

Faculty of Extension

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90 The Faculty of Extension

The Faculty of Extension serves as a link between the University and those who need enhanced access to University expertise to further personal, professional, organizational and community learning and development. It offers continuing education and professional development non-credit, certificate, diploma programs; a number of courses accepted for credit in other degree programs at the University and other postsecondary institutions; and a graduate degree program to non-traditional learners.

The Faculty of Extension works collaboratively with other Faculties and educational institutions, community and professional associations, business organizations, and public agencies. It promotes responsive university-community engagement through a wide range of innovative, learning-centred programs, and includes inquiry (research and experimentation), and practice (services, products, and events).

Faculty members are involved in research, program development, instructional design, and instruction. The Faculty offers programs and courses in the areas of adult and continuing education, applied sciences, business, English as a second language, fine arts, information access and protection of privacy, local and regional governance, modern languages, residential interiors, and writing, editing and publishing. Its Legal Studies unit promotes and supports the public's access to justice and legal information.

Extension also offers an online Master of Arts in Communications and Technology (MACT) degree program, and credit courses in English for academic purposes, designed to prepare international students for the language and communications skills required of both undergraduate and graduate students at the University of Alberta.

The Faculty of Extension responds to the changing needs of the broader community through innovative and flexible learning resources, serving both local and international learners. It welcomes collaboration proposals for continuing education and knowledge development opportunities in diverse areas from both public and private sector partners.

For full listings of courses or further information contact:
 University of Alberta
 Faculty of Extension
 University Extension Centre, 8303 - 112 Street
 Edmonton, AB T6G 2T4
 Phone: (780) 492-3116/3109 Fax: (780) 492-0627
www.extension.ualberta.ca

91 The Professors

Members of the Faculty

Officers of the Faculty

Dean

CS McWatters, PhD, CMA

Associate Dean

K Campbell, PhD

Financial Analyst

F Poon, CGA

IT and Facilities Manager

J Boyes, PEng

Professors

D Foth, PhD (Liberal Studies)

L Gander, LL.M (Legal Studies)

E LeSage, PhD (Government Studies)

Associate Professors

M Adria, PhD (Master of Arts in Communications and Technology)

R Berman, PhD (English Language Program)

K Campbell, PhD

Assistant Professors

P Boechler, PhD (Master of Arts in Communications and Technology)

M Ingraham, PhD (Liberal Studies)

Administrative Professional Officers

S Dowie, MA, MBA

M Hui, MBA, CAM (English Language Program)

A Varsava, MBA (Marketing Services)

Faculty Service Officer

Stanley Varnhagen, PhD

Adjunct Professors

S Aung (Applied Sciences)

D de Kerckhove, PhD (Master of Arts in Communications and Technology)

M Knapp, PhD (Master of Arts in Communications and Technology)

R Mason, PhD (Master of Arts in Communications and Technology)

M Racicot (Government Studies)

Full-Time Temporary Academic Staff

R Burrows, BA (Government Studies)

B Braul, BEd (English Language Program)

S George, MA (English Language Program)

R Jordan, MA, BEd, (English Language Program)

S Kuntz, MA (English Language Program)

S McIntosh, MA (English Language Program)

G Michalchuk, MEd (English Language Program)

T Navarro, BEd (English Language Program)

F Poon, BComm, CGA (Financial Business Analyst)

D Prestley, BA (Liberal Studies)

D Rhyason, PhD (Legal Studies)

M Sears, MA

J Sinclair, MLSC (Government Studies)

M Spence, MEd

M Splinter, MBA, RPF (Applied Sciences/Business Programs)

E Whybrow, MEd

K Wurmann, MLIS (Legal Studies)

G Zhou, PhD

Part-Time Temporary Academic Staff

T Mitchell, BA, LLB (Legal Studies)

G Smith, PhD, Resident Researcher (University of Alberta Node, Alberta Gaming Research Institute)

Additional Members of Faculty Council

President

R Fraser, PhD

Registrar of the University

CP Byrne, MBA

Director, University Libraries

E Ingles, MLS

K DeLong, MLS, MPM, BA (Libraries Delegate)

Director, Computing and Network Services

M Bourque, MSc

General Faculties Council Members

E Bielawski, PhD (Native Studies)

M Carbonaro, PhD, (Educational Psychology)

T Fenwick, PhD (Educational Policy Studies)

R Szostak, PhD (Arts)

J Fast, PhD (Human Ecology)

Senate Members

T Fallowfield, Edmonton, AB

R Johnson, Edmonton, AB (Faculty of Business)

D Millard, Sherwood Park, AB

Other Members

E Aunger, PhD (Special Advisor to the Vice-President (Research))

I Fair, Department of Electrical and Computer Engineering

R Jenkins, (Society of Local Government Managers of Alberta)

Student Members

T McIntyre (Master of Arts in Communications and Technology)

C Cribb (Applied Sciences/Business Programs)

92.2 ICT, Facilities, Media, and E-Learning Support Services

Learning support is provided through a number of complementary services, including facilities management, information and communications technologies, and support for the learning environment.

Faculty of Extension classrooms and meeting rooms are scheduled through the Facilities staff. These facilities are available to campus and non-campus groups for a very reasonable cost. A variety of room layouts suit the needs of adult learners and educators. Services include audiovisual equipment delivery and setup, and technical and computing support. Each room can support teleconferencing and Internet connectivity, some areas include wireless connectivity. Additional services include duplication of course or meeting materials.

Support for the learning environment also includes instructional development, program evaluation and delivery consultation. For example, evaluation researchers provide services to support improvement and innovation of learning environments within the areas of education, health and social services. Consultative services include developing and implementing paper-based and online surveys, face-to-face and distributed focus groups, needs assessments, usability testing, document analysis and literature reviews; developing evaluative frameworks for funding and research proposals and conducting qualitative and quantitative data analysis. Email eval@ualberta.ca.

The Faculty's experienced student services staff support teaching and learning for 13,00 student registrations annually, as well as for public lectures, open house events, training seminars, exhibitions, conferences and receptions.

Inquiries about central support services for the learning environment may be directed to staff in Room 2-10 of the University Extension Centre. For more information, email edmedia@ualberta.ca, phone (780) 492-5039, and/or visit our website at www.extension.ualberta.ca/faculty/facility.aspx.

92.3 Government Studies

The mission of Government Studies is to promote good government through teaching, research and service, and to advance the practice of university continuing education. Government Studies concentrates its efforts on providing professional continuing education for public administrators and elected officials. It also conducts original research, with emphasis on the local government sector and selected pressing public policy and public administration issues. Provision of information through MuniMall (www.govsource.net), an expansive online service, is a new and growing area of concentration.

The unit works closely with local government associations (elected and appointed), local governments, provincial government departments, departments of the University of Alberta, and other postsecondary institutions.

Government Studies collaborates with Dalhousie University to jointly offer the National Advanced Certificate in Local Authority Administration, (NACLAA). This program is offered online and provides a unique opportunity for Alberta local government officials to study with their counterparts across Canada.

Government Studies offers an online Information and Access and Protection of Privacy (IAPP) Certificate Program. This innovative new program responds to the needs of the public and private sectors to possess access and privacy specialists who understand and can appropriately respond to the access and protection of privacy legislation being developed at provincial, national and international levels. Government Studies also offers a Certificate in Applied Land Use Planning and select short course conferences.

For more information, visit www.govsource.net, email govstudy@ualberta.ca, or phone (780) 492-5052 or 1-877-686-4625.

92.4 Legal Studies

The Legal Studies Program (LSP) has a tradition of using a variety of knowledge development and learning methodologies to engage learners in non-degree legal and justice education opportunities. Major components of the program include the following:

LawNow: a suite of print and electronic resources that includes *LawNow* magazine, a bi-monthly publication on contemporary legal issues in Canada, written in everyday language; *LawNow* online, an electronic version of *LawNow* magazine, an electronic archive of past articles and columns; and *LawNow* Update, a twice-monthly electronic service highlighting recent provincial and federal cases and legislation.

92 Programs and Services

92.1 English Language Program

The English Language Program offers four distinct program strands:

- (1) Credit courses in English for academic purposes, ESL 140, 145 and 550, are designed to prepare international students who speak a language other than English for the language demands in undergraduate and graduate work at the University of Alberta;
- (2) Non-credit intensive courses in English as a Second Language, covering a wide range of levels, are taught six times a year;
- (3) Part-time evening courses that assist both international scholars and members of the community to improve their English skills;
- (4) Short-term, tailor-made programs of study, delivered to groups of both students and professionals who speak a language other than English, often in cooperation with other Faculties on campus. The programs are designed to improve not only English language skills but often other academic or professional competencies.

Public Information Websites:

Not-for-Profit and Charity Law; this website includes information on laws related to liabilities, management, and fund-raising for non-profits and charities.

ACJNet (Access to Justice Network): the national, bilingual Internet portal service for accessing law and justice resources in Canada.

Canadian Legal FAQs: provides answers to Frequently Asked Questions about the law in Canada.

VIOLET: a learning website on the law and legal process relevant to women in abusive relationships.

RoseNet: a learning website on the law and legal process relevant to immigrant women in abusive relationships.

OakNet (Abuse of Older Adults): a learning website about the law and legal processes relevant to older adults in abusive situations.

Law for Tenants in Alberta: a learning website about residential tenancy law.

Consulting Services: The LSP features a multidisciplinary team of professionals who work to provide legal information and education to businesses, educational institutions, libraries and community-related organizations.

For more information, visit our website at www.extension.ualberta.ca/lsp, email lsp@ualberta.ca, or phone (780) 492-1634.

92.5 Liberal Studies

Liberal Studies programming at the Faculty of Extension promotes social and individual enrichment through cultural awareness and appreciation, with an emphasis on developing critical thinking, creativity and communication. We offer courses in the visual and performing arts, humanities and social sciences and in formats that integrate cultural and contemporary societal issues and give context and meaning to the world around us. Realizing this vision requires us to offer an array of learning opportunities. While the objective of a single course might be to teach a specific discipline or skill, ultimately our goal is simply to encourage students to nurture their own curiosity. For more information, visit our website at www.extension.ualberta.ca, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.1 Educational Travel

Travel and learn about history, art history, opera, music, geography, ecology, languages, and various other subjects. Liberal Studies offers an educational travel program that includes many destinations around the world. Tours planned in the coming year include: Opera at the Met in New York – Winter 2005; White Nights Opera Festival in St. Petersburg and Moscow – Spring 2005; Wagner's Ring at Seattle Opera – Summer 2005; Greece (Corfu) – Fall 2005; Art and the Environment: A Tour of Costa Rica – Winter 2005. For detailed information on upcoming tours, visit our website at www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-0166.

92.5.2 Fine Arts

Develop your creative expression with a solid grounding in the fundamentals of art through our Fine Arts courses. Offering studio instruction with professional artists in design, drawing, painting and printmaking, and in critique and practice, these courses help you build a portfolio reflective of your artistic vision and mastery. Courses in our Fine Arts program can be taken towards a Fine Arts Certificate or for general interest. For more information, visit our website at www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.3 Languages

Our Language Program offers evening and weekend courses in French, German, Italian, Spanish and Japanese. In addition, your Spanish studies can lead to a Spanish Language Certificate. We also offer customized language training programs to businesses and organizations. Students in our program can access our computer-assisted Language Learning Centre. For more information visit our website at www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.4 Music, Arts and Humanities

"Develop interest in life as you see it in people, things, literature, music – the world is so rich, simply throbbing with rich treasures, beautiful souls and interesting people." – Henry Miller.

Explore the Arts and Humanities to develop both your critical and creative faculties and reach a greater understanding of the world around you. All of the courses in this section are new offerings and include: *Popular Music and Cultural*

Politics; A Survey of Western Art Music Written for Worship; "Opera in 20th Century Society; "Edmonton Theatre Live; "Theatre on Film; Jesus through the Centuries: On the Making and Remaking of Western Culture; and Successful Aging. For more information, visit our website at www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.5 Residential Interiors

This unique program offers a university level certificate in the art and design of interior decorating. Using the principles of the related areas of fine arts, architecture and business, the program is a comprehensive study of residential interior fundamentals and application. For more information, visit our website at www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.6 Writing, Editing and Publishing

Our Writing Program offers non-credit short courses and workshops dealing with the basics of writing, creative writing (fiction and non-fiction), poetry, writing for electronic media, technical and professional writing, editing and publishing. These courses are of interest to those who have chosen writing as a career, write primarily for personal expression and satisfaction, or would like to improve their writing for business or academic purposes. A few online courses are offered, providing the opportunity to learn skills and improve the quality of your writing at home. A women's writing week is held each June please visit www.extension.ualberta.ca/womanswords. For more information visit www.extension.ualberta.ca/liberalstudies, email liberalstudies@ualberta.ca, or phone (780) 492-3093.

92.5.7 Older Adults

Older adults (persons aged 50 or older) will enjoy the Spring Term for Older Adults Program offered cooperatively by the Edmonton Lifelong Learners Association (ELLA) and the Faculty of Extension. The program is offered on the University of Alberta campus for three weeks during the month of May. Students may choose from more than 20 non-credit courses in areas such as anthropology, history, philosophy, drawing and painting, psychology, music, literature and political science. Please note that students must be members in good standing of ELLA in order to register in the program. For more information phone (780) 492-5055. Visit our website at www.extension.ualberta.ca/liberalstudies, or e-mail liberalstudies@ualberta.ca

92.6 Master of Arts in Communications and Technology (MACT)

The multidisciplinary Master of Arts in Communications and Technology (MACT) offers a theoretical, historical, and practical examination of the knowledge-intensive workplace. The degree is designed for individuals who seek to provide reflective and informed leadership in the management and use of information and communications technologies in their organizations and fields.

Refer to \$195.13 for more information and visit the program's website at www.extension.ualberta.ca/mact, email mact@ualberta.ca or telephone (780) 492-1538. For course listings see \$221 under Extension (EXT).

92.7 Applied Sciences and Business Programs

This programming unit offers a wide range of specially designed certificate, citation, and non-credit continuing professional education for all knowledge workers, including health care professionals, professional engineers, foresters, human resource managers, occupational health and safety professionals, educators, technical specialists, sales staff and administrators. Many of our courses are of interest to the general public as well.

For more information on Applied Sciences and Business Programs, visit our website at www.extension.ualberta.ca, or phone (780) 492-7237.

The following program areas are included in the Applied Sciences and Business Programs Unit:

92.7.1 Adult Education

Jointly developed and delivered by a consortium involving the Universities of Alberta, Victoria, Saskatchewan and Manitoba, the Certificate in Adult and Continuing Education (CACE) program provides professionals with the opportunity to enhance their competencies associated with the design,

development and delivery of adult education and training. Seminars and workshops offered in the CACE program are relevant to various occupations including instructors, trainers, staff development officers, counsellors, group leaders, curriculum designers and librarians. Participants come from a wide range of public and private agencies, hospitals, community organizations and educational institutions. For further information on the CACE program, visit our website at www.extension.ualberta.ca/cace or phone (780) 492-7237.

92.7.2 Business Programs

Business programs provide industry-recognized certificate programs in information technology management, management development, human resources management and security management. Many business program courses qualify as educational equivalencies for a variety of professional designations. For more information on these programs, phone (780) 492-3027.

Citation programs are offered in supervisory development and sales. For more information, phone (780) 492-8315.

Seminars and short courses for knowledge workers, supervisors, managers, and professionals from business, government, and industry are offered. Topics include general management, human resources, and general interest courses in personal finance and investment planning. For more information, phone (780) 492-8315.

For further information on all business programs, visit our website at www.extension.ualberta.ca, email bus.prog@ualberta.ca, or phone (780) 492-3027

92.7.3 Environmental Resource Management

The Environmental Resource Management program area offers a wide range of specially designed certificate and non-credit continuing education courses, programs, and information resources to assist technical specialists, professionals, administrators and members of the public who work to minimize humanity's impact on the environment. A certificate in Environmental Resource Management, along with seminars and workshops in Forest Management and other topics in the environmental field are available. For more information, visit our website at www.extension.ualberta.ca, email erminfo@ualberta.ca, or phone (780) 492-5532.

92.7.4 Medical Acupuncture

The Certificate Program in Medical Acupuncture is a postgraduate certificate intended for licensed physicians, dentists and physiotherapists. The Medical Acupuncture program is one of the few university academic-based medical acupuncture training programs in North America. It is designed to provide a stringent, controlled structured scientific program of study. For more information visit our website at www.extension.ualberta.ca, or phone (780) 492-7237.

92.7.5 Occupational Health and Safety

Concern for the promotion of health and safety in the workplace is increasing among workers and employers across all industries and society in general. Consequently, the demand for occupational health and safety professionals is also increasing. This certificate program is designed to help practitioners from many different backgrounds develop the competencies needed to be effective in the development, implementation, and evaluation of occupational health and safety program and systems in a wide variety of occupational settings. The Occupational Health and Safety certificate leads to professional designation and ongoing maintenance of Canadian Registered Safety Professionals (CRSP), American Board of Industrial Hygiene (ABIH), and Canadian Registered Board of Occupational Hygienists (CRBOH) For more information, visit our website at www.extension.ualberta.ca, or phone (780) 492-3037.

92.7.6 Construction Administration

The Construction Administration (CA) certificate program is designed to assist entry-level practitioners develop the competencies needed to be effective administrators of construction projects in a wide range of sectors in the economy. For more information visit our website at www.extension.ualberta.ca, or phone (780) 492-5532.

92.7.7 Applied Geostatistics

The Citation Program in Applied Geostatistics (CPAG) will help mining and petroleum engineers and geoscientists better pinpoint the resource bodies for which they search. This program fills an important niche between the conventional one-week short course and the two-year Masters degree program in the Faculty of Engineering. It is ideally suited to those from industry who seek a more in depth understanding of modern geostatistical tools.

93 Details of Courses

Faculty of Extension credit and non-credit course listings are available at www.extension.ualberta.ca

93.1 Course Listings

Faculty of Extension credit courses can be found in §221 Course Listings under English as a Second Language (ESL) and Extension (EXT).