



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, January 18, 2017
2-31 South Academic Building (SAB)
2:00 PM-4:00 PM

ATTENDEES:

Voting Members:

Steven Dew	Chair, Provost and Vice-President (Academic)
Walter Dixon (Delegate)	Member, Vice-President (Research)
Nadir Erbilgin	Member, Academic Staff-at-large
Sarah Ficko	Member, President, Graduate Students' Association
Manpreet Grewal	Member, Undergraduate Student at-Large
Loren Kline	Member, Academic Staff-at-large
Gitta Kulczycki	Member, Vice-President (Finance and Administration)
Pierre-Yves Mocquais	Member, Dean Representative
Roger Moore	Member, Academic Staff, Member of GFC
Fahim Rahman	Member, President, Students' Union
Eleni Stroulia	Member, Academic Staff, Member of GFC
Brayden Whitlock	Member, Graduate Student-at-Large

Non-Voting Members:

Lisa Collins	Member, Vice-Provost and University Registrar
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Presenter(s):

Steven Dew	Provost and Vice-President (Academic) and Chair, GFC APC
Lisa Collins	Vice-Provost and University Registrar
Heather Zwicker	Interim Vice-Provost and Dean, Faculty of Graduate Studies and Research
Gitta Kulczycki	Vice-President (Finance and Administration)
Pierre-Yves Mocquais	Dean, Faculté Saint-Jean
Dolorèse Nolette	Director, Centre Collégial de l'Alberta
Melissa Padfield	Deputy Registrar

Staff:

Meg Brolley, Coordinator, GFC Academic Planning Committee
Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Kline/Mocquais

THAT the GFC Academic Planning Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of December 14, 2016

Materials before members are contained in the official meeting file.

Motion: Erbligin/Stroulia

THAT the GFC Academic Planning Committee approve the Minutes of December 14, 2016.

CARRIED

3. Comments from the Chair

The Chair noted that the Edmonton Journal recently reported on program suspensions low-enrolment programs in the Faculty of Arts. He went on to note the upcoming deadline for submissions to the identification of Signature Areas process and there was a short discussion on the rationale behind developing such areas including increasing competitiveness in Federal programs and institutional reputation.

The Chair updated the Committee on the government reviews of the tuition and funding model. He provided members with additional details about the funding model review, including the inclusion of research and graduate students in the framework.

DISCUSSION ITEMS

4. Annual Report on Undergraduate Enrolment 2016/2017

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Collins; Melissa Padfield

Purpose of the Proposal: To discuss the 2016/17 Annual Report on Undergraduate Enrolment.

Discussion:

Ms Collins and Ms Padfield provided members with a summary of the Report, highlighting on-target enrolment numbers for 2016-2017, offers of admission made earlier, and a lower revocation rate. In addition to the recruitment of Alberta students, other areas of focus include national high-achieving students, Aboriginal students, Francophone students, and international students.

During the ensuing discussion, members expressed several comments, including the current political climate and its impact on international student applications, as well as how lower-income international students fit into the current strategy, such as those from Africa. Ms Collins provided clarification on the current strategy towards attracting Aboriginal students, and retention rates. Ms Padfield reported that applications for the current cycle look positive and gave some comparisons to the previous year.

5. Annual Report on Graduate Enrolment

Materials before members are contained in the official meeting file.

Presenter(s): Heather Zwicker

Purpose of the Proposal: To discuss the 2016/17 Annual Report on Graduate Enrolment

Discussion:

Dr Zwicker reported that the graduate student population at the University of Alberta is a highly diverse group and that this was important in considering which services are needed for this group. She provided the Committee with highlights of the report and answered questions on predicting student success, faculty/student ratios, recruitment strategy, admission metrics in addition to GPAs, and funding.

6. Update on the Budget

There were no documents.

Presenter(s): Steven Dew; Gitta Kulczycki

Purpose of the Proposal: For information/discussion.

Discussion:

The Chair provided an update on the budget noting that the amount of the government grant would not be available until the Provincial Budget in the spring. He expressed caution on potential changes to the grant in light of the current fiscal situation of Government. The Chair noted the key role of the Committee in approving the budget and spoke on the upcoming joint briefing with the Board of Governors. He encouraged members to use this opportunity to engage with the materials and with the Board members present.

Ms Kulczycki reported that the climate is challenging, in that former increases in funding from the Provincial Government may not continue. In addition, she emphasized that the other complicating factor is that Faculties and Units are now allocating merit and ATB without guarantees of additional funding.

During the discussion, members discussed: other sources of revenue such as utilization of the land trust, certificates, professional masters degrees and MOOCs; concerns with deferred maintenance; opportunities to deliver programs outside of the country; and challenges for Faculties regarding ATB and merit.

ACTION ITEMS

7. Proposed New specialization in Human Resource Management to be added to existing diploma Program (Techniques d'administration des affaires) offered by the Centre collegial de l'Alberta at Faculté Saint-Jean

Materials before members are contained in the official meeting file.

Presenter(s): Dolorèse Nolette; Pierre-Yves Mocquais

Purpose of the Proposal: To add a new specialization in Human Resource Management (HRM) to the existing Techniques d'administration des affaires(TAA) diploma program offered by the CCA.

Discussion:

Dr Mocquais reported that this proposal has been in development for some time and partners with NAIT to deliver the programming. Ms Nolette reported that there are no costs associated with this request as the courses are offered by NAIT. Students successfully completing the courses will be able to have them recognized as a specialization with the CCA diploma program.

Motion: Mocquais/Kline

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed New specialization in Human Resource Management (HRM) (Gestion des ressources

humaines) to be added to existing diploma program (Techniques d'administration des affaires), as submitted by the Centre collégial de l'Alberta (in cooperation with Faculté Saint-Jean) and as set forth in Attachment 1, to be effective upon approval.

CARRIED

DISCUSSION ITEMS

8. Programs in Progress on Campus

There were no documents.

Presenter(s): Steven Dew

Purpose of the Proposal: For information/discussion.

Discussion:

The Chair provided the following update:

To be Proposed to Government

- (New) Load Change in Bachelor of Science Dental Hygiene
- Name change of Bachelor of Commerce in Family Enterprise and Entrepreneurship
- Name Change of Bachelor of Science in Family Ecology

Currently with Advanced Education undergoing System Coordination Review

- Suspension of MA and PhD in MLCS
- (New) Major in Fashion Business Management in the Bachelor of Science
- (New) University Certificate in Digital Learning
- Name Changes to Biological Sciences Programs (Integrative Physiology; Ecology, Evolution and Environmental Biology; Molecular, Cellular and Developmental Biology)

External reviews requested:

- Mount Royal University, Bachelor of Science, Chemistry specialization
- MacEwan University's new Bachelor of Science, Applied Statistics specialization program proposal for review

Referred to CAQC for Review

- (New) PhD in Indigenous Studies

Recently Approved

- (New) PBC Bridging to Canadian Physical Therapy Practice
- (New) PBC Indigenous Sport and Recreation
- Suspension of the Master of Engineering in Nutrition and Foods from the Faculty of Engineering and the Faculty of ALES
- (New) University Certificate in Adolescent Literacy.

Ms Haggarty-France noted that there is still a perception in the community that program approvals are slowed by institutional governance processes.

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 3:45 p.m.