

The following Motions and Documents were considered by the Board of Governors at its October 19, 2012 meeting:

Agenda Title: **Capitalization of Unrestricted Funds to Permanent Restricted Endowments Net Assets**

APPROVED MOTION: THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the transfer of \$2,803,689.00 of unrestricted net assets to permanent restricted endowment net assets.

Final Item: 4.1

Agenda Title: **Augustana Faculty's Proposed Termination of Augustana University College (AUC) Three-Year Bachelor of Arts (BA) (General) and Bachelor of Science (BSc) (General) Degrees**

APPROVED MOTION: THAT the Board of Governors, on the recommendation of the Board Learning and Discovery Committee and General Faculties Council, approve the proposal submitted by Augustana Faculty for the termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees, as set forth in Attachment 1, to take effect upon final approval.

Final Item: 5.1

Agenda Title: **Board Committee Appointments**

APPROVED MOTION: THAT the Board of Governors, on the recommendation of the Board Chair, Mr Douglas Goss, approve the appointments to Board Committees as set forth in Attachment 1 to the agenda documentation.

Final Item: 6.1

Agenda Title: **Report of the Audit Committee: Review of Committee Minutes**

APPROVED MOTION: THAT the Board of Governors directs that the Minutes of the Board of Governors meetings and the Minutes of the Board Standing Committee meetings will not reference the names of those members who move and second motions, and will continue to record highlights arising from discussions, to take effect immediately upon approval.

Item No. 4.1

OUTLINE OF ISSUE

 Agenda Title: **Capitalization of Unrestricted Funds to Permanent Restricted Endowments Net Assets**

Motion: THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the transfer of \$2,803,689.00 of unrestricted net assets to permanent restricted endowment net assets.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-President (Finance and Administration)
Presenter	Phyllis Clark, Vice-President (Finance and Administration)
Subject	Approval of the transfer of unrestricted funds to permanent restricted endowment net assets.

Details

Responsibility	Vice-President (Finance and Administration)
The Purpose of the Proposal is (please be specific)	<p>The following Faculties have requested capitalization:</p> <ul style="list-style-type: none"> • Agricultural, Life and Environmental Sciences - \$300,478.00 Source of funds: bequest (\$265,478.00) and discretionary royalty revenue (\$35,000.00). Purpose: To establish an endowment to support Renewable Resources, and to build a fund which can support awards of up to \$20,000 per year. • Alberta School of Business - \$2,442,000.00 Source of funds: bequest (\$2,442,000.00) Purpose: to establish an endowment to support the new Beyond the Classroom program to enhance undergraduate students' education. • Science - \$61,211.00 Source of funds: Discretionary royalty revenue (\$50,000.00) and unrestricted donations (\$11,211) Purpose: To support Lemieux Chair holder's research, and to increase funding available to support several Chemistry lecture series.
The Impact of the Proposal is	Transfer of \$2,803,689.00 of unrestricted net assets to permanent restricted endowment net assets.
Replaces/Revises (eg, policies, resolutions)	None
Timeline/Implementation Date	Effective upon approval by the Board of Governors.
Estimated Cost	n/a
Sources of Funding	n/a
Notes	

Alignment/Compliance

Alignment with Guiding Documents	Dare to Discover: A Vision for a Great University Dare to Deliver: The University of Alberta Academic Plan 2011-2015
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Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)

1. Post-Secondary Learning Act

Under the *Post-Secondary Learning Act*, the University's Board of Governors has the *capacity, rights, powers and privileges of a natural person* (Section 59(1), and the Board is tasked with *managing and operating the University in accordance with its mandate* (Section 60). Thus, like any other owner of property, the governors of the University can create a trust by declaration whereby it yields up its ownership interest and becomes a trustee of the subject property, with beneficial ownership of the property residing elsewhere.

This is equally so in terms of the creation of true permanent endowments (charitable purpose trusts) whereby the University can declare a trust that results in its taking on a trustee role for the property (in substitution for its prior ownership role) and whereby the beneficiaries of the trust become the equitable owners of the trust (i.e. in the case of a charitable purpose trust, the objects or purposes to which the endowment is devoted).

2. University Policy and Procedure On-Line (UAPPOL)

Board-approved Capitalization of Unrestricted Funds to Endowment Policy and relevant procedure.

3. Board of Governors General Terms of Reference, Section 1.b. states:

The Board has delegated to each Committee responsibility and authority to make decisions on behalf of the Board in the Committee's defined area of responsibility except to the extent that such authority has been specifically limited by the Board in the Terms of Reference for the Committee.

4. The Board Finance and Property Committee Terms of Reference, Sections 3 and 4 state:

Section 3

Except as provided in paragraph 4 and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all strategic and significant financial and property matters and policies of the University. The Committee shall also consider any other matter delegated to the Committee by the Board.

Without limiting the generality of the foregoing, the Committee shall:

b) review and recommend to the Board the Integrated Planning and Budgeting Policy which includes guiding principles for changes to approved budgets and for transfer or reallocation of monies included in approved budgets

c) review and recommend to the Board the annual and other budgets and major issues of policy related to budgets

4. LIMITATIONS ON DELEGATION BY THE BOARD

The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:

(a) approve the guiding principles, budgets and changes to approved budgets and the transfer or reallocation of monies included in approved budgets;

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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee (for Recommendation) – October 2, 2012 Board of Governors (for Approval) – October 19, 2012
Final Approver	Board of Governors – October 19, 2012

Attachments:

1. Summary of Requests from Faculties for the Capitalization of Unrestricted Funds (3 pages)
2. Unrestricted Net Assets (Deficit) Fund Balance (1 page)

Note: The “Capitalization of Unrestricted Funds to Endowment Policy” and the “Capitalization of Unrestricted Funds to Endowment Procedure” can be found at:

<https://policiesonline.ualberta.ca/PoliciesProcedures/Pages/DispPol.aspx?PID=23>

Prepared by:

Martin Coutts, Associate Vice-President, Finance and Supply Management Services
(martin.coutts@ualberta.ca, 492-3436)

Michele Pearce, Director, Financial Accounting and Reporting, Financial Services
(michele.pearce@ualberta.ca, 492-0877)

**University of Alberta
Financial Services
Summary of Requests from Faculties for the Capitalization of Unrestricted Funds
2012/13 Capitalizations (based on March 31, 2012 Faculty financial position)**

Provided to VP Finance & Administration (approx. Sept. 5, 2012)

Provost approved each of these (per signature on Faculty request) and forwarded on to FS.

Summary of Requests

By Faculty:

Agriculture, Life & Environmental Sciences	\$ 300,478.00
Alberta School of Business	2,442,000.00
Science	<u>61,211.00</u>

Total **\$2,803,689.00**

By Source of Funds:

Discretionary Funds (fund 210)	<u>\$2,803,689.00</u>
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Total **\$2,803,689.00**

FS has reviewed all sources of funding to ensure in agreement with the policy (or noted where there are exceptions).

Agricultural, Life and Environmental Sciences

Financially healthy (per Provost annual review)

FS has confirmed that Agricultural, Life and Environmental Sciences is in a positive balance (refer to Schedule 8 attached; from F210 – General Operating)

Source of funds	Faculty Request	Name (of new or existing endowment)	Purpose	FS Comments / Recommendation
General Operating (royalties received from beef genomic research) (210 100100 10GEN 0)	\$ 35,000.00	E0284 – Beef Genomics Research Established: February, 2010 Current fair value: \$530,248.59	To build a fund that provides ongoing support for graduate student research programs in bovine genomics	FS has discussed the lack of spending in this account with the Faculty. A graduate scholarship, to be funded from this endowment, has now been established which will provide up to \$20,000 in awards per year. Therefore, FS agrees with this request.
General Operating (bequest – final distribution was received in April 1980) (210 100100 110135 0)	\$265,478.00	The Herbert and Jeanette Hall Endowment Fund (new)	As part of a bequest, funds were to be used for or in the Forestry Division of the Faculty of Agriculture and Forestry. The Department of Forestry subsequently became part of Renewable Resources.	FS has had ongoing discussions with the faculty regarding this amount since it was received. The current plan of establishing an endowment with flexible spending criteria to support Renewable Resources appears reasonable. Therefore, FS agrees with this request.
Total Agricultural, Life and Environmental Sciences	\$300,478.00			

Alberta School of Business

Financially healthy (per Provost annual review)

FS has confirmed that Alberta School of Business is in a positive balance (refer to Schedule 8 attached; from F210 – General Operating)

Source of funds	Faculty Request	Name (of new or existing endowment)	Purpose	FS Comments / Recommendation
General Operating (William Winspear estate funds allocated to Business by EPC) (210 100100 10GEN 0)	\$2,442,000.00	W Winspear Undergraduate Program Enhancement Fund (new endowment)	To create a fund that will provide a variety of opportunities and resources to enhance the education of students in the B. Comm, or similar, program.	The operating terms of this endowment align with our understanding of the terms of the bequest. Therefore, FS agrees with this request.
Total Agricultural, Life and Environmental Sciences	\$2,442,000.00			

Science

Financially healthy (per Provost annual review)

FS has confirmed that Science is in a positive balance (refer to Sched 8 attached; from F210 – General Operating)

Source of funds	Faculty Request	Name (of new or existing endowment)	Purpose	FS Comments / Recommendation
General Operating (Dean of Science royalties) (210 360010 36RDS 0)	\$50,000.00	E0147 – Lemieux Chair (Department of Chemistry) Established: July, 1996 Current fair value: \$427,821.76	This represents a retention commitment to Todd Lowary, Chair holder. This will allow the Chair holder to conduct research.	The retention plan appears reasonable to FS. Although this is will not attract a great deal of spending, it does show the Faculty's commitment. Therefore, FS agrees with this request.
General Operating (Unrestricted donations transferred from F350) (210 360200 36UCH 0)	\$ 7,000.00	E5799 – Chemistry Student Association Award Established: June, 1983 Current fair value: \$0.00	Chemistry has been funding these awards (2 x \$150 annually) from operating. This principal amount will support these awards.	FS discussed this with Science who agreed an E fund should not have been established in PeopleSoft for this activity. Chemistry will continue to fund the awards from Operating and FS will work with Science to close E5799. See next item.
General Operating (Unrestricted donations transferred from F350) (210 360200 36UCH 0)	\$ 4,211.00	E5363 – Chemistry Lecture Series Established: October, 1980 Current fair value: \$542,539.23	This endowment supports several lecture series. Costs related to travel, etc. have increased and the spending from this additional principal will help offset those increases.	Based on the decision to not capitalize \$7,000 to E5799, Science determined it would be to their advantage to capitalize that amount to E5363. As a result, this capitalization amount will be \$11,211.00. FS supports this decision.
Total Science	\$61,211.00			

Summary of Prior Three Years:

Fiscal 2012	
Agricultural, Life and Environmental Sciences	84,810.86
E0284 - \$38,981.19 royalties	
E5034 - \$13,500.00 undesignated donations	
E0051 - \$12,329.67 undesignated donations	
E6221 - \$10,000.00 general operating	
E6739 - \$10,000.00 general operating	
Arts	75,935.75
E7034 - \$37,188.89 undesignated donations	
E5923 - \$15,276.55 undesignated donations	
E6322 - \$12,830.00 play festival revenue	
E5836 - \$10,640.31 undesignated donations	
VP Academic	50,000.00
E0125 - \$50,000.00 undesignated donations	
	210,746.61
Fiscal 2011	
VP Academic	100,000.00
Business	37,500.00
Engineering	37,500.00
	175,000.00
Fiscal 2010	
Pharmacy & Pharmaceutical Science	43,267.67
VP Academic	40,000.00
Business	28,079.77
	111,347.44

Attachments:

Schedule of Unrestricted Net Assets (Deficit) – Fund Balance, For the Year Ended March 31, 2012

UNIVERSITY OF ALBERTA FINANCIAL SERVICES
UNRESTRICTED NET ASSETS (DEFICIT) - FUND BALANCE
FOR THE YEAR ENDED MARCH 31, 2012
(in thousands of dollars)

	General Operating () indicates unfavourable variance to budget	Special Purpose (operating) () indicates overexpenditure	Other Research () indicates overexpenditure	Enrollment Planning Envelope () indicates overexpenditure	March 2012	March 2011	Increase (Decrease) from March 2011
Faculties:							
Agricultural, Life and Environmental Studies	\$ 5,154	\$ (8)	\$ 1,555	\$ -	\$ 6,701	\$ 7,821	\$ (1,120)
Arts	2,940	8	2,031	-	4,979	5,890	(911)
Augustana	2,367	-	26	-	2,393	2,635	(242)
Business	716	(6)	132	-	842	964	(122)
Education	4,947	-	1,108	-	6,055	4,714	1,341
Engineering	3,708	-	6,125	-	9,833	13,452	(3,619)
Extension	1,587	-	269	-	1,856	1,809	47
Campus Saint-Jean	(2,556)	-	63	-	(2,493)	112	(2,605)
Graduate Studies and Research	1,493	-	75	-	1,568	866	702
Law	489	-	67	-	556	586	(30)
Medicine and Dentistry	48,690	24	8,128	-	56,842	46,819	10,023
Nursing	4,389	-	729	-	5,118	4,772	346
Pharmacy and Pharmaceutical Sciences	3,671	-	878	-	4,549	5,869	(1,320)
Physical Education and Recreation	2,132	-	420	-	2,552	3,683	(1,131)
Public Health Sciences	2,502	-	280	-	2,782	2,393	389
Rehabilitation Medicine	8,542	-	1,506	-	10,048	9,372	676
School of Native Studies	490	-	330	-	820	541	279
Science	3,334	2	5,591	-	8,927	10,144	(1,217)
Total Faculties	94,595	20	29,313	-	123,928	122,442	1,486
Faculty Support:							
Governance	103	-	-	-	103	168	(65)
Office of Advancement	717	-	-	-	717	-	717
Provost and Vice President (Academic)	18,294	-	385	-	18,679	17,255	1,424
Vice President (Research)	1,429	4	6,299	-	7,732	5,497	2,235
Vice President (University Relations)	1,903	-	-	-	1,903	3,757	(1,854)
Vice President (Finance and Administration)	17,996	-	-	-	17,996	12,741	5,255
Vice President (Facilities and Operations)	31,306	-	-	-	31,306	22,788	8,518
Total Faculty Support	71,748	4	6,684	-	78,436	62,206	16,230
Sub-total Faculty and Faculty Support (Note 1)	166,343	24	35,997	-	202,364	184,648	17,716
Central Institutional (fund 100)							
Variance to budget carryforward	84,485	-	-	-	84,485	72,020	-
Operating debt elimination	13,124	-	-	-	13,124	13,124	-
Accumulated surplus/(deficit)	(196,219)	-	-	-	(196,219)	(193,667)	-
Sub-total Central Institutional	(98,610)	-	-	-	(98,610)	(108,523)	-
Enrolment Planning Envelope	-	-	-	-	-	-	-
Total Central Institutional (Note 2)	(98,610)	-	-	-	(98,610)	(108,523)	9,913
	\$ 67,733	\$ 24	\$ 35,997	\$ -	\$ 103,754	\$ 76,125	
	(----- Schedule A -----)						
Comparative Figures	\$ (11,593)	\$ 6,619	\$ 34,715	\$ 46,384			\$ 27,629
Capital (operating)					3,007	24,217	(21,210)
Ancillary enterprises					36,946	40,617	(3,671)
Subtotal (allocated for future expenditures)					143,707	140,959	2,748
Employee future benefit liabilities					(159,319)	(144,497)	(14,822)
Unrestricted net assets (deficiency)					\$ (15,612)	\$ (3,538)	\$ (12,074)
	----- Schedule A -----						

Notes:

(1) Represents operating fund (210) variance to budget calculation. Benefit variance is not adjusted in this calculation.

(2) Represents central institutional fund (100) variance to budget.

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OUTLINE OF ISSUE

Agenda Title: **Augustana Faculty's Proposed Termination of Augustana University College (AUC) Three-Year Bachelor of Arts (BA) (General) and Bachelor of Science (BSc) (General) Degrees**

Motion: THAT the Board of Governors, on the recommendation of the Board Learning and Discovery Committee and General Faculties Council, approve the proposal submitted by Augustana Faculty for the termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees, as set forth in Attachment 1, to take effect upon final approval.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Martin Ferguson-Pell, Acting Provost and Vice-President (Academic)
Presenters	Martin Ferguson-Pell, Acting Provost and Vice-President (Academic); Allen Berger, Dean, Augustana Faculty
Subject	To consider the proposed termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To terminate the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees.
The Impact of the Proposal is	None. As part of the official merger agreement between the University of Alberta (UofA) and Augustana University College (AUC), dated July 1, 2004, all baccalaureate degree programs offered by AUC that were not approved by GFC would be phased out over a period of seven years from the effective date of the agreement. The two degrees noted here were the only two programs that came under these criteria. As such, these programs were maintained for the possibility of student completion until June 30, 2011. Effectively, this meant that any student desiring to obtain one of these degrees was required to graduate no later than the Fall, 2011, UofA Convocation ceremonies. Current enrollment is 0.
Replaces/Revises	Termination of existing academic programs.
Timeline/Implementation Date	To take effect upon final approval.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	The deletion of the remaining references to these degrees in the UofA <i>Calendar</i> are set out in the draft <i>University Calendar</i> copy associated with this proposal to terminate the above-noted program of study—this information is described in <i>Appendix 2</i> to the (attached) proposal.

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover, Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives General Faculties Council (GFC) responsibility, subject to the authority of the Board of Governors, over "academic affairs" (Section 26(1)). 2. GFC Academic Standing Committee Subcommittee on Standards (SOS) Terms of Reference: According to GFC ASC SOS's Terms of Reference (Mandate/Section 3), the Committee is "[t]o review and make

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	<p>recommendations to the GFC Academic Standards Committee (ASC) with respect to a number of issues which affect all students at the University of Alberta. These include, but are not limited to:</p> <ul style="list-style-type: none"> a. examination policy b. academic definitions c. academic standing regulations d. admission/transfer requirements.” <p>3. GFC Academic Planning Committee (APC) Terms of Reference: According to GFC APC’s Terms of Reference (Section 3.8.b), the Committee is “[t]o recommend to GFC on the termination of academic programs at the University of Alberta or those administered in cooperation with other post-secondary institutions.”</p> <p>4. Board Learning and Discovery Committee (BLDC) Terms of Reference:</p> <p>“3. MANDATE OF THE COMMITTEE</p> <p>Except as provided in paragraph 4 hereof and in the Board’s General Committee Terms of Reference, the Committee shall, in accordance with the Committee’s responsibilities with powers granted under the <i>Post-Secondary Learning Act</i>, monitor, evaluate, advise and make decisions on behalf of the Board with respect to matters concerning the teaching and research affairs of the University, including proposals coming from the administration and from General Faculties Council (the “GFC”), and shall consider future educational expectations and challenges to be faced by the University. The Committee shall also include any other matter delegated to the Committee by the Board.</p> <p>[...]</p> <p>The Committee shall review, evaluate, and provide information and recommendations to the Board where the Board is making decisions in areas generally related to areas of responsibility of the Committee.</p> <p>4. LIMITATIONS ON DELEGATION BY THE BOARD</p> <p>This general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee as set out in paragraph 3, the Board shall make all decisions with respect to:</p> <p>[...]</p> <ul style="list-style-type: none"> b. program approvals involving the creation or abolition of a degree program (but not specializations of an existing degree).
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic Programs and Instruction); Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic); ASC Subcommittee on Standards (SOS) (April 3, 2012) – for discussion
Approval Route (Governance) (including meeting dates)	Augustana Faculty Academic Council and Executive Councils – for recommendation;



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	Augustana Faculty Council (April 2, 2012) – for recommendation; GFC Academic Planning Committee (April 11, 2012) – for recommendation; General Faculties Council (May 28, 2012) – for recommendation; Board Learning and Discovery Committee (September 24, 2012) – for recommendation; Board of Governors (October 19, 2012) – for final approval
Final Approver	Board of Governors

Attachments:

1. Proposal for the Termination of the Three-Year Augustana University College Bachelor of Arts (General) and Bachelor of Science (General) Degrees (4 pages)

Prepared by: Jonathan Hawkins, Assistant Registrar, Augustana Campus (jh12@ualberta.ca)

Program Approval Template A

Program changes are essential to program viability and maintenance of program quality and service to both the student and society. They flow from institutional vigilance and continued review of the needs of society and students. They are also carefully monitored for quality through established institutional processes (see *Quality Assurance at Alberta's Universities*).

This template is a common form that will be used for central vetting and approval at Alberta's public universities, and then submitted to Alberta Advanced Education for approval, in some cases after consultation with the Campus Alberta Quality Council (CAQC). Both reserve the right to ask for further information or clarification. (Note that individual universities have been permitted to develop their own version of the Template, which may list additional questions after the set of common ones.).

This Template applies to

- Program requirement FLE (full-load equivalents) and load weight changes above 5%
- Major/specialization title changes (eg, History to Historical Studies)
- Minor degree title changes (eg, BSc Nutrition to BSc Nutritional Science)
- Short-term suspensions (note: add an enrolment projection table)
- Terminations** (note: add an enrolment projection table)
- For-credit certificate and diploma changes

Basic Information

1. Title of the program: **Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees.**
2. Proposed start date: **NA**
3. Length of the program (years): **3 years**
4. University and academic unit: **University of Alberta, Augustana Faculty (maintaining two AUC programs as mandated by the 2004 merger agreement between the University of Alberta (UofA) and AUC).**
5. Collaborating partners at other institutions: **NA**
6. Contact person, with telephone number and e-mail address: **Harry Prest, Associate Dean – Academic Programs, Augustana Faculty. (780) 679-1520, harry.prest@ualberta.ca.**
7. Completed/proposed approval path: **Augustana Faculty Academic Council, Executive Council, and Faculty Council (anticipated April 2, 2012).**
8. Attach proposed program and course University Calendar changes and other supporting documentation. **Deletion of current section 54.8 from UofA Calendar (see attached Appendix 2).**

Program Impact and Rationale

9. Describe the nature of the change. **Termination of the AUC 3-year BA and BSc degree programs.**
10. What is the rationale for the proposed change? **As part of the official merger agreement between UofA and AUC, dated July 1, 2004, all baccalaureate degree programs offered by AUC that were not approved by GFC would be phased out over a period of seven years from the effective date of the agreement. The two degrees noted here were the only two programs that came under these criteria. As such, these programs were maintained for the possibility of student completion until June 30, 2011. Effectively, this meant that any student desiring to obtain one of these degrees was required to graduate no later than the Fall, 2011, UofA Convocation ceremonies.**
11. Provide the expected enrolment (or other) impact on the academic unit(s) offering the program and other affected units if applicable. Include current enrolment. **Current enrolment is 0. Enrolment over the last few years has been small, as a handful of students attempted to complete the program by the June 30, 2011 deadline (see attached Appendix 1).**
12. Do you anticipate an enrolment (or other) impact on programs at other institutions or regulatory bodies? Describe any consultations that have occurred with other institutions and professional organizations. **NA**
13. Are there any resource implications (budget, information technology (IT), library (Library Impact Statement), laboratory, space, student services, administrative services (eg, Registrar's Office), as applicable) for the proposed change? If so, please provide detail and evidence of consultation with affected unit(s) and/or appropriate University officers/committees. **No**

Appendix 1 – Sample Enrolment Table


Proposed Enrolment	2007-08	2008-09	2009-10	2010-11	Annual Ongoing
• Total Full-Time head count	24	5	4	2	0
• BA (General)	17	5	4	2	
• BSc (General)	7	0	0	0	
• Total Part-Time head count	9	7	6	6	0
• BA (General)	4	4	4	3	
• BSc (General)	5	3	2	3	
• Total enrolled head count	33	12	10	8	
• Anticipated Number of Graduates	17	7	4	10*	0

*:Of the remaining students registered in 3 year degree programs in 2010-2011, all 8 enrolled in courses at UofA successfully completed their programs, and 2 other students completed their programs by meeting degree requirements with credits transferred in from other institutions.



Date: 3 April 2012

To: Carl Amrhein, Provost and Vice President (Academic)

From: Allen Berger, Dean and Executive Officer
Augustana Campus 

Cc: Harry Prest

Re: **Elimination of Augustana's Three-Year Degrees**

Yesterday, 2 April 2012, the Faculty Council of the Augustana Faculty unanimously passed the following motion:

THAT the Augustana Faculty approve the termination of three-year Bachelor degree programs in accordance with:

1. The overview and strategic plan for the merger distributed to the faculty on December 3, 2003, and
2. The Merger Agreement, dated July 1, 2004.

This motion had previously received support from Augustana's Academic Council (Dean, Vice Dean, Associate Deans, Chairs) and from our Executive Council. It has my full support. I should add that there are no longer any students in the pipeline for the three-year degrees. Our final student graduated at the Fall Convocation.

My understanding is that Academic Planning Committee requires this letter of confirmation from the Dean.

OUTLINE OF ISSUE

Agenda Title: **Board Committee Appointments**

Motion: THAT the Board of Governors, on the recommendation of the Board Chair, Mr Douglas Goss, approve the appointments to Board Committees as set forth in Attachment 1 to the agenda documentation.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Mr Douglas Goss, Chair, Board of Governors
Presenter	Douglas Goss, Board Chair; Marion Haggarty-France, University Secretary
Subject	Appointments to Board Committees

Details

Responsibility	Chair of the Board of Governors
The Purpose of the Proposal is	Appointments to Board Committees.
The Impact of the Proposal is	To ensure that newly-appointed Board members have been appointed to the Committees and that the Committees' membership reflects the appropriate Terms of Reference.
Replaces/Revises (eg, policies, resolutions)	Replaces the current 2012-2013 Committee Membership List approved at the June 15, 2012 Board meeting.
Timeline/Implementation Date	Effective upon approval.
Estimated Cost	n/a
Sources of Funding	n/a
Notes	

Alignment/Compliance

Alignment with Guiding Documents	Dare to Discover, Comprehensive Institutional Plan
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p><u>The Board's General Terms of Reference for Board Standing Committees, Sections 3 and 4 state:</u></p> <p>3. <i>A member of a Committee shall be appointed by the Board for a term commencing on a date selected by the Board and expiring on the earliest of:</i></p> <ul style="list-style-type: none"> (i) <i>the effective date of the resignation of that member from the Board;</i> (ii) <i>the effective date of the resignation of that member from that Committee;</i> (iii) <i>a date selected by the Board;</i> (iv) <i>the expiry date of the term of the appointment of a non-Board member to the Committee; and</i> (v) <i>the effective date of a general appointment of all members to that committee (ordinarily the first Board meeting in June).</i> <p><i>A member of a Committee is eligible to be reappointed to that Committee.</i></p>

Item No. 6.1

	<p>4. <i>There shall be members of each Committee who are Board members; non-Board members may be drawn from the University Senate and elsewhere within the University or from the community as the Board considers may be appropriate or as may be provided in the Committee's terms of reference. Where the terms of reference of a Committee provide for a number of members in excess of those specifically required to be represented on the Committee, additional members may, subject to the foregoing, be appointed from any constituency.</i></p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Board Chair (and consultation with Members of the Board of Governors)
Approval Route (Governance) (including meeting dates)	Board of Governors October 19, 2012
Final Approver	Board of Governors October 19, 2012

Attachments:

1. Proposed 2012-2013 Board of Governors Committee Membership (1 page) – for approval

Prepared by:

Doug Goss, Board Chair
And
Marion Haggarty-France, University Secretary

AUDIT COMMITTEEChair: Don Matthew
Vice-Chair: Gordon Clanachan
*Brian Hesje (June 2013)
Shenaz Jeraj
Ove Minsos
Robert Teskey
Dick Wilson**FINANCE & PROPERTY COMMITTEE**Chair: Dick Wilson
Vice-Chair: Jim Hole
Ashlyn Bernier
Gordon Clanachan
Don Fleming
*Steven Le Poole (June 2013)
Wayne Renke
Colten Yamagishi**HUMAN RESOURCES & COMPENSATION COMMITTEE**Chair: Robert Teskey
Vice-Chair: ~~(vacant)~~ Shenaz Jeraj
Marc de La Bruyère
Shenaz Jeraj
Don Matthew
Dick Wilson**INVESTMENT COMMITTEE**Chair: *Bob Kamp (June 2013)
Vice-Chair: *Jim Drinkwater (June 30, 2014)
*Ken Bancroft (June 30, 2014)
*Barbara Belch (June 30, 2013)
Gordon Clanachan
*Dave Lawson (June 30, 2014)
*Allister McPherson (June 30, 2013)
*Sandy McPherson (June 30, 2015)
Jerry Naqvi**LEARNING AND DISCOVERY COMMITTEE**Chair: Ove Minsos
Vice-Chair: Bernd Reuscher
Ashlyn Bernier
Agnes Hoveland
~~Wayne Renke~~ Miodrag (Mike) Belosevic
Colten Yamagishi**SAFETY, HEALTH & ENVIRONMENT COMMITTEE**Chair: Jim Hole
Vice-Chair: Ove Minsos
Kelly Baptista-Wyatt (NASA designate) (June 30, 2013)
Brent Epperson (GSA designate) (June 30, 2013)
Brent Kelly
Wayne Renke
*Gordon Winkel (June 30, 2013)**UNIVERSITY RELATIONS COMMITTEE**Chair: Agnes Hoveland
Vice-Chair: Don Fleming
Ashlyn Bernier
*Ross Danyluk (June 30, 2014)
*Louise Hayes (June 30, 2013)
Brent Kelly
Jerry Naqvi
~~Wayne Renke~~ Miodrag (Mike) Belosevic
Bernd Reuscher**BOARD REPRESENTATION ON UNIVERSITY COMMITTEES**

Senate: Agnes Hoveland, Shenaz Jeraj

Edmonton Community Foundation Nominating Committee: Ove Minsos (effective to December 31, 2013)

Ex Officio Members on all Board Committees: Douglas Goss, Board Chair
Indira Samarasekera, President
Ralph Young, Chancellor

* Denotes External Member on a Board Committee

Approved June 15, 2012