

## **Faculty of Medicine and Dentistry Transition Funding Support Terms of Reference**

### **1. Purpose**

In support of the minimum guaranteed funding initiative for 2024/25, the Faculty of Medicine and Dentistry (FoMD) has been allocated transition funding by the Faculty of Graduate & Postdoctoral Studies (GPS) to assist departments in supporting doctoral students. This document outlines the rules established by the FoMD to apply for and receive this funding.

### **2. Eligibility Criteria**

2.1 Need-based funding: Applications must demonstrate a clear need for financial support. Supervisors and departments must have exhausted all potential funding sources for the student before applying.

2.2 Eligible students: The student must be a full-time PhD student in good standing, registered in an FoMD program, and within the first four years of their PhD program. For students who changed category from MSc to PhD, the start date is the day they began their MSc program.

2.3 Supervisor's funding history: The supervisor must have supported the student financially for at least two years before applying.

2.4 Continued search for funding: Supervisors must demonstrate that they are actively applying for other funding sources. If other funding is secured during the funding pay period, the FoMD must be notified and support will be discontinued.

### **3. Funding Pay Period**

Funding will be provided per term (Fall, Winter, Spring/Summer). Spring and Summer terms are considered as one term for the purpose of this funding.

### **4. Funding Amount**

The monthly funding amount will be up to \$2083.33, with flexibility to award a lower amount if required based on the student's needs. The funding will be discontinued if

the student secures funding from other sources during the funding pay period, which must be communicated to the FoMD.

## **5. Application Process**

Applications are to be submitted by the department in collaboration with the supervisor by the following deadlines:

- **Winter Term funding:** November 15, 2024 (11:59 PM)
- **Spring/Summer Term funding:** March 14, 2025 (11:59 PM)
- **Fall Term funding:** July 18, 2025 (11:59 PM)

If departments are submitting multiple applications for funding, they must provide an internal ranking of their applications to help facilitate the allocation of funds.

Submit applications to [fmdgrd@ualberta.ca](mailto:fmdgrd@ualberta.ca).

## **6. Adjudication Process**

Applications will be reviewed by the FoMD Associate Dean, Research, Graduate Programs, and Lead, Research Training Programs.

The FoMD Office of Research reserves the right to verify the accuracy of all application information.