

KILLAM ANNUAL PROFESSORSHIPS

Terms of reference and application process

The Killam Annual Professorships were established in July 1991 to acknowledge the generous Izaak Walton Killam and Dorothy Killam bequest at the University of Alberta. The award is granted to faculty members based on the quality of their scholarly activities such as teaching, research, publications, creative activities, presented papers, supervision of graduate and undergraduate students, commitment to Equity, Diversity, and Inclusion, Indigenous Initiatives, and contributions to the community outside the university.

A maximum of four Killam Annual Professorships are awarded annually for the period from July 1 to June 30. The prizes are funded from the Killam General Endowment and valued at \$7,000 each. Killam Annual Professor duties are no different from those faculty members already perform.

Professorships are open to new and junior staff members as well as established academics.

Eligibility

There are three main criteria:

1. A record of outstanding scholarship and teaching over three or more years as evidenced by any or all of the following: research, publications, creative activities, presented papers, graduate and undergraduate student supervision, and courses taught.
2. A record of substantial contributions to the community outside the university, above and beyond what is usually expected of a professor, as evidenced by community involvement directly linked to the applicant's University responsibilities and activities.

Other forms of community involvement will be considered, especially, but not exclusively, where the applicant's discipline(s) does not readily lend itself to professors making community contributions and also where the university's reputation is clearly enhanced by the applicant's contributions.

3. A record of substantial contributions to Equity, Diversity, and Inclusion in their work in the discipline, university or broader community and/or contributions to Indigenous Initiatives within or outside the University.

All regular, continuing, full-time academic faculty members not on leave during the period of the award shall be eligible, with the following conditions:

- No more than two Killam Annual Professorships will be awarded to faculty members in any one faculty in any given year.
- No more than one Killam Annual Professorship will be awarded to any one

person. Applicants from historically underrepresented disciplines, including Indigenous Studies, the Social Sciences, Fine Arts, and Humanities, Law, and Business are strongly encouraged to apply.

- Deans, department chairs and other senior University of Alberta administrators with personnel responsibilities are not normally eligible (associate/vice deans and department associate chairs are eligible if they do not have personnel responsibilities).

Selection Process

The Office of the Vice President (Research and Innovation) [OVPRI] will review the candidate pool. If the pool is not deemed to represent the diversity of the research community at the University of Alberta, the OVPRI may choose to seek additional candidates from equity-deserving groups.

The award is adjudicated by a committee chaired by the Vice-President (Research and Innovation), or delegate. The committee includes one or more of the Associate Vice-Presidents (Research) and members from the University's research community who are suitably representative of the diversity that exists across the institution.

The OVPRI will confirm that the selected recipients are members of good standing in their Faculty prior to notification.

Application Process

Candidates should keep in mind the equity, diversity and inclusion principles in the [University of Alberta Strategic Plan for Equity, Diversity, and Inclusivity](#), the [Dimensions Charter](#), the [Scarborough Charter](#), and the [Indigenous Strategic Plan](#).

The following information must be submitted as part of the application:

- Submit complete [Application Form](#) (Google Form)
- Curriculum vitae should include your Employment History, a list of all Academic Positions you have held, a list of Internal and External Awards you have received, a list of publications and research grants/contracts awarded, and a list of graduate and/or undergraduate students you have supervised.
 - In the sections on graduate and undergraduate supervision, indicate which students you have supervised directly.
 - If you have not directly supervised a considerable number of students, you may wish to identify students for whom you have served as a member of a supervisory committee. Where possible, please indicate positions obtained by students whom you have directly supervised.
- One letter of support from internal or external assessor that outlines why the candidate qualifies for the award. The letter should provide evaluative remarks, as appropriate, and brief comments on each of the following five areas:
 - contributions to research and scholarship
 - teaching and supervision of undergraduate students
 - teaching and supervision of graduate students

- contributions to the community
- how the candidate's teaching, research, and community engagement contribute to equity, diversity, and inclusivity and Indigenous Initiatives
- One letter from an external assessor in the candidate's field. **Assessors should be experts with no close collegial or trainee link to the applicant from outside the University of Alberta.** Letters should address the candidate's suitability in terms of the criteria for the award and not be a reiteration of the candidate's CV. The letter should also include a brief biography of the assessor for the selection committee's information.

Letters of support will be received and maintained in confidence by the University of Alberta, except under limited and specific circumstances. Please request letters of support to be emailed directly to:

Leslie Parsad, Coordinator, Internal Research Awards and Funding
Office of the Vice-President (Research and Innovation)
parsad@ualberta.ca

Deadline

Two letters of support are to be submitted to Leslie Parsad at parsad@ualberta.ca, and [the Application Form submitted via Google Forms](#) by **4:00 p.m. on April 26, 2024**. Incomplete applications will be deemed ineligible and not considered for the award.

Records from this competition will be managed in accordance with the Alberta Freedom of Information and Protection of Privacy Act.