%</b>

(a) Values listed are per course, unless otherwise stated (assumes 3 units course weight).

(b) Program Fees - values are based on a full-time per term and full-time per year.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic)
Presenters	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
Subject	Tuition for 2014-2015

**Details**

Responsibility	Provost and Vice-President (Academic).
The Purpose of the Proposal is (please be specific)	To set tuition fees for the 2014-2015 academic year.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Tuition proposal set by the Board of Governors on December 14, 2012 for September, 2013.
Timeline/Implementation Date	September, 2014.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

**Alignment/Compliance**

Alignment with Guiding Documents	Comprehensive Institutional Plan; <i>Dare to Discover</i> ; <i>Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure	1. <b>Ministerial Letter Regarding the New Tuition Fees Regulation:</b> A letter to the President, University of Alberta, dated September 17,

Relevant to the Proposal  
(please quote legislation and  
include identifying section  
numbers)

2013, from the Ministry of Enterprise and Advanced Education (EAE) states that: "As per the Public Post-secondary Institutions' Tuition Fee Regulation, the maximum allowable weighted average tuition fee increase across the entire institution shall not exceed 1.0 per cent."

**2. *Post-Secondary Learning Act (PSLA)*, Sections 61(1) and 61(2)(a):**

**61(1)** The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.

**61(2)** The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre

(a) must be set in accordance with the regulations[.] [...]"

**3. *Public Post-Secondary Institution's Tuition Fees Regulation, Alberta Regulation 273/2006*):**

"Definition of tuition fees for Act purposes, etc.

2. For the purposes of the Act and this Regulation, "tuition fees" in respect of an institution means the following:

(a) fees identified in the institution's calendar or in a supplement to its calendar as tuition fees or fees for instruction for courses that are part of programs approved by the Minister under the Programs of Study Regulation (AR 91/2009) or for the purposes of the Student Financial Assistance Act, excluding the following: [...]

(v) any differential or surcharge in fees that the board of the institution may set for courses taken by individuals who are not Canadian citizens or permanent residents of Canada[.]"

**4. *PSLA Section 26(1)(o)* states:**

"Powers of general faculties council

26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to

(o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university [...]"

On the line-by-line budget, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.

**5. *GFC Academic Planning Committee (APC) Terms of Reference***

	<p><b>(Mandate - Section 3.4(b)):</b></p> <p>“APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [ . . . ]</p> <p><b>4. Budget Matters</b> To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...].”</p> <p><b>6. Board Finance and Property (BFPC) Terms of Reference (Section 3(d)):</b></p> <p>“3. Without limiting the generality of the foregoing, the Committee shall: [...]</p> <p>d) review and recommend to the Board tuition and other like fees[.]”</p>
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**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	President’s Executive Committee (Operations) – October 31, 2013 (for endorsement)
Approval Route (Governance) (including meeting dates)	GFC Academic Planning Committee – November 13, 2013 (for recommendation); Board Finance and Property Committee – November 26, 2013 (for recommendation); Board of Governors – December 13, 2013 (for final approval)
Final Approver	Board of Governors

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2. Attachment 2 (page 1) - Letter from the Ministry of Enterprise and Advanced Education (EAE) to the President, University of Alberta

*Prepared by:* Ray Wong, Director, Resource Planning, [ray.wong@ualberta.ca](mailto:ray.wong@ualberta.ca), with assistance from University Governance