



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

Board of Governors Open Session Minutes

Friday, May 12, 2017
2-31 South Academic Building (SAB)
8:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Michael Phair	Appointed Chair, General Public
Dick Wilson	Appointed Vice-Chair, General Public
Marina Banister	Appointed Member, President (Students' Union)
Matthew Barnett	Appointed Member, Non-Academic Staff Representative (NASA Appointee)
Dominique Grégoire	Appointed Member, General Public
Barry James	Appointed Member, University of Alberta Senate Representative
LeRoy Johnson	Appointed Member, General Public
Raymond Muzyka	Appointed Member, General Public
Lynne Paradis	Appointed Member, General Public
Lynn Parish	Appointed Member, General Public
Robert Parks	Appointed Member, University of Alberta Alumni Association Representative
Jeremy Richards	Appointed Member, Academic Staff Representative (GFC Appointee)
Michael Sandare	Appointed Member, Undergraduate Board of Governors Representative
Sheri Somerville	Appointed Member, General Public
Douglas Stollery	Appointed Member, Chancellor
Glenn Stowkowy	Appointed Member, University of Alberta Alumni Association Representative
Owen Tobert	Appointed Member, General Public
David Turpin	Appointed Member, President and Vice-Chancellor

Non-Voting Officials Appointed by the President:

Lorne Babiuk	Vice-President (Research)
Steven Dew	Provost and Vice-President (Academic)
Marion Haggarty-France	University Secretary
Brad Hamdon	General Counsel
Gitta Kulczycki	Vice-President (Finance and Administration)
Heather McCaw	Vice-President (Advancement)
Andrew Sharman	Vice-President (Facilities and Operations)
Catherine Swindlehurst	Chief of Staff (President's Office)
Jacqui Tam	Vice-President, University Relations (Interim)
Juli Zinken	Board Secretary and Manager of Board Services

Regrets:

David Cooper	Appointed Member, Academic Staff Representative (AASUA Appointee)
Babak Soltannia	Appointed Member, President (Graduate Students' Association)
Zahra Somani	Appointed Member, General Public

Staff:

Erin Plume, Assistant Board Secretary

OPENING SESSION

1. Chair's Session

Presenter(s): Michael Phair

1a. Call to Order and Confirmation of Quorum

Presenter(s): Michael Phair

The Board Secretary confirmed that the attendance constituted quorum. The Chair called the meeting to order at 8:00 a.m.

1b. Approval of Open Session Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Michael Phair

The Chair reminded members that material for Item 3a – *2017-2018 Board of Governors' Calendar* was circulated on Wednesday.

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session agenda as presented.

CARRIED

1bi Review of Consent Agenda

Presenter(s): Michael Phair

The Chair invited members to inform him if there were any requests to remove an item from the Open Session Consent Agenda. The Chancellor requested that his report be removed for discussion.

1c. Conflict of Interest - Opportunity for Declaration

Presenter(s): Michael Phair

The Chair made note of the following:

- The University of Alberta has policy and procedure in place for Conflict of Interest and Conflict of Commitment, and Board members make annual disclosures.
- In addition, Board members must declare any conflict related to the Board Agenda of each meeting and, in the event of such conflict, absent themselves from the discussion and voting on the item.
- The *Post-secondary Learning Act*, Section 16(5) states that: The members of the board must act in the best interests of the university.

The Chair invited members to declare conflicts of interest related to the Open Session Agenda of the meeting. Mr James reminded members that he is the Chair of the Audit Committee for the Province of Alberta and that the financial statements of the University are approved by this committee; and Mr Stowkowy declared a general conflict in that his firm does work for the University of Alberta.

Seeing no further declarations, the Chair declared the question asked and answered.

1d. Chair's Remarks

Presenter(s): Michael Phair

The Chair welcomed members and guests and acknowledged all Indigenous peoples and the traditional lands on which the Board was gathered.

He introduced three recently-appointed Board members: Ms Marina Bannister, Students' Union President; Mr Matthew Barnett, Non-Academic Staff Association representative; and Mr Michael Sandare, Undergraduate Board of Governors Representative, and led the Board in welcoming the new members to their first Board of Governors' meeting. The Chair also informed members that the new Graduate Students' Association President, Mr Babak Soltannia, had also been appointed to the Board but was unable to attend today's meeting.

2. Report of the President

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin

Discussion:

In addition to his written report, Dr Turpin provided verbal remarks on: the historic significance of the upcoming signing of a memorandum of understanding with the National Centre for Truth and Reconciliation; the presentation of the final report of the Ad Hoc Committee on Academic Governance Including Delegated Authority to General Faculties Council and a transition plan to ensure recommendations are implemented; and his participation in the Worldwide Universities Network Presidents Forum in New York City.

President Turpin also briefed members on fundraising achievements to date, noting that the university raised \$176.68 million in philanthropic contributions for 2016-2017, exceeding its annual goal and setting a record for money raised in a single year at the university. Members recognized Heather McCaw and her team for this achievement and watched a video about how donors change lives by investing in the university.

3. Report from the University Secretary

Presenter(s): Marion Haggarty-France

3a. 2017-2018 Board of Governors' Calendar

Materials before members are contained in the official meeting file.

Presenter(s): Marion Haggarty-France

Discussion:

The University Secretary referred Board members to the 2017-2018 Board of Governors' schedule in front of them, noting in particular the January dates held for a joint Board-General Faculties Council retreat.

CONSENT AGENDA

4. Approval of the Consent Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Michael Phair

Discussion:

At the request of the Chancellor, the Chair removed Item 4j - *Chancellor's Report* from the Consent Agenda.

Action Items

- 4a. Approval of the Open Session Minutes of March 17, 2017
- 4b. Report of the Finance and Property Committee
- 4bi. Collection of GSA Membership, Health and Dental Plan, and Graduate Student Assistance Program Fees
- 4bii. Collection of University of Alberta Students' Union 2017-18 Operating/ Referendum Fees
- 4biii. Parking and Traffic Management Policy Updates
- 4biv. Natural Resources Engineering Facility (NREF) Renewal and Renovation - Capital Expenditure Authorization Request (CEAR)
- 4c. Report of the Human Resources and Compensation Committee
- 4ci. Negotiated (Proposed) Changes to the Contract Academic Staff: Teaching (CAS:T) Agreement
- 4d. Report of the Learning and Discovery Committee
- 4di. Proposal for the Termination of the Bachelor of Science Agriculture, Range and Pasture Management Major, Faculty of Agricultural, Life and Environmental Sciences (ALES)
- 4e. Report of the Board Chair
- 4ei. Committee Appointments

Information Reports

- 4f. Report of the Audit Committee
- 4g. Report of the Finance and Property Committee
- 4h. Report of the Learning and Discovery Committee
- 4i. Report of the University Relations Committee

Regular Reports

- 4j. Chancellor's Report - Item removed
- 4k. Alumni Association
- 4l. Students' Union
- 4m. Graduate Students' Association
- 4n. Association of Academic Staff
- 4o. Non-Academic Staff Association
- 4p. General Faculties Council
- 4q. Board Chair and Board Members Activity Report

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session Consent Agenda, as amended.

CARRIED

INFORMATION REPORTS

4j. Chancellor's Report

Materials before members are contained in the official meeting file.

Presenter(s): Douglas Stollery

Discussion:

Chancellor Stollery informed members that hard-copies of the *2017-2021 Senate Strategic Plan: Inquire, Promote and Connect* had been distributed and were in front of members. He reviewed the plan and the Senate's priorities for the next three years, noting that he hoped to collaborate with other units and help various parts of the university understand each other.

The Board Chair and President congratulated the Chancellor on the four-year plan.

ACTION ITEMS

5. Report of the Learning and Discovery Committee

Presenter(s): LeRoy Johnson

5a. University of Alberta Comprehensive Institutional Plan (CIP) (2017-2020)

Materials before members are contained in the official meeting file.

Presenter(s): Lorne Babiuk; Steven Dew

Purpose of the Proposal: Under guidelines from Advanced Education, the University of Alberta has prepared a *Comprehensive Institutional Plan (CIP)* that incorporates the university's enrolment plan, research plan, capital plan, and budgets into one comprehensive document. The format and contents of the CIP are specified by Advanced Education guidelines. The CIP fulfills core provincial accountability requirements.

Discussion:

Mr Johnson introduced the item, reminding members that the Board had already approved the university's budget and capital plan and that this item comprised the remaining components of the university's *2017-2020 Comprehensive Institutional Plan (CIP)*.

Dr Dew provided an overview of the item, reminding members that the CIP is a forward-looking document and that this portion of the CIP outlines the university's academic goals and priorities, enrolment plan, and international and information technology strategies. He reviewed changes to the structure of this year's CIP as required by government, including organization according to the Alberta adult learning system principles (Accessibility, Affordability, Quality, Coordination, Accountability), as well as changes made to reflect and align with *For the Public Good*. Dr Dew also noted that editorial amendments to the CIP as identified through discussions at committee meetings and outlined in Attachment 4, would be incorporated into the document following final approval, with Board consent as outlined in the motion.

Dr Dew, Ms Kulczycki and Dr Turpin responded to questions from the Board regarding: how the nuances of the second suggestion in Attachment 4 would be incorporated into the final document; the intended audience for the document and how often it was accessed on the university's website; whether or not recent requests from the Minister of Advanced Education regarding cyber security would be reflected in the final document; and the potential impact of the budget risks outlined in the document.

The motion was moved and seconded.

WHEREAS the University of Alberta Comprehensive Institutional Plan (2017 – 2020) Appendices A: Financial and Budget Information and F: Capital Plan were previously approved by the Board of Governors on March 17, 2017,

THAT the Board of Governors, on the recommendation of the Board Learning and Discovery Committee:

- approve the remainder of the *University of Alberta Comprehensive Institutional Plan (2017 – 2020)* (CIP) including the university's Enrolment Table, as set forth in Attachments 1 and 2 to the agenda documentation, and
- empower administration to incorporate the Enrolment Table into the CIP, as well as make any other editorial changes to the CIP, as needed, as long as the changes do not have the force of policy.

CARRIED

CLOSING SESSION

6. Adjournment

Presenter(s): Michael Phair

The Chair adjourned the Open Session at 8:45 a.m.