



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

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General Faculties Council  
Academic Planning Committee  
Approved Open Session Minutes

Wednesday, May 09, 2012  
3-15, UHALL  
2:00 PM – 4:00 PM

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### **ATTENDEES:**

#### Voting Members:

Carl Amrhein	Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee
Lorne Babiuk	Vice-President (Research)
Martin Coutts (Delegate)	Vice-President (Finance and Administration)
Colten Yamagishi	President, Students' Union
Ashlyn Bernier	President, Graduate Students' Association
Joanna Harrington	Academic Staff Member, Member of GFC
Christina Rinaldi	Academic Staff Member, Member of GFC
Loren Kline	Academic Staff Member-at-large
Keith McKinnon	Academic Staff Member-at-large
Susan Barker	Department Chair at-large
Maggie Danko	Undergraduate Student-at-large

#### Non-Voting Members:

Gerry Kendal	Vice-Provost and University Registrar
Ed Blackburn	Member of the GFC Executive Committee

#### Presenters:

James Kehrer	Dean, Faculty of Pharmacy and Pharmaceutical Sciences
O'Neil Outar	Chief Advancement Officer
Bart Becker	Associate Vice-President (Facilities and Operations)
Bill Street	Associate Dean (Student Programs), Faculty of Arts
Melissa Casey	International Specialist and Manager of International Partnerships, Faculty of Arts
Mazi Shirvani	Vice-Provost and Dean, Faculty of Graduate Studies and Research
Renée Polziehn	Professional Development and Outreach Officer, Faculty of Graduate Studies and Research

#### Staff:

Garry Bodnar	Coordinator, GFC Academic Planning Committee
Marion Haggarty-France	University Secretary
Emily Paulsen	Scribe, GFC Academic Planning Committee

## **OPENING SESSION**

### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Dr Amrhein noted Item 7 (Proposal to Establish a Department of Women's and Gender Studies (Faculty of Arts)) was not yet ready for review by GFC APC and, as a result, had asked that it be withdrawn. He stated that members would see this proposal at a future meeting of the Committee.

Motion: Kline/McKinnon

THAT the GFC Academic Planning Committee approve the Agenda, as amended.

**CARRIED**

### 2. Approval of the Open Session Minutes of April 11, 2012

Materials before members are contained in the official meeting file.

Motion: Rinaldi/Bernier

THAT the GFC Academic Planning Committee approve the Minutes of April 11, 2012.

**CARRIED**

### 3. Comments from the Chair

The Chair commented on a number of items of interest to members.

## **ACTION ITEMS**

### 4. Dissolution of the Faculty of Pharmacy and Pharmaceutical Science's Noujaim Institute for Pharmaceutical Oncology Research

Materials before members are contained in the official meeting file.

*Presenter:* James Kehrer, Dean, Faculty of Pharmacy and Pharmaceutical Sciences

*Purpose of the Proposal:* Dissolution of the Noujaim Institute for Pharmaceutical Oncology Research, as outlined in correspondence from the Dean of the Faculty of Pharmacy and Pharmaceutical Sciences, James Kehrer, dated April 12, 2012, as set out before members.

*Discussion:*

Dean Kehrer explained to members that the Noujaim Institute for Pharmaceutical Oncology Research, originally based on a major donation provided in the early 1990s by Dr Tony Noujaim, was formally established in 1994 and was quite active for the next decade. He noted that, as faculty members involved in the Institute left and the research foci of the Faculty of Pharmacy and Pharmaceutical Sciences change, the Institute became inactive and, as a result, was no longer viable. The closure of the Institute, which has no physical resources and no effect on teaching or other obligations, will have no material ramifications for the Faculty or the University. Its remaining assets, set out in an endowment fund, will now go to support cancer research in the pharmaceutical field—this was done with the concurrence of Mrs Noujaim, Dr

Noujaim's widow.

There was no further discussion.

Motion: Kline/Harrington

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed dissolution of the Noujaim Institute for Pharmaceutical Oncology Research in the Faculty of Pharmacy and Pharmaceutical Sciences, as set forth in the attached correspondence from the Dean of the Faculty of Pharmacy and Pharmaceutical Sciences, to take effect upon final approval.

**CARRIED**

5. Donation Acceptance Policy Suite in UAPPOL

Materials before members are contained in the official meeting file.

*Presenter:* O'Neil Outar, Chief Advancement Officer

*Purpose of the Proposal:* To create a framework for the review and acceptance of philanthropic donations to the University of Alberta.

*Discussion:*

Dr Amrhein noted that the new policy suite serves to distinguish clearly between the academic uses of donations and the bureaucracy associated with the collection of donations. Mr Outar continued, explaining that the policy suite builds on the fundamentals of the previously-approved Gift Acceptance Principles, with expansion in some areas providing a greater level of detail.

The presenters addressed questions and comments, including, but not limited to, the following: clarification regarding the role of the Recording Secretary, as noted in the membership of the Donation Acceptance Committee set out in the proposed Donation Acceptance Procedure; a recommendation regarding a minor formatting issue of the document, also in the Donation Acceptance Procedure; and how it is decided which initiatives are included as designated areas for donations on the drop-down list provided on the 'Online Giving' section of the University of Alberta's website .

Omnibus Motion: Rinaldi/Harrington

Motion I:

THAT the GFC Academic Planning Committee, acting under delegated authority from General Faculties Council, recommend to the Board of Governors the Donation Acceptance Policy Suite (as set forth in Attachments 1, 2 (as amended), and 3), as submitted by the Chief Advancement Officer, to take effect upon final approval.

**CARRIED**

Motion II:

THAT the GFC Academic Planning Committee, acting under delegated authority from General Faculties Council, recommend to the Board of Governors the rescission of Section 8 (Acceptance Policy for Gifts) of the GFC Policy Manual, as submitted by the Chief Advancement Officer, to take effect upon final approval.

**CARRIED**

6. University of Alberta Faculty of Arts and Ritsumeikan University (Japan) Proposed Dual Undergraduate Degree Program (Bachelor of Arts (BA))

Materials before members are contained in the official meeting file.

*Presenters:* Bill Street, Associate Dean (Student Programs), Faculty of Arts; Melissa Casey, International Specialist and Manager of International Partnerships, Faculty of Arts

*Purpose of the Proposal:* The Faculty of Arts is pursuing a Dual Degree Program partnership with Ritsumeikan University (Japan). This undergraduate partnership would allow strong academic students (incoming to the University of Alberta) the opportunity to study at both the University of Alberta and Ritsumeikan University as they complete the degree program requirements of both universities (minimum 150 credits total). Upon successful completion of the degree program requirements for both universities, as already established at the respective universities and as highlighted in the relevant Memorandum of Understanding (MOU) document, students will be awarded two BA degrees, one from each institution. The Faculty of Arts BA Dual Degree Program will be the first of its kind at the undergraduate level and is anticipated to be very attractive to top academic international students, thereby increasing the number of quality students the Faculty has studying within the classroom, engaging in undergraduate research, and contributing to the University's student community. This style of programming also will give the Faculty leverage to be able to move into new international markets where such a partnership would be deemed valuable, supporting the Faculty to build diversity in its international undergraduate enrolment.

*Discussion:*

Dr Street introduced the proposal to members, noting that development of the Dual Degree Program has been in progress for at least five years, with numerous consultations feeding into the process. Dr Amrhein informed members that the University of Alberta parchments would not be changed (ie, as noted above, each institution would issue its own parchment, with no reference to the partnering institution), which thereby allows this proposal to be approved by GFC APC rather than requiring it go to the Board of Governors for final approval.

During the ensuing discussion, the presenters addressed questions and comments including, but not limited to, the following: the current research collaborations between the University of Alberta and Ritsumeikan University; possible consultation with University of British Columbia, considering their long-standing relationship with Ritsumeikan University; and the possibility of future University of Alberta students studying at Ritsumeikan University.

Motion: Kline/Yamagishi

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal from the Faculty of Arts for the establishment of a University of Alberta Faculty of Arts and Ritsumeikan University (Japan) Dual Undergraduate Degree Program (Bachelor of Arts (BA)), as submitted by the Office of the Dean of the Faculty of Arts (and as set forth in Attachment 1), to take effect upon final approval.

**CARRIED**

7. Graduate Student Teaching Initiative (Establishment of the Graduate Teaching and Learning (GTL) Program with Supersession of the University Teaching Program (UTP))

Materials before members are contained in the official meeting file.

*Presenters:* Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research; Renée Polziehn

*Purpose of the Proposal:* The Graduate Teaching and Learning (GTL) Program is designed to provide graduate students and Postdoctoral Fellows (PDF) with an opportunity to gain skill development in teaching and an understanding of student learning. The program is open to all graduate students on campus.

*Discussion:*

Dr Shirvani provided background for the proposal, noting that there have been efforts to create graduate student teaching opportunities for nearly fifteen years. He explained that in the Fall of 2010, there were great efforts to create a University-wide teaching training program and, with nearly two years of work, the proposal is now ready for formal approval.

Dr Polziehn informed members that there has been a strong demand from graduate students for these teaching programs and a high participation rate for the sessions already offered during the program's development phase. She noted that the sessions have improved upon the teaching programs previously offered and now clearly allow for students to choose their level of involvement in this new multi-step program.

During the ensuing discussion, the presenters addressed questions and comments including, but not limited to, the following: the benefits of facilitating interaction between graduate students from across Faculties; in the proposal, the preferred use of the term "education" *versus* "training;" and clarification regarding the proposed third tier of the program. Drs Shirvani and Polziehn agreed to make clearer in the proposal the manner in which graduate students can progress through the program to achieve, if they wish, the certificate cited.

Motion: Rinaldi/Bernier

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal submitted by the Faculty of Graduate Studies and Research (FGSR) for the establishment of the Graduate Teaching and Learning (GTL) Program intended to build upon and, in doing so, supersede the existing University Teaching Program (UTP), as set forth in Attachment 1 (as amended), to take effect upon final approval.

**CARRIED**

## **DISCUSSION ITEMS**

### 8. Rescission of the Facilities and Operations Management Policy (in UAPPOL)

Materials before members are contained in the official meeting file.

*Presenter:* Bart Becker, Associate Vice-President (Facilities and Operations)

*Purpose of the Proposal:* For information/discussion purposes only.

*Discussion:*

Mr Becker explained that the UAPPOL Facilities and Operations Management Policy, created in 2005, had acted as an umbrella policy. He noted that many UAPPOL facilities-related policies and procedures have

been created since 2005 that now make this umbrella policy redundant, prompting its rescission.

There were no questions or comments.

9. Question Period

Members discussed the next GFC APC meeting, to be held on May 23, 2012, at which the proposal for the formal establishment of a Department of Women and Gender Studies in the Faculty of Arts might be the only item. It was agreed that, if this item was ready for review prior to that meeting, the Committee would convene to discuss it and provide, as appropriate, a recommendation on the proposal to General Faculties Council (GFC).

**INFORMATION REPORTS**

10. Items Approved by the GFC Academic Planning Committee by E-Mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

12. Adjournment

The Chair adjourned the meeting at 3:20 pm.