

POSITION: Clinical Skills Lead, Northern Alberta Medical Program (NAMP)

TERM of APPOINTMENT: This 0.2 FTE administrative position is for an initial term of three (3) years with the possibility of extension, the length of the second term to be dependent upon the needs of the program, the Faculty and the incumbent, to a maximum of 5 years.

REPORTING TO: Regional Lead Curriculum, NAMP

PURPOSE: The Faculty of Medicine & Dentistry (FoMD), University of Alberta (UofA) through its vision and mission, is dedicated to providing learner-centered educational programs that meet the health care needs of our communities by graduating qualified, compassionate and inquisitive practitioners and researchers accomplished in healthcare delivery and scholarship. Equally, our strategic pillar of Generalism and Adaptive Practice ensures that students are prepared for clinical practice in the varied settings encountered by generalists.

The Northern Alberta Medical Program (NAMP), is a regional campus of the MD program in the FoMD, UofA, dedicated to recruiting, training and retaining physicians for rural Alberta, and beyond. The Clinical Skills Lead, is responsible for assisting the Regional Lead Curriculum, NAMP, to establish, deliver and sustain a high quality longitudinal themes curriculum for all students within the MD Program. A component of this will be directed at developing, fostering and encouraging cultural and geographic context within learning, from both a content and experiential perspective. As such, this position contributes to the outcomes of the FoMD education programs by ensuring that students are both prepared for and capable of achieving excellence in their education and scholarship, and have a greater likelihood of success in their subsequent careers.

The Clinical Skills Lead must exercise a high level of integrity as it relates to curriculum standards, privacy, safe disclosure and human rights. Equally, the Clinical Skills Lead must actively establish collaborative working relationships within the FoMD, University and the greater communities that we serve.

This role within the NAMP straddles the Development and Early Operational phases of this program. As such, the roles, duties and direction of each Leadership Position may need to adapt and shift over time, as dictated by the needs of the Program or the Leadership Team. Creativity and flexibility will be essential skills for success within this role.

Relationship to Purpose: Physical examination and communication are core skills that are required by a competent medical graduate, and are currently part of the Longitudinal Themes curriculum. Both physical exam and communication learning are integrated into the curriculum, spread throughout both pre-clerkship (in the case of physical exam) and the entire 4 years of the MD Program (in the case of communication). The Clinical Skills Lead, NAMP, will share the responsibility for organizing and delivering instruction and assessment in clinical skills throughout the 4 years of the MD Program with a dedicated focus on the preclerkship level.

CORE RESPONSIBILITIES:

1. Assist with development, organization, delivery and assessment of clinical skills curriculum within the MD Program, specifically for students within the NAMP, along with preparing students for these sessions. These include:
 - a. Physical Examination Skills
 - b. Communication Skills
 - c. Longitudinal Clinical Experiences (LCE)
 - d. MeDMAP Mentors
2. Serves as a Member of the following committees:
 - a. NAMP Leads Committee
 - b. Longitudinal Themes Sub-Committee
3. In collaboration with curriculum working groups, participate in continuous curriculum quality improvement, including revision of learning objectives
4. Work closely with the Director, Longitudinal Themes, Regional Lead Curriculum and other support staff to administer the longitudinal themes with the MD program.
5. Understand and adhere to UofA curriculum policies and related CACMS standards.
6. Assist, as required, with consideration of all accommodations and remediation plans.
7. Attend and participate, as required, with the Regional Academic Lead, NAMP, in Leadership Forums that incorporate face to face meetings with MD students, years one to four.
8. Carry out other projects and responsibilities as assigned by the Regional Curriculum Lead, NAMP; Regional Academic Lead, NAMP; Director, Longitudinal Themes; Assistant Dean, Curriculum; and Associate Dean, MD Program.

LIAISES WITH:

1. Director, Longitudinal Themes
2. Director, Preclerkship
3. MD Program leaders responsible for Physical Examination Skills, Communications Skills, LCE and MeDMAP Mentors sessions
4. Assistant Dean, Curriculum
5. Regional Academic Lead, NAMP
6. Assistant Deans, Directors and Assistant Directors within the MD Program
7. Members of the Wapanachakos Indigenous Health Program (IHP)
8. Office of Accessibility, Community and Belonging
9. Director, Program Quality & Accreditation
10. U of A Accessibility Resources

DIRECT REPORTS: None

SUPPORTS:

1. Curriculum Team Lead (Pre-Clerkship), NAMP

2. Curriculum Team Lead (Clerkship), NAMP
3. Academics Administrator, NAMP
4. Assessment Administrator, NAMP
5. Others as delegated by the Manager, Medical Education Expansion, NAMP