

Summary of a Meeting of the
 COUNCIL OF THE FACULTY OF GRADUATE STUDIES AND RESEARCH
 Held in the Centennial Centre for Interdisciplinary Science
 Room 1-140
 Wednesday, April 30, 2014, 2:00 pm

AttendanceEx Officio

Ada Ness, Office of the Registrar

FGSR

J Harrington, Assoc Dean

J McClay, Assoc Dean

Department Representatives

H Vallianatos, Anthropology

D Stuart, Biochemistry

J White, Business MBA

M McDermott, Chemistry

A Abdi, Educational Policy Studies

G Buck, Educational Psychology

Y Tsui, Electrical & Comp Eng

A Kirova, Elementary Education

C Harol, English & Film Studies

M Cavanagh, Faculte Saint-Jean

A Shiri, LIS

D Beck, Linguistics

S Hughes, Match Program

J Kuttler, Math & Stats Sci

S Hughes, Medical Genetics

V Ruetalo, MLCS & Comp Lit

G Tardif, Music

P Paul, Nursing

J Profetto-McGrath, Nursing

A Underhill, Oncology

S Persad, Pediatrics

A Holt, Pharmacology

D Goodwin, Phys Ed & Recreation

R Marchand, Physics

T Spalding, Psychology

F Lifshitz, Religious Studies

G Armstrong, Renewable Res

S Jeffrey, REES

G Thomas, Secondary Education

S Dorow, Sociology

Associate Deans Graduate

W Dixon, ALES

S Kresta, Engineering

J McClay, Education

H Ostergaard, Medicine & Dentistry

Graduate Program Administrator Representatives

G Dowler, Mechanical Eng

Graduate Student Representatives

B Eperson, GSA President

C More GSA VP Academic

M George, AFNS

T Schoepp, Elec & Comp Eng

J Strautman, Neuroscience

Guests/Observers

E Glancy, MLCS

P Dashora, Human Ecology

A Cooper, Environment, Health & Safety

1. Approval of the Agenda – Approved.
 Moved by W Dixon, Seconded by C More.

2. Approval of the Minutes of February 26, 2014
 Moved by M O' Driscoll, Seconded by P Paul.

3. Matters Arising from the Minutes
 There are no updates on the Graduate Funding Model.

4. Graduate Certificate in Business Fundamentals

Motion: Be it resolved that that the Faculty of Graduate Studies & Research Council approve the new Graduate Certificate in Business Fundamentals.

Moved by J White, Seconded by P Paul.

J White presented the pre-circulated material. Discussion ensued.

The motion was PUT and CARRIED.

Yes – 30, No – 3, Absention – 1

Moved by J Harrington, Seconded by J McClay.

5. Graduate Certificate in Innovation and Entrepreneurship

Motion: Be it resolved that that the Faculty of Graduate Studies & Research Council approve the new Graduate Certificate in Innovation and Entrepreneurship.

Moved by J White, Seconded by G Armstrong.

J White presented the pre-circulated material. Discussion ensued.

The motion was PUT and CARRIED.

Yes – 31, No – 2, Absention – 2

6. Credit Load Change for MBA and EMBA Programs

Motion: Be it resolved that that the Faculty of Graduate Studies & Research Council approve the change in credit load for MBA and EMBA Programs.

Moved by J White, Seconded by J Harrington.

J White presented the pre-circulated material. Discussion ensued.

The motion was PUT and CARRIED.

Yes – 31, No – 1, Absention – 3

7. Calendar Change: Maintaining Registration for Course-based Master's Students

Motion: Be it resolved that the Faculty of Graduate Studies & Research Council approve the proposed calendar change under 203.3.1 Maintenance of Registration – Course-based Programs: Students in course-based degree programs must register in and successfully complete a minimum of ★3 of coursework or in M REG 800 Maintaining Registration for at least one term in each September to August period to keep their program active.

J Harrington presented the pre-circulated material. Discussion ensued.

The motion was PUT and CARRIED.

Yes – 37, No – 0, Absention – 0

8. Environment, Health & Safety (EHS) Management System Project Overview

A Cooper presented the project overview which included the following information:

- Many EHS clients lack a comprehensive knowledge of various responsibilities driven by legislation, which has become more complex. With approximately 2000 labs, EHS resources cannot operate with a “hands-on” approach.
- The intention is to meet the minimum requirements of legislation with a system that is a blend of best practices which have been tailored to the UofA. The expectation is that there will be a high level of input from the university community.
- In the future, it is expected that safety leadership will start at the top and areas will own their safety performance. Everyone will know their responsibility for safety and “cue” each other on unsafe acts. Areas will report and evaluate incidents and once safety has become a mindset, all activities will become more efficient.
- EHS will be approaching the GSA for their input to improve safety in lab and high risk settings. If a graduate student, or any employee of the UofA, has safety concerns they should inform their supervisor, who must act.
- If anyone has questions or comments they can email andrew.cooper@ualberta.ca or go to www.ehs.ca .

9. Report of the Graduate Student's Association (GSA)

B Epperson summarized the report of the GSA, which had been pre-circulated with the Council Package for this meeting.

He mentioned that this will be his last Council meeting as President of the GSA, but will be returning in his new role as Interim Graduate Ombudsperson.

Council expressed its thanks for the work done as the GSA President.

10. Report from the FGSR Associate Deans

J Harrington offered to answer any questions about the report, which had been pre-circulated with the Council Package for this meeting.

A brief discussion ensued.

11. Update on Program Requirements

J Harrington presented this item, which had been pre-circulated with the Council Package for this meeting.

Discussion ensued.

12. Report of the Dean

CGS-M

L Rose informed the Council that all of the UofA CGS-M allocations have been filled with accepted offers. She reminded Council that the UofA CGS-M Allocations were as follows:

CIHR – 22

NSERC – 45

SSHRC - 41

CGS-Michael Smith Foreign Study Supplements (CGS-MSFSS)

L Rose reported that the UofA allocation of CGS-MSFSS for 2014 is:

3 SSHRC

4 NSERC

Applications for this competition must be forwarded from the FGSR to the Tri Council Agencies by June 10, 2014 and October 10, 2014. Details for internal deadlines will be posted on the FGSR website.

QEII

The UofA QEII allocation amount has not yet been provided to the FGSR. It is hoped that as in 2013-14, the FGSR will be informed by the Ministry of Education at the end of May. The FGSR will notify the departments as soon as that information is available.

Community Force

L Rose informed the Council that the framework appeared to be ready, but does not yet meet expectations in regard to consistency with the UofA's website standards for common institutional branding. Another technical challenge encountered is managing the filters for the high number of external institutions and countries where graduate students apply from so that differences in postal code, telephone numbers institutional names etcetera are recognized by the system.

Testing will occur in mid-May or early June, using sample applications and data with the intention to go live in July.

Discussion ensued.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.