



FoMD Executive Council

Most Recent Approval Date: October 2, 2023

Most Recent Editorial Date: March 1, 2024

Office of Accountability:	Dean Faculty of Medicine & Dentistry
Office of Administrative Responsibility:	Vice Dean Faculty Affairs
Approver:	Dean’s Executive Committee
Scope:	Terms of Reference. Compliance with University policy extends to all members of the University community.

This document is the parent policy for any associated procedures or appendices. Questions regarding this policy should be addressed to the Office of Administrative Responsibility.

OVERVIEW

The FoMD Executive Council advises the Dean and the Faculty on matters related to faculty operations.

1. PURPOSE

The purpose of this Council is to facilitate the operations of the Faculty, specifically its academic responsibilities and initiatives.

- 1.1 Has the overall responsibility of advising the Dean, on Faculty-wide academic operational matters.
- 1.2 Assumes those duties and functions as delegated by the Dean’s Executive Committee or the Dean.

2. RESPONSIBILITIES

Provide guidance and efforts in the areas of:

- 2.1 Operational issues impacting the Faculty; as appropriate, develop and implement tactics to respond to said issues;
- 2.2 Regular reports from the Faculty’s standing advisory committees, and from other constituencies as needed;

- 2.3 Policy review prior to submission to Faculty Council (as appropriate);
- 2.4 Disseminate information as appropriate to academic Departments, and provide feedback from Departmental faculty on relevant issues.

3. COMPOSITION

3.1 **Chair** (Dean)

3.2 **Ex-Officio (Voting):**

Deputy Dean

Chair, Anesthesiology & Pain Medicine

Chair, Biochemistry

Chair, Biomedical Engineering

Chair, Cell Biology

Chair, Critical Care Medicine

Chair, Dentistry

Chair, Emergency Medicine

Chair, Family Medicine

Chair, Laboratory Medicine & Pathology

Chair, Medical Genetics

Chair, Medical Microbiology/Immunology

Chair, Medicine

Chair, Obstetrics & Gynecology

Chair, Oncology

Chair, Ophthalmology & Visual Sciences

Chair, Pediatrics

Chair, Pharmacology

Chair, Physiology

Chair, Psychiatry

Chair, Radiology/Diagnostic Imaging

Chair, Surgery

Vice Dean, Faculty Affairs

Vice Dean, Education

Vice Dean, Research - Basic

Vice Dean, Research - Clinical

Senior Finance Partner

Faculty General Manager

Associate Dean, Advocacy and Wellbeing

Associate Dean, Clinical Faculty

Associate Dean, Faculty Development

Associate Dean, Lifelong Learning and Physician Learning Program

Associate Dean, MD Program

Associate Dean, PGME

Associate Dean, Professionalism

Associate Dean, Research - Graduate Programs

Director, Alberta Diabetes Institute

Director, Alberta Transplant Institute

Director, CRINA

Director, CVRI
Director, Health Informatics
Director, Li Ka Shing Institute of Virology
Director, Neuroscience & Mental Health Institute
Director, Office of Rural and Regional Health
Director, WCHRI Institute
Executive Director, Alberta Institute Wenzhou Medical University
Executive Director, Indigenous Health Initiatives
Chief Wellness Officer
Social Accountability Lead

- 3.3 **Ex-Officio (Non-Voting):**
Assistant Dean, Advancement

4. **MEETINGS**

- 4.1 Meetings will be held monthly or at the call of the chair.
4.2 A quorum will be the Chair (or a designated alternate) and 50% of members.
4.3 The Chair votes only in the event of a tie.

5. **DEFINITIONS**

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [▲Top](#)

Defined Term	There are no definitions for this Policy

6. **RELATED LINKS**

No Related Links for this Procedure