

POSITION: Regional Research Lead, Northern Alberta Medical Program (NAMP)

TERM of APPOINTMENT: This 0.2 FTE administrative position is for an initial term of three (3) years (reviewed annually) with the possibility of extension, the length of the second term to be dependent upon the needs of the program, the Faculty and the incumbent, to a maximum of 5 years.

REPORTING TO: Regional Academic Lead, NAMP

PURPOSE: The Faculty of Medicine & Dentistry (FoMD), University of Alberta (UofA) through its vision and mission, is dedicated to providing learner-centered educational programs that meet the health care needs of our communities by graduating qualified, compassionate and inquisitive practitioners and researchers accomplished in healthcare delivery and scholarship.

The Northern Alberta Medical Program (NAMP), is a regional campus of the MD program in the FoMD, UofA, dedicated to recruiting, training and retaining physicians for rural Alberta, and beyond. The Regional Research Lead, is responsible for assisting the Vice Deans, Research, Associate Dean, MD program, Associate Dean, PGME, and Regional Academic Lead, NAMP, to encourage high quality research opportunities for all students, faculty and staff within the MD Program. As such, this position contributes to the outcomes of the FoMD education programs by ensuring that students are both prepared for and capable of achieving excellence in their critical thinking and scholarship, and have a greater likelihood of success in their subsequent careers.

The Regional Research Lead must exercise a high level of integrity as it relates to research standards, privacy, safe disclosure and human rights. Equally, the Regional Research Lead must actively establish collaborative working relationships within the FoMD, University and the greater communities that we serve.

This role within the NAMP straddles the Development and Early Operational phases of this program. As such, the roles, duties and direction of each Leadership Position may need to adapt and shift over time, as dictated by the needs of the Program or the Leadership Team. Creativity and flexibility will be essential skills for success within this role.

CORE RESPONSIBILITIES:

1. Serves as a Member of the following committees:
 - a. NAMP Core Leadership Committee.
2. Encourages scholarly pursuits and engagement by students, Clinical Faculty and Academic faculty associated with the Northern Alberta Medical Program.
3. Works closely with the Research Administrator Lead and other support staff.
4. Understands and adheres to UofA research policies and related CACMS standards.

5. Ensures appropriate communication as required by the Dean; Vice Dean Education; Vice Deans, Research; Associate Dean, MD Program; Regional Academic Lead, NAMP; the University; CACMS; Faculty Council; General Faculties Council; the communities we serve; or as otherwise directed by the role. .
6. Advises and updates senior leadership on research related issues.
7. Attends and participates, as required, with the Regional Academic Lead, NAMP, in Leadership Forums that incorporate direct meetings with MD Program students.
8. Carries out other projects and responsibilities as assigned by the Regional Academic Lead, NAMP; Associate Dean, MD Program; Vice Dean Education; or the Dean, Faculty of Medicine and Dentistry.

LIAISES WITH:

1. Associate Dean, MD Program
2. Vice-Deans, Research, and associated staff/Faculty
3. Dean, Research and Applied Science, Northwest Polytechnic
4. Assistant Deans, Directors and Assistant Directors within the MD Program
5. Office of Rural and Regional Health
6. Clinical and Basic Science Departments within FoMD
7. Members of the Wapanachakos Indigenous Health Program
8. Office of Accessibility, Community and Belonging
9. Director, Program Quality & Accreditation
10. Medical Student Association (MSA)
11. Indigenous Medical and Dental Students Association (IMDSA)
12. Black Medical Students Association (BMSA)
13. The Association of Faculties of Medicine of Canada (AFMC)
14. Research offices at other Canadian Medical Schools

DIRECT REPORTS: None

SUPPORTS:

1. Research Administrative Assistant, NAMP
2. Others as delegated by the Manager, Medical Education Expansion, NAMP