



UNIVERSITY OF ALBERTA

FACULTY OF MEDICINE & DENTISTRY

Year 2 Academic Standing Committee

Terms of Reference

1. PURPOSE:

Under the authority of the Faculty of Medicine & Dentistry, the Year 2 Academic Standing Committee is responsible for sending recommendations regarding academic standings and promotions to the Faculty Academic Standing and Promotion Committee. This includes responsibility for the process of student evaluations, assignment of grades and academic standings in all of the courses in Year 2 of the MD program.

2. COMPOSITION:

2.1 Chair:

Assistant Dean, Academic

2.2 Standing (Voting) Members:

Course Coordinators in Year 2
Electives Coordinator
Director, Pre-Clinical
Director, Longitudinal Themes
Assistant Dean, Curriculum

2.3 Appointed (Voting) Members:

2 MD Students

2.4 Ex-Officio (Non-voting) members:

Program Director, UME
Team Lead, Academic
Team Lead, Curriculum
Director, Learning & Student Support
Assistant Dean, Assessment
Associate Dean, MD Program

3. PROCEDURES:

- 3.1 The student members will be appointed by their respective programs and will not be from the year being considered. The term of student members will be one year.
- 3.2 The Chair votes only in the event of a tie.
- 3.3 Students who have failed a course or have had multiple attempts at assessment will be discussed at the committee.
- 3.4 Recommendations on student advancement will be made by majority vote and will be forwarded to the Faculty Academic Standing and Promotion Committee for discussion and decision.

4. MEETINGS:

- 4.1 As required as determined by the Chair.



UNIVERSITY OF ALBERTA

- 4.2 Quorum is 50% attendance of voting members, plus the Chair.
- 4.3 Members who cannot attend may send an alternate.

EFFECTIVE: 31 August 1998

Revised: June 20, 2022



UNIVERSITY OF ALBERTA

FACULTY OF MEDICINE & DENTISTRY

Year 2 Academic Standing Committee

| POSITION | MEMBER | TERM |
|--|----------------------|------------------|
| Assistant Dean, Academic | Dr. Brock Debenham | Chair |
| <i>Voting Members:</i> | | |
| Course Coordinators in Year 2 | | Standing members |
| Electives Coordinator | Dr. Steve Caldwell | Standing member |
| Director, Pre-Clerkship | Dr. Jaime Yu | Standing member |
| Director, Longitudinal Themes | Dr. Lillian Au | Standing member |
| Assistant Dean, Curriculum | Dr. Lana Bistriz | Standing member |
| <i>Ex-Officio (Non-voting) Members:</i> | | |
| Program Director – UME | Mr. Murray Diduck | Standing member |
| Team Lead, Academic | Ms. Jodi Hawthorne | Standing member |
| Associate Dean, MD Program | Dr. Darryl Rolfson | Standing member |
| Team Lead, Curriculum | Dr. Anna Rissanen | Standing member |
| Assistant Dean, Assessment | Dr. Vijay Daniels | Standing member |
| Director, Learning & Student Support | Dr. Rebecca Mitchell | Standing member |
| <i>Student (Voting) Members:</i> | | |
| MD Student | | |
| MD Student | | |

Revised March 2011
Revised July 2012
Revised July 2014
Revised January 2022