



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, February 14, 2018
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Steven Dew, Chair
Marina Banister
Darcy Bemister
Katy Campbell
Walter Dixon
Shannon Erichsen
Florence Glanfield
Gitta Kulczycki
Christopher Mackay

Roger Moore, Vice Chair
Jerine Pegg
Babak Soltannia
Sarah Stahlke
Eleni Stroulia
non-voting
Lisa Collins

Jason Acker

STAFF:

Meg Brolley, Committee
Coordinator
Maron Haggarty-France,
University Secretary
Heather Richholt, Scribe

REGRETS:

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Moore/Dixon

THAT the GFC Academic Planning Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of January 17, 2018

Materials before members are contained in the official meeting file.

Motion: Campbell/Moore

THAT the GFC Academic Planning Committee approve the Minutes of January 17, 2018.

CARRIED

3. Comments from the Chair (no documents)

The Chair reported on the appointment of Dr Matthias Ruth to the position of Vice-President (Research) beginning May 1, 2018 and thanked Dr Walter Dixon for serving in the interim role.

The Chair reported that the United Way Campaign brought in almost seven hundred thousand dollars and thanked the co-chairs Lesley Cormack and Marion Haggarty-France and the Chancellor who served as Honorary Chair.

ACTION ITEMS

4. Proposed New Mandatory Student Instructional Support Fees, Proposed Change to Existing Mandatory

Student Instructional Support Fees, and Proposed Deletion of Mandatory Student Instructional Support Fees

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Collins, Vice-Provost and Registrar

Purpose of the Proposal: To establish new Mandatory Student Instructional Support Fees, Change Existing Mandatory Student Instructional Support Fees and Delete existing Mandatory Student Instructional Support Fees.

Discussion:

Members asked about consultation with students regarding the UAI Internship/Work Placements fee and if this fee is applied when students arrange their own placement. It was noted that the Council on Student Affairs (COSA) and the Dean of Students' advisory committee were consulted and that these fees are cost recovery only and are applied to an optional course to cover the costs incurred here and abroad.

The committee then discussed the cost of materials for MEC E 161 and how fees are communicated to students.

Motion: Moore/Stroulia

THAT the GFC Academic Planning Committee recommend, with delegated authority from General Faculties Council, that the Board of Governors approve:

- the proposed New Mandatory Student Instructional Support Fees (set forth in Attachment 1)
- the proposed Change to Existing Mandatory Student Instructional Support Fees (set forth in Attachment 2)
- the proposed Deletion of Mandatory Student Instructional Support Fee (set forth in Attachment 3)

as submitted on behalf of the relevant Faculties/Departments by the Registrar's Advisory Committee on Fees (RACF), to take effect as noted in each respective attachment.

CARRIED

5. Presentation on the University of Alberta's Comprehensive Institutional Plan (CIP) (2018-2021): Budget and Capital Plan

Materials before members are contained in the official meeting file.

Dr Dew stepped out of the Chair and Dr Moore, Vice-Chair, assumed the role.

Presenter(s): Steven Dew, Provost and Vice-President (Academic); Gitta Kulczycki, Vice-President (Finance and Administration); Andrew Sharman, Vice-President (Facilities and Operations)

Purpose of the Proposal: To recommend to the Board of Governors motions on tuition (general and international), the consolidated budget and capital plan

Discussion:

Dr Dew presented an overview of the budget and capital plan and responded to the following committee members' questions arising from the February 9th briefing.

Ms Kulczycki presented budget details and noted that she had expanded the information presented at the February 9th briefing, specifically regarding the structural deficit, investment income, and the 4% proposed reduction.

Mr Sharman presented details regarding the Capital Plan.

5A. University of Alberta 2018-2019 General Tuition Proposal

Motion: Banister/Dew

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve that tuition governed by the tuition fee regulation for 2018-19 be set at the 2014-15 rates, as directed by the Government of Alberta.

CARRIED

5B. University of Alberta 2018-2019 International Tuition Fee Proposal

Discussion:

Ms Banister presented the Students' Union (SU) stance on the proposed increase to international tuition noting that tuition is not the only increased cost that international students face. She indicated that the SU is concerned that tuition increases are not predictable.

Mr Soltannia presented the Graduate Students' Association (GSA) stance on the proposed increase to international tuition. He noted that the GSA does not support an increase greater than CPI and feels that the proposed tuition increase places unpredictable and undue hardship on current international graduate students who play a large role in the University community.

Dr Dew responded that the 3.14% increase is based on increased costs. He noted that the Campus Alberta Grant does not fund international students, and that international students must demonstrate that they have adequate resources to obtain a study permit. He further indicated that there are emergency bursaries and emergency loans available to international students who face financial struggles. Members agreed that international students add to the quality and diversity of the overall educational experience for all students.

Members discussed: sources of funding and help for students who are facing financial strain; the importance of predictability of tuition and fees for students; the impact to the budget and to the student experience; and how the proposed tuition increase was calculated.

Ms Banister and Mr Soltannia asked that their opposition to the motion be recorded.

Motion: Dew/Erichsen

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve an increase of 3.14% to international tuition fees for 2018-19, as illustrated in the table below:

Undergraduate ^a	2017-18 ^d	2018-10	Change ^e	
			\$	%
Arts and Science	\$21,009.60	\$21,668.40	\$658.80	3.14%
Business	\$27,636.32	\$28,503.12	\$866.80	3.14%
Engineering	\$25,211.52	\$26,002.08	\$790.56	3.14%
Juris Doctor (JD) Program	\$45,573.48	\$47,003.48	\$1,430.00	3.14%
Pharmacy (BSc (Pharm))	\$39,431.68	\$40,666.88	\$1,235.20	3.13%
Economics Course	\$2,680.62	\$2,764.70	\$84.08	3.14%
Graduate ^a	2017-18 ^d	2018-19	Change ^e	

			\$	%
Course Based Master's	\$8,181.36	\$8,437.68	\$256.32	3.13%
Thesis 919 ^b	\$5,104.84	\$5,265.08	\$160.24	3.14%
Thesis Based Masters /PhD ^c	\$7,057.80	\$7,279.32	\$221.52	3.14%
Master's in Business Administration	\$16,017.84	\$16,519.68	\$501.84	3.13%
Integrated Petroleum Geosciences Course	\$2,924.12	\$3,015.86	\$91.74	3.14%
International Graduate Tuition Increase ^{f, g}	\$4,000.00	\$4,000.00	\$ -	0.00%

Notes:

- (a) Values are based on full-time per term and full-time per year unless otherwise stated.
- (b) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (c) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).
- (d) As approved by the Board of Governors, December 16, 2016.
- (e) Figures may be rounded downwards at fee index level for administrative purposes, thus lowering the effective year over year percentage increase below 3.14 percent.
- (f) Per year for full time student, excluding Cost recovery and graduate course based Physical Therapy, Occupational Therapy, and Speech master's programs in Faculty of Rehabilitation Medicine.
- (g) \$4000 will be cost-neutral and offset by an equal amount of financial support.

CARRIED

5B. University of Alberta's Comprehensive Institutional Plan (CIP) (2018-2021): Budget and Capital Plan

Motion: Dew/Kulczycki

THAT the Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve the 2018-19 Consolidated Budget as set forth in Tables 1 and 2 of Attachment 1, and the 2018-2019 Capital Plan, as set forth in Attachment 2.

CARRIED

DISCUSSION ITEMS

6. Question Period

Dr Moore stepped out of the Chair and Dr Dew resumed the role.

Discussion:

A member asked how the Truth and Reconciliation Commission's Calls to Action would become part of the governance process. Dr Dew thanked the member for continuing to raise this issue and noted that this would be included on next GFC Agenda for discussion. Other members noted how Indigenization of curriculum was happening in some faculties.

A member asked about graduate tuition for international students in other provincial jurisdictions.

Ms Haggarty-France reminded everyone that the Terms of Reference for GFC Committees are not complete and that we will be continuing to work on these in March.

INFORMATION REPORTS

7. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

9. Adjournment

The meeting was adjourned at 3:50 p.m.