

Undergraduate Application Deadlines for Admission and Readmission

12 Undergraduate Application Procedures

12.1 Inquiries from New Students

Inquiries from prospective undergraduate students should be addressed to the Registrar's Office. The Student Access Centre in the Office of the Registrar acts as an advisory office for all categories of new students, other than those eligible for direct admission into the Faculty of Graduate Studies and Research. The Student Access Centre is located on the main floor of the Administration Building. Telephone inquiries may be directed to (780) 492-3113.

12.2 Definitions

The following definitions pertain to the information contained in the subsequent chart.

- (1) **Academic Year:** The academic year is divided into four periods known as "terms" as follows:

July-August	Summer Term
September-December	Fall Term
January-April	Winter Term
May-June	Spring Term

The eight-month period from September to April is referred to as Fall/Winter. The four-month period from May to August is referred to as Spring/Summer.

- (2) **High School Student:** A student whose most recent education has been taken in a high school and who has also never attended a postsecondary institution.
- (3) **External Transfer Student:** A student who is transferring from another postsecondary institution and who has not previously attended the University of Alberta.
- (4) **Internal Transfer Student:** A student who wishes to transfer from one program to another program within the same Faculty or to another Faculty.
- (5) **Previous Student:** A student who has been required to withdraw and is now reapplying to the same program, or a student who is reapplying after a voluntary absence of 12 consecutive months or more to the same program in which he or she was most recently enrolled. (If another institution has been attended in the interim, then the classification is External Transfer Student.)
- (6) **Open Studies Student:** A student who is registered in selected credit courses, but who is not following a degree or diploma program.
- (7) **Special Student:** A student who has been permitted to register in one or more courses which are not being taken for credit toward a degree or diploma at this or another institution. To be considered for admission as a Special Student, applicants must normally have received a university degree from an accredited postsecondary institution, must present a competitive admission grade point average, and meet English Language proficiency requirements as specified in §§13.3. Special Students must apply for admission to the Faculty in which they plan to take the majority of their courses. Since the University is a limited enrolment institution, priority in admission is given to applicants to degree programs.
- (8) **Visiting Students:** Bona fide students of other universities or colleges who have been permitted to take one or more courses for transfer of credit to their own institutions which have agreed in advance to such an arrangement.
- (9) **Admission and Readmission Documents:** All students must submit two complete and official transcripts of work they have completed at institutions other than the University of Alberta before a final decision is made on admissibility. These documents must be submitted as soon as possible after the results of their most recent examinations are available. **Note:** A student

will not be considered if any document or required item is received after the stated deadline.

- (10) **Other Requirements:** The other requirements column listed in the following chart refers to all students, whether applying for admission or readmission, unless otherwise stated.
- (11) **Deadline:** If the published deadline falls on a weekend or statutory holiday, that item will be accepted by the Office of the Registrar if it is received or postmarked by the end of the next full working day.

12.3 Application Procedures

- (1) Students may submit applications in several ways:
- Online:** Students are encouraged to apply and pay application fees online as the process is secure and faster. Students can apply online at www.registrar.ualberta.ca **PDF Format:** Admission or Readmission application forms can be printed from the above website. **Paper forms:** If students are unable to apply online, application forms can be obtained from the Office of the Registrar or Faculty Offices.
- Note:** Doctor of Medicine, Doctor of Dental Surgery, and Dental Hygiene Diploma applicants must use the online application.
- (2) There are separate application forms for admission and readmission. Please ensure you use the correct one. An application will be returned if it is received after the stated deadline.
- (3) A **nonrefundable application fee** is charged for **each** admission or readmission form submitted. Any form will be returned if it is submitted without the fee. Students are encouraged to apply and pay application fees online as the process is secure and faster.
- (4) A student intending to enter a program as a **nonmatriculated applicant** must apply by the deadlines published for high school students. Please refer to §§14.3 as well as to the appropriate Faculty section in §§15 for admission information.
- (5) An admission or readmission decision to any program is valid only for the Fall/Winter or Spring/Summer for which it is approved and will **not** be carried over to a future date if a student chooses not to attend. Another form and application fee will be required.
- (6) Students who wish **only to audit courses** may register according to the dates specified in the Academic Schedule, (§§11). Such students must report to the Office of the Registrar to obtain a Course Audit form.
- Refer also to §§22.1.10 of this Calendar for additional information regarding auditing students.

12.4 Application for Admission

- (1) Admission application forms are submitted by students who have **never attended** the University of Alberta, although they may have previously applied. Admission deadlines for these students are listed by Faculty and program in the Admission and Readmission Deadlines Chart which follows.
- (2) There are two categories of applicants for admission:
- High School Students
 - External Transfer Students

12.5 Application for Readmission

- (1) Readmission application forms are submitted by current or former University of Alberta students. Readmission deadlines for these students are listed by Faculty and program in the Admission and Readmission Deadlines Chart which follows.
- (2) There are two categories of applicants for readmission:
- Internal Transfer Students
 - Previous Students (see also §§22.1.1)

12.6 Admission and Readmission Deadlines

Note: Call our Student Information Service at (780) 492-3113 and check the recorded message, or visit our website to see if the program in which you are interested is still accepting applications.

Agriculture, Forestry, and Home Economics					
Admission		Readmission		Other Requirements	
Application	Documents	Application	Documents		
All Undergraduate degree programs					
For information on the BSc ENCS (Bilingual) see Faculté Saint-Jean.					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	
Winter Term	November 15	November 15 [Refer to §12.2(9)]	November 15	November 15 [Refer to §12.2(9)]	
Spring/Summer	No admission		Previous Students - March 1	March 31	
Special/Visiting					
Fall Term	July 1	July 15	July 1	July 15	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	
Arts					
Admission		Readmission		Other Requirements	
Application	Documents	Application	Documents		
BA					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	March 1	March 31	March 1	March 31	
BA Honors					
Fall Term	May 1	June 15	May 1	June 15	
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	
BA (Criminology)					
Fall Term	March 1	June 1	March 1	June 1	References, resumé, written statement—March 1 Interview—June 1
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Art and Design) and BDesign					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	Portfolio - May 1
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Drama -Acting)					
Fall Term	May 1	June 15	May 1	June 15	Audition application - January 11
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Drama -Theatre Design)					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	Portfolio - March 1
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable
BFA (Technical Theatre)					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	Letter of intent, three letters of reference, resumé, interview—April 1
Winter Term	No admission		Previous students - November 1	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable

Note: Early application beginning February 1 is encouraged.

12.6 Admission and Readmission Deadlines (cont'd)

Arts (cont'd)					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BMus (includes BMus/BEEd Combined)					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	Audition application - May 1
Winter Term	No admission		Previous students - November 15	Not applicable	Not applicable
Spring/Summer	No admission		Previous students - March 1	Not applicable	Not applicable

Special/Visiting

Fall Term	July 1	July 15	July 1	July 15	
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	March 1	March 31	March 1	March 31	

Augustana

For information on deadlines, readmission, and documents involving Augustana Faculty, please consult the Augustana Faculty website at www.augustana.ca or contact the Prospective Student Office at (780) 679-1132 or 1-800-661-8714.

Business

	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
All Undergraduate degree programs					
Fall Term	March 1	External transfer - June 15	March 1	June 15	
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	

Special (Accounting only) and Visiting

Fall Term	March 1	March 1			
Winter Term	October 31	October 31			
Spring/Summer	January 31	January 31			

Special Students (Certificate only)

Contact the Faculty prior to applying.

Dentistry

See Medicine and Dentistry

Education

	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BEEd (Elementary, Secondary Routes)					
Fall Term	March 1	June 15	March 1	June 15	
	After Degree - March 1		After Degree - March 1		
Winter Term	No admission		Previous students - November 15	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	

Contact Faculty office prior to any application.

BEEd (Adult Education Route)

Program and course offerings are extended to cohort groups of students, each with unique deadlines and requirements. Please contact the Department of Educational Policy Studies.

Diploma in Education

Fall Term	June 1	June 1	June 1	June 1	
Winter Term	October 1	October 1	October 1	October 1	
Spring	February 1	February 1	February 1	February 1	
Summer	April 1	April 1	April 1	April 1	

Special/Visiting

Fall Term	July 1	July 15	July 1	July 15	
Winter Term	No admission		Previous students - November 15	November 15	
Spring/Summer	March 1	March 31	Previous students - March 1	March 31	

12.6 Admission and Readmission Deadlines (cont'd)

Engineering					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
All Undergraduate degree programs					
Fall Term	May 1	External transfer - June 15	May 1	June 15	
		High School - August 1			
Winter Term	No admission		Previous students - November 1	Not applicable	
Spring/Summer	No admission		Previous students - March 1	Not applicable	
Special/Visiting					
Fall Term	August 1	August 15	End of registration	Not applicable	
Winter Term	December 1	December 15	End of registration	Not applicable	
Spring/Summer	March 1	March 31	March 1	March 31	
Law					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
LLB					
Fall Term	November 1	February 1	November 1	February 1	Supplemental Law Admission Form, LSAT score, February 1
Winter, Spring, and Summer Terms: No admission or readmission					
Special/Visiting					
Contact the Faculty office prior to applying.					
Medicine and Dentistry					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BSc in Medical Laboratory Science					
Fall Term	March 1	June 15	March 1	June 15	Letter of intent (see §15.9.2) May 1
Winter, Spring, and Summer Terms: No admission or readmission					
Post -Professional Certificate BSc in Medical Laboratory Science					
Fall Term	July 1	August 1	July 1	August 1	
Winter, Spring, and Summer Terms: No admission or readmission					
DDS					
Fall Term	November 1	June 15	November 1	June 15	DAT, interview (see §15.9.7)
Winter, Spring, and Summer Terms: No admission or readmission					
DDS Advanced Placement					
Fall Term	November 1	November 1	November 1	November 1	Interview (see §15.9.8)
Winter, Spring, and Summer Terms: No admission					
Diploma in Dental Hygiene					
Fall Term	November 1	External Transfer - June 15	November 1	June 15	Interview (see §15.9.4)
Winter, Spring and Summer Terms: No admission or readmission					
BSc (Dental Hygiene Specialization)					
Spring Term	November 1	June 15	November 1	June 15	(see §15.9.5)
Fall, Winter, and Summer Terms: No admission or readmission					
BSc (Dental Hygiene Specialization) Post Diploma Degree Completion Program					
Spring Term	November 1	January 2	November 1	January 2	(see §15.9.6)
Fall Term	November 1	January 2	November 1	January 2	(see §15.9.6)
Winter and Summer Terms: No admission or readmission					
MD					
Fall Term	November 1	June 15	November 1	June 15	MCAT, interview, references November 15 (see also §15.9.9)
Winter, Spring, and Summer Terms: No admission or readmission					
Special/Visiting					
Contact the Faculty office prior to applying.					

12.6 Admission and Readmission Deadlines (cont'd)

Native Studies					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

All Undergraduate degree programs

Fall Term	May 1	External transfer - June 15	May 1	June 15	
		High School - August 1			
Winter Term	No Admission		Previous Students - November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

Special/Visiting

Fall Term	July 1	July 15	July 1	July 15	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

Nursing					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

BScN (Year I and LPN Stream) (Collaborative) and BScN Bilingual Program

Fall Term	February 1	External Transfer - June 15	February 1	June 15	
		High School - August 1			
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	March 1	

Contact Faculty office prior to application.

BScN (Year III) (Collaborative)

Fall Term	February 1	June 15	February 1	June 15	
Winter Term	No admission		Previous students - November 15	November 15	
Spring/Summer	No admission		Previous students - March 1	March 1	

Contact Faculty office prior to application.

BScN (Post RN) On and Off-Campus Programs

Fall Term	February 1	June 15	February 1	June 15	
Winter Term	October 15	November 15	Previous students - October 15	November 15	
Spring/Summer	No admission		Previous students - March 1	March 1	

Contact Faculty office prior to application.

RPN to BScN

Fall Term	February 1	June 15	February 1	February 1	
Winter Term	No admission		Previous students - November 15	November 15	
Spring/Summer	No admission		Previous students - March 1	March 1	

Contact Faculty office prior to application.

BScN After Degree

Fall Term	February 1	External Transfer - June 15	February 1	June 15	
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	March 1	

Contact Faculty office prior to application.

Special Students

Fall Term	July 1	July 15	July 1	July 15	See §15.11.7
Winter Term	No admission		November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

Visiting Students

Contact the Faculty prior to applying.

Pharmacy and Pharmaceutical Sciences					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

BSc in Pharmacy

Fall Term	March 1	June 15	March 1	June 15	Letter of Intent, March 1
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Winter, Spring, and Summer Terms: No admission or readmission

Special/Visiting

Contact the Faculty office prior to applying.

12.6 Admission and Readmission Deadlines (cont'd)

Physical Education and Recreation					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

All Undergraduate degree programs

Fall Term	March 1	External transfer - June 15 High School - August 1	March 1	June 15	
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	Not applicable	

Special/Visiting

Fall Term	July 1	July 15	July 1	July 15	
Winter Term	No admission		November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

Rehabilitation Medicine

	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

BSc in Occupational Therapy

Fall Term	April 1	June 15	April 1	June 15	
Winter Term and Spring/Summer: No admission or readmission					

Post Diploma Degree Completion (Occupational Therapy)

Fall Term	April 1	June 1	April 1	June 1	
Winter Term and Spring/Summer: No admission or readmission					

Special/Visiting

Contact the Faculty Office prior to applying.

Faculté Saint-Jean

	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	

All Undergraduate degree programs, except BCom (Bilingual), BScN (Bilingual) and BSc (ENCS) (Bilingual)

Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	May 1	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

BCom (Bilingual)

Fall Term	March 1	External transfer - June 15	March 1	June 15	
Winter Term	No admission		No admission		
Spring/Summer	No admission		No admission		

BSc (ENCS) (Bilingual)

Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	May 1	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	No admission		Previous students - March 1	March 31	

BScN (Bilingual)*

Fall Term	February 1	External transfer - June 15 High School - August 1	February 1	June 15	
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	March 1	

*Prospective students must apply for admission to the Faculty of Nursing.

Special/Visiting

Fall Term	May 1	July 15	August 1	August 1	
Winter Term	November 15	November 15	November 15	November 15	
Spring/Summer	March 1	March 31	March 1	March 31	

12.6 Admission and Readmission Deadlines (cont'd)

Science					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BSc General					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	
Winter Term	No admission or readmission				
Spring/Summer	March 1	March 31	March 1	March 31	
BSc/BEd (Specialization in Science and Education)					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	
Winter Term and Spring/Summer: No admission or readmission					
BSc (Specialization, Honors)					
Fall Term	May 1	External transfer - June 15 High School - August 1	May 1	June 15	
Winter Term	No admission or readmission				
Spring/Summer	No admission		Previous students - March 1	Not applicable	
BSc (Computing Science)					
Fall Term	May 1	June 15	May 1	June 15	
Winter Term and Spring/Summer: No admission or readmission					
Special/Visiting					
Fall Term	July 1	July 15	July 1	July 15	
Winter Term	No admission or readmission				
Spring/Summer	March 1	March 31	March 1	March 31	
Open Studies					
	Admission		Readmission		Other Requirements
	Application	Documents*	Application	Documents*	
All Students					
Spring Term	April 30	April 30	April 30	April 30	
Summer Term	June 30	June 30	June 30	June 30	
Fall Term	August 31	August 31	August 31	August 31	
Winter Term	December 15	December 15	December 15	December 15	

*Not normally required except as specified in S210.