



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

Board of Governors Open Session Minutes

Friday, May 11, 2012
Room 3-15 University Hall
8:00 a.m. – 12:00 p.m.

ATTENDEES:

Voting Members:

Robert Campenot	Board Member (Academic Staff)
Don Fleming	Board Member (Alumni Association)
Louis Hugo Francescutti	Board Member (General Faculties Council)
Douglas Goss	Chair, Board of Governors
Linda Hughes	Chancellor
Shenaz Jeraj	Board Member (Public Member)
Marc de La Bruyère	Board Member (Public Member)
Tanya Martelle	Board Member (Non-Academic Staff)
Don Matthew	Board Member (Public Member)
Ove Minsos	Board Member (Public Member)
Indira Samarasekera	President
Jerry Naqvi	Board Member (General Public)
Bernd Reuscher	Board Member (Senate)
Robert Teskey	Board Member (General Public)
Richard Wilson	Board Member (Public Member)

Non-Voting Officials Approved by the President:

Carl Amrhein	Provost and Vice-President (Academic)
Lorne Babiuk	Vice-President (Research)
Phyllis Clark	Vice-President (Finance and Administration)
Marion Haggarty-France	University Secretary
Brad Hamdon	University Counsel
Don Hickey	Vice-President (Facilities and Operations)
O'Neil Outar	Chief Advancement Officer
Debra Pozega Osburn	Vice-President (University Relations)

Regrets:

Gordon Clanachan	Vice-Chair (Public Member)
Jim Hole	Board Member (Alumni Association)
Agnes Hoveland	Board Member (Public Member)

Presenters:

Margaret-Ann Armour	Associate Dean (Diversity), Faculty of Science
Doug Dawson	Executive Director, Ancillary Services
Wade King	Advisor, Office of Safe Disclosure and Human Rights
Gordie Mah	Information Technology Security Officer

Guests:

Ashlyn Bernier President, Graduate Students' Association
Brent Kelly Undergraduate Representative to the Board of Governors
Colten Yamagishi President, Students' Union

Staff:

Deborah Holloway Board Secretary and Manager of Board Services

OPENING SESSION

1. Chair's Session

1.1 Call to Order and Confirmation of Quorum

Ms Holloway confirmed that the attendance constituted quorum. The Chair called the meeting to order at 8:00 a.m.

1.2 Approval of Open Session Agenda

Motion: Hughes/ de La Bruyère

THAT the Board of Governors approve the Open Session Agenda, as circulated.

CARRIED

1.3 Conflict of Interest – Opportunity for Declaration related to Agenda

The Chair made note of the following:

- The University of Alberta has policy and procedure in place for Conflict of Interest and Conflict of Commitment, and Board members make annual disclosures.
- In addition, Board members must declare any conflict related to the Board Agenda of each meeting and, in the event of such conflict, absent themselves from the discussion and voting on the item.
- The *Post-Secondary Learning Act*, Section 16(5) states that: *The members of the board must act in the best interests of the university.*

The Chair invited members to declare conflicts of interest related to the Open Session Agenda of the meeting. The Chair observed no declarations and declared that the question was duly asked and answered.

1.4 Chair's Remarks

The Chair welcomed Colten Yamagishi, President of the Students' Union, Ashlyn Bernier, President of the Graduate Students' Association and Brent Kelly, Board of Governors Representative to their first meeting in their new roles, noting that as they had not received their Ministerial appointments they would be ineligible to vote, and would be considered guests at the meeting.

The Chair noted that this would be the final meeting of the Board of Governors attended by Chancellor Linda Hughes. In recognition of her service, he presented her with the gift of a book donation in her name to the University's *Peel's Prairie Provinces* digital library collection.

Finally, he noted that the Senate had elected Mr Ralph Young as the University's twentieth Chancellor

2. Report of the President

Materials before members are contained in the official meeting file.

In addition to her written report, the President provided comments on the following matters:

- Premier Alison Redford announced her cabinet. During her announcement, the Premier outlined “Securing Alberta’s Economic Future” as one of government’s three key priority areas. The new Minister of Enterprise and Advanced Education is Honourable Stephen Khan.
- The Canada-India Research Centre of Excellence Initiative (or CIRCE) was announced in the Federal Government’s 2011 budget. It is a part of Canada’s India Engagement Strategy to forge closer ties with India across different sectors and enhance the bilateral Canada-India relationship. Earlier this year, the University submitted a joint letter of intent (in collaboration with the University of British Columbia and the University of Toronto) to host CIRCE. There were 21 letters of intent in total. The University of Alberta was chosen as one of only three applications to move on to the full proposal stage. These proposals are due in August.
- The national accreditation body for nursing education in Canada, the CASN (or the Canadian Association of Schools of Nursing), has completed their review of the Faculty of Nursing and has granted the longest possible length of accreditation—seven years—for the three undergraduate degree programs in our Faculty of Nursing.
- The President attended the spring members’ meeting of the Canadian Council of Chief Executives, where she participated in the panel forum that discussed: “*What critical business, economic, political and social issues will be driving decision-making in Western Canada?*”

The President invited Dr Lorne Babiuk, Vice-President (Research) to provide a presentation regarding research funding and trends.

3. Approval of the Open Session Minutes of March 16, 2012

Motion: Teskey/Reuscher

THAT the Board of Governors adopt the Open Session Minutes of its meeting on March 16, 2012.

CARRIED

ACTION ITEMS

4. Report of the Audit Committee

4.1 Encryption Procedure

Materials before members are contained in the official meeting file.

Presenters: Carl Amrhein, Provost and Vice-President (Academic); Phyllis Clark, Vice-President (Finance and Administration); Gordie Mah, Information and Technology Security Officer

Purpose of the Proposal: This procedure provides the institutional standard for encryption of mobile devices that store the University’s sensitive information. To fill and mitigate against a current gap and exposure within the University by creating and deploying a University-wide encryption standard that is needed to fulfill our responsibility to adequately safeguard University information.

Discussion:

Dr Amrhein presented the item and outlined the consultations that had taken place across the University.

Mr Mah reported that references to the Auditor General in the material before members would be removed. He noted that the proliferation of mobile devices requires that the proposed controls be in place. He added that awareness and training activities would be developed to promote and enforce compliance with the Procedure.

Motion: Matthew/Minsos

THAT the Board of Governors, on the recommendation of the Board Audit Committee and the General Faculties Council, approve the proposed University Encryption Procedure (in UAPPOL), as submitted by the Office of the Provost and Vice-President (Academic) and as set forth in Attachment 1 and as amended, to take effect upon final approval.

CARRIED

5. Report of the Finance and Property Committee

5.1 GSA Membership, Health and Dental Plan, and Graduate Student Assistance Program Fees

Materials before members are contained in the official meeting file.

Presenter: Ashlyn Bernier, President, Graduate Students' Association

Purpose of the Proposal: To recommend approval of the collection of Graduate Students' Association fees for the 2012-13 academic year.

Discussion:

Ms Bernier presented the item, outlining the proposed increases.

Motion: Francescutti/Matthew

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the collection of the following Graduate Students' Association (GSA) fees for the 2012-13 academic year:

GSA fee for full time students --- \$131.20 per annum
GSA fee for part-time students --- \$99.15 per annum
Health Plan Fee for full-time students --- \$226.01 per annum
Dental Plan Fee for full-time students --- \$170.89 per annum
Graduate Student Assistance Program --- \$12.00 per annum

CARRIED

5.2 University of Alberta Students' Union 2011-2012 Operating/Referendum Fees

Materials before members are contained in the official meeting file.

Presenter: Colten Yamagishi, President, Students' Union

Purpose of the Proposal: The Purpose of this Proposal is to recommend the collection of the 2012/13 Students' Union Operating/Referendum fees.

Discussion:

Mr Yamagishi presented the item, noting the proposed increases.

Motion: Teskey/ de La Bruyère

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the collection of the University of Alberta Students' Union Fee Schedule 1 for 2012/2013, as set forth in Attachment 1 of the agenda documentation, to take effect September 1, 2012.

CARRIED

5.3 East Campus Village 89 Ave Student Housing Project – Capital Expenditure Authorization Request

Materials before members are contained in the official meeting file.

Presenters: Don Hickey, Vice-President, Facilities and Operations; Doug Dawson, Executive Director, Ancillary Services

Purpose of the Proposal: To obtain the Board of Governors' approval for the expenditure of \$27,026,262 to complete the construction of the East Campus Village 89th Avenue Student Housing Project Phase 1.

Discussion:

Mr Hickey presented the item, reporting that the proposal would contribute the commitment to add capacity to the residence inventory and increase quality. Should the proposal be successful, capacity would be increased to thirteen per cent, moving toward the goal of accommodating twenty-five per cent of students.

Mr Dawson outlined the consultation process undertaken related to the project.

The presenters responded to questions regarding the following matters: the homes selected for removal to accommodate the development; the design concept; and clarity regarding resident capacity targets.

Motion: Teskey/Francescutti

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve a capital expenditure of twenty-seven million twenty-six thousand two hundred and sixty two dollars (\$27,026,262) in Canadian funds for the total project cost for the construction of the East Campus Village 89th Avenue Student Housing Project Phase 1.

CARRIED

5.4 East Campus Village 89 Ave Student Housing Project Finance

Materials before members are contained in the official meeting file.

Presenters: Don Hickey, Vice-President, Facilities and Operations; Doug Dawson, Executive Director, Ancillary Services

Purpose of the Proposal: To obtain the Lieutenant Governor's Order In Council required for financing the design and construction of the East Campus Village 89th Avenue Student Housing Development – Phase I project.

Discussion:

There was no discussion.

Motion: Wilson/Teskey

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, execute a Borrowing Resolution requesting approval of mortgage financing for the design and

construction of the 89th Avenue Student Housing Development – Phase I project for a total borrowing amount not to exceed twenty-one million, five hundred and twenty-six thousand, two hundred and sixty-two dollars (\$21,526,262) in Canadian funds for a term of not more than thirty (30) years at an interest rate of not more than four and one quarter percent (4.25%).

CARRIED

6. Report of the Human Resources and Committee

6.1 Discrimination, Harassment and Duty to Accommodate Policy Suite (in UAPPOL)

Materials before members are contained in the official meeting file.

Presenters: Phyllis Clark, Vice-President (Finance and Administration), Margaret-Ann Armour, Associate Dean (Diversity), Faculty of Science; Wade King, Advisor, Office of Safe Disclosure and Human Rights

Purpose of the Proposal: To seek approval of the proposed Discrimination, Harassment and Duty to Accommodate Policy Suite and to receive for information the related documents. To rescind and replace GFC Policy Manual Section 44 (Discrimination and Harassment Policy and Procedures and the University of Alberta Reasonable Accommodation Policy) with the newly-proposed Discrimination, Harassment and Duty to Accommodate Policy and Procedures.

Discussion:

Ms Clark introduced the item, describing the consultative and governance process undertaken. She noted the tripartite nature of the agreement, adding that the new policy suite is aligned with the structure of the University and contains updated language and references.

Dr Armour noted the breadth of the consultation process and stressed the Policy's positive focus and tone.

Motion: de La Bruyère/Reuscher

THAT the Board of Governors, on the recommendation of the Board Human Resources and Compensation Committee and the General Faculties Council, approve the proposed Discrimination, Harassment and Duty to Accommodate Policy Suite, as submitted by the Office of the Vice-President (Finance and Administration) and as set forth in Attachments 1, 2, 3, and 4, and the (proposed) concurrent rescission of GFC Policy Manual Section 44 (Discrimination and Harassment Policy and Procedures and the University of Alberta Reasonable Accommodation Policy), all to take effect upon final approval.

CARRIED

7. Report of the Board Chair

7.1 Committee Appointments

Materials before members are contained in the official meeting file.

Presenters: Douglas Goss, Chair, Board of Governors; Marion Haggarty-France, University Secretary

Purpose of the Proposal: To consider revisions to the annual appointment roster to Board Committees.

Discussion:

The Chair noted that the motion would be amended to add the phrase "effective upon receipt of Ministerial appointments."

Motion: Fleming/Reuscher

THAT the Board of Governors, on the recommendation of the Board Chair, Mr. Douglas Goss, approve the appointments to the Board and other Committees as set forth in Attachment 1 to the agenda documentation, effective upon receipt of Ministerial appointments.

CARRIED, AS AMENDED

INFORMATION REPORTS

8 Report of the Audit Committee

Materials before members are contained in the official meeting file.

Mr Don Matthew, Chair of the Audit Committee, presented the Committee's Report to the Board of Governors. Mr Matthew highlighted the Risk Management Policy Suite, noting it includes a balance between managing risk and allowing for the pursuit of opportunities.

9 Report of the Finance and Property Committee

Materials before members are contained in the official meeting file.

Mr Douglas Goss, Chair of Board, presented the Committee's Report to the Board of Governors.

10 Report of the Human Resources and Compensation Committee

Materials before members are contained in the official meeting file.

Mr Marc de La Bruyère, Chair of the Human Resources and Compensation Committee, presented the Committee's Report to the Board of Governors.

11 Report of the Learning and Discovery Committee

Materials before members are contained in the official meeting file.

Mr Ove Minsos, Chair of the Learning and Discovery Committee, presented the Committee's Report to the Board of Governors. Drs Amrhein and Babiuk responded to questions from members regarding the University's International Strategy.

12 Report of the University Relations Committee

Materials before members are contained in the official meeting file.

Mr Don Fleming, Vice-Chair of the University Relations Committee, presented the Committee's Report to the Board of Governors. Members engaged in a discussion regarding the University's online communication strategy and the development of a new status of alumni, "Associate Alumni."

REGULAR REPORTS

13.1 Report of the Chancellor

Materials before members are contained in the official meeting file.

Ms Linda Hughes, Chancellor, presented her report to the Board of Governors. The Chancellor noted that it had been a privilege to serve on the Board of Governors and expression appreciation to the members.

13.2 Report of the Alumni Association

Materials before members are contained in the official meeting file.

Mr Don Fleming, Alumni Representative, presented the Alumni Association Report to the Board of Governors.

13.3 Report of the Students' Union

Materials before members are contained in the official meeting file.

Mr Colten Yamagishi, Students' Union President, presented the Students' Union Report to the Board of Governors. Mr Yamagishi provided information regarding the newly elected members of the Students' Union Executive.

13.4 Report of the Graduate Students' Association

Materials before members are contained in the official meeting file.

Ms Ashlyn Bernier, President, Graduate Students' Association, presented the Graduate Students' Association Report to the Board of Governors. Ms Bernier provided information regarding the newly elected members of the Graduate Students Association Executive.

13.5 Report of the Association of Academic Staff of the University of Alberta (AAS:UA)

Materials before members are contained in the official meeting file.

Dr Robert Campenot, AAS:UA Representative, presented the AAS:UA Report to the Board of Governors.

13.6 Report of Non-Academic Staff Association (NASA)

Materials before members are contained in the official meeting file.

Ms Tanya Martelle, NASA Representative, presented the NASA Report to the Board of Governors. Members engaged in a discussion regarding the support provided to NASA members following lay-off.

13.7 Report of the General Faculties Council (GFC)

Materials before members are contained in the official meeting file.

Dr Louis Hugo Francescutti, GFC Representative, presented the GFC Report to the Board of Governors.

14 Report of the Board Chair

Materials before members are contained in the official meeting file.

Mr Douglas Goss, Chair, Board of Governors, presented the Report of the Board Chair, highlighting his attendance at the Annual Conference of the Association of Governing Boards in Washington, D.C.

15 Other Business

There was no other business.

16 Reminder of Board Events

Next meeting date:

Special Meeting regarding Financial Statements: Monday, June 4, 2012

Board Meeting: Friday, June 15, 2012

18 Conclusion of the Open Session

The Chair concluded the Open Session at 9:45 a.m.