

Faculty of Medicine & Dentistry
Faculty Council Meeting
March 18, 2014
3:00 – 4:30 p.m.
2F1.04 WMC (Classroom D)

Present:

As per attached list *attendance list may not reflect everyone in attendance*

1. CALL TO ORDER

Dr. D. Douglas Miller called the meeting to order at 3:05 p.m.

Dr. D. Douglas Miller

2. APPROVAL OF AGENDA

MOVED by Dr. M. Mengel and SECONDED by Dr. F. Brenneis
that the Agenda be approved as circulated.

Dr. D. Douglas Miller

CARRIED

3. APPROVAL OF THE NOVEMBER 19, 2013 MEETING MINUTES

MOVED by Dr. M. Mengel and SECONDED by Dr. F. Brenneis
to accept the Minutes of the November 19, 2013 Faculty Council
meeting as circulated.

Dr. D. Douglas Miller

CARRIED

4. INTRODUCTION OF NEW FACULTY

Dr. Miller welcomed the following new Faculty Members:

Dr. D. Douglas Miller

- Dr. Stephane Bourque, Assistant Professor, Department of Anesthesiology & Pain Medicine
- Matthew Burns, Senior Development Officer, Faculty of Medicine & Dentistry
- Dr. Shokrollah Elahi, Assistant Professor, School of Dentistry
- Shantel Fedyna, Senior Development Officer, Faculty of Medicine & Dentistry
- Mary Gartner, Administrative Professional Officer, Department of Psychiatry
- Dr. Adil Ladak, Assistant Professor (Special Cont.) Department of Surgery
- Dr. Andrea Wan, Assistant Professor, Department of Pediatrics

5. BUSINESS ARISING

No items.

6. DEAN'S REPORT

a. Budget Update

Dr. Miller reported that the budget process for FY 2014-2015 is underway. Discussion with departments and other academic units that have management and budgetary responsibility is ongoing, with April being the target for submission of a proposed budget. A letter will be sent from the Provost's office next week which will specify the explicit expectations for FoMD budget

management. The Faculty has been working on a 5% reduction in base funding across the board and a 2% cut in Faculty funding. This allows for more flexibility than last year.

The AARP is still undergoing discussion with the Ministry. It is anticipated that budget should be at least as much as last year, but hope for more. Last year's recruitment rate faculty-wide was 21%, but 15% of those positions went to AARP departments. Non-AARP departments had not much room for growth.

The University's new initiative is to grow revenue, which is a budgetary challenge and the third part of the budget cycle that is different from last year. To maintain current programming, the model is based on 35 – 40% public investment. Current discussion involves revenue generation, not purely cost recovery. If anyone would like to discuss ideas for revenue generation, please contact Dr. Miller.

The Faculty has submitted four proposals regarding revenue generation and these are currently being discussed with the Provost's office. FoMD is already a revenue-generating faculty, not just a purely cost-recovery faculty. Upcoming in the next two weeks is a meeting of all income generating units with the Provost's office, at which FoMD will be represented.

Projected increases for the next three budget years are 0–0–2, which means, for the next 2 years there will be further budget re-allocations to fund increased salary costs.

The Faculty's business model was strongly endorsed by the accreditation body, but because the FoMD's model is unique from all other faculties, there is the potential it could be subject to criticism. The Faculty has developed a strong business model and it works.

b. Accreditation

Dr. Miller thanked everyone who worked so hard on accreditation. The site visit was successful in all respects, and the team leaders should derive tremendous satisfaction from that. Preliminary assessments were good. The Faculty is currently awaiting the final letters from the accrediting bodies, which may take several months. Dr. Miller also congratulated Dr. Major and his team on the School of Dentistry accreditation.

7. NEW BUSINESS

a. Vice Dean of Faculty Affairs

Dr. D. Kunimoto (absent)

In Dr. Kunimoto's absence, Dr. Miller announced the following appointments:

- Associate Dean, Clinical Faculty - Dr. Neil Gibson
- Assistant Dean, Clinical Faculty - Dr. Khurram Jahangir

Dr. Miller noted that these two roles are being refined as to how they will interact in different areas to capture strengths in each of their fields.

b. Vice Dean of Education

Dr. F. Brenneis

i. Non-Credit Certificate Program

Dr. Brenneis presented a summary of the templates created for this process. The forms will soon be available online. The process and templates are to be used by groups wishing to use the Faculty name to offer ongoing or one-time courses which provide no credit towards a degree; for example, a 5-day professional development course. This process will require

support from departments. The templates have already been approved by DEC and will be reviewed on a yearly basis.

Approval for the courses will be channeled as follows: 1) Department; 2) Faculty Learning Committee; 3) DEC; 4) Faculty Council (for information only). The courses may proceed without waiting for Faculty Council approval. The Dean clarified that since these certificate programs do not change MD or DDS curriculum, formal approval by Faculty Council is not necessary. Most of these courses are run on a cost recovery basis and may be revenue-generating.

Please see presentation attached to these minutes as Item 7.b.i.

ii. Faculty Academic Standing and Promotion Committee

Dr. Brenneis presented a flowchart to demonstrate the proposed changes to this Faculty standing committee. New Terms of Reference for FASPC have been prepared. The changes were required to eliminate several Conflict of Interest issues and clarify the purpose of the committee. The composition of the committee has changed and it is now co-chaired with one physician faculty member and one faculty member from the School of Dentistry. Program Academic Standing Committee chairs will no longer vote at FASPC but present recommendations for promotion and academic standing. Students now have an option to be present at FASPC or they may choose to send someone from Learner Advocacy and Wellness. As FASPC is a Standing Committee of Faculty Council, Dr. Brenneis will report results periodically to this body.

Please see presentation attached to these minutes as Item 7.b.ii.

c. **Vice Dean, Research**

Dr. D. Evans (absent)

i. Update on new Indirect Costs of Research Policy

Dr. T. Hobman

Dr. Hobman clarified that Direct costs are the agency dollars used to fund the research itself, and Indirect costs are the dollars that go to the institution to support the research. As of January 1, 2014, the funding model for non-tri-council grants has changed. Non-tri-council grants do not always support indirect costs and therefore the university could be funding research at a loss.

Prior to January 1, the Principal Investigator received 20% of the total funds. With the new model, the funds will flow through only one account. The Dean will receive 85% and then that amount will be split. 42.5% will go to general research support and 42.5% will go to the department chair. The Vice Dean of Research, in consultation with appropriate stakeholders, will determine how the 42.5% is spent on general research support. The University and FoMD hope to implement a policy that no grants will be advanced without indirect costs being included.

Dr. Hobman noted that the Faculty will advance the funds quarterly or bi-annually. The researcher will have to negotiate with their chair as to how much they will receive. Currently the Chair does not actually know where the dollars come from. Dr. Miller stated that will all have to change so that Chairs make good decisions.

Please see presentation attached to these minutes as Item 7.c.i.

ii. CIHR Statistics

Dr. H. Coe

Dr. Coe presented CIHR program statistics for September 2013:

- Total dollars awarded
- Number of grants awarded
- Ranking of G13 institutions
- Total dollars and awards to Faculties
- Participation and success rate
- Top reviewers (11 out of 12 are from FoMD)
- Bridge funding return on investment

Please see presentation attached to these Minutes as 7.c.ii.

8. OTHER BUSINESS

Dr. Miller noted that Dr. Evans always stresses the importance of infrastructure and how it supports research. He also clarified that the Tri-Council overhead distribution formula is different and most goes to support central research at the university. He requested that the next Faculty Council Agenda include a presentation by D. Evans or T. Hobman with an overview of Tri-Council Indirect Costs including exact dollar figures & statistics.

9. ANNOUNCEMENTS

Joanne Profetto-McGrath encouraged all to attend the Rich Man Poor Man Dinner on Saturday, April 5, 2014.

10. NEXT MEETING

Date: May 20, 2014
Time: 1500 - 1630 hrs.
Location: Classroom D (2F1.04)

11. ADJOURNMENT

The meeting adjourned at 4:05 pm.

ATTENDANCE LIST – 18 March 2014
FACULTY COUNCIL
FACULTY OF MEDICINE AND DENTISTRY
(May not reflect everyone in attendance)

1. D. Douglas Miller
2. Fraser Brenneis
3. Loren Kline
4. Joanne Profetto-McGrath
5. Bruce Fisher
6. Pierre Lemelin
7. Alan Underhill
8. Tom Hobman
9. Sandi Barber
10. Brian Holroyd
11. Lorraine Breault
12. Charles Holmes
13. Kathy Aitchison
14. Michael Walter
15. Doug Hedden
16. Diane Titley
17. Therese Vanden Broek
18. Adrian Wagg
19. James Young
20. James Hammond
21. Alexander Clanachan
22. Lee Green
23. Peter Hamilton
24. Melanie Lewis
25. Jill Konkin
26. Ramona Kearney
27. Michael Mengel
28. Samina Ali
29. Connie Lebrun
30. Hanne Ostergaard
31. Peggy Sagle
32. Andrew Shaw
33. David Eisenstat
34. Ken Stobart
35. Glen Baker
36. Karen Doucette
37. Lisa Purdy
38. Helen Coe
39. Janet Stowe (Support)

Regrets: Marek Michalak, Richard Owen