

FACULTY OF MEDICINE & DENTISTRY  
Faculty Affairs Committee

**Original Approval Date: November 29, 2010**

**Most Recent Approval Date: FAC – April 3, 2020 – DEC – April 14, 2020**

**Most Recent Editorial Date: March 31, 2020**

<b>Office of Accountability:</b>	Dean of Faculty of Medicine and Dentistry
<b>Office of Administrative Responsibility:</b>	Vice Dean Faculty Affairs
<b>Approver:</b>	Dean’s Executive Committee
<b>Scope:</b>	<b>Terms of Reference</b>

**Overview**

The Faculty Affairs Committee advises the Dean and the Faculty on matters related to faculty affairs. This done through the Vice Dean Faculty Affairs who reports to the Dean’s Executive Committee and to the Dean.

**1. Purpose**

The purpose of this Committee is to facilitate the planning and priorities of Faculty Affairs responsibilities and initiatives.

1. Has the overall responsibility of advising the Dean, through the Vice Dean Faculty Affairs, on important strategic and operational matters related to faculty affairs within the Faculty.
2. Assuming those functions relevant to faculty affairs as delegated by Faculty Council, Chairs Committee or Deans Executive Committee or the Dean.

**2. Responsibilities:**

2.1 Provide policy, guidance and efforts in the areas of:

- Professionalism
- Mentorship
- Leadership development
- Promotions and career development
- Collegiality
- Interprofessional initiatives
- Faculty Development
- Informatics
- EDI
- PLP and L3

### **3. Composition:**

3.1 Chair (Vice Dean, Faculty Affairs)

3.2 Ex-officio Members:

- Associate Dean Clinical Faculty
- Associate Dean Faculty Development
- Associate Dean Professionalism
- Associate Dean Lifelong Learning
- Associate Dean Health Informatics
- Assistant Dean Diversity
- Director, John Dossestor Health Ethics Centre
- Associate Dean International Relations
- Assistant Dean Faculty Wellbeing

3.3 Six (6) - Elected (Voting) members

- Two (2) from Basic Science
- Three (3) Tenure Track from Clinical Departments,
- One (1) Clinical Faculty

### **4. Election:**

4.1 The election of Faculty members shall take place within the faculty with a term as defined as 3 years. A member may be appointed for a second term by the Vice Dean Faculty Affairs.

4.2 In order to ensure wide representation, there shall be no more than one elected member from a department.

### **5. Meetings:**

5.1 Meetings will be held monthly

5.2 A quorum will be the Chair (or a designated alternate) and 50% of voting members.

5.3 The Chair votes only in the event of a tie

5.4 Minutes of FAC with actions will be kept and distributed to Deans Executive Committee.

## Faculty Affairs Committee

### 2020 Membership

POSITION	MEMBER(S)	TERM
Chair – Vice Dean, Faculty Affairs	Dennis Kunimoto	Standing Member
<i>Voting Members: Ex-Officio</i>		
Associate Dean, Clinical Faculty	Jonathan Choy	Standing Member
Associate Dean, Life Long Learning	Denise Campbell-Scherer	Standing Member
Interim Associate Dean, Faculty Development	Manjula Gowrishakar	Standing Member
Associate Dean, Professionalism	Penny Smyth	Standing Member
Associate Dean, Health Informatics	Jacques Romney	Standing Member
Assistant Dean, Diversity	Helly Goez	Standing Member
Director, John Dossetor Health Ethics Center	Michael van Manen	Standing Member
Associate Dean International Relations	Xin Min Li	Standing Member
Assistant Dean Faculty Wellbeing	Robert Pauly	Standing Member
<i>Voting Selected/Elected members:</i>		
Clinical	Manjula Gowrishakar (Pediatrics)	July 1, 2019 – June 30, 2022 (2 <sup>nd</sup> term)
Clinical	Sharon Compton (Dentistry)	July 1, 2020 – June 30, 2023 (2 <sup>nd</sup> term)
Clinical	Elaine Yacyshyn (Medicine)	July 1, 2018 – June 30, 2021 (2 <sup>nd</sup> term)
Basic Science	Adrienne Wright (Biochemistry)	July 1, 2018 – June 30, 2021 (2 <sup>nd</sup> term)
Basic Science	Elena Posse de Chaves	July 1, 2018 – June 30, 2021
Clinical Academic Colleague	Vincent Agyapong	July 1, 2020 – June 30, 2023

### DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [[▲ Top](#)]

Defined Term	
	There are no definitions for this Policy

### RELATED LINKS

No Related Links for this Procedure  
 Developed Nov. 29, 2010  
 Revised Dec. 2011, Feb. 28, 2012, Dec 2012  
 Approved by DEC Jan 9, 2013  
 Revised May 23, 2013 – Approved by DEC  
 Revised February, 2020  
 Approved by FAC: April 3, 2020  
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 Membership updated July 13, 2020