

POSITION: Small Group Learning Lead, Northern Alberta Medical Program (NAMP)

TERM of APPOINTMENT: This 0.2 FTE administrative position is for an initial term of three (3) years with the possibility of extension, the length of the second term to be dependent upon the needs of the program, the Faculty and the incumbent, to a maximum of 5 years.

REPORTING TO: Regional Lead Curriculum, NAMP

PURPOSE: The Faculty of Medicine & Dentistry (FoMD), University of Alberta (UofA) through its vision and mission, is dedicated to providing learner-centered educational programs that meet the health care needs of our communities by graduating qualified, compassionate and inquisitive practitioners and researchers accomplished in healthcare delivery and scholarship. Equally, our strategic pillar of Generalism and Adaptive Practice ensures that students are prepared for clinical practice in the varied settings encountered by generalists.

The Northern Alberta Medical Program (NAMP), is a regional campus of the MD program in the FoMD, UofA, dedicated to recruiting, training and retaining physicians for rural Alberta, and beyond. The Small Group Learning Lead, is responsible for assisting the Regional Lead Curriculum, NAMP, to establish, deliver and sustain a high quality longitudinal themes curriculum for all students within the MD Program. A component of this will be directed at developing, fostering and encouraging cultural and geographic context within learning, from both a content and experiential perspective. As such, this position contributes to the outcomes of the FoMD education programs by ensuring that students are both prepared for and capable of achieving excellence in their education and scholarship, and have a greater likelihood of success in their subsequent careers.

The Small Group Learning Lead must exercise a high level of integrity as it relates to curriculum standards, privacy, safe disclosure and human rights. Equally, the Small Group Learning Lead must actively establish collaborative working relationships within the FoMD, University and the greater communities that we serve.

This role within the NAMP straddles the Development and Early Operational phases of this program. As such, the roles, duties and direction of each Leadership Position may need to adapt and shift over time, as dictated by the needs of the Program or the Leadership Team. Creativity and flexibility will be essential skills for success within this role.

Relationship to Purpose: A significant component of the MD Program curriculum is delivered through small group learning environments, spread throughout the MD Program. The Small Group Learning Lead will share the responsibility for organizing and delivering instruction across the components of the curriculum delivered through small group experiences.

CORE RESPONSIBILITIES:

1. Assist in organizing and delivering small group learning experiences forming components of pre-clerkship learning within the MD Program, specifically for students with the NAMP.
These include:
 - a. Discovery Learning (DL)
 - b. Case-based Learning (CBL), integrated case discussions (ICD), and other course-based small groups
 - c. Laboratory Medicine sessions
 - d. Naloxone Training sessions
 - e. Respiratory Therapy Lab simulation
 - f. InterProfessional Education (IPE)
2. Serve as a Member of the following committees:
 - a. NAMP Leads Committee
 - b. Longitudinal Themes Sub-Committee
3. Work closely with the Director, Longitudinal Themes, Regional Lead Curriculum and other support staff to administer the longitudinal themes with the MD program.
4. Understand and adhere to UofA curriculum policies and related CACMS standards.
5. Assist, as required, with consideration of all accommodations and remediation plans.
6. Attend, supervise or teach (if needed) in the small group activities.
7. Attend and participate, as required, with the Regional Academic Lead, NAMP, in Leadership Forums that incorporate face to face meetings with MD students, years one to four.
8. Carry out other projects and responsibilities as assigned by the Regional Curriculum Lead, NAMP; Regional Academic Lead, NAMP; Director, Longitudinal Themes; Assistant Dean, Curriculum; and Associate Dean, MD Program.

LIAISES WITH:

1. Associate Dean, MD Program
2. Director, Longitudinal Themes
3. Director, Preclerkship
4. MD Program leaders responsible for DL, CBL, ICD and other course-based small groups
5. Assistant Dean, Curriculum
6. Regional Academic Lead, NAMP
7. Assistant Deans, Directors and Assistant Directors within the MD Program
8. Members of the Wapanachakos Indigenous Health Program (IHP)
9. Office of Accessibility, Community and Belonging
10. Director, Program Quality & Accreditation
11. U of A Accessibility Resources

DIRECT REPORTS: None

SUPPORTS:

1. Curriculum Team Lead (Pre-Clerkship), NAMP

2. Curriculum Team Lead (Clerkship), NAMP
3. Academics Administrator, NAMP
4. Assessment Administrator, NAMP
5. Others as delegated by the Manager, Medical Education Expansion, NAMP