

**Faculty of Medicine & Dentistry
Faculty Council Meeting**
September 17, 2013
3:00 – 4:30 p.m.
2F1.04 WMC (Classroom D)

Present:

As per attached list *attendance list may not reflect everyone in attendance*

1. CALL TO ORDER

Dr. D. Douglas Miller called the meeting to order at 3:04 p.m.

Dr. D. Douglas Miller

2. APPROVAL OF AGENDA

MOVED by Dr. D. Douglas Miller and approved by acclamation.

Dr. D. Douglas Miller

CARRIED

3. APPROVAL OF THE AUGUST 20, 2013 MEETING MINUTES

MOVED by Dr. D. Douglas Miller and SECONDED by Susan Andrew and Peter Hamilton to accept the Minutes of the August 20, 2013 Faculty Council Meeting as circulated.

Dr. D. Douglas Miller

CARRIED

4. INTRODUCTION OF NEW FACULTY

Dr. Miller welcomed new Faculty Members:

- Dr. Xin-Min Li, Chair of Psychiatry
- Dr. Jennifer Conway, Department of Pediatrics

Dr. D. Douglas Miller

5. BUSINESS ARISING

No items.

6. DEAN'S REPORT

a. Budget Update

Dr. Miller reported on the FY14 budget. Beginning in April of FY14/15 we would have to achieve a reduced run rate of 56 million dollars less than the current run rate in the base Campus Alberta grant. In order to accomplish that there would be a series of things the University proposed. One of which was announced was the Voluntary Severance Program (VSP). The VSP program required the department chair and faculty member have a conversation about the department needs and the individuals desire to go through a severance process. Those applications were forwarded with a copy to the faculty and the Provost office requesting official consideration for the VSP. A budget letter will come out on or about October 15th from the Provost Office. This is much earlier than last year as we received the budget letter in early May. The Dean's requested this year that the budget letters come out early and be consistently applied based on what we understand to be the required cuts.

In Dean Miller's view, there is a possibility that there will be additional funding available to offset budget reductions and the number may be reduced if the economy in the province improves.

For those of you who are in ARP departments the process of developing a deficit funded budget created by an unusual split in the conditional grant going for this year and to get that deficit reconciled appropriately by the government, by Alberta Health and AMU is under continuous effort and process. We have no guarantees yet but I think we have made significant progress since the last Faculty Council meeting. So if you are in an ARP department we think we are moving in the right direction there. If you are not in an ARP department we are working on that too.

b. Strategic Planning Faculty Forums (Sept. 13, 2013)

We had three forums at the Royal Alexandra MSB Auditorium and had more than 100 faculty members who gave us input in the strategic planning process so far. We had some very good ideas that we will incorporate many of those ideas in the ongoing strategic planning activities. We hope to deliver a more refined plan and document either in October or November at the latest to this group. We will give you an opportunity to review it and give some additional feedback if you were not able to get to one of those sessions.

7. NEW BUSINESS

a. Biosafety Guideline Update from EHS*

Dan Dragon

The Biosafety division has put together a new set of biosafety guidelines for all our research groups working with biohazards. The Faculty of Medicine contains about 75% of the 600 labs on campus working with biohazards. The new guidelines have been developed by the Biosafety Division in consultation. It is a major revision and modernization of the existing Biosafety Manual that was last revised in 2003. It will be posted on the website. The Biosafety Office will be available once this comes out to attend your staff meetings and get your researchers on their way with the new system.

b. Vice Dean of Education

Dr. F. Brenneis

i. Accreditation Update

The Institutional Self Study is done which is the mock survey version. The last of the remaining elements that were in the ED and ER sections that dealt a lot with the financial were recently completed. The data base is almost 95% complete. The team will be here Sunday evening October 6th to Wednesday October 9th. Dr. Cam Peterson will lead the team who is a graduate from this medical school in 1982. He is currently the Vice Dean of Finance and Administration at the University of North Carolina School of Medicine. He will be assisted by Dr. Reed Fincher, who is the Vice Dean of Academic Affairs with the Georgia Regence Health Systems and Mr. Anthony Lot who is a year 4 medical students here. Anthony is also the Canadian Federation of Medical Students representative on Caukins. The purpose of the accreditation visit is to help us to identify where our concerns may be and to work with us to find ways to correct them.

c. Vice Dean of Faculty Affairs

Dr. D. Kunimoto

i. United Way Campaign

The university is trying to exceed \$10 million in contributions over the last three decades. The campus campaign will begin on October 1st. There will be a campus campaign website for the U of A.

d. Vice Dean of Research

Dr. D. Evans

- i. The major activity in the Office of Research was managing some recent proposals for the Canada Foundation for Innovation. Five people sent in proposals and we will support all of them going forward to the University. We had CFI dollars that were unmatched and unspent. We are trying to use this as efficiently as possible to support the operation of the core facilities within the Faculty. Karen Robinson is working to get the proposal for how to reallocate this funding. In the long run \$300,000.00 per year in operations would be saved. If anyone is thinking about using CFI opportunities contact Dr. Evans or his team.
- ii. Dr. Evans explained they are starting to take a hard look at the proposals coming forward. Requests for the same equipment are happening over and over and they may start refusing to allow them to be purchased. The institutional operating funds need to be considered.
- iii. On the Faculty of Medicine website, some of our major cores have websites linked to help one find what kind of imaging infrastructure is available that one can access. We have lists of excel spreadsheets of equipment in the faculty.
- iv. Out of the last 20 applications we received provincial match to 16 of them. Of the remaining four, two of the groups managed to get matching funds elsewhere and two we were not able to find matching dollars.

8. OTHER BUSINESS

No other business was brought forward

9. ANNOUNCEMENTS

- a. White Coat Ceremony for our first year students is on Tuesday, September 24th 5:00 pm at Bernard Snell Hall.
- b. One of our Alumni reunion events is Saturday, September 28th at 10:00 am at the Oborowsky Auditorium in Li Ka Shing. It is a conversation with four Dean's with Dr. Miller, Dr. Mary, Dr. Tyrell and Dr. Wilson regarding various interesting aspects of running a medical school over 30 years of history.
- c. The next in the series of Centennial Lectures on October 6th on Ophthalmologic topic with a good way to look at transitional science in the area of vision sciences.

10. NEXT MEETING

Date: 15 Oct 2013
Time: 1500 - 1630 hrs.
Location: Classroom D (2F1.04)

11. ADJOURNMENT

The meeting adjourned at 3:45 pm.

ATTENDANCE LIST – 17 Sept 2013
FACULTY COUNCIL
FACULTY OF MEDICINE AND DENTISTRY
(May not reflect everyone in attendance)

1. Dan Dragon – Guest Biosafety (EHS)
2. Dennis Kunimoto
3. Fraser Brennies
4. Tracey Hillier
5. Joy Hughes
6. Joanne Profetto
7. Cynthia Henderson
8. Suyata Perscd
9. Lawrence Richer
10. Diane Titley
11. Therese Vanden Broek
12. Susan Andrew
13. Lorraine Breault
14. Christi Andrin – Guest Biosafety (EHS)
15. Ashley Davey
16. Lorelei Betke
17. Louanne Keenan
18. Jill Konkin
19. Maury Pinsk
20. Chris de Gara
21. Peggy Sagle
22. Vijay Daniels
23. Peter Hamillen
24. Anna Oswald
25. Sandy Campbell
26. Andrew Simmonds
27. Rachel Weurick
28. Lisa Cameron
29. Richard Camigoli
30. Jack Juamandas
31. David Westaway
32. Godfrey Man
33. Barbara Ballermann
34. Barb Hiscock
35. James Young
36. Michael Mengel
37. Eric Zhang
38. Eddie Mudalial
39. David Eisenstat
40. Lionel Dibden
41. David Zakus
42. Lisa Purdy